

Report on	Bus Shelters Update
Date of Meeting	13th October 2020
Reporting Officer	Raymond Lowry

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update Members on the current bus shelter status.
2.0	Background
2.1	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 th March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.2.	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress the outstanding shelter applications.
3.0	Main Report
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> • New applications made in the past month (see 3.2) • Progress on stages 2-4 application process (see 3.3) • Request for Council to move from stage 5 (see 3.4) • Progress update on stages 6-9 (see 3.5) • Progress update on stages 10-11 (see 3.6) • Update on statutory response times in relation to agreement on time related responses for application (see 3.7) • Other issues (see 3.8)
3.2	<p>New Applications made in the past month – 1Nr</p> <ul style="list-style-type: none"> • Whitebridge Road, Ballygawley.
3.3	Progress on stages 2-4 of the application process – see table in Appendix 1.
3.4	Requests for Council to move to stage 5 of the application process – None.

3.5

Progress update on stages 6-9 – the applications below have been discussed with a view to getting approval:

- **Millview, Dunnamore** (see Table 3 Appendix 1 – reference 1) Community engagement agreed, and Landowner approval received. Shelter passed to Property Services to be installed.

Name of Street	Millview, Dunnamore
Bus Shelter Requested	05/04/2017
Date Request Validated	10/04/2017
Survey Issued	28/08/2020
Survey Returned By	11/09/2020
Survey Letter Issued	7
Survey Letters Returned	6
Replies in Favour	6
Replies not in Favour	0
Invalid	0
Valid Returns	6
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Millview, Dunnamore is recommended for proceeding to install.

- **Stewartstown** (see Table 2 Appendix 1 – reference 11) approved location – DFI roads confirmed land ownership and approval to proceed with shelter. Neighbour consultation has been issued, closed, 01 October 2020.

Name of Street	The Square, Stewartstown
Bus Shelter Requested	02/03/2016
Date Request Validated	15/06/2016
Survey Issued	15/09/2020
Survey Returned By	29/09/2020
Survey Letter Issued	24
Survey Letters Returned	4
Replies in Favour	4
Replies not in Favour	0
Invalid	0
Valid Returns	4
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at The Square, Stewartstown is recommended for proceeding to install.

- **143 Omagh Road, Ballygawley.** Neighbour notification completed. Passed to Property services for installation.

Name of Street	Omagh Road, Ballygawley
Bus Shelter Requested	26/11/2019
Date Request Validated	08/01/2020
Survey Issued	03/08/2020
Survey Returned By	17/08/2020
Survey Letter Issued	1
Survey Letters Returned	1
Replies in Favour	1
Replies not in Favour	0
Invalid	0
Valid Returns	1
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Omagh Rd, Stewartstown is recommended to install.

- **Drummullan,** Replacement shelter, with side removed to allow safe access from existing footpath. Passed to property services for replacement.
- **Derrycrin PS, Ballinderry,** Location agreed by DFI roads and Translink, Landowner permission has been obtained and Neighbour consultation issued, closing, 01 October 2020.

Name of Street	Eglish View, Derrycrin
Bus Shelter Requested	10/15/2016
Date Request Validated	07/09/2020
Survey Issued	18/09/2020
Survey Returned By	01/10/2020
Survey Letter Issued	12
Survey Letters Returned	6
Replies in Favour	0
Replies not in Favour	6
Invalid	0
Valid Returns	6
Percentage in Favour	0%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Eglish View, Derrycrin does not meet Policy and therefore deemed **not to proceed**. In accordance with policy 1.2.7 Members to note that any future request cannot be considered for a further 12 month period.

- **Meenagh Park, Coalisland**, Location agreed by DFI roads and Translink, Neighbour consultation issued, closing, 05 October 2020.

Name of Street	Annagher Road, Coalisland
Bus Shelter Requested	28/06/2019
Date Request Validated	07/09/2020
Survey Issued	23/09/2020
Survey Returned By	05/10/2020
Survey Letter Issued	21
Survey Letters Returned	8
Replies in Favour	2
Replies not in Favour	6
Invalid	0
Valid Returns	8
Percentage in Favour	25%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Meenagh Park, Coalisland does not meet Policy and therefore deemed **not to proceed**.
In accordance with policy 1.2.7 Members to note that any future request cannot be considered for a further 12 month period.

- **Annaghoboe Road, Coalisland**, Meeting held with Translink on site, slight variation in location to facilitate sight lines. Proceed to neighbour consultation for final approval.
- **Glebe Court, Castlecaulfield**, Location agreed with Translink, Neighbour consultation has been issued, closing 02 October 2020

Name of Street	Glebe Court, Castlecaulfield
Bus Shelter Requested	25/09/2018
Date Request Validated	07/08/2020
Survey Issued	15/09/2020
Survey Returned By	02/10/2020
Survey Letter Issued	7
Survey Letters Returned	2
Replies in Favour	2
Replies not in Favour	0
Invalid	0
Valid Returns	2
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Glebe Court, Castlecaulfield is recommended to install.

- **Kildrum Estate, Galbally**, Translink have agreed location, Neighbour notification issued and returned, no objections. Shelter has been passed to Property Services for installation

Name of Street	Kildrum Estate, Galbally
Bus Shelter Requested	16/05/2019
Date Request Validated	07/08/2020
Survey Issued	24/08/2020
Survey Returned By	07/09/2020
Survey Letter Issued	7
Survey Letters Returned	2
Replies in Favour	2
Replies not in Favour	0
Invalid	0
Valid Returns	2
Percentage in Favour	100%

In accordance with the Bus Shelter Policy, where more than 67% of the completed replies returned by occupiers indicate that they are in favour of the erection of a bus shelter, it is confirmed that the bus shelter at Kildrum Estate, Galbally, is recommended to install.

- **Brackaville, Four Corners Bar**, Location agreed in principle subject to landowner agreement for removal of hedging. Awaiting response from Landowner
- **Clonoe Crossroads**, Agreement from DFI roads and Translink for new location. Neighbour consultation and landowner approval required.
- **Main Street, Bellaghy**, Translink and DFI roads in agreement with proposed locations. Neighbour consultation issued, closing 13 October 2020.
- **Knockloughrim Village**, Site located adjacent to the play park has been confirmed by Parks as acceptable. Neighbour consultation to be completed before moving to installation, closing 20 October 2020.
- **Innishrush Village**, Reminder sent to NIHE for confirmation of ownership and approval to proceed with the new bus shelter. No response received to date.
- **Culnady Village**, DFI roads have confirmed ownership and approval to proceed with the new bus shelter. Neighbour consultation issued, closing 5 October 2020.
- **Thornhill road**, Site approved by Translink, DFI Roads to approve location then neighbour notification can be issued.

3.6	<p>Progress update on stages 10-11</p> <p>Shelters installed since date of last meeting:</p> <ul style="list-style-type: none">• Millview, Dunnamore in progress, base currently being installed.																				
3.7	<p>Progress on response times – Agreed response times within 30 days with statutory agencies.</p> <table><tr><th>Statutory Agencies</th><th>Number requests sent</th><th>Reply <30 Days</th><th>Reply >30 Days</th></tr><tr><td>Translink</td><td>9</td><td>8</td><td>1</td></tr><tr><td>Education Authority</td><td>6</td><td>1</td><td>5</td></tr><tr><td>DfI Roads</td><td>7</td><td>6</td><td>1</td></tr><tr><td>NIHE</td><td>3</td><td>0</td><td>Response still awaiting</td></tr></table> <ul style="list-style-type: none">• Note; Statutory update meeting organised for w/c 05 October 2020 to discuss new Bus shelter locations, response times and any other issues.	Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days	Translink	9	8	1	Education Authority	6	1	5	DfI Roads	7	6	1	NIHE	3	0	Response still awaiting
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3.8	<p>Other issues:</p> <ul style="list-style-type: none">• Application for a Bus Shelter at the Credit Union, Moygashel (see Table 3 in Appendix 1 – reference 2) has failed to reach the required numbers as set out in the policy guidance. A Member request has been made to establish all user numbers for all stops in the area. A response was received from Translink 28 September 2020 and is the information currently reviewed regarding a proposed shelter location and will be reported back to Committee.																				
4.0	<p>Other Considerations</p>																				
4.1	<p>Financial, Human Resources & Risk Implications</p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p> <p>Human: Officer time to administer shelter applications.</p> <p>Risk Management: Non-delivery will have adverse impact of users of public transport.</p>																				

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
5.0	Recommendation(s)
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Members to note new applications made in the last month – Whitebridge Road, Ballygawley.
5.3	Members approval is requested for installation of the following shelters as having met all the criteria in the Bus Shelter Policy (Section 1.2, Point 4): <ul style="list-style-type: none"> • Millview, Dunnamore • The Square, Stewartstown • Omagh Road, Ballygawley • Glebe Court, Castlecaulfield • Kildrum Estate, Galbally
5.4	Members approval is requested for removal of the following from the Bus Shelter Register as they have not met the criteria in the Bus Shelter Policy (Section 1.2, Point 4): <ul style="list-style-type: none"> • Derrychrin PS, Ballinderry • Meenagh Park, Coalisland
5.5	Members to note information received from Translink is currently being reviewed regarding a proposed shelter location in Moygashel and will be reported to Committee when reviewed.
6.0	Documents Attached & References
6.1	Appendix 1 – Progress table with comments
6.2	Appendix 2 – Procedure guide for erection of Bus Shelters
6.3	Appendix 3 – Policy on the Provision of Bus Shelters