




Do you **recycle** your
plastics?

WE DO 



 **Mid Ulster recycles**



Comhairle Ceantair
Lár Uíadha
Mid Ulster
District Council

www.midulstercouncil.org/plastics

Quinn's Corner

Project Funding Agreement
Ref: NIP012-005

Karen Brown
Mid Ulster District Council
Ballyronan Road
Magherafelt
BT45 6EN

1st October 2019

Dear Karen,

Re: WRAP Local Authority Support: Plastic Recycling Communications Campaign.

We have reviewed your recent application, and I am pleased to inform you that WRAP has agreed to offer Mid Ulster Borough Council, a grant award of **£5,000 ex Value Added Tax** subject to your signed acceptance below and the submission of any required prerequisites. This Grant only covers the following activities proposed in your application:

Description	Anticipated Cost (£) ex VAT
Production of video	£3,000
Cinema advertising (3 local cinemas)	£1,500
Social media post promotion	£500
	£5,000

The panel has excluded the press adverts to enable the total grant fund to be shared across as many projects as possible to maximise potential impacts.

Important: Grant funds can only be used towards the eligible items detailed above. Your project must be completed within the agreed timescales. To drawdown your grant, you will be required to complete a Grant Claim Form on your own headed paper (template enclosed) attaching the required evidence as detailed in the milestones table.

All communications should be agreed with WRAP prior to commencing print or advertising. A checklist for communications is enclosed. All materials sent to WRAP for approval will be assessed against these criteria. You are advised to allow a minimum of 48 hours to gain WRAP sign off on proposed communications as materials printed or published without prior approval may not be eligible for grant funding.

It is important that you check the information contained in your in your application (copy enclosed) is correct, as this shall be used to form your grant agreement with WRAP. Please also note the items outlined in the Terms & Conditions section of your Application Form submitted. The metrics outlined in Section 3.4 of the Application Form will form the basis for reporting progress to DAERA in the form of a Post Project Review (PPR) Form (included as part of the application form). Completed PPR's should be returned to WRAP no later than 6 months after completion of the project.

If you wish to accept this award, please can an authorised signatory read and accept the full terms and conditions in the Application Form attached, and sign and return this document to myself, Ruth Partridge (Project Manager) at the address above or by email to: ruth.partridge@wrap.org.uk
On receipt of this signed cover letter we will issue a Purchase Order which should be referenced when making your claim as described above. Please be advised that no activities started before the receipt and acceptance of the PO will be funded by WRAP.

Should you have any questions or require further information please contact me on 02920 100110 or 07817 648650. Congratulations on receiving a grant award from WRAP, we look forward to working with you on this new project.

Yours sincerely

Ruth Partridge, Project Manager,



Enclosures:

Your Application Form and funding terms & conditions
Grant Claim Form Template
Communications Approvals – Key Criteria



ACCEPTANCE OF FUNDING AGREEMENT

Upon signing this agreement, the authorised signatory acting on behalf of the Authority, confirms the project information detailed within application form enclosed is correct, and agrees fully and accepts the terms and conditions of the grant.

IN WITNESS WHEREOF, the parties have executed this agreement

For and on behalf of: **The Waste and Resources Action Programme**

Signature:

Print name: Dr Ian Garner

Title: Head of WRAP Northern Ireland Date:

For and on behalf of: **Local Authority:** Mid Ulster Borough Council

Signature:

Print name:

Title:

Date:

The above has full authorisation of the Recipient to act as signatory in respect of this Plastic Recycling Communications Grant agreement.