



10 October 2017

Dear Councillor

You are invited to attend a meeting of the Environment to be held in  
The Chamber, Magherafelt at Mid Ulster District Council, Ballyronan Road,  
MAGHERAFELT, BT45 6EN on Tuesday, 10 October 2017 at 19:00 to transact the  
business noted below.

Yours faithfully

Anthony Tohill  
Chief Executive

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## AGENDA

### OPEN BUSINESS

1. Apologies
2. Chair's Business
3. Declarations of Interest
4. Deputation - Farrans Group re A6 Randalstown - Castledawson Dualling

### Matters for Decision

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### Matters for Information

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**Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.**

#### Matters for Decision

30. Property Services - Tender report for the appointment of Vehicle Suppliers
31. Tender for the collection and recycling of waste tyres
32. Moneymore Recreational Centre - Capital Project

#### Matters for Information

33. Confidential Minutes of Environment Committee held on 12 September 2017
34. Capital Projects Update
35. Ageing Well - Tender Process





<b>Report on</b>	NIHE – Traveller Provision
<b>Reporting Officer</b>	Mark Kelso
<b>Contact Officer</b>	

<b>Is this report restricted for confidential business?</b> If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the meetings with NIHE personnel in relation to the Travelling Community at the Creagh Industrial site and progress site assessment .
<b>2.0</b>	<b>Background</b>
2.1	Members will be aware from previous Committee reports that a number of traveller families have taken up residence at the Creagh Industrial site , Toomebridge . The travellers have been resident in and around this locality for over three years .. They temporarily relocated to a Council owned carpark facility at Ballyronan for a short period before being requested to move off the site .
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Northern Ireland Housing Executive have statutory responsibility for assessing and determining the needs and provision of temporary and permanent 'halting' sites for travellers under the Housing (NI) Order 1981 – Article 28. Under this legislation the Executive have a 'duty' to provide caravan site facilities where this is deemed appropriate . This duty takes effect when a Needs Assessment confirms that traveller accommodation is required .</p> <p>Following consideration of the matter at the December meeting of Committee , correspondence was forwarded to the NIHE Manager advising of the Councils support in the matter and referenced potential sites at Hillhead Road , Toomebridge and Ballyronan for further assessment for traveller provision .</p> <p>Council officers met with NIHE representatives on two occasions over the summer period on Friday 9 June and Thursday 27 July . NIHE personnel advised they had commenced an assessment of available sites through their Mid Ulster social housing land bank to determine their potential suitability as a traveller transit facility .</p> <p>Initial findings however have indicated that all off their sites are within or close to existing settlement limits and as such are not suitable as potential transit sites .</p> <p>NIHE also confirmed they were actively seeking to engage with the Creagh Traveller group in regards to assessment of need, though this had proved difficult</p>

3.2	<p>up to that point . In the course of discussions NIHE indicated they would wish to work closely with Council to progress the identification and acquisition of an appropriate site and that any assistance that could be offered would be welcomed.</p> <p><b>Site Assessment</b></p> <p>In consideration of potential site provision , there are a number of specific criteria that must be achieved in accordance with design guidance , including:</p> <ul style="list-style-type: none"> <li>• Provision of adequate landscaping to the proposed development/site;</li> <li>• Compatible development with existing and proposed buildings and structures in the local area paying particular regard to environmental amenity;</li> <li>• Where relevant, provision of workspace, play space and visitor parking.</li> </ul> <p>The location and assessment of a single family traveller serviced site and /or transit site requires early engagement with the Planning section to ensure all relevant matters are duly considered in site identification and assessment .</p> <p>Given the ongoing issues in and around the existing encampment at the Creagh , and the need to progress this matter . It is proposed to engage a Design Team to work closely with NIHE and Planning to undertake a scoping exercise . This would be used to identify potential sites within the South Derry locality that meet the relevant NIHE criteria for transit site provision and are suitable for development , so as to enable this work to be progressed .</p>
<b>4</b>	<b>Other Considerations</b>
4.1	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Estimated Fee Element less than £ 5000</p>
4.2	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>As identified</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	<p>That Members agree appointment of a design team to assist NIHE with the assessment and identification of appropriate sites for transit traveller provision .</p>

<b>Report on</b>	Transport NI Proposals to Mid Ulster Council (Disabled Parking Bays)
<b>Reporting Officer</b>	Andrew Cassells, Director of Environment & Property
<b>Contact Officer</b>	Andrew Cassells, Director of Environment & Property

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	<b>X</b>

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To seek the agreement of Members in relation to proposals from Transport NI to introduce measures to enhance the safety and development of the transport network with a range of transport proposals.
<b>2.0</b>	<b>Background</b>
2.1	Transport NI are consulting the Council with proposals to introduce measures designed to improve network safety, sustainability and efficiency to encourage safe and sustainable travel.
<b>3.0</b>	<b>Main Report</b>
3.1	The following outlines the proposals to be brought to the attention of the Environment Committee:
3.1.1	<p><b>Proposed Provision of a Disabled Persons' Parking Bay – Moore Street, Aughnacloy</b></p> <p>Transport NI are proposing to provide a disabled persons' parking bay at Moore Street, Aughnacloy.</p> <p>Consultation letter and location map of aforementioned proposal are attached as appendices to this report.</p>
3.1.2	<p><b>Proposed Provision of a Disabled Persons' Parking Bay – Queens Avenue, Magherafelt</b></p> <p>Transport NI are proposing to provide a disabled persons' parking bay at Queens Street, Magherafelt.</p> <p>Consultation letter and location map of aforementioned proposal are attached as appendices to this report.</p>

<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Not applicable</p> <p>Human: Not applicable</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>The proposal will assist in improving the mobility of a disabled resident within the Mid Ulster District Council area.</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>The introduction of the aforementioned proposals at this location will assist in the management of road safety issues.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
<b>5.1</b>	That the Environment Committee endorses the proposals submitted by Transport NI.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
<b>6.1</b>	<p><b>Appendix 1</b> Letter from Transport NI dated 19<sup>th</sup> September 2017; Proposed Provision of a Disabled Persons' Parking Bay at Moore Street, Aughnacloy.</p>
<b>6.2</b>	<p><b>Appendix 2</b> Drawing – Proposed Provision of the Disabled Persons' Parking Bay at Moore Street, Aughnacloy</p>
<b>6.3</b>	<p><b>Appendix 3</b> Letter from Transport NI dated 19<sup>th</sup> September 2017; Proposed Provision of a Disabled Persons' Parking Bay at Queens Avenue, Magherafelt.</p>
<b>6.4</b>	<p><b>Appendix 4</b> Drawing – Proposed Provision of the Disabled Persons' Parking Bay at Queens Avenue, Magherafelt</p>



Department for

**Infrastructure**

An Roinn

**Bonneagair**

[www.Infrastructure-ni.gov.uk](http://www.Infrastructure-ni.gov.uk)

## Network Development

Chief Executive  
Mid Ulster District Council  
Ballyronan  
Magherafelt  
BT45 6EN

County Hall  
Drumragh Avenue  
Omagh

Tel: 028 8225 4085

19 September 2017

Dear Mr Tohill

### **PROPOSED PROVISION OF A DISABLED PERSONS' PARKING BAY AT MOORE STREET, AUGHNACLOY**

DfI Roads is proposing to provide a disabled persons' parking bay at Moore Street, Aughnacloy, as detailed on the attached map.

PSNI have been consulted and are in agreement with the proposal.

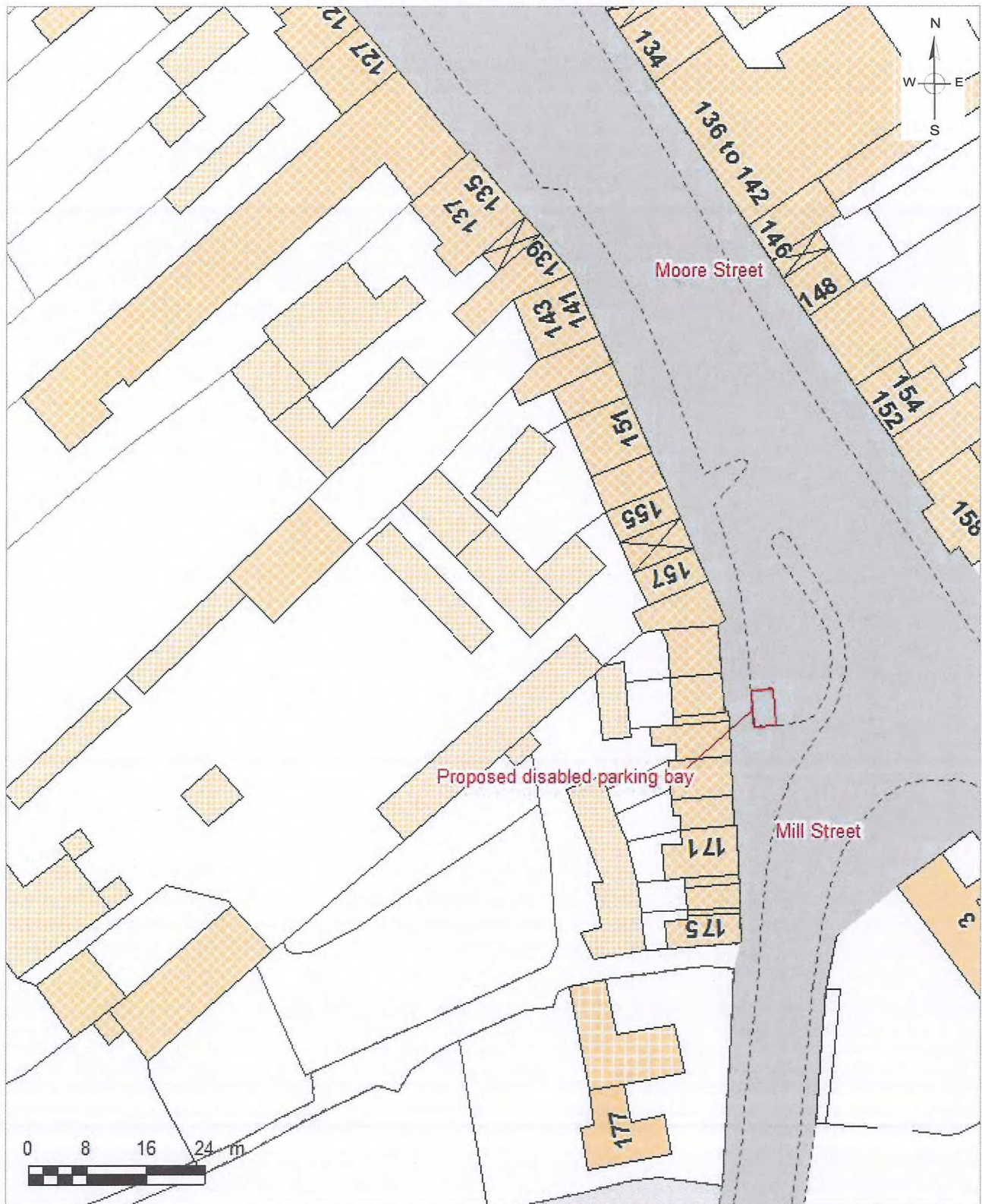
Please bring this matter to the attention of your council.

Yours sincerely

Mrs Hazel Burton  
Network Development Section

Enc

# Proposed disabled parking bay - Moore Street, Aughnacloy





Department for

**Infrastructure**

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19 September 2017

Dear Mr Tohill

### **PROPOSED PROVISION OF A DISABLED PERSONS' PARKING BAY AT QUEENS AVE, MAGHERAFELT**

DfI Roads is proposing to provide a disabled persons' parking bay at Queens Ave, Magherafelt, as detailed on the attached map.

PSNI have been consulted and are in agreement with the proposal.

Please bring this matter to the attention of your council.

Yours sincerely

Mrs Hazel Burton  
Network Development Section

Enc

Proposed disabled parking bay - Queens Ave, Magherafelt



Coords: x- 289551.63  
y- 390355.68

Comments -

Date: 21st September 2017

Scale: 1:750

<b>Report on</b>	Cott Lane Footbridge
<b>Reporting Officer</b>	Andrew Cassells, Director of Environment & Property
<b>Contact Officer</b>	Andrew Cassells, Director of Environment & Property

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform Members of the outcome of a Principle Inspection Report on the condition of Cott Lane Footbridge and to seek approval in relation to the proposed detailed structural analysis in relation to same.
<b>2.0</b>	<b>Background</b>
2.1	Cott Lane Links Co. Tyrone and Co. Derry/Londonderry and the parishes of Lower Mullan and Ballylifford. On the Tyrone side the Cott Lane backs off the Mullan Road over a pedestrian bridge crossing the Ballinderry River into Co Derry/Londonderry and terminates at the Ballinderry Bridge Road.
2.2	The route is approximately two miles in length and on the Derry/Londonderry side follows the line of a series of field lanes whilst on the Tyrone side is accessed by a combination of laneway and a fenced path which gives access to the Bridge. The entrance to the Lane is marked with entrance signs at each end.
2.3	Cookstown District Council carried out significant works on the Cott Lane in 2002 which included the installation and repair of drainage, improvements to the surface of the path, fencing works, cosmetic repairs to the concrete footbridge and works associated with the car park on the Derry/Londonderry side of the Ballinderry River. The cost of the works at that time amounted to some £21,200.
2.4	The footpath is also part of the National Cycle Network (Route 94) which circumnavigates Lough Neagh.
2.5	The footbridge structure is the key element of infrastructure along the length of the footpath and consists of a cast concrete structure which is understood to have been jointly constructed in circa 1924 by the County Councils of Tyrone and Londonderry.
<b>3.0</b>	<b>Main Report</b>
3.1	The bridge is a five span reinforced concrete slender structure with significant spans of up to 15.2 m. The bridge comprises of two reinforced concrete edge beams supporting a reinforced concrete deck and supported on concrete piers and abutments. Steel parapet railing is supported by a mixture of concrete pillars and steel posts. There is no detailed of the bridge construction available and it is not possible to ascertain the formation level

	of the concrete piers or abutments. As the structure operates as a footbridge the loading on the bridge is light.
3.2	Whilst superficial repairs were carried out in 2002 by Cookstown District Council no condition inspections records of the actual structure itself have been discovered within the annals of the former Cookstown District Council.
3.3	Following inspections by Council Officers in 2016 a Principle Inspection Report of the structure was commissioned, following a quotation exercise, with WDR & RT Taggart Consulting Engineers being appointed to carry out the work.
3.4	The report was received in October 2016 and a full copy is attached as Appendix 1 to this report.
3.5	<p>The Conclusions of the Principle Inspection Report are set out at Section 5 of the report and can be summarised as follows:</p> <ul style="list-style-type: none"> <li>➤ There are various defects in the structure with some evidence of movement and there is movement across the structure when the bridge is being trafficked.</li> <li>➤ The bridge deck shows isolated signs of concrete spalling and subsequent corrosion of reinforcement at these locations. Evidence of hairline cracks in the deck are apparent with associated leachating.</li> <li>➤ The beam edges show isolated signs of spalling and associated corrosion of reinforcement. There is significant damage to the downstream beam between Piers 2 and 3 with hairline cracks on the beams between Pier 3 and Abutment 2.</li> <li>➤ Piers 1, 2 and 3 exhibit concrete damage which may indicate movement of the bridge.</li> <li>➤ The visible elements of the bridge abutments are generally in good condition.</li> <li>➤ Foundations are not visible and unknown.</li> <li>➤ The parapet railing and concrete pillars are in relatively good condition.</li> <li>➤ The river bed is deepest between Piers 3 and 4 and appears to have partly scoured the river bed along Pier 4.</li> <li>➤ The embankments are in good condition with no evidence of slippage.</li> </ul>
3.6	<p>The Recommendations contained in the Engineers Report at Section 6 are as follows;</p> <ul style="list-style-type: none"> <li>➤ That a detailed structural analysis is carried out on the bridge.</li> <li>➤ That testing be carried out to ascertain reinforcement cover levels and reinforcement layout diameter.</li> <li>➤ Testing to ascertain the long term durability and life span of the bridge to include: <ul style="list-style-type: none"> <li>○ Cover meter survey to assess cover and layout</li> <li>○ Opening up of small areas to confirm size, location and spacing of reinforcement</li> <li>○ Carbonation tests</li> <li>○ Chlorine and cement dust content</li> <li>○ Pull Off concrete strength tests</li> <li>○ Core removal for analysis <ul style="list-style-type: none"> <li>▪ Compressive Strength Testing</li> <li>▪ Chemical testing to establish cement, chlorine and sulphate content</li> </ul> </li> </ul> </li> </ul>
3.7	Whilst the Consulting Engineers have not recommended that access to the bridge should be restricted in any way nor have they been able to give an indication of the remaining life of the bridge at this time. There is no indication that the bridge cannot remain in use for the time being. Members will note that the bridge is nearing 100 years old.

3.8	In order to carry out the detailed structural analysis it will be necessary to engage a specialist contractor to carry out the work. The first stage in this process will be the preparation of a schedule of works contract document to enable the procurement of the contractor to undertake opening up and testing works to the bridge and administering the contract.
3.9	It is proposed therefore to progress with the recommendations contained in the report and engage WDR&RT Taggart to prepare the Schedule of Works for the necessary procurement.
3.10	Only once the detailed structural analysis is completed will it be possible to consider what repair or replacement options would be available for the bridge.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b>Financial &amp; Human Resources Implications</b></p> <p>Financial: The initial financial outlay to develop the Schedule of Works in relation to the detailed structural analysis is £2,760 which can be funded from the current revenue budget. The cost of the detailed structural analysis will only be known following the necessary procurement exercise. Any financial decisions regarding the repair or replacement of the structure would be referred to the Policy and Resources Committee in due course and could require a call on the Council's Capital Programme.</p> <p>Human: Officer time in managing the works.</p>
<b>4.2</b>	<p><b>Equality and Good Relations Implications</b></p> <p>None at this juncture.</p>
<b>4.3</b>	<p><b>Risk Management Implications</b></p> <p>The bridge represents the principle structure on this right of way and was evidently constructed by the predecessors of the Mid Ulster District Council. Failure to maintain the structure in a safe condition would have implications for the Council with regards to fulfilling its statutory obligations.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are asked to note the contents of the report and to approve the instigation of a detailed structural analysis of Cott Lane Footbridge as detailed in this report.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Cott Lane Footbridge, Principal Inspection Report.





Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council



**COTT LANE FOOTBRIDGE**  
**PRINCIPAL INSPECTION REPORT**



Project No	Revision	Prepared by	Checked by	Approved by	Status	Date
16/140C	1	PDD	TS	TS	FINAL	24/10/2016



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Appendix 1 – Bridge Location Plan and Detailed drawing

Appendix 2 – Photographs



## **1.0 INTRODUCTION**

- 1.1 WDR & RT Taggart were appointed by Mid Ulster District Council to carry out a Principal Inspection of Cott Lane Footbridge, Cott Lane is approximately 2 miles north east of Ballinderry. The inspection was carried out by Philip Duffy and Tommy Stevenson on Thursday 22<sup>nd</sup> September 2016.
- 1.2 Weather conditions: Weather was dry and bright with a temperature of approx. 17 degrees Celsius.
- 1.3 Inspections since last Principal Inspection: There are no records of previous inspections available for the footbridge. It is therefore not possible to comment on any deterioration or maintenance carried out on the bridge.

## **2.0 LOCATION OF THE STRUCTURE**

- 2.1 Cott Lane footbridge crosses the Ballinderry River approximately 1.0km from where the river enters Lough Neagh. Photograph No. 1 shows the bridge approach from the west and Photograph No. 2 from the east.

## **3.0 DESCRIPTION OF THE STRUCTURE**

- 3.1 The bridge is a five span reinforced concrete structure, Photograph No's 3 & 4 show a view of the south upstream (U/S) elevation and Photograph No's 5 & 6 a view of the north downstream (D/S) elevation. The bridge comprises of 2 No. reinforced concrete edge beams supporting a reinforced concrete deck and supported on concrete abutments and piers. Steel parapet railing is supported by a mixture of concrete pillars and steel posts. There is no detailed information of the bridge construction available and at this stage it is not possible to ascertain the formation level of the concrete piers or abutments.
- 3.2 The structure has 5 No. spans as detailed on drawing No. 16/140C/001 and the total span between abutments is 57.60m. The bridge is approximately 1.80m wide.
- 3.3 There are 4 No. concrete piers, 3 of which consist of 2 No. 300x300mm columns on circular circular columns. There are 2 No. 200mm wide concrete beams between the columns at top of circular column and deck levels. Pier No. 4 is one mass concrete



structure. It is unknown if this may have been formed at a later date around a pier similar to the others.

#### **4.0 DETAILED CONDITION REPORT**

##### **4.1 Deck Elements**

The bridge deck is approximately 75mm thick and of reinforced concrete construction. The deck spans between two no. 200x275mm deep reinforced concrete edge beams. The 5 spans were inspected and damage recorded as detailed:

##### **4.1.1 Concrete Deck & Edge Beams**

###### **4.1.1.1 SPAN 1** (Photograph No. 7)

###### **Deck** (Photograph No. 8):

1. Slight water ingress was noted at one location. There are other locations where water staining is visible.
2. 3.2m from Abutment 1 (Photograph No. 9)- Concrete spalling; area approx. 80x80x20mm deep. One reinforcing bar is exposed; corrosion is visible with slight loss of section.
3. 3.9m from abutment 1(Photograph No. 10)- Concrete spalling; area approx. 100x50x20mm deep. One reinforcing bar is exposed; corrosion is visible with minimal loss of section.
4. At Pier No.1- area approx. 200x90x20mm deep (Photograph No. 11). One reinforcing bar is exposed; corrosion is visible with significant loss of section.
5. There is minor concrete damage on the edge of the deck slab at 2 No. locations on the downstream face, see Photograph No's 12 & 13, one reinforcing bar is exposed at each location with minor corrosion visible.

###### **Edge Beams** (U/S-Photograph 14, D/S-Photograph 15):

1. Both beams appear to be in good condition with no significant defects identified.



#### 4.1.1.2 **SPAN 2** (Photograph 16)

##### **Deck** (Photograph No. 17):

1. 7.3m from Pier 1 (Photograph No. 18)- Concrete spalling; area approx. 120x40x15mm deep. One reinforcing bar is exposed; corrosion is visible with minimal loss of section.
2. 8.3m from Pier 1 (Photograph No. 19)- Concrete spalling; 3 areas approx. 260x80x15mm deep and 2 No. at 50x50x15mm deep. One reinforcing bar is exposed at each location; corrosion is visible with loss of section.
3. 8.6m from Pier 1(Photograph No. 20)- Concrete spalling; area approx. 200x100x15mm deep. One reinforcing bar is exposed; corrosion is visible with loss of section.
4. 9.2m from Pier 1(Photograph No. 21) - Concrete spalling; 3 locations within an area of approx. 400x200mm. One reinforcing bar is exposed at each location; corrosion is visible with loss of section.
5. 10.8m from Pier 1(Photograph No. 22)- Water seepage is evident on deck at this location. Other isolated evidence of water seepage are visible.
6. Seepage appears to follow the line of a hairline crack approx. 0.5m from Pier 2- See Photograph No. 17.

##### **Edge Beams:**

- Upstream Beam (Photograph No. 23):
  1. 13.0m from Pier 1(Photograph No. 24) 0112- Minor concrete damage at bottom of beam approx. 200x20x15mm deep.
- Downstream Beam (Photograph No. 25):
  1. Water staining visible at 2 locations on beam.

#### 4.1.1.3 **SPAN 3** (Photograph No. 26)

##### **Deck** (Photograph No. 27):

1. 2.9m from Pier 2 (Photograph No. 28)- Concrete spalling; area approx. 70x70x10mm deep. One reinforcing bar is exposed; corrosion is visible with significant loss of section.



2. 4.9m from Pier 2 (Photograph No. 29)- Concrete spalling; 2 areas approx. 200x100x10mm deep and 300x25x10mm deep. One reinforcing bar is exposed; corrosion is visible at each location with minor loss of section.
3. 9.0m from Pier 1(Photograph No. 30)- Concrete spalling; area approx. 200x100x15mm deep. One reinforcing bar is exposed; corrosion is visible with loss of section.
4. (Photograph No. 31)- Concrete spalling; 3 isolated locations at approx. 9.0m, 10.0m and 13.0m from Pier 2. One reinforcing bar is exposed at each location; corrosion is visible.
5. Seepage appears to follow the line of a hairline crack approx. 0.5m from Pier 2- See Photograph No. 27.

#### **Edge Beams:**

- Upstream Beam (Photograph No. 32):
  1. No significant damage identified.
- Downstream Beam (Photograph 33):
  1. 5.7m from Pier 2 (Photograph No. 34)- Significant concrete spalling/ damage; area of approx. 600 long x 200x50-70mm deep. Two reinforcing bars are exposed; corrosion is visible with loss of section.
  2. 7.2m from Pier 2 (Photograph No. 35)- Concrete spalling; area of approx. 300mm long x200x50mm deep. One reinforcing bar is exposed; corrosion is visible with loss of section.

#### **4.1.1.4 SPAN 4 (Photograph No. 36)**

##### **Deck (Photograph No. 37):**

1. 1.2m from Pier 4 (Photograph No. 38)- Concrete spalling; 3 areas approx. 200x40x10mm deep and 2 No. 100x40x10mm deep. One reinforcing bar is exposed; corrosion is visible with loss of section.
2. Isolated area of water seepage/ leakage visible. There are two areas where seepage appears to have occurred along a hairline crack in the deck at approx. 0.5m from Pier 4 and at mid span (see Photograph No. 38).

#### **Edge Beams:**

- Upstream Beam (Photograph No. 39):
  1. Vertical hairline cracks are visible along the beam.



- Downstream Beam (Photograph 40):
  1. 4.0m & 7.0m from Pier 4 (Photograph No. 41)- Concrete spalling; 2 isolated areas. One reinforcing bar exposed; corrosion is visible with loss of section.
  2. Vertical hairline cracks are visible along the beam.

#### 4.1.1.5 **SPAN 5** (Photograph 42)

Deck (Photograph No. 43):

1. A hairline crack is visible approx. 0.5m from pier 4 (see Photograph No. 44) with evidence of seepage/ leachate from the crack. This crack continues down into the edge beams.
2. Isolated areas of water seepage/ leakage are visible.

#### **Edge Beams:**

- Upstream Beam (Photograph No. 45):
  1. Vertical hairline cracks are visible along the beam.
- Downstream Beam (Photograph No. 46):
  1. Vertical hairline cracks are visible along the beam.

## 4.2 **Load-bearing Substructure**

### 4.2.1 **Foundations**

No 'opening up' was carried out at foundation level. The foundations were not visible on site. Records of the bridge construction are not available.

### 4.2.2 **Abutments**

Bridge abutments are partially visible, however 'opening up' was not carried out to identify the abutment formation level. Abutments appear to consist of an insitu reinforced concrete bank-seat supporting the concrete abutment which has the bridge beams cast in.



#### 4.2.2.1 **Abutment 1** (West) See Photograph No. 47:

The abutment appears to be in relatively good condition, however there is minor concrete damage to the base of the abutment at bank-seat level. Reinforcement is not exposed.

#### 4.2.2.2 **Abutment 2** (East) See Photograph No. 48:

The abutment appears to be in relatively good condition, however there is minor concrete damage to the base of the abutment at bank-seat level. Reinforcement is not exposed.

### 4.2.3 **Piers**

Piers are partially visible, however 'opening up' was not carried out to identify the pier formation level.

Piers No.1, 2 and 3 are decorative reinforced concrete piers constructed of 2 no. round columns to formation level with 2 no. 300x300mm square columns to underside of deck level. These columns are linked together with 2 No. 200mm wide beam at top of round column and at deck level.

Pier 4 is a mass concrete pier. It may be suggested that Pier 4 was also a decorative pier that may have been surrounded in concrete at a later stage.

#### 4.2.3.1 **Pier 1**

Photograph No. 49 shows the east elevation of Pier 1. Circular columns are not visible, however the decorative coping is.

1. The four corners of the downstream column are damaged as detailed:
  - a. Photograph 50 SE- Damage is approx. 150mm x 500mm x 35mm deep. One reinforcing bar and two small diameter links are exposed; corrosion and section loss visible.
  - b. Photograph 51 NW- Damage is approx. 70mm x 400mm x 40mm deep. One reinforcing bar is exposed; corrosion and section loss visible.



- c. SE and NE corners- Minor concrete damage noted, no steel exposed.

2. The upstream column is damaged as detailed:

- a. Photograph 52- North face- Damage is approx. 200x70x 35mm deep. Three no. reinforcing bar links are exposed; corrosion and significant section loss visible.
- b. Photograph 53- East Face decorative section of beam- Damage is approx. 100x300x 10mm deep. One reinforcing bar is exposed; corrosion and section loss visible. Lack of cover.
- c. Photograph 54- North face- Minor concrete damage noted, 1 reinforcing bar exposed with minor corrosion and section loss visible. There is also evidence of a previous repair to the cross beam.

#### 4.2.3.2 Pier 2

Photograph No. 55 shows the east elevation of Pier 2.

1. The downstream column is damaged as detailed:

- a. Photograph No. 56 shows significant damage to the south face of this column- Damage is the full width of the column over 400mm and 60mm deep at the worst case. Two reinforcing bars and two small diameter links are exposed and corrosion and section loss visible.
- b. Photograph No. 57 shows concrete spalling and one exposed bar on the cross beam on the south face. One reinforcing bar is exposed and corrosion and section loss visible.

2. The upstream column is damaged as detailed:

- a. Photograph 58 shows hairline cracking which continues around the perimeter of the column at approximately mid-height. This is possibly a construction joint, however, minor concrete damage is noted.

#### 4.2.3.3 Pier 3

Photograph No. 59 shows the west elevation of Pier 3. Access was not possible at the time of inspection, however damage was observed from the river bank

- 1. Photograph No. 59 shows damage to both the SW and NW corners of the downstream and upstream columns respectively. There is significant concrete



damage and reinforcement is exposed with corrosion and possible section loss.

2. Photograph No. 60 shows concrete damage on the upper cross beam on the east face of Pier 3.

#### **4.2.3.4 Pier 4**

Photograph No. 61 shows the east elevation of Pier 4. As detailed this is a mass concrete pier.

There is scour to the riverbed at the SE corner of the pier, however, it was not possible to ascertain if the pier is being undermined at this stage.

1. Photograph No. 62 shows a crack on the pier face. The crack continues around the perimeter of the pier. The crack is approx. 5mm on the east face and hairline on the west face.

### **4.3 Durability Elements**

#### **4.3.1 Superstructure & Substructure drainage**

The bridge is completely surfaced with low permeability bitumen surfacing. Drainage is provided by means of longitudinal slopes on the bridge. There was no standing water on the surface at the time of inspection.

### **4.4 Safety Elements**

#### **4.4.1 Parapets**

Parapets consist of metal handrails with alternate concrete and steel pillars/posts. (see Photograph No. 63) The parapet hand rails are generally in good condition. There is however some minor damage:

1. Photograph No. 64 shows concrete damage to the top of a concrete pillar.
2. Photograph No. 65 shows a crack to the top of the concrete pillar corresponding with the top hand rail.



#### **4.4.2 Footbridge surfacing**

A bitumen surfacing has been applied to the surface of the footbridge.

There are isolated locations where this surfacing is damaged. Photograph 66 provides an example of this damage.

There is vegetation growth along the edge of surfacing and plinth over the entire length of the footbridge (see Photograph 67).

#### **4.5 Other Bridge Elements**

##### **4.5.1 River Bed**

The river bed appears to slope gradually from the west bank with a deeper channel between Piers 3 & 4. At the time of inspection water was not flowing between Pier 4 and the east Abutment No. 2.

It was noted that there may be scour to the river bed to the south west of Pier 4. The water appears to be fast flowing as the river meanders towards this pier.

##### **4.5.2 Embankments**

Embankments are grassed. Access to the river is at Pier 2 with a localised sloped area. Access to the East embankment is limited and relatively steep.

#### **4.6 Ancillary Elements**

##### **4.6.1 Services**

There does not appear to be any services nearby or crossing the footbridge.



## 5.0 **CONCLUSIONS**

- 5.1 Our inspection of Cott Lane Footbridge highlighted various defects in the structure. The footbridge is a slender structure with significant spans of up to approximately 15.2m. There is evidence that there is movement in the bridge and it was observed on site that there is movement across the structure when the bridge is being trafficked.
- 5.2 The bridge deck exhibits signs of generally isolated concrete spalling and subsequent corrosion of reinforcement at these locations. There is evidence of transverse hairline cracking on the deck at either side of the piers, made evident by leaching through these cracks.
- 5.3 The edge beams exhibit signs of generally isolated concrete spalling and subsequent corrosion of reinforcement at these locations. There is however significant damage to the downstream edge beam between Piers 2 and 3. Vertical hairline cracking was also identified on beams between Pier 3 and Abutment 2.
- 5.4 Decorative Piers 1, 2 & 3 all exhibit significant concrete damage around the midpoint on the upper square columns. This may indicate horizontal movement of the bridge structure. The mass concrete Pier No. 4 is cracked around its perimeter on the upper half of the pier.
- 5.5 Formation level of the bridge abutments were not visible at inspection. The visible elements of the abutments were generally in good condition with minor concrete damage.
- 5.6 Foundations are not visible and in the absence of records for the structure are unknown.
- 5.7 The parapet railing and concrete pillars are in relatively good condition, there are areas of minor concrete damage.
- 5.8 The river bed is deepest between Pier 3 and 4 and appears to have partly scoured the river bed along Pier 4.
- 5.9 The embankments are in good condition, with no evidence of slippage.



## **6.0 RECOMMENDATIONS**

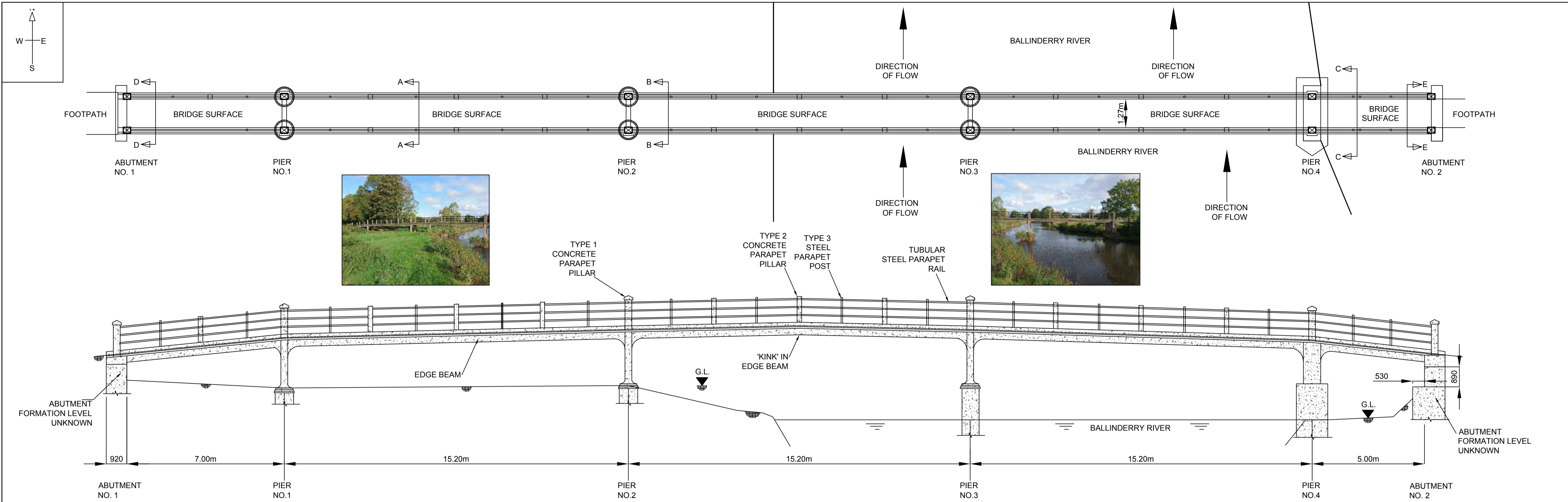
- 6.1 It is recommended that a detailed structural analysis is carried out on the bridge structure.
- 6.2 In the absence of detailed construction drawings, tests will be required to ascertain reinforcement cover levels and reinforcement layout and diameter.
- 6.3 In order to assess the long term durability of the structure and enable an assessment of the lifespan of the structure to be undertaken, testing should be carried out on the structure. Testing may include:
- Cover meter survey to assess cover and layout.
  - Small areas of 'opening up' to confirm the size, location, spacing and condition of the reinforcement.
  - Carbonation Tests
  - Chloride & Cement Content (Dust Sample)
  - "Pull off" concrete strength tests
  - Core removal for analysis
    1. Compressive Strength Testing
    2. Chemical testing to establish cement, chloride and sulphate content.



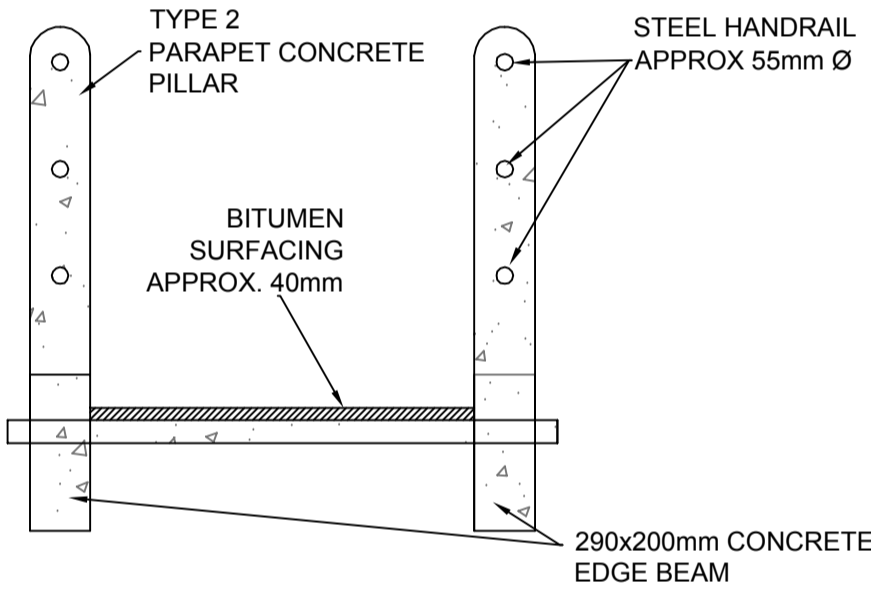
**APPENDIX 1 :**  
**BRIDGE LOCATION PLANS & DETAILED DRAWING**



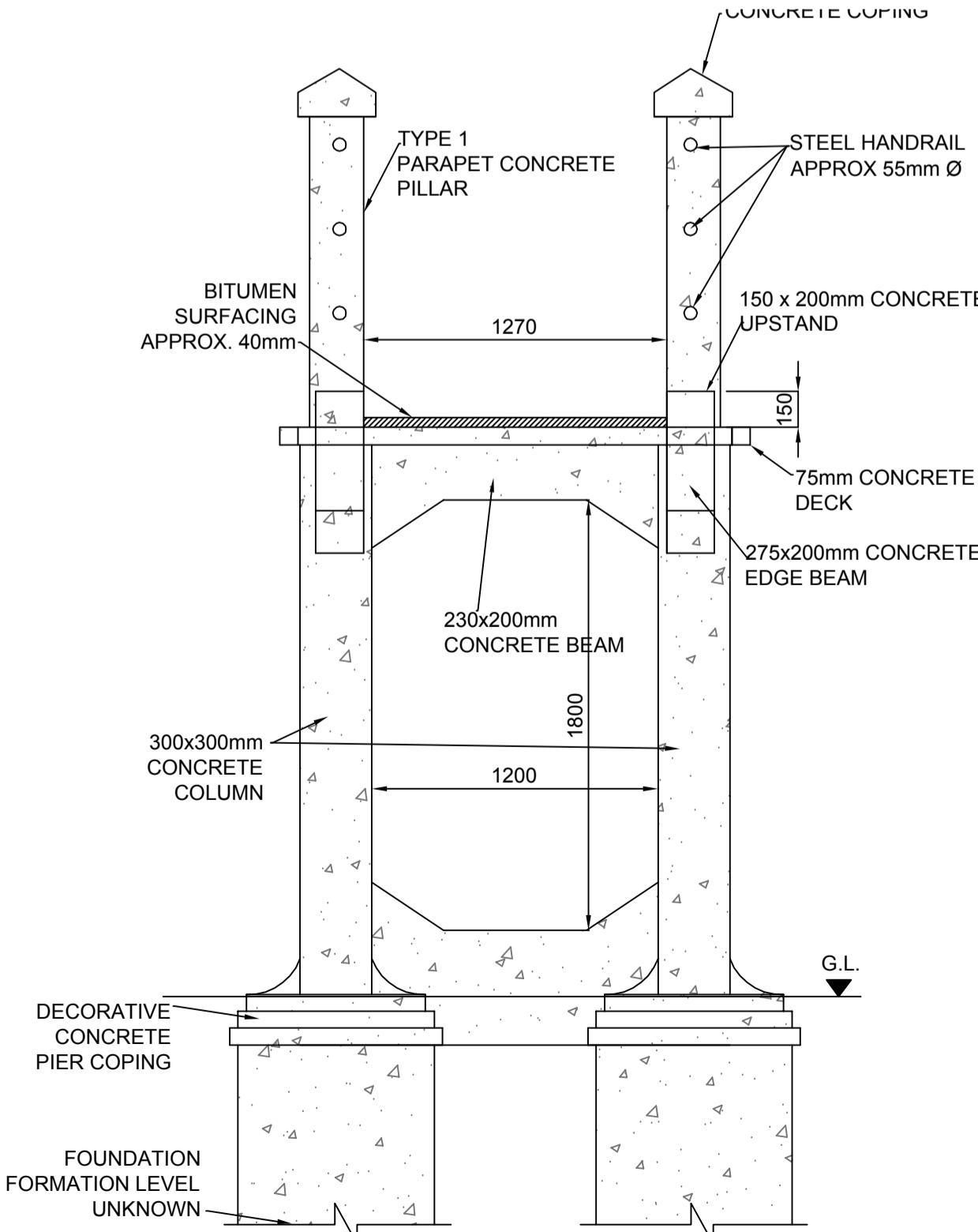
**Figure 1 – Site Location Plan**



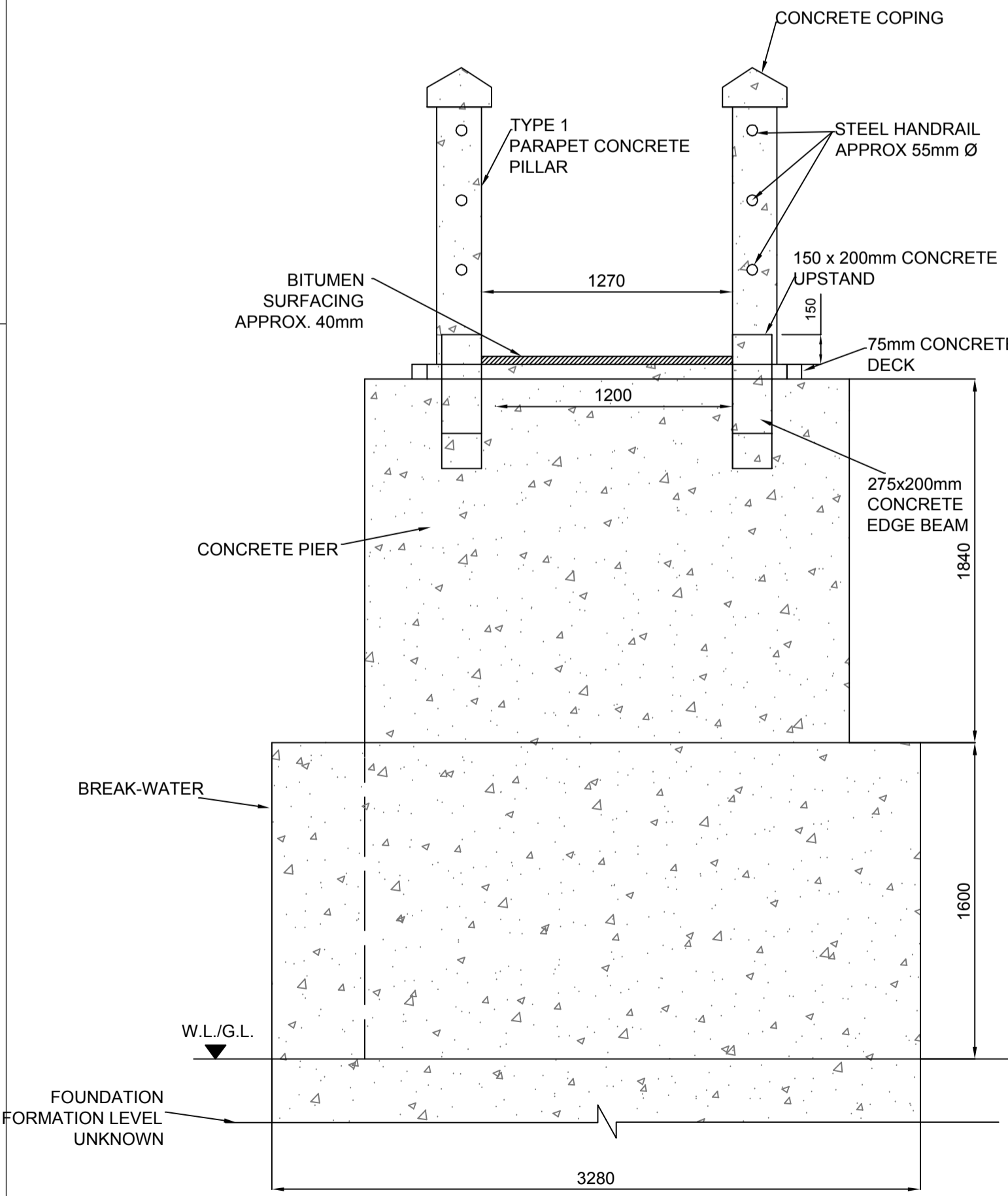
LAYOUT PLAN & SECTION  
SCALE: 1:100



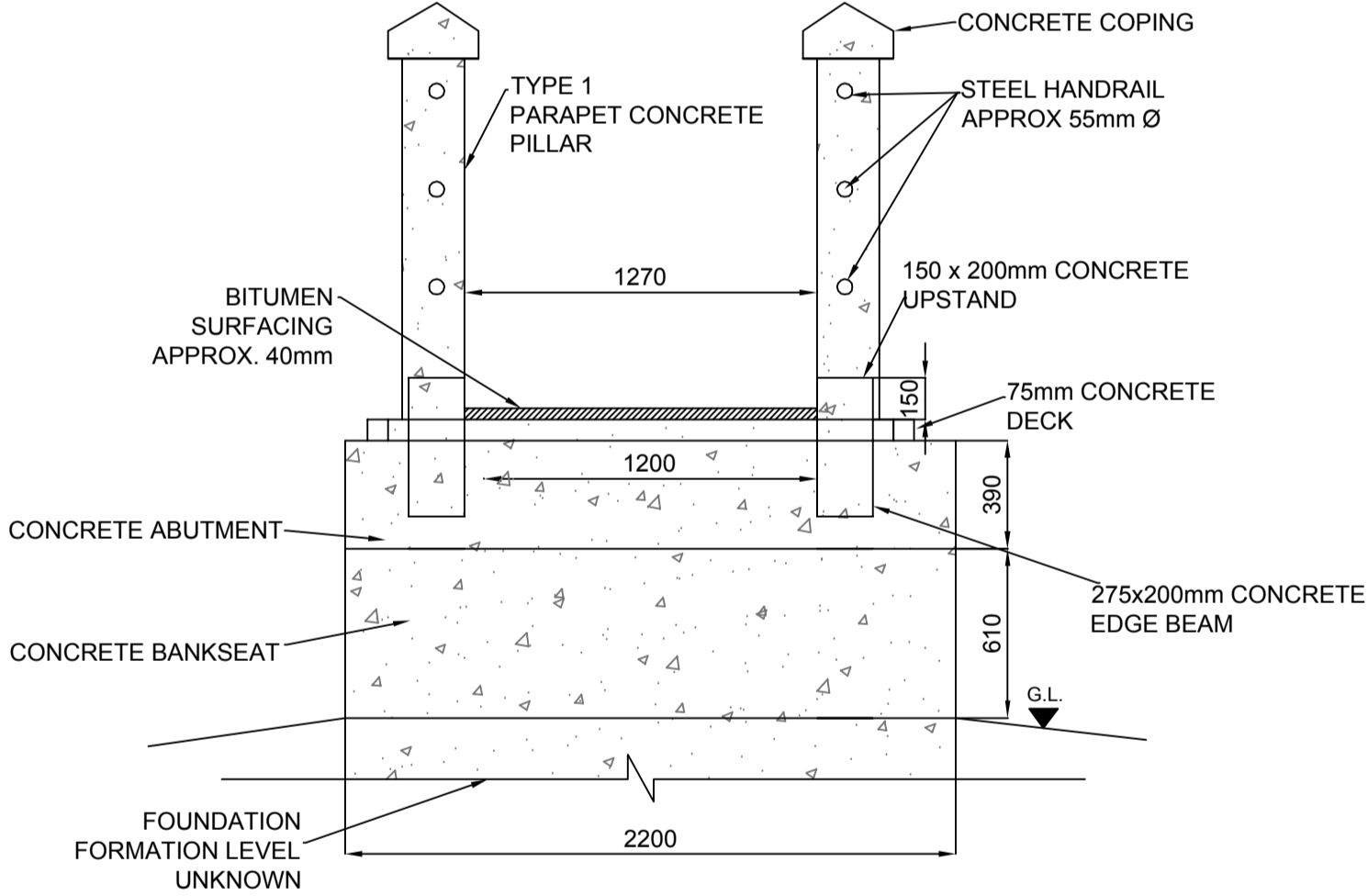
BRIDGE DECK- SECTION A-A  
SCALE: 1:20



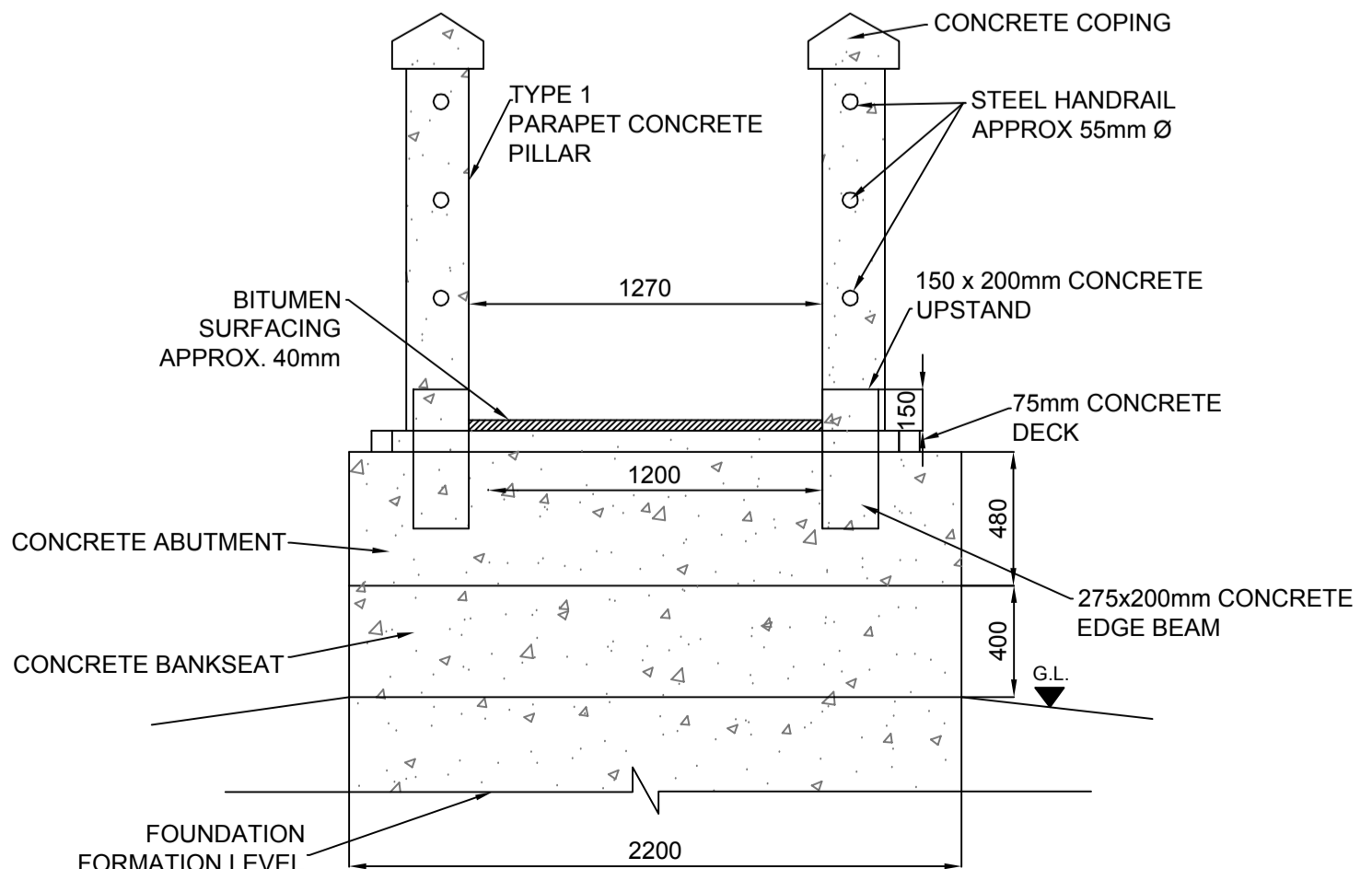
PIER 2- SECTION B-B (PIERS 1 & 3 SIMILAR LAYOUT)  
SCALE: 1:20



PIER 4- SECTION C-C  
SCALE: 1:20



ABUTMENT 1- SECTION D-D  
SCALE: 1:20

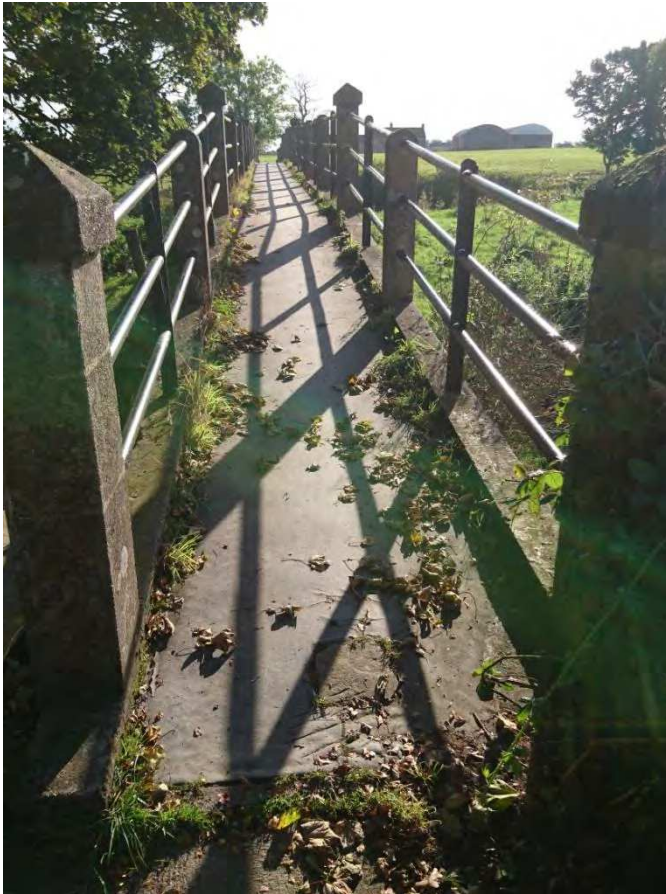


ABUTMENT 2- SECTION E-E  
SCALE: 1:20

0	INSPECTION REPORT ISSUE	PDD	TS
AK	BY	18/10/16	18/10/16
SLRPH	CHKD	DATE	DATE
	AMENDMENT DETAILS		
CLIENT			
MID ULSTER DISTRICT COUNCIL			
CONTRACT			
COTTS LANE BRIDGE INSPECTION			
DRAWING			
BRIDGE LAYOUT PLAN, SECTIONS & DETAILS			
STATUS			
SCALE AS SHOWN AT A1			
DRAWN	PDD	DATE	18/10/16
CHECKED	TS	DATE	18/10/16
DRG No.	16/140C/001	REV.	0
Architects Civil Engineers Structural Engineers Landscape Architects Town Planning Consultants Planning Supervisors Project Managers		Laganwood House Newforge Lane Malone Road Belfast BT9 5NX Tel 028 9066 2121 Fax 028 9066 3162 email mail@wdr-rt-taggart.com	



## **APPENDIX 2 : PHOTOGRAPHS**



**Photograph 1: Approach from west**



**Photograph 2: Approach from east.**



**Photograph 3: South Elevation (west).**



**Photograph 4: South Elevation (east).**



**Photograph 5: North Elevation (east).**



**Photograph 6: North Elevation (west).**



**Photograph 7: Span 1- U/S Overview**



**Photograph 8: Span 1- Deck overview**



**Photograph 9: Span 1- Item 2.**



**Photograph 10: Span 1- Item 3.**



Photograph 11: Span 1- Item 4.



Photograph 12: Span 1- Item 5/1



**Photograph 13: Span 1- Item 5/2**



**Photograph 14: U/S Edge Beam**



**Photograph 15: D/S Edge Beam**



**Photograph 16: Span 2- U/S Overview**



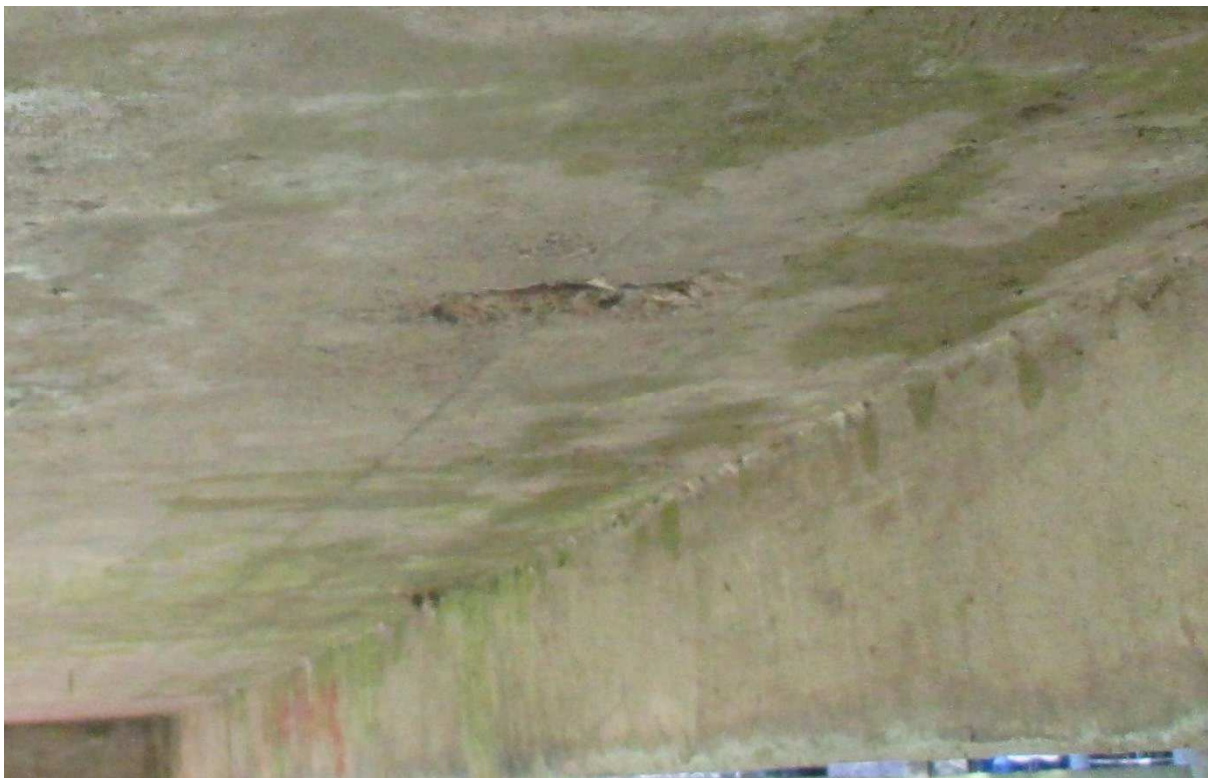
**Photograph 17: Span 2- Deck overview**



**Photograph 18: Span 2- Item 1**



**Photograph 19: Span 2- Item 2**



**Photograph 20: Span 2- Item 3.**



Photograph 21: Span 2- Item 4.



Photograph 22: Span 2- Item 5.



**Photograph 23: Span 2- U/S Edge Beam**



**Photograph 24: Span 2- U/S Edge Beam- Item 1.**



**Photograph 25: Span 2- D/S Edge Beam.**



**Photograph 26: Span 3- U/S Overview**



**Photograph 27: Span 3- Deck overview**



**Photograph 28: Span 3- Item 1.**



**Photograph 29: Span 3- Item 2**



**Photograph 30: Span 3- Item 3.**



**Photograph 31: Span 3- Item 4.**



**Photograph 32: Span 3- U/S Edge Beam Overview.**



**Photograph 33: Span 3- D/S Edge Beam Overview.**



**Photograph 34: Span 3- D/S Edge Beam- Item 1.**



**Photograph 35: Span 3- D/S Edge Beam- Item 2.**



**Photograph 36: Span 4- U/S Overview.**



**Photograph 37: Span 4- Deck Overview.**



**Photograph 38: Span 4- Item 1.**



**Photograph 39: Span 4- U/S Edge Beam.**



**Photograph 40: Span 4- D/S Edge Beam.**



**Photograph 41: Span 4- D/S Edge Beam- Item 1.**



**Photograph 42: Span 5- U/S Overview.**



**Photograph 43: Span 5- Deck Overview.**



**Photograph 44: Span 5- Item 1.**



**Photograph 45: Span 5- U/S Edge Beam.**



**Photograph 46: Span 5- D/S Edge Beam.**



**Photograph 47: Abutment 1 (West) Overview.**



**Photograph 48: Abutment 2 (East) Overview.**



**Photograph 49: Pier 1- Overview.**



**Photograph 50: Pier 1- Item 1a.**



Photograph 51: Pier 1- Item 1b.



Photograph 52: Pier 1- Item 2a.



Photograph 53: Pier 1- Item 2b.



Photograph 54: Pier 1- Item 2c.



**Photograph 55: Pier 2- Overview**



**Photograph 56: Pier 2- Item 1a.**



Photograph 57: Pier 2- Item 1b.



Photograph 58: Pier 2- Item 2a.



**Photograph 59: Pier 3- Overview**



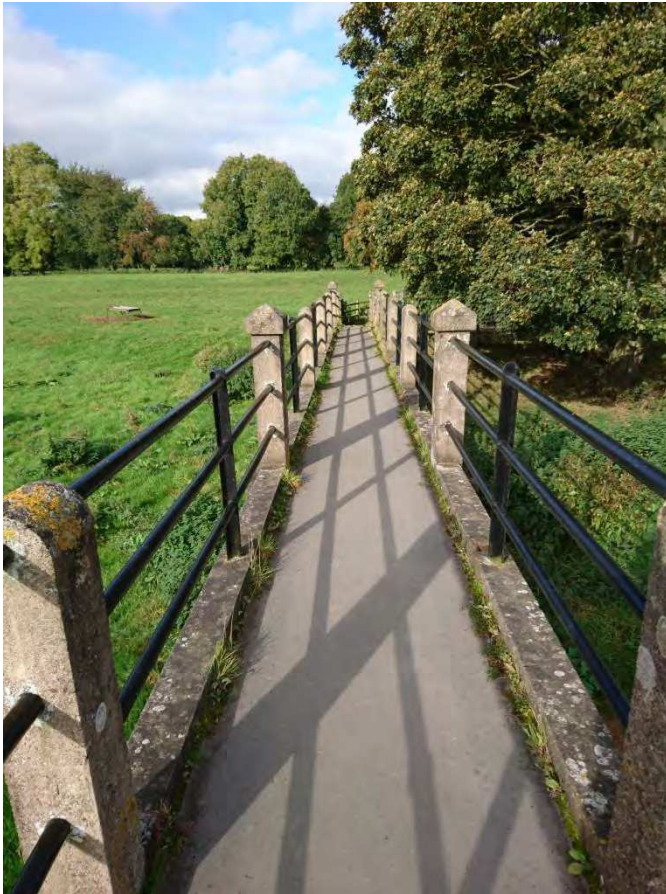
**Photograph 60: Pier 3- Item 2.**



**Photograph 61: Pier 4- Overview.**



**Photograph 62: Pier 4- Item 1.**



**Photograph 63: Parapet- Overview.**



**Photograph 64: Parapet- Item 1.**



**Photograph 65: Parapet- Item 2.**



**Photograph 66: Surfacing Damage.**



**Photograph 67: Vegetation Growth.**



<b>Report on</b>	Property Services Landfill Communities Fund Proposals
<b>Reporting Officer</b>	Terry Scullion, Head of Property Services
<b>Contact Officer</b>	Paddy Conlon, Building and Assets Manager

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report				
1.1	To seek member’s approval and financial support for two Council led applications to the Landfill Communities Fund.				
2.0	Background				
2.1	Further to the Committee meeting in September were eleven potential Council led Landfill Communities Fund (LCF) were granted approval to proceed, a further two projects have been identified.				
2.2	The LCF can support five areas as follows: <ul style="list-style-type: none"><li>• Objective A: The reclamation, remediation of land which cannot currently be used,</li><li>• Objective B: The prevention of potential for pollution or the remediation of the effects of pollution,</li><li>• Objective D: The provision, maintenance or improvement of a public park or another public amenity,</li><li>• Objective DA: The conservation or promotion of biodiversity,</li><li>• Objective E: The restoration of a place of religious worship or of historic or architectural interest</li></ul>				
3.0	Main Report				
3.1	Two Council led projects have been costed that could commence and be completed within 12 months of an application, subject to meeting the fund criteria as set out by Entrust, obtaining statutory consents, and funding being available.				
3.2	Projects proposed are as follows:				
	Facility & Location	Project Descriptor	Objective	Indicative Project Costs (£)	
1	Football Pitch adjacent to Tobermore	Replacement and upgrade of the existing football pitch floodlights. The project would	D	£48,350 to include new lighting	

3.3		Driving Range	improve the spread and quality of lighting, resulting in improved safety, and lower utility costs.		columns and foundations, new sports heads, upgraded NIE supply, new cabling and wiring.
	2	Dry Store, Railway Yard, Cookstown	To replace the failing roof on a large storage shed at the Old Railway Yard. The project would see the roof on the listed building replaced and electrics upgraded to improve the useable of the building for storage in a safe and dry environment, whilst preserving the local built heritage.	E	£100,000 to include a new roof, rain water goods and electrics.
	<b>TOTAL COST OF PROJECTS</b>				<b>£148,350</b>
	Currently there is no other available funding process available to Council to support the projects listed. All of the projects listed would add value to local conservation and amenity interest. The project proposals are sufficiently well detailed and costed to make immediate applications for funding.				
<b>4.0</b>	<b>Other Considerations</b>				
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: Landfill Community Funding bid for £148,350 across 2 different projects deliverable within a 12-month period, subject to obtaining statutory approvals necessary, a successful application, and funding being available.  Human: Existing staff resources to assist with completing project applications and delivery if successful.				
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b>  N/A				
<b>4.3</b>	<b><u>Risk Management Implications</u></b>  The roof on the listed building in Railway Yard is in very poor condition and as a result the building is suffering significant water ingress and poses a risk to the safe storage of Council assets.				

<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Approval is sought from members to make full applications for LCF funding to deliver the projects detailed with a total funding commitment of £148,350 subject to successful applications and availability of funds.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	None.



<b>Report on</b>	Winter Maintenance – Footpath Snow/Ice Clearance
<b>Reporting Officer</b>	Terry Scullion, Head of Property Services
<b>Contact Officer</b>	Terry Scullion, Head of Property Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To seek member's approval to enter into an agreement with DfI/Transport NI in relation to the treatment of footpaths in the main town centres within Mid Ulster District following heavy snowfall or prolonged freezing.
<b>2.0</b>	<b>Background</b>
2.1	In the 2015/2016 and 2016/2017 winter seasons an agreement was reached between Council and DRD/TNI to facilitate the treatment of footways within the business centres for the five largest towns within the Mid Ulster District Council area.
2.2	The agreement reached reflected the legal basis and the operational experience in operating such an agreement over previous years.
2.3	The agreement was not triggered during the last winter season.
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The main issues covered within the Agreement are summarised below:</p> <ul style="list-style-type: none"> <li>a) Payment of annual Service Fee. In the 2016/17 winter season was £2,132.37.</li> <li>b) During extreme conditions following heavy snowfall or prolonged freezing Council will assist the Department with works for the footways and pedestrian areas contained in maps included in the appendix for the five main settlements.</li> <li>c) Works will be carried out by Council only on receipt of a request from the Department and in circumstances when it is practicable for the Council to respond.</li> <li>d) The request will come from Department's Section Engineer to the Council's nominated representative.</li> <li>e) The Department shall provide any salt free of charge.</li> <li>f) The Council shall only provide a response to requests during normal operational hours of the street cleansing workforce, except in the case of an emergency or by mutual agreement.</li> <li>g) The Department shall indemnify and keep indemnified the Council to the extent that the Department enjoys indemnity under Article 9 (3) of the Roads (NI) Order 1993.</li> <li>h) The duration of the agreement will be from 1st November to 31st March.</li> </ul>

3.2	It is proposed the contents of the agreement for the winter 2017/18 season are based on the agreement made for the winter 2016/17 winter seasons attached in Appendix 1, including maps detailing the five town retail cores where footpaths may be treated.
3.3	Similar to last year, Retail cores used by Council's planning team are proposed to ensure a more consistent application of the agreement across the business centres of each town. On agreement detailed operational maps will be developed for use by staff in the event the agreement is triggered.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Implementation of the Agreement should incur little additional cost to the Council as it seeks to utilise street cleansing and other service resources which would otherwise have been engaged in their normal operations save for extreme conditions following heavy snowfalls or prolonged freezing.</p> <p>Human: Officer time in managing the Agreement, liaising with DfI/Transport NI and in supervising any operational activity on the ground.</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>None</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>It should be noted that the Council have no statutory duty in relation to the clearance of ice and snow from footways; that responsibility lies with Transport NI. The clearance of footways at times of extreme ice and snow from the main town centre assists in the free movement of people and therefore supports the economic cores in our town centres. This helps reduce the impact of extreme winter weather and reduces the associated economic and social risks.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are requested to note the content of this report and grant approval to enter into discussion with DfI/Transport NI to reach agreement on the 2017/18 winter season with regards to the treatment of footways when extreme conditions following heavy snowfalls or prolonged freezing persists.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – Copy of the 16/17 agreement between DRD/Transport NI and Mid Ulster District Council in relation to the treatment of footways at times of extreme conditions following heavy snowfalls or prolonged freezing, including maps of the five retail cores where footways to be treated.

Dated this 27<sup>th</sup> day of October 2016

DEPARTMENT FOR INFRASTRUCTURE

With

MID ULSTER DISTRICT COUNCIL

**AGREEMENT**

**THIS AGREEMENT** made on the 27<sup>th</sup> day of October 2016 between  
**THE DEPARTMENT FOR INFRASTRUCTURE** herein called 'the Department' and  
**MID ULSTER DISTRICT COUNCIL** herein called 'the Council'

**SCOPE OF THE AGREEMENT**

**WHEREAS:**

1. By virtue of Article 9 of the Roads (NI) Order 1993 the Department is empowered to take such steps as it considers reasonable and practicable to prevent snow or ice interfering with the safe passage of persons using a road and for that purpose may enter into agency arrangements with any persons for the treatment of roads affected by snow and ice.
2. The Council is empowered by Sections 104 and 105 of the Local Government Act (NI) 1972 to exercise functions on behalf of and to enter into arrangements with a government department for the supply services.
3. The Department is desirous of entering into an agreement with the Council whereby during extreme conditions following heavy snow falls or prolonged freezing the Council will assist the Department with ice and snow removal from footways and pedestrian areas and the treatment of such areas affected by snow or ice by the provision of labour, material, and vehicles which in the opinion of Council is necessary to effect such works (hereinafter called 'the Works'). The Works shall be undertaken and provided by the Council during the period commencing on the 1 November 2016 to 31 March 2017 (hereinafter called "the Works Term"). The parties to this agreement shall review the agreement at the expiration of the Works Term. If the parties agree, the agreement may be extended on an annual basis, with a review at the end of each year.
4. The Department shall require as a prerequisite of the Council entering into such agreement a risk assessment carried out by them to assess and diminish such risks to which their employees would be exposed.

**NOW IT IS HEREBY AGREED as follows:-**

1. In consideration of the Council undertaking the Works in accordance with this agreement during the Works Term the Department shall on the signing of this agreement pay to the council an initial annual Service Fee of £2,132.37
2. Subject to clause 5 the Council shall during extreme conditions following heavy snowfalls or prolonged freezing assist the Department with the works for the footways and pedestrian areas set out in the schedule within Appendix 1.
3. The works shall be carried out by the Council only on receipt of a request from the Department and in circumstances when it is practicable for the Council to respond. The Council shall on such receipt inform the Department immediately whether it is practicable in the opinion of the Council. For the avoidance of doubt the Council shall be under no obligation to carry out any works where, in the reasonable opinion of the Council, it would be dangerous for its employees to do so.
4. A request by the Department for assistance with the Works would be made by phone and confirmed by e-mail by the Department's Section Engineer to the Council's nominated representative, Mr Terry Scullion, 07976 032924, [terry.scullion@midulstercouncil.org](mailto:terry.scullion@midulstercouncil.org)
5. It shall be the discretion of the Council to provide assistance with the works and to inform the Department accordingly.
6. The Department shall provide any salt free of charge.
7. The Council shall only respond to requests for assistance with the Works during the normal operational hours of its street cleansing workforce i.e. Monday to Friday 08:00 to 16:00 hours and 06:00 to 08:00 on Saturday, Sunday, Bank and Public Holidays except in the case of an emergency and by mutual agreement.
8. The Department shall indemnify and keep indemnified the Council against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of any claims which may arise out of or in consequence of any works carried out by the Council acting reasonably.

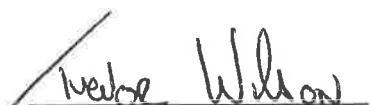
9. The Department shall indemnify and keep indemnified the Council to the extent that the Department enjoys indemnity under Article 9 (3) of the Roads (NI) Order 1993.

**IN WITNESS WHEREOF** the Council has hereunto affixed its corporate seal the day and year herein written

**PRESENT** when the Corporate Seal

Of **Mid Ulster District COUNCIL**

was affixed hereto:-

  
Chairperson

  
Chief Executive



)  
)  
)  
)  
)  
)  
)  
)  
)  
)

**PRESENT** when the Official Seal of

the **Department** for Infrastructure

was affixed hereto:-

Senior Officer.

 )  
SECTION ENGINEER MID ULSTER NORTH )  
 SECTION ENGINEER MID ULSTER SOUTH  
2 November 2016

Date:

## **APPENDIX 1**

**Maps of the retail core of each town centre were footways are to be treated:**

**MAGHERAFELT TOWN CENTRE**

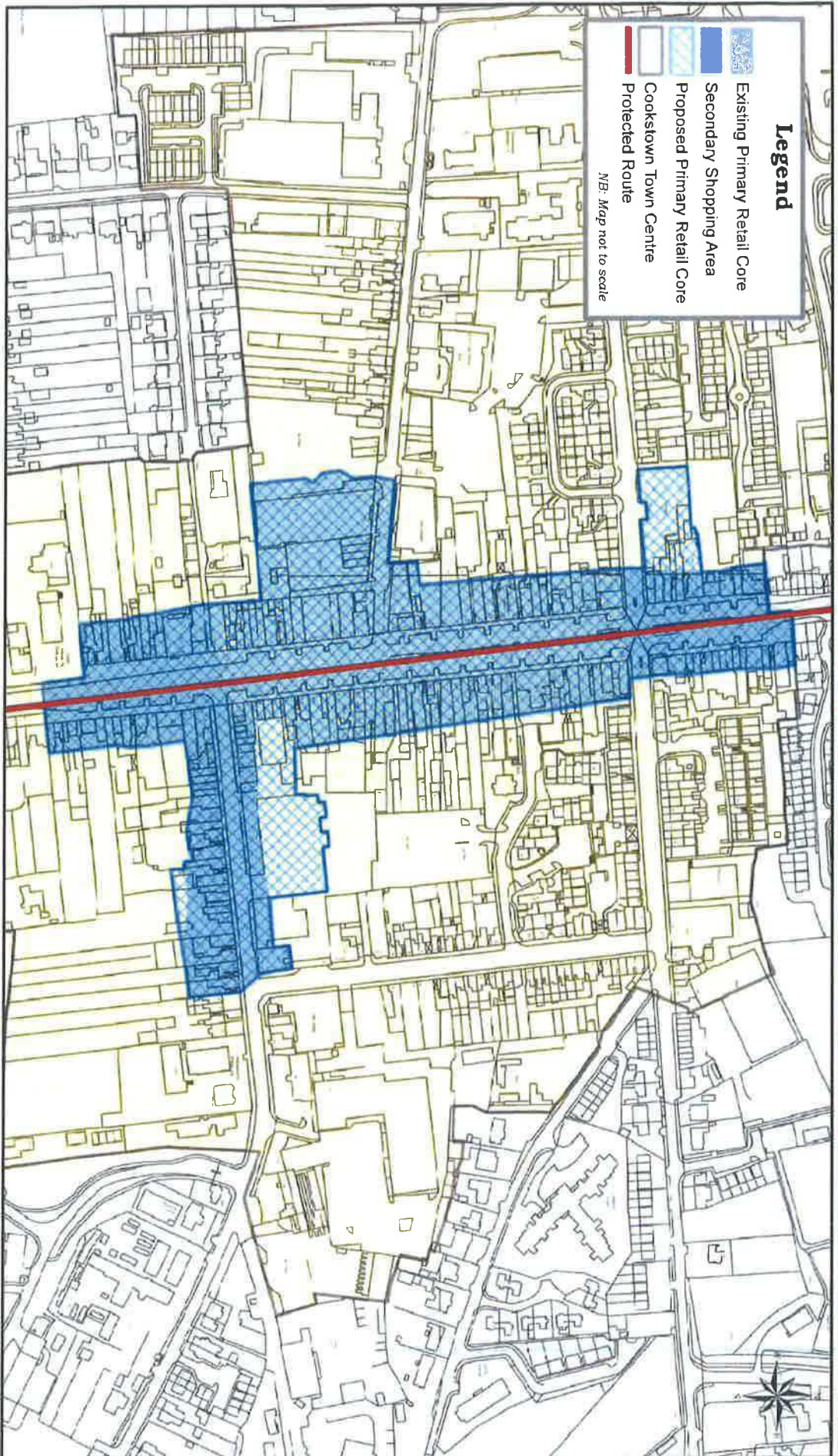
**MAGHERA TOWN CENTRE**

**DUNGANNON TOWN CENTRE**

**COOKSTOWN TOWN CENTRE**

**COALISLAND TOWN CENTRE**

# Cookstown Primary Retail Core



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

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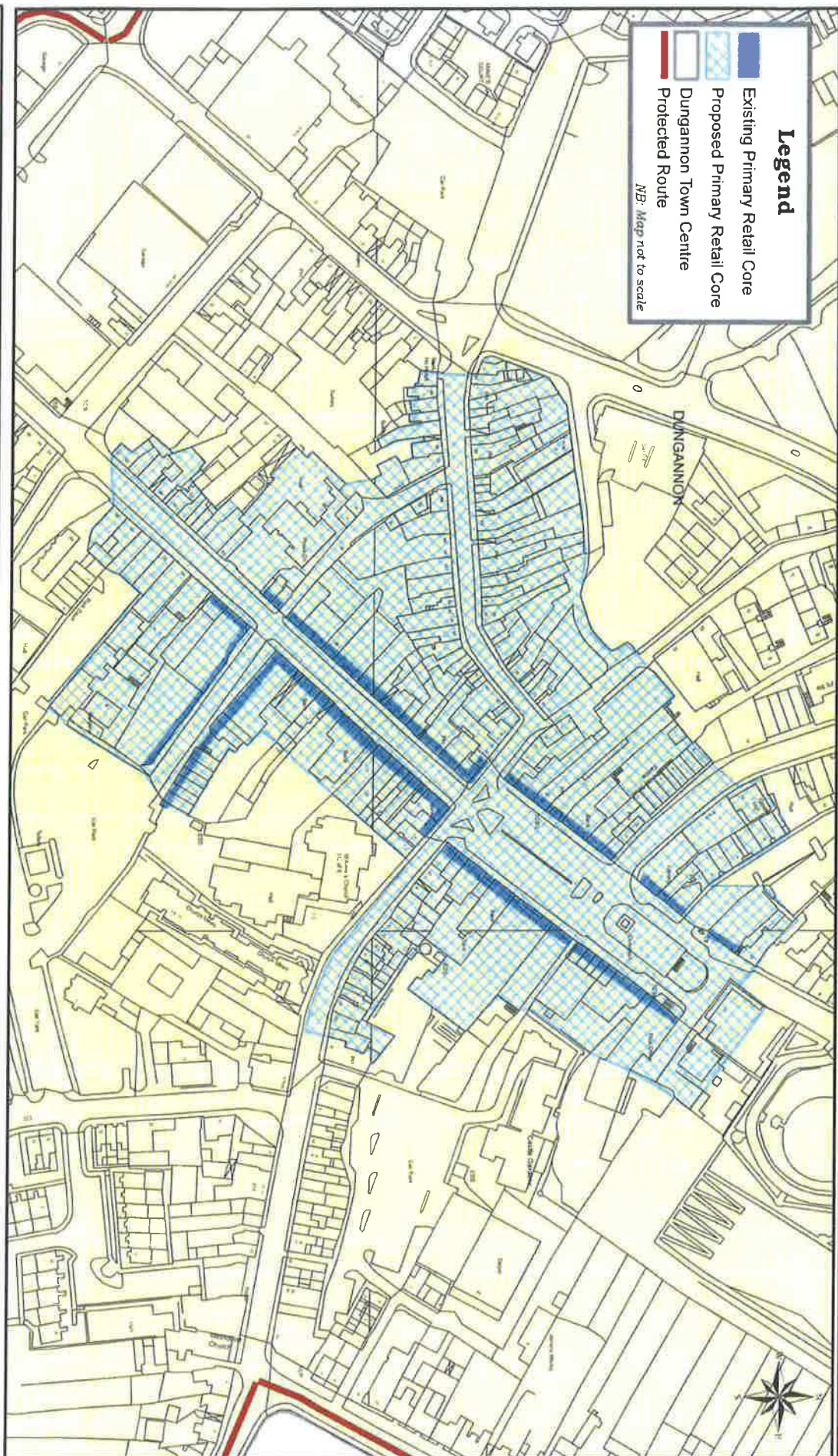
Author: John Paul Devlin

Date: 06/06/2016

Dept: Planning

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# Dungannon Primary Retail Core



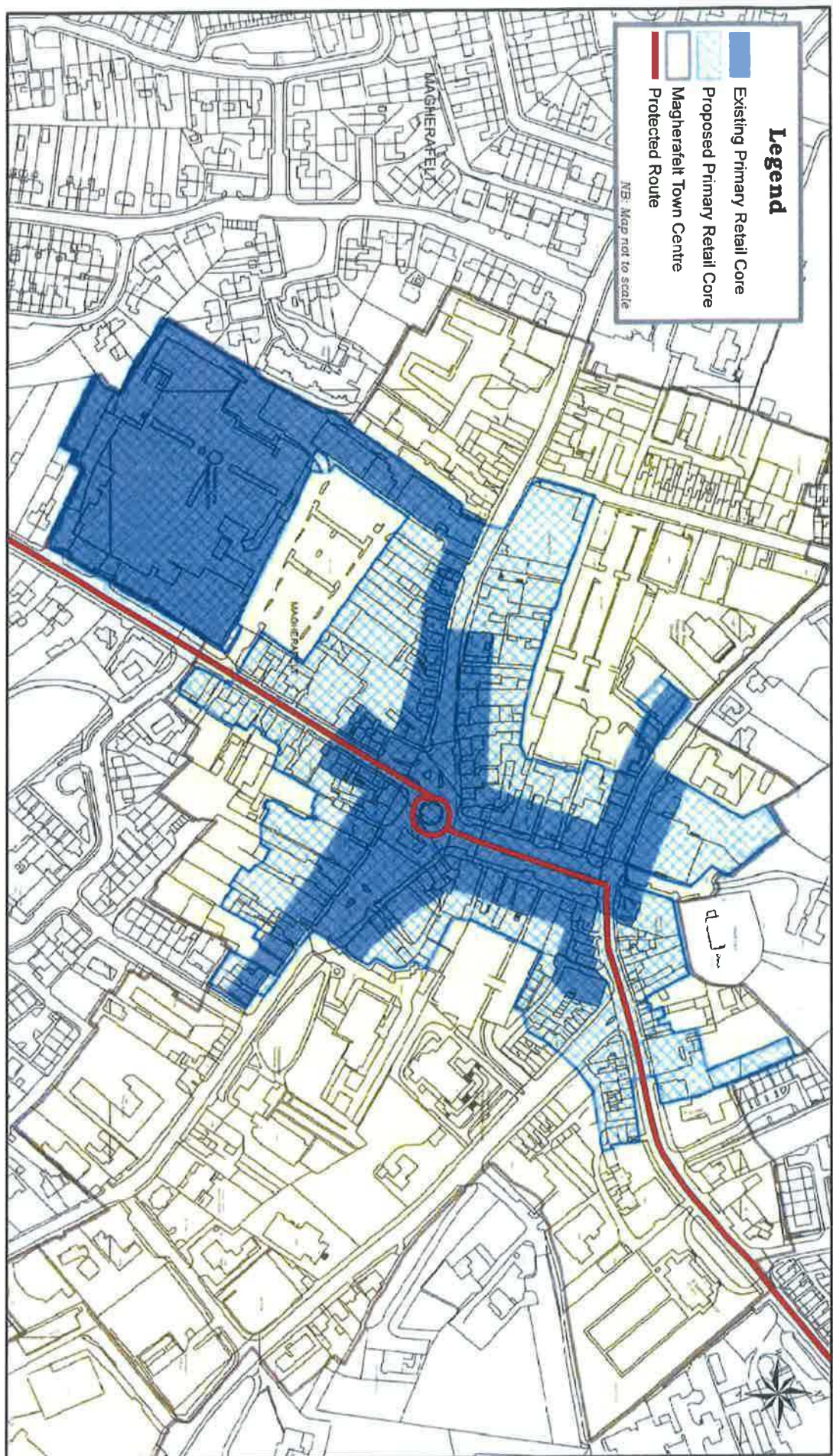
Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

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Date: 06/06/2016  
Dept: Planning  
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# *Magherafelt Primary Retail Core*



## **Legend**

- Existing Primary Retail Core
- Proposed Primary Retail Core
- Magherafelt Town Centre
- Protected Route

NB: Map not to scale



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

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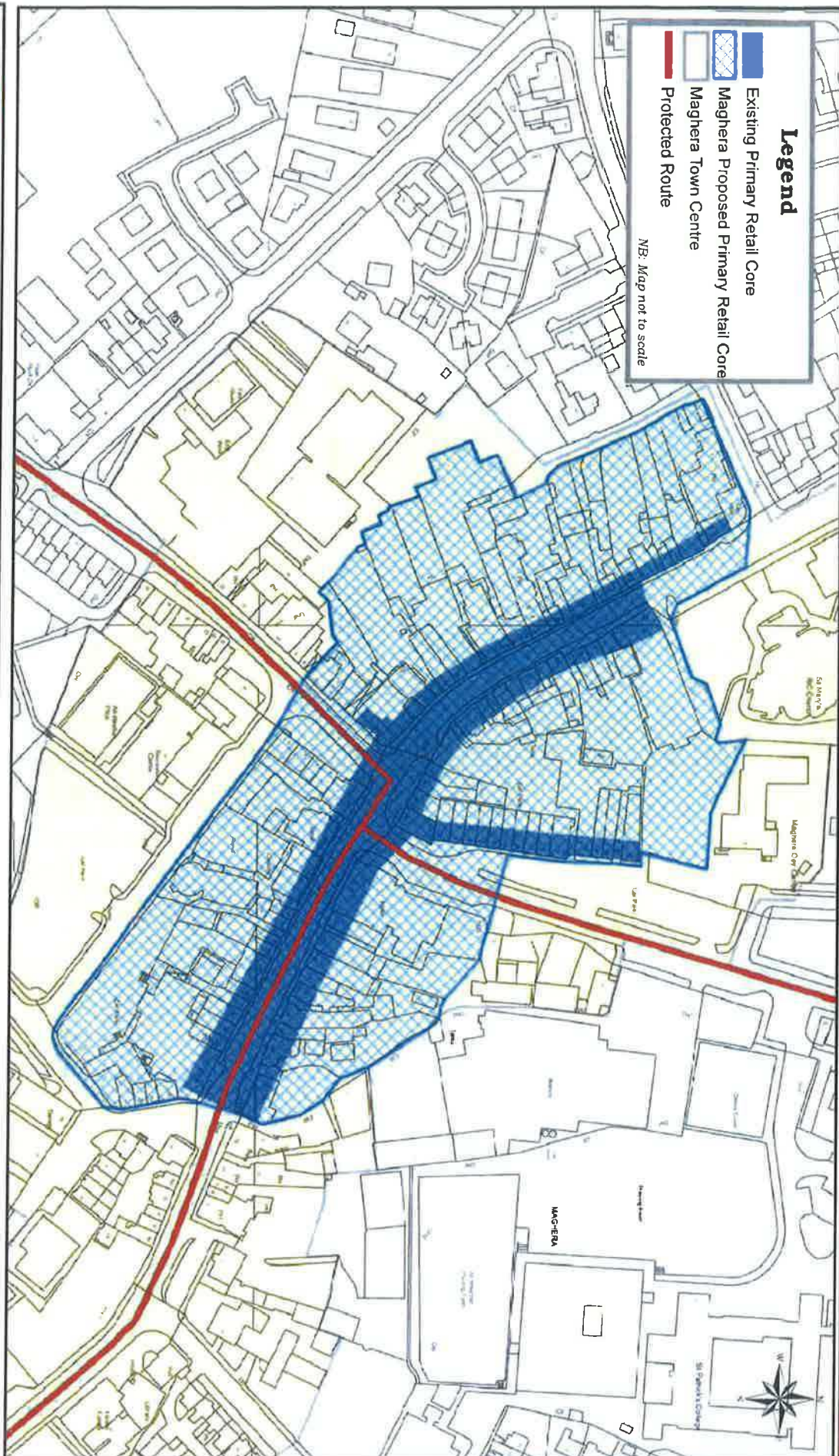
Author: John Paul Devlin

Date: 06/06/2016

Dept: Planning

Authority License No: CS & LA 156

# *Maghera Primary Retail Core*



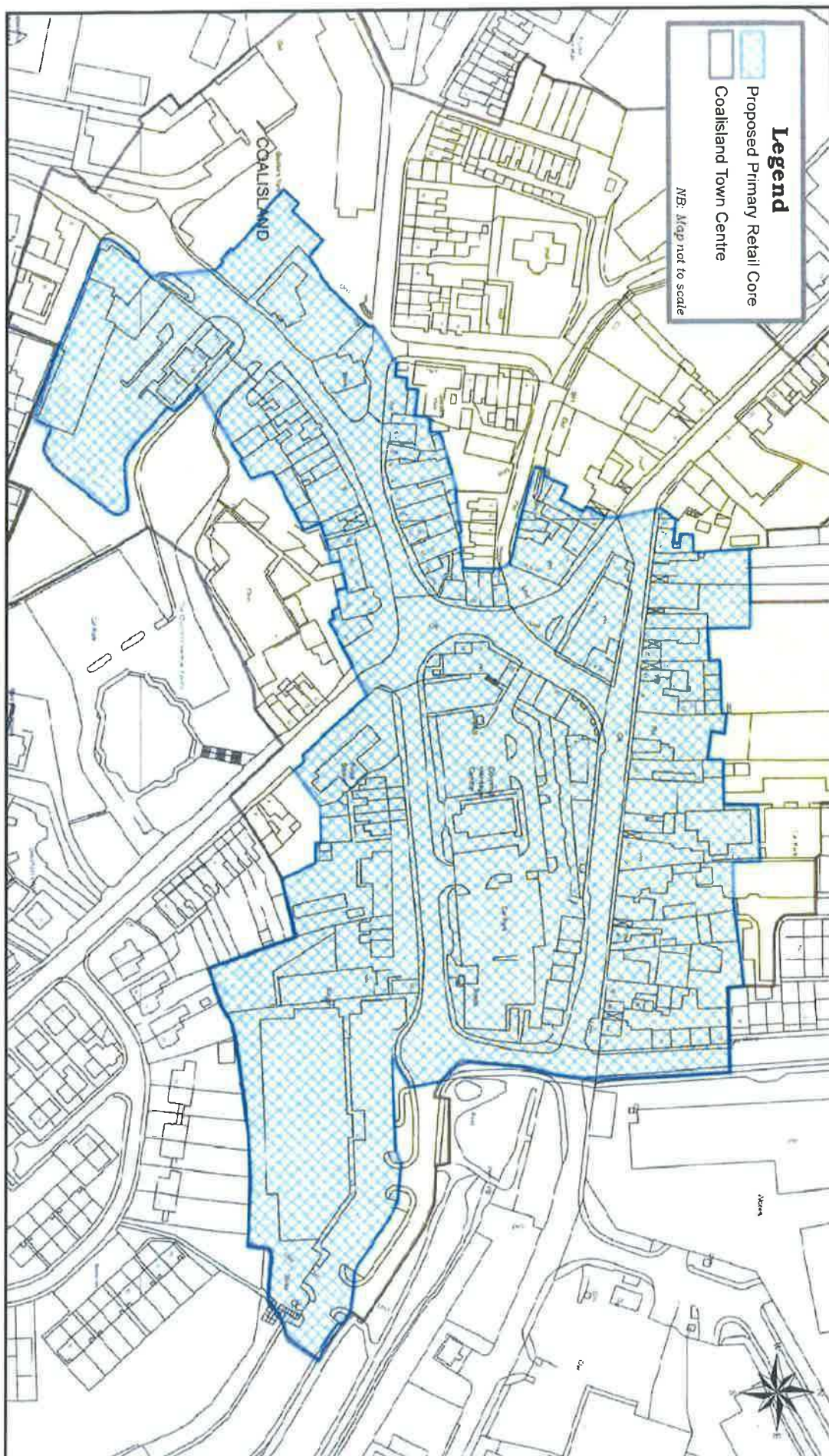
Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

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Author: John Paul Devlin  
Date: 06/06/2016  
Dept: Planning  
Authority License No: CS & LA 155

# Coalisland Primary Retail Core



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Author: John Paul Devlin  
Date: 05/05/2016  
Dept: Planning  
Authority License No: CS & LA 156

<b>Report on</b>	Bin Ovation App – Additional Report It Functionality
<b>Reporting Officer</b>	Mark McAdoo, Head of Environmental Services
<b>Contact Officer</b>	Mark McAdoo, Head of Environmental Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To seek approval to incorporate new Report It functionality on the Bin-ovation App to allow users to report issues such as dog fouling, litter etc. directly from their phone or tablet.
<b>2.0</b>	<b>Background</b>
2.1	The Council already uses the Bin-Ovation App to provide 24/7 recycling and waste management information to our residents. The App, which can be downloaded free of charge onto any android or apple smart phone or tablet, allows users to see exactly what materials should go into each of their bins as well as providing information on materials accepted and locations and opening times for all the Councils Recycling Centres. As well as promoting recycling information the App is also used to provide information on refuse collection days, bank holiday working arrangements and bulky household collections.
2.2	The App which is managed on behalf of the Council by Bin-Ovation currently has approximately 2,700 users. A copy of the most recent User Analysis Report is attached.
<b>3.0</b>	<b>Main Report</b>
3.1	One of the Council's four Corporate Improvement Objectives for 2017/18 is to:  <i>"Improve the accessibility of our services by increasing the number available online"</i>
3.2	Following discussions with Bin Ovation with regard to increasing usage and functionality of the App with a view to also contributing towards improving Council on-line services, they have offered to include the extra Report It function within the current subscription fee i.e. at no additional cost to the Council (this would previously have cost £350 per month).
3.3	This will allow users to report environmental issues such as dog-fouling, fly-tipping, litter or graffiti "on the spot" from their smart phones or tablets directly to the Council.
3.4	Each reported incident will be GPS linked so that the exact location of the problem is identified and the user can chose to add a photo and / or their contact details if they wish to get feedback on the issue. An automated email which will be generated and directed to the appropriate department within the Council.

3.5	Bin-Ovation will then produce a Report It Public Engagement Report each month which will detail the total number of reports submitted that month, the date and time submitted, the issues reported, the location of the problems and any comments or requests for feedback submitted. This monthly report will allow the Council to track trends and identify “hotspots” for particular problems that are occurring in different areas of the District.
3.6	Further detail on the exact working of the Report It Function and sample screen shots are included in the Step by Step guide attached. It is proposed that the Report It functionality will become live on 1 <sup>st</sup> November.
<b>4.0</b>	<b>Other Considerations</b>
4.1	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: As stated above Bin-Ovation have agreed to include the Report It function as part of the existing £7000 annual subscription fee.</p> <p>Human: Some staff time as emails generated by the Report It function will have to be checked and distributed to the appropriate officer within each department.</p>
4.2	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>The Bin Ovation App is free to all with an Apple or Android smart phone or tablet.</p>
4.3	<p><b><u>Risk Management Implications</u></b></p> <p>None</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	It is recommended that the Report It Function be incorporated within the Bin-Ovation App
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Bin Ovation Data and Behavioural Analysis Report – August 2017
6.2	Step by Step guide to Bin Ovation Report It Function.



# Bin-Ovation Ltd

Mid Ulster District Council  
Data & Statistical Behavioural Analysis Report  
Ref: 024 – August 2017

Report Specifics			
<b>Council:</b>	Mid Ulster District Council		
<b>Reporting period:</b>	024 – 1 <sup>st</sup> August – 31 <sup>st</sup> August 2017		
<b>Date of Report:</b>	3 <sup>rd</sup> September 2017		
<b>Author:</b>	Michael Brady	<b>Revision:</b>	

## Overview

This is a report to demonstrate a variety of metrics and overall usage of the Bin-Ovation App by Mid Ulster District Council (MUDC) householders. The report informs MUDC about how many of their residents are using the Bin-Ovation App and specifically how they are using it. This information will give the Council a unique view of the issues its residents have with its Waste Management scheme and therefore put the Council in a better position to improve its 'Recycling' performance

The data is sourced from the following:

- Bin-Ovation API (Application Programme Interface)
- Bin-Ovation CMS (Content Management System)
- Google Analytics

The information within the report is regarded as confidential and is not to be shared with any other third parties without the express permission of MUDC Officers.

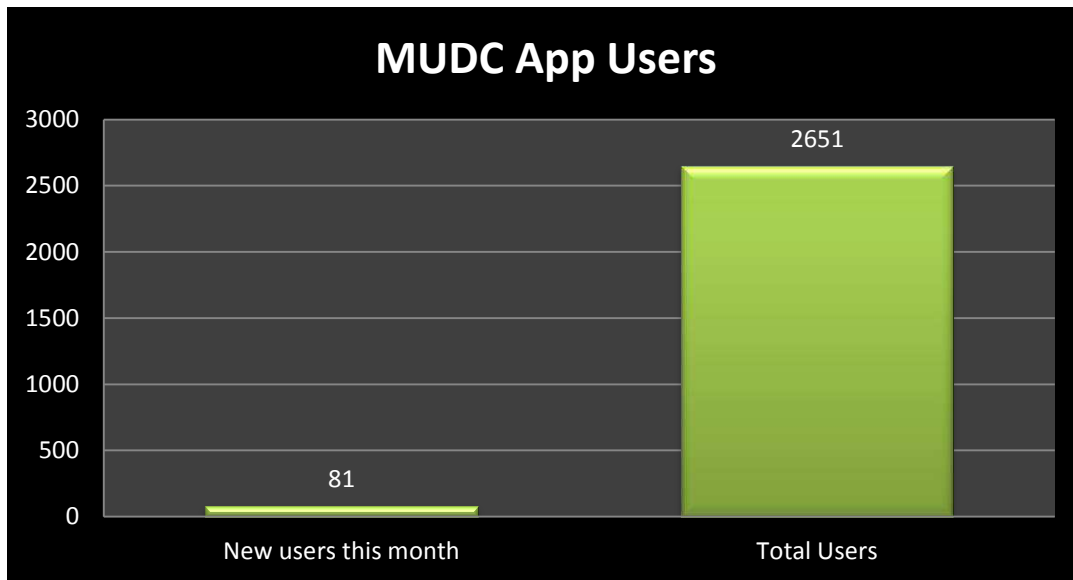
## **Executive Summary**

The main figures to highlight from the report are as follows:

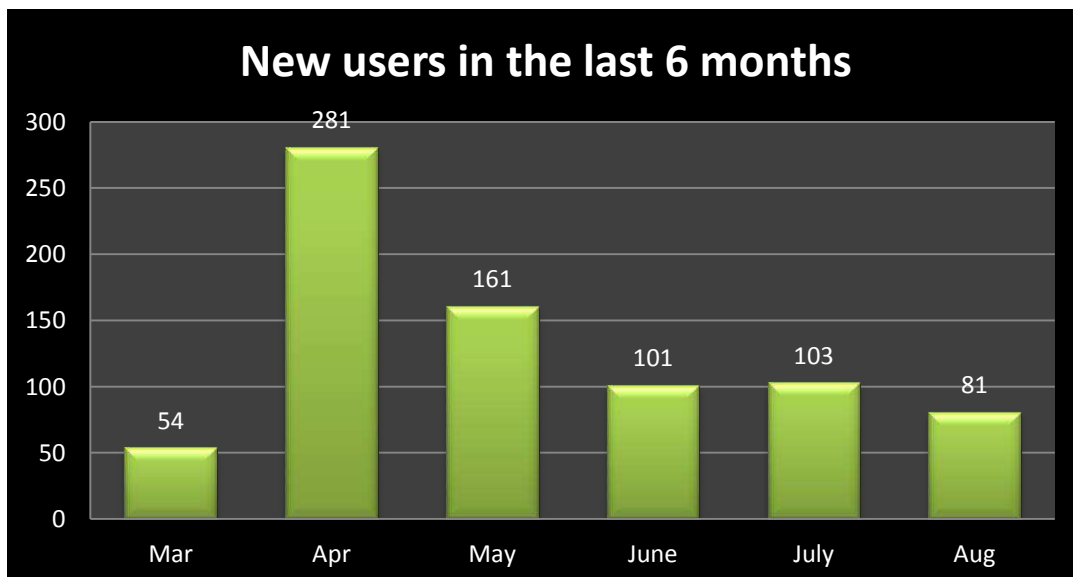
1. Since launch there have been **2,651** new users with **81** new users this month.
2. The best day for new users this month was 29<sup>th</sup> August with **8**.
3. The number of product page views since launch is **12,531** and the average time spent viewing each product page has been **14.54** seconds. This represents excellent learning for the users and they experience immediate learning and also form the habit of using the App as their reference point.
4. The top viewed items in MUDC since launch have been:
  - I. Pizza Boxes (Takeaway)
  - II. Used Tissues, Kitchen Roll or Napkins
  - III. Shredded Paper
  - IV. Printer Cartridges
  - V. Asbestos
5. The most viewed items in **Northern Ireland**, since launch in March 14, based on **228,189 searches**, have been:
  - i. Pizza Boxes (Takeaway)
  - ii. Used Tissues, Kitchen Roll or Napkins
  - iii. Kitchen Foil
  - iv. Cartons/Cartons-Tetrapak
  - v. Foil Trays
6. The most viewed article in the 'News/ Info' and 'Tips 'has been 'When is my collection day? ' with 6,363 views since launch.
7. The most frequently viewed Recycling Centre has been 'Cookstown Recycling Centre' with 270 views each.
8. Two Push Notifications were sent this month.

## Section 01: Users and Devices

This table shows existing users since the App was introduced in the Council area and the number of new users for the reporting period. We define Users, not as downloads, as the App can be deleted, but as users who have the App installed on MUDC at month end. This gives a true reflection of how many residents are using App.



The table below shows the monthly total of new users over the last 6 months:



## Section 02: Product Page Views

Below is the list of the top 20 screen views and the average viewing time on each item page time on for since launch:

Item no.	Screen Name	Screen Views	Avg. Time on Screen (min:sec)
01	Product: Pizza Boxes (Takeaway)	761	26.60
02	Product: Used Tissues, Kitchen Roll or Napkins	607	28.40
03	Product: Shredded Paper	440	16.91
04	Product: Printer Cartridges	363	22.76
05	Product: Asbestos	253	10.88
06	Product: Oil Filter	246	10.82
07	Product: Envelopes: Windows	222	15.63
08	Product: Cooked Food Scraps	187	15.76
09	Product: Takeaway Container (Plastic)	167	8.39
10	Product: Plastic Bags/ Carrier Bags	166	21.17
11	Product: Bread	165	17.91
12	Product: Butter Tubs	152	11.17
13	Product: Aerosols	147	23.14
14	Product: Cartons/Tetrapak	146	21.84
15	Product: Plastic Food Tray	146	19.33
16	Product: Yoghurt Pot (Plastic)	132	9.95
17	Product: CDs/ DVDs	124	13.73
18	Product: Tea Bags / Coffee Grounds	121	11.64
19	Product: Beer Bottles	116	13.09
20	Product: Dairy Products	115	10.50
	<b>Total Product Views</b>	<b>12,531</b>	<b>14.54</b>

### Section 03: 'News/ Info' and 'Tips' Searches

B

Below is the list of the top 20 screen views and the average viewing time on each item page time since launch:

Item no.	Screen Name	Screen Views	Avg. Time on Screen (min:sec)
01	Feed Item: When is my collection day?	6363	46.85
02	Feed Item: Christmas arrangements for bin collections and recycling centre opening hours	359	37.88
03	Feed Item: Holiday Bin & Recycling Centre Arrangements	324	38.24
04	Feed Item: Your New Council	276	24.55
05	Feed Item: July Holiday arrangements explained.....	265	21.17
06	Feed Item: Bulk Waste Collection Service	255	33.72
07	Feed Item: July 2017 Bank Holiday Bin Collection Arrangements and Recycling Centre Opening Times	245	29.66
08	Feed Item: Grow a Greener Garden - Compost Awareness Week 2016!	189	59.91
09	Feed Item: REDUCE - Unwanted Mail.	166	82.26
10	Feed Item: Bin collections start earlier!	162	15.71
11	Feed Item: Easter holiday arrangements for recycling centres and collections	148	12.61
12	Feed Item: Commercial Waste	137	18.90
13	Feed Item: RE-USE - Nappies!	131	37.70
14	Feed Item: Bin collection & recycling centre arrangements for 2nd May Bank Holiday	129	33.85
15	Feed Item: Recycle Your Old Electrical Appliances For Chance To Win Brand New Tablet Or Laptop!	127	80.71
16	Feed Item: Bank holiday information Monday 1st May	125	14.73
17	Feed Item: Bag Yourself Some Free Compost!	123	105.34
18	Feed Item: Easter Holiday bin collection & recycling centre arrangements	122	52.61
19	Feed Item: Winners of e-waste recycling week competition announced!	122	52.29
20	Feed Item: Reuse Scheme kicks-off at Drumcoo Recycling Centre	121	64.23
	<b>Complete Article Views</b>	<b>11,863</b>	<b>37.58</b>

#### Section 04: Top 10 'Recycling Centre/Recycling Point' Searches since launch:

Item no.	Screen Name	Screen Views	Avg. Time on Screen (min:sec)
01	Recycling Centre: Recycling Centre: Cookstown	270	15.62
02	Recycling Centre: Recycling Centre: Magherafelt	251	35.75
03	Recycling Centre: Recycling Centre: Drumcoo	194	22.57
04	Recycling Centre: Recycling Centre: Coalisland	166	28.14
05	Recycling Centre: Recycling Centre: Ballymacombs	118	53.15
06	Recycling Centre: Recycling Centre: Castledawson	107	22.51
07	Recycling Centre: Recycling Centre: Maghera	100	25.64
08	Recycling Centre: Recycling Centre: Moneymore	80	27.54
09	Recycling Centre: Recycling Centre: Tullyvar	77	21.73
10	Recycling Centre: Recycling Centre: Draperstown	75	45.27
	<b>Total Views</b>	<b>1,554</b>	<b>27.53</b>

## Section 05: Emails to Council this month are enclosed in separate spreadsheet enclosed with this report

01	Emails this month	3 emails received from MUDC users this month
02	Email Service Usage Year to Date	56 emails received from MUDC users since launch

## Section 06: Push Notifications

This month	<b>Push Notification sent 23/08/17:</b> For Bank Holiday bin collections and recycling centre arrangements please see the News/Info section of this App - Thanks
	<b>Push Notification sent 09/08/17:</b> Competition winners announced! Please see the News/Info section for details - Thanks all your recycling efforts
In last year:	<b>Push Notification sent 28/06/17:</b> For July holiday bin collection and recycling centre arrangements please see the News/Info section of this App - Thanks
	<b>Push Notification sent 26/06/17:</b> To boost our council recycling rate and win a new tablet or laptop please see the News/Info section of this App!
	<b>Push Notification sent 24/05/17:</b> For bank holiday bin and recycling centre arrangements please see the News/Info section of this App – Thanks
	<b>Push Notification sent 08/05/17:</b> Bag Yourself Some Free Compost! Please see News/Info section for details - Thanks
	<b>Push Notification sent 28/04/17:</b>

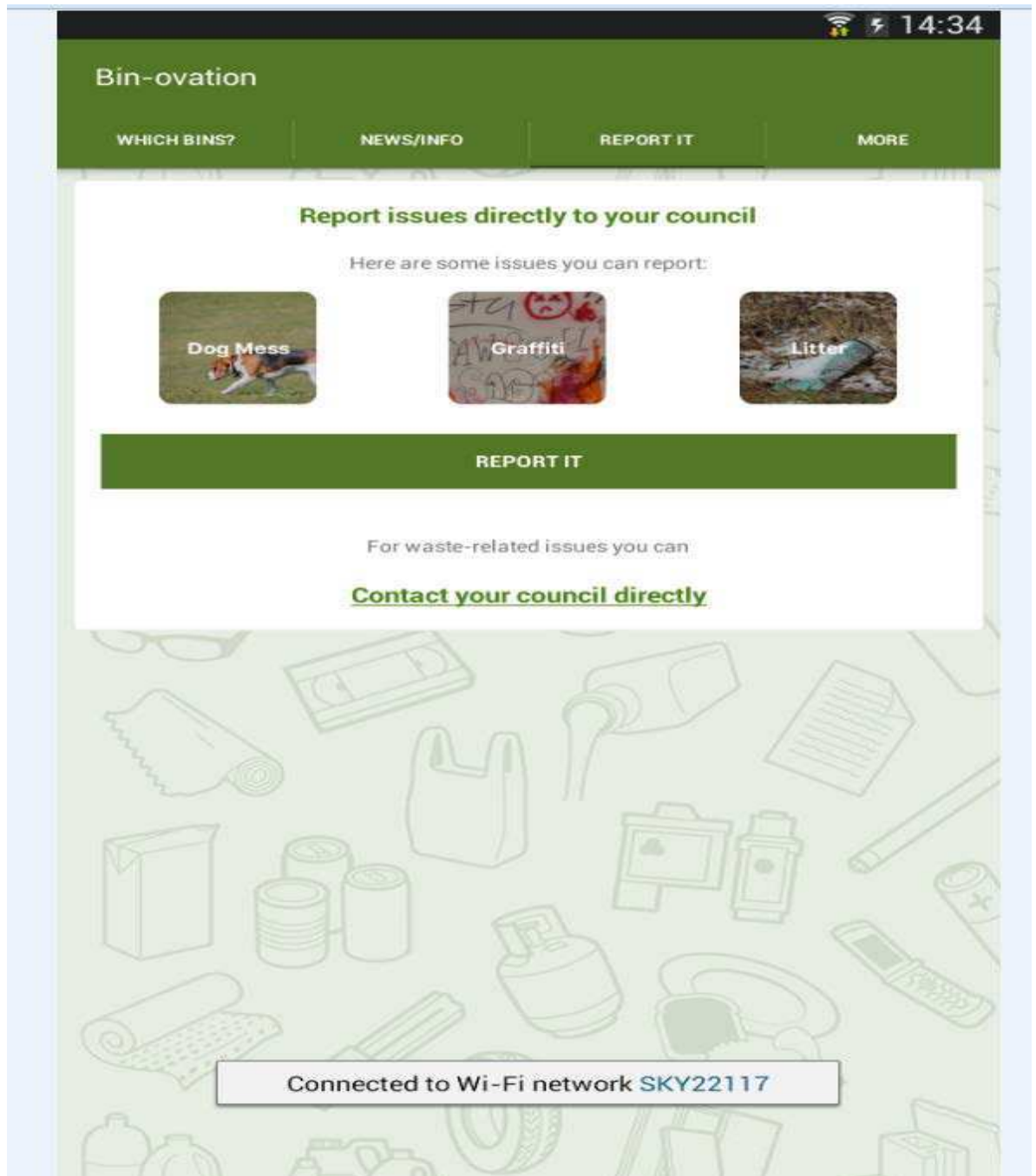
	For bank holiday bin and recycling centre arrangements please see the News/Info section of this App - Thanks
	<b>Push Notification sent 12/04/17:</b> For holiday bin and recycling centre arrangements please see the News/Info section of this App - Thanks
	<b>Push Notification sent 21/12/16:</b> For holiday bin and recycling centre arrangements please see the News/Info section of this App.
	<b>Push Notification sent 27/11/16:</b> Thank you for joining in European Week for Waste Reduction. Remember the tips are not for one week only, use them into your everyday life!
	<b>Push Notification sent 22/11/16:</b> Its European Week for Waste Reduction! Please see our News/Info section for our tips on how you can reduce your waste in your household!
	<b>Push Notification sent 31/10/16:</b> Please check the Which Bins section of this App to find out how to dispose of your Halloween Party Food leftovers – Thanks
	<b>Push Notification sent 28/09/16:</b> An exciting new Reuse Scheme has started at Drumcoo Recycling Centre – Please see News/Info section of the this App for details

*Report end*

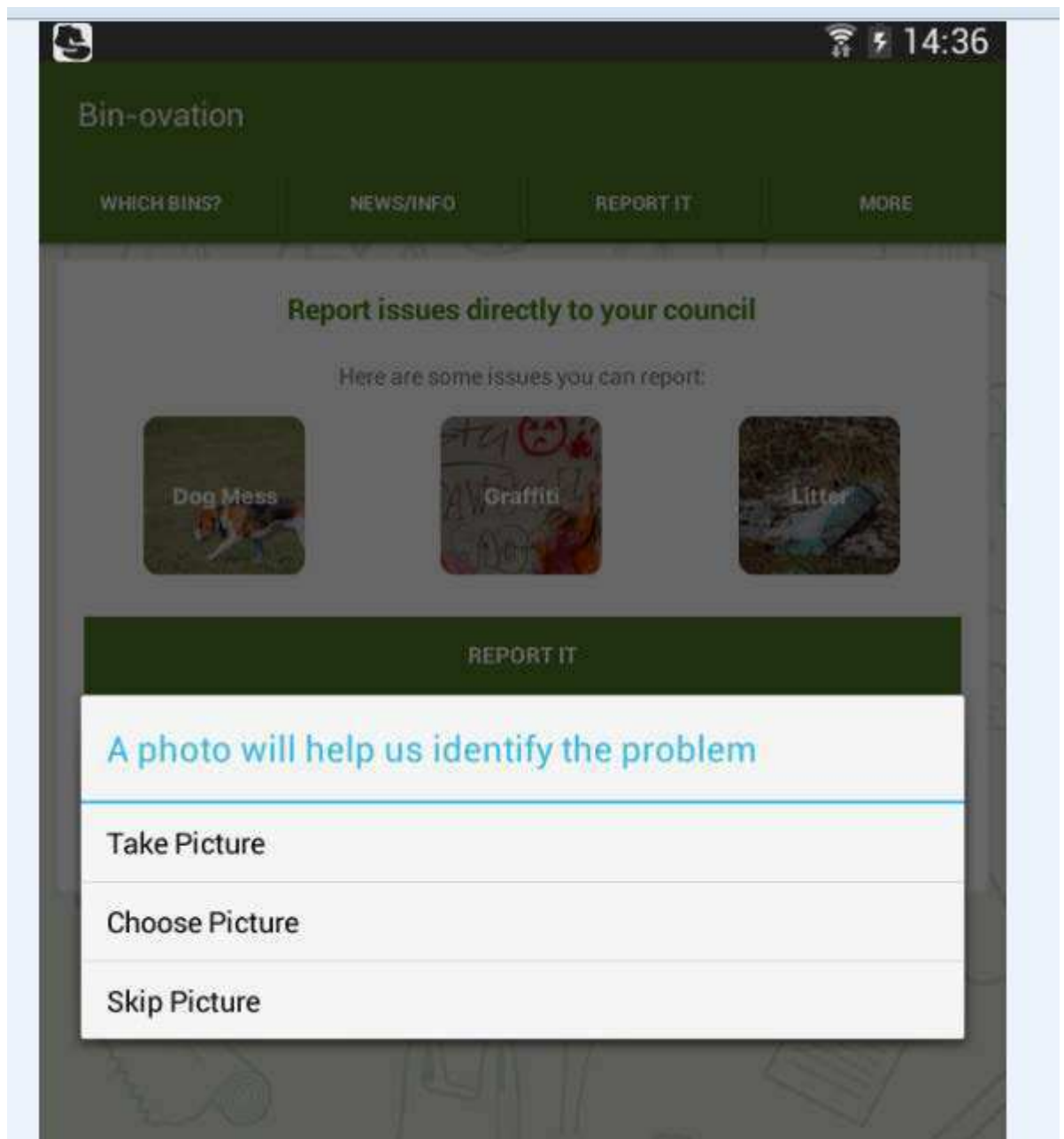


## Step by Step guide to Bin-Ovation Report It Function and Test Report

1. Download Bin-ovation App from App Store or Google Play Store and Select Mid Ulster Council
2. **Screen Shot 1** - When activated this is where the Report It function sits on the App.



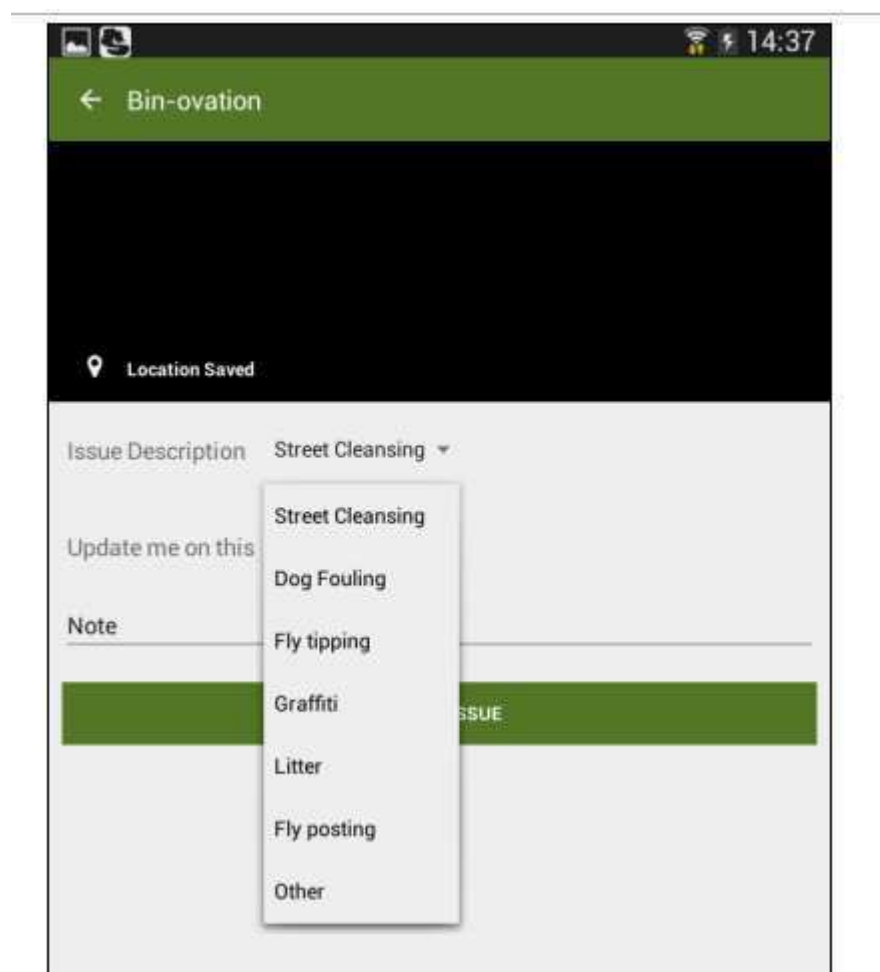
3. **Screen Shot 2** - Once you press the Report It but you will get 3 options – Take a picture / Choose from Library / Skip Picture.



4. **Screen Shot 3** – Once Report it is selected the user then gets a picker list, to let us know what they are reporting, with the options listed below:

- Street Cleansing
- Dog Fouling
- Fly- Tipping
- Graffiti
- Litter
- Fly – Posting
- Other

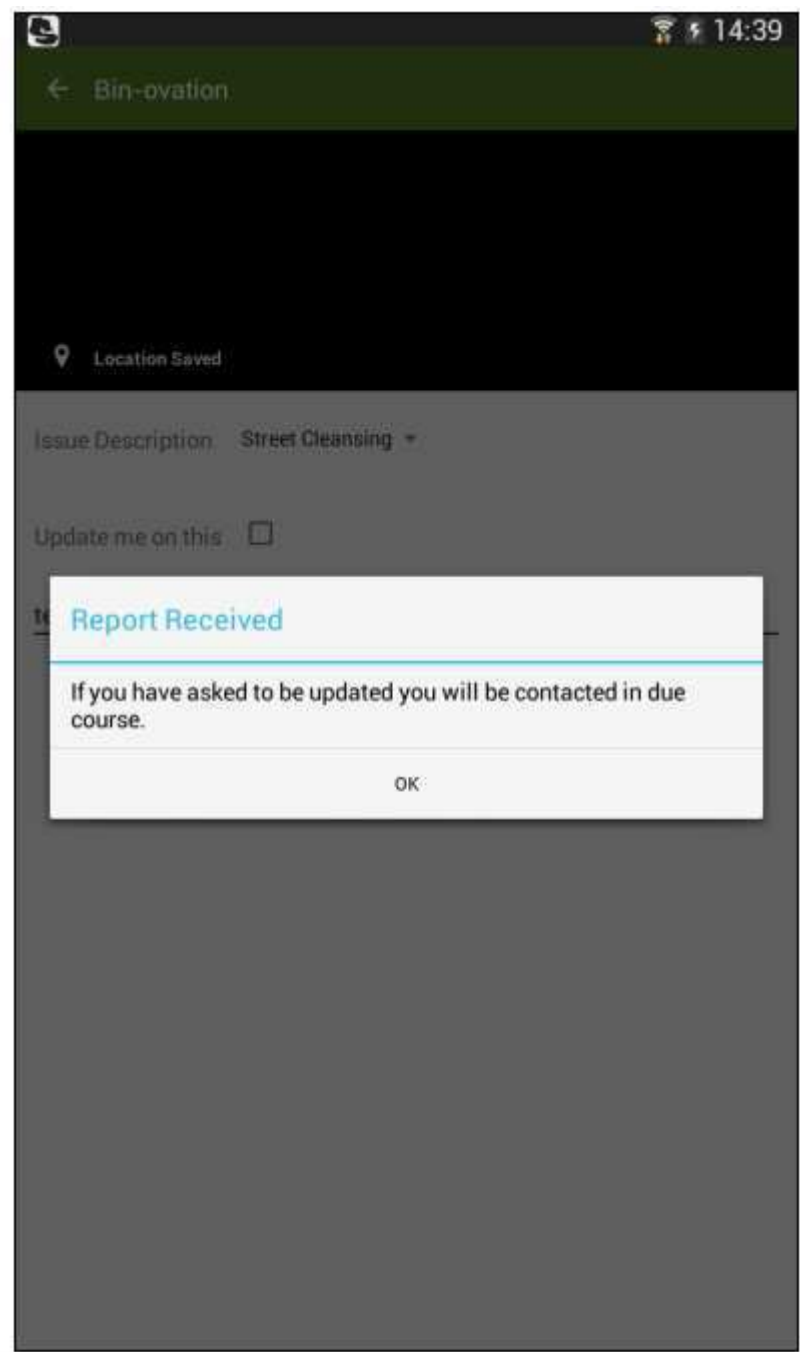
The Council can activate as many of these or as few of them as they want. For each option activated we will provide Bin-Ovation with an email address to which the report will be sent.



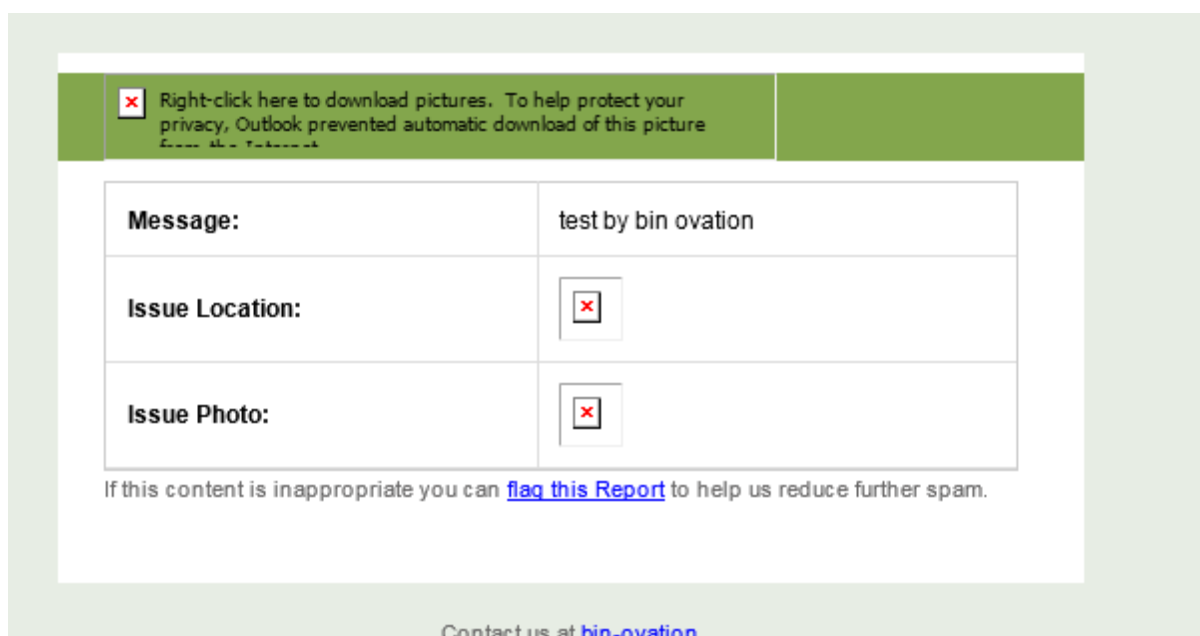
5. **Screen Shot 4** – Once the issue has been selected the user then has the option to be updated on the Report that they are about to submit but to do this they must provide an email address. This is not mandatory as we do not want to discourage reports. Once the user taps on “Add Note” they are then given free text to provide detail on the report that they are about to submit and support any photos taken. This text will appear where we have typed in “test by bin-ovation”.

The screenshot shows a mobile application interface for reporting an issue. At the top, there is a green header bar with a back arrow and the text "Bin-ovation". Below this is a black bar with a location pin icon and the text "Location Saved". The main content area has a light gray background. It features a section titled "Issue Description" with a dropdown menu currently set to "Street Cleansing". Below this is a checkbox labeled "Update me on this" which is currently unchecked. A text input field contains the text "test by bin ovation". Below the text field is a green button labeled "SUBMIT ISSUE". At the bottom of the screen, a virtual keyboard is visible, showing the text "the" and "to" in the prediction bar. The keyboard includes standard QWERTY keys, a "Done" button, and a language selector set to "English(UK)".

6. **Screen Shot 5** – Once the user hits submit issue to submit the report they then get the automatic acknowledgment that they have correctly submitted the report.



7. **Screen Shot 6** – When a report has been successfully submitted an automatic email report will be sent to the appropriate email address provided by the Council. From the screen shot below you can see, that for the purposes of the test, a photo was not attached and we did not provide an email address but we still have the text and the GPS location.



8. **Screen Shot 7** – Bin-ovation will then also send us a public engagement report each month which will detail the reports received and issues highlighted. A sample of the Armagh, Banbridge and Craigavon report is shown below.

Armagh City Banbridge & Craigavon Borough Council Report it Function Public Engagement Report					
Month	Location	ReportedByEmail (voluntary)	Note	ReportedDate	Classification
Dec-16	54.4235132262618,-6.4442449528784		Weeds in wood house st pdown	12/17/2016 16:03	Other
	54.4545529,-6.367228		this is under the tullygally bridge going to the lakes there are many pieces of broken glass one actually got stuck in my foot	12/18/2016 11:02	Street Cleansing
	54.4468196,-6.3929709			12/19/2016 20:13	Street Cleansing
	54.4127895869821,-6.45410274156039		Person at address putting dog waste down into water drain. A lot of dog waste around property and horrible smell.	12/24/2016 9:43	Other
Jan-17	54.3450416811317,-6.28364668228317			1/5/2017 19:12	Dog Fouling
	hillhead estate Banbridge on path from ballygowan road up to Hague school		hillhead estate Banbridge on path from ballygowan road up to Hague school	1/5/2017 19:14	Litter
				1/19/2017 15:49	Dog Fouling
	54.5934087857008,-5.70333219127655		Test	1/19/2017 15:49	Street Cleansing
	54.3545024,-6.2799146	nelson148@btinternet.com	broken bottle lying at Huntly area Banbridge, near the church Peggys loaning Has been there over 3 wks .	1/25/2017 18:46	Dog Fouling
	54.3545024,-6.2799146	nelson148@btinternet.com	broken bottle lying at Huntly area Banbridge, near the church Peggys loaning Has been there over 3 wks .	1/25/2017 18:47	Other
	54.3545024,-6.2799146	nelson148@btinternet.com	Peggys loaning broken glass lying over 3 wks	1/25/2017 18:49	Litter
	54.3544235,-6.2797827	nelson148@btinternet.com	lying near church at Peggys Loaning over	1/25/2017 20:16	Other

<b>Report on</b>	<b>Street Naming and Property Numbering</b>
<b>Reporting Officer</b>	<b>William Wilkinson</b>
<b>Contact Officer</b>	<b>William Wilkinson</b>

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	The Members to consider the street naming of new residential Housing Developments within Mid-Ulster.
<b>2.0</b>	<b>Background</b>
2.1	<p>In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility of approving Street Naming and Numbering of buildings erected thereon.</p> <p>The Policy for Street Naming and Dual Language Signage Policy – Section 5.0: Naming of New Streets, as adopted (See Appendix 1) forms the basis for considering proposals for the street naming of new developments.</p>
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Building Control Department have received requests for the naming of streets in new residential developments within Mid-Ulster as follows:-</p> <p><b>I. Site off Ballynorthland Demense, Cookstown.</b></p> <p>An application has been submitted by J Dobson –Teal Rock Properties, for the naming of a street within a residential development (former nursing home) off Ballynorthland Demense, Dungannon. The developer has submitted the following options for consideration (See Appendix 2).</p> <ol style="list-style-type: none"> <li><b>1. Ballynorthland Manor</b></li> <li><b>2. Ballynorthland Court</b></li> </ol> <p><b>II. Site off Coolshinney Road, Magherafelt</b></p> <p>An application has been submitted by DMD Developments for the naming of a street within a new residential development off Coolshinney Road, Magherafelt. The developer has submitted the following options for consideration (See Appendix 3).</p> <ol style="list-style-type: none"> <li><b>1. Foxfield Park</b></li> <li><b>2. Shinney Meadows</b></li> </ol>

<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Within current resources</p> <p>Human: Within current resources</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>None</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>None</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	<p>It is recommended that consideration is given to the approval of the following proposals for the Street Naming of new residential developments within Mid Ulster.</p> <p style="padding-left: 40px;"><b>1. Site off Ballynorthland Demense, Dungannon.</b></p> <p style="padding-left: 80px;">Either     Ballynorthland Manor Or           Ballynorthland Court</p> <p style="padding-left: 40px;"><b>2. Site off Coolshinney Road, Magherafelt</b></p> <p style="padding-left: 80px;">Either     Foxfield Park Or           Shinney Meadows</p>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	<p>Appendix 1 - Street Naming and Dual Language Signage Policy – Section 5.0, Naming of New Streets.</p> <p>Appendix 2 - Pro-forma containing street naming proposals, location map and site layout plan for new street off Ballynorthland Demense, Dungannon.</p> <p>Appendix 3 - Pro-forma containing street naming proposals, location map and site layout plan for new street off Coolshinney Road, Magherafelt.</p>

# **MID ULSTER DISTRICT COUNCIL**

## **Street Naming and Property Numbering Policy for New Developments (Article 11 of The Local Government (Miscellaneous Provisions) (NI) Order 1995)**

### **Revised Policy and Procedure**

#### **5.0 NAMING OF NEW STREETS**

- 5.1 Proposals for new street names linked to traditional place names will be favorably considered and that if such a place name is traditionally in a language other than English, that name may also be considered as the name by which that place may be known.

#### **5.2 Criteria - General**

To maintain the heritage and identity of the area administered by Mid Ulster District Council in naming a new Street and/ or Housing Development the following criteria shall be adhered to. The name chosen shall:

1. Reflect the local townland name, or a local geographical/ topographical, social or historical feature.
2. The name shall not use the townland name within which the street and/ or the housing development is situated. The townland name shall still form part of the postal address.
3. The name should not mark any historical or political event or any individual or family, living or deceased.
4. The prefix of the name can only be the same as an existing Street or Road name prefix in the locality if it is accessed from that street or road.
5. To avoid confusion over addresses the name should not sound similar to an existing Street or Road name in that District Electoral Area.
6. The erected nameplate shall express the name in English; and may express that name in any other language other than English in accordance with Article 11 of the 1995 Order.
7. Although not prescriptive or exhaustive the running order/hierarchy for Street naming should follow an easily understood pattern, for example:
  - Road–Street–Avenue–Mews–Drive–Lane–Close–Alley

### **Naming of New Streets and Housing Developments: *Procedure***

- Developers should submit an application for a new Street/ Development naming to the Council's Building Control service within the Public Health and Infrastructure Department ("the Department") before any promotional activity on the sale of properties commences.
- The applicant should recommend at least 2 but no more than 3 names per street for consideration, outlining how they consider the proposed names comply with the criteria referred to within Section 5.2 above.
- If the Department determines that the name(s) does not conform to the criteria within 5.2 of this Policy, the developer/ applicant will be informed of this and asked to submit an alternative name(s) and/or written representations as to why they disagree. When the Council receives an alternative name(s) and the Council Officer deems that it meets the criteria then it will be recommended to the Council's Environment Committee for consideration.
- If the developer/ applicant is not in agreement with the Department's evaluation they can make written representations which will be considered at the next available meeting of the Environment Committee.
- The developer/ applicant will be informed of the approved name following approval of the Environment Committee minutes at the next available Council meeting of Mid Ulster District Council.
- Should the Committee not accept any of the presented options the applicant/ developer will be informed of the Council's decision.
- If following the non-acceptance of a proposed name the applicant/ developer does not resubmit an alternative name to the Council within 8 weeks of the date of the decision letter, the Council may identify a name and notify the applicant/ developer of their intention to approve that name. The Council shall allow four weeks to elapse from the date of the notification of the name before presenting it to the next available Environment Committee.
- If a street name has been approved by the Council it shall not be considered for change within 6 months from the date of approval, unless in accordance with the Council's Standing Orders.
- Names shall be shown on nameplates which will include the townland where relevant.
  - New buildings will be allocated numbers consecutively with odd numbers to the right hand side and even numbers to the left hand side.

# MID ULSTER DISTRICT COUNCIL

## New Street Name Proposals

Applicants Name & Address: MR JONATHAN DOBSON  
TEAL ROCK PROPERTIES, GRANVILLE INDUSTRIAL ESTATE, 90 GRANVILLE ROAD,  
DUNGANNON, BT70 1NJ

Description:

14057\_JD - 11no. DOMESTIC RESIDENCES @ B1 LISTED BUILDING (MANOR COURT)  
DUNGANNON PARK FARM, DUNGANNON

Ref:



Appendix 2

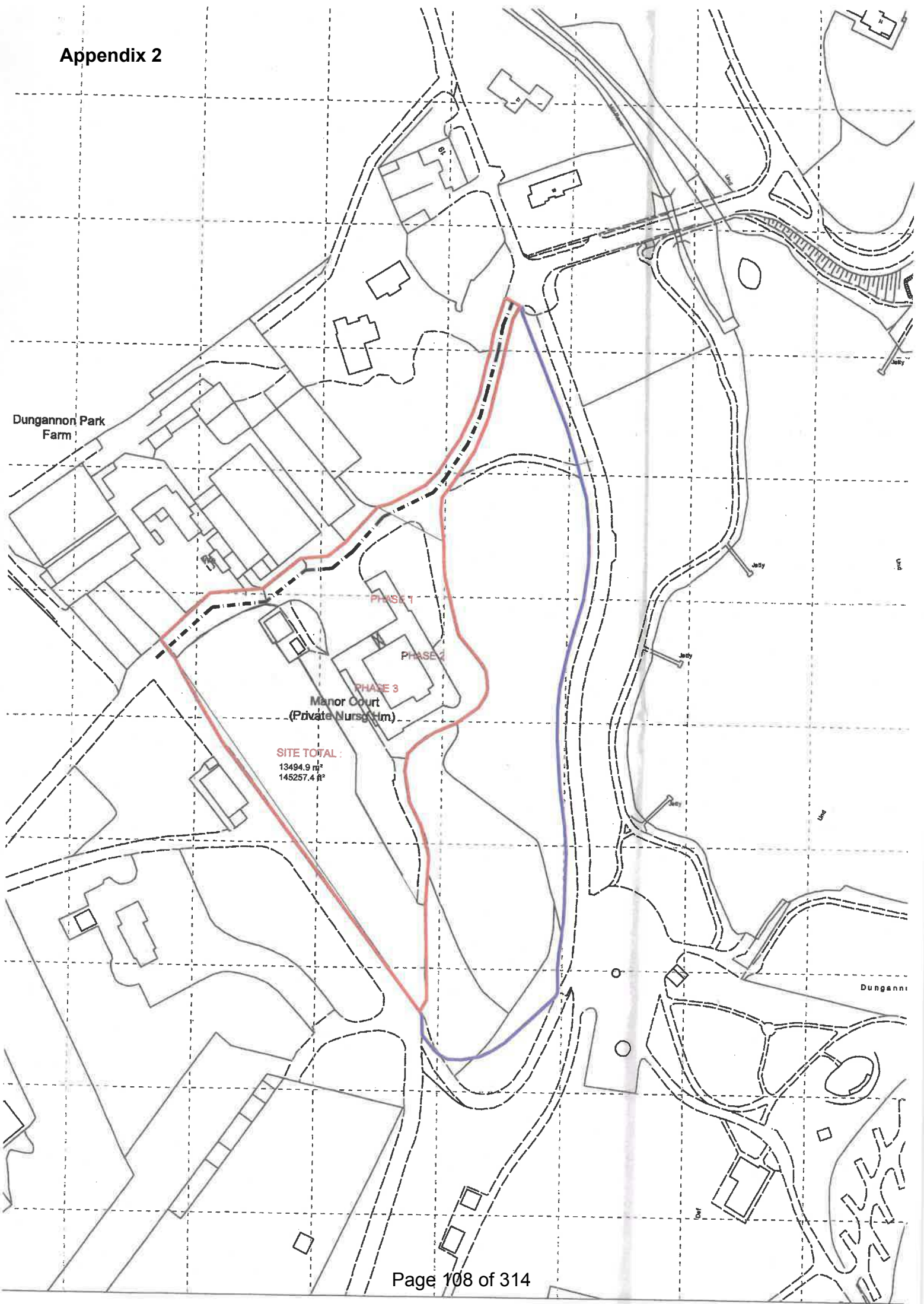
	Proposed Street Name	Linkage to Locality	Reason for Choice
Option 1	BALLYNORTHLAND MANOR BALLYNORTHLAND DEMESNE DUNGANNON BT71	* HISTORICALLY THIS WAS THE 3rd RESIDENCE KNOWN VARIOUSLY AS NORTHLAND HOUSE, NORTHLAND PARK AND DUNGANNON PARK. *THE ROAD LEADING TO OUR DEVELOPMENT IS KNOWN AS BALLYNORTHLAND DEMESNE.	LOCALLY THE AREA IS KNOWN AS MANOR PARK FARM, HENCE WE HAVE TAKEN NORTHLAND FROM THE HISTORICAL ASPECT, BALLYNORTHLAND FROM THE LINKAGE TO THE LOCALITY AND MANOR (& COURT) FROM LOCAL KNOWLEDGE.
Option 2	BALLYNORTHLAND COURT BALLYNORTHLAND DEMESNE DUNGANNON BT71		
Option 3			

\* Please avoid the use of apostrophes, hyphens, full stops and commas.

Please note that street naming proposals should be in accordance with Mid Ulster Council Policy (Attached)

Signed *Neu W. G. G.*

Dated 23/08/2017



PRELIMINARY FOR INFORMATION PURPOSES ONLY

**MID ULSTER DISTRICT COUNCIL****New Street Name Proposals**

Applicants Name &amp; Address: DMD

DEVELOPMENTS: 44 TOBERMORRE ROAD MAGHERAFELT BT45 5HB

Description: New housing

Ref: New housing development by Honeyrose Road, Magherafelt &amp; Coolshinney Road

	Proposed Street Name	Linkage to Locality	Reason for Choice
Option 1	Foxfield Park		Coolshinney in Irish is 'Cuil Sionnaigh' translated means Corner of the Fox
Option 2	Shinney Meadows		Reflects local townland names
Option 3			

\* Please avoid the use of apostrophes, hyphens, full stops and commas.

Please note that street naming proposals should be in accordance with Mid Ulster Council Policy (Attached)

Signed ...

Dated ...

8.9.2017



REV	DATE	REVISION	DRAWN	CHECKED

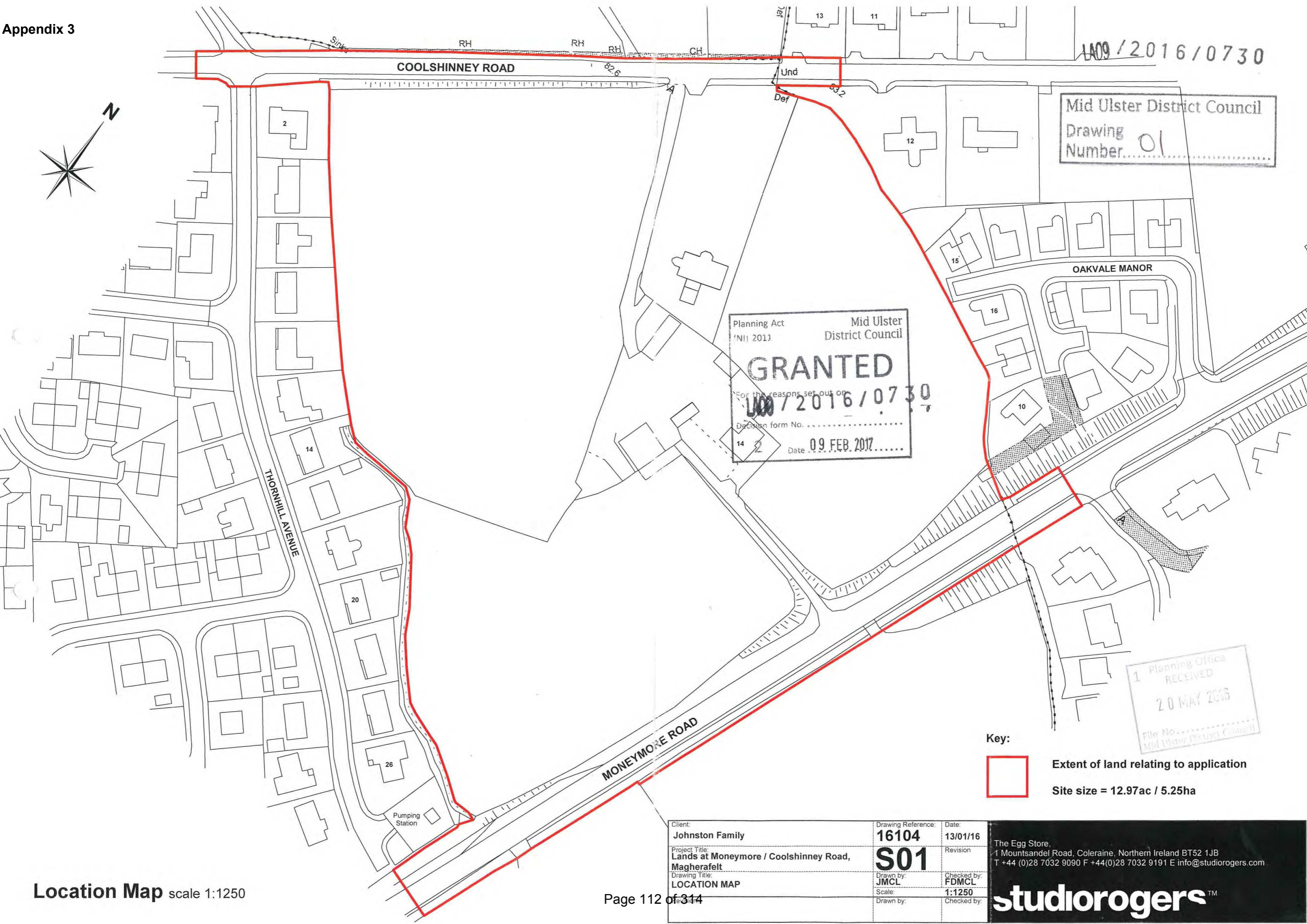


# SITE EXPRESS

Wester House  
45 Church View, Hollywood,  
Co. Down BT18 9DP  
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Telephone: 02890 427135  
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PROJECT  
HOUSING DEVELOPMENT  
MONEYMORE ROAD  
MAGHERAFELT  
PROJECT No.  
2584/L01  
DRAWING TITLE  
LAYOUT

DATE 09.17 SCALE 1:500 CLIENT DMD DEVELOPMENTS LTD DRAWN BY JEM/DEF



Location Map scale 1:1250

<b>Report on</b>	<b>Renaming and Renumbering Existing Streets</b>
<b>Reporting Officer</b>	<b>William Wilkinson</b>
<b>Contact Officer</b>	<b>William Wilkinson</b>

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	<b>X</b>

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To advise Members of requests for the Renaming and Renumbering of an existing street and subsequently to seek approval to undertake the surveys of all applicable residents on the street/road in question.
<b>2.0</b>	<b>Background</b>
2.1	<p>In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility of renaming and renumbering existing streets where requested.</p> <p>The Policy for Renaming and Renumbering of Existing Streets – Section 7.0, as adopted (See Appendix 1) forms the basis for considering requests for renaming and renumbering of existing Streets/roads.</p>
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Building Control Service within the Public Health and Infrastructure Department have received a number of letters signed by the householders (See Appendix 2 – Copy of letters submitted by householders) which formed a petition requesting the renaming of the street as noted below:</p> <p><b>From:</b></p> <p>Lough Terrace, Newmills, Dungannon</p> <p><b>To</b></p> <p>Drumreagh Cottages, Newmills, Dungannon,</p> <p>In accordance with the Street Naming and Dual Language Signage Policy – Section: 7.0, where no less than 50% of the householders of the street/road have signed a petition then the Council will consider a survey of the street/road in relation to the desired name change and reason for same.</p> <p>Letters of request were submitted by 8 householders and have been confirmed as residents evidenced by their listing on the current Electoral Register as required in accordance with the Policy as adopted which equates to 67% of households requesting the name change.</p>

<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: Within current resources  Human: Within current resources
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b>  None
<b>4.3</b>	<b><u>Risk Management Implications</u></b>  None
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Approval to proceed with the Street Naming Survey of occupiers of Lough Terrace, Newmills in accordance with the Policy for Street Naming and Dual Language Signage.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 - Street Naming and Dual Language Signage – Section 7.0 : Renaming and Renumbering Existing Streets.  Appendix 2 – Copy of letter submitted by residents of Lough Terrace, Newmills, Dungannon requesting the renaming and renumbering of street.

# **MID ULSTER DISTRICT COUNCIL**

## **Street Naming and Property Numbering Policy for New Developments (Article 11 of The Local Government (Miscellaneous Provisions) (NI) Order 1995)**

### **Revised Policy and Procedure**

#### **7.0 RENAMING AND RENUMBERING EXISTING STREETS**

7.1 Provision shall be made for the renaming and renumbering of existing Streets within the Mid Ulster District Council area, where instances as noted in 7.2 below require that that this be undertaken to maintain a consistent approach to street naming. The 1995 Order empowers Council to authorise Street names within the area they administer.

#### **7.2 Criteria - General**

The renaming or renumbering of an existing street shall normally only be considered;

- To remove similar or the same street name in the immediate locality
- Where a street name has been 'lost'
- To correct an incorrectly spelt name
- If emergency services have reported problems in identifying and locating the street
- If postal services or other statutory agencies has reported problems in identifying and locating the street
- Where a request has been received by the Council and signed by not less than 50% of the occupiers of a street to which a change is being sought. This would be based on 1 occupier per premises on the relevant street.

#### **Renaming Existing Street Name: Procedure**

This procedure provides guidelines for the procedure for renaming of existing street/road names which the 1995 Order empowers councils to authorise. The following procedure for canvassing the views of occupiers and the criteria to be applied in deciding whether to rename a street with an alternative in English shall be:

1. Upon receipt of a petition, signed by not less than 50% of the householders (based on one resident per household over the age of 18) of the street/road ("a

Petition”) the Council will consider a survey of the street/road in relation to the desired name change and reason for same .

2. The proposed name must meet the criteria set down in the policy for the naming of New Streets.
3. If the Department considers the new name meets the criteria, approval to undertake the survey will be sought from the Environment Committee.
4. The Council will survey, by post, the occupier of each of the properties listed on the Electoral Register and the Pointer Data address system of that street/road or the part of a street/road affected at that time ; seeking their views on the request to change the name. The survey shall be carried out by the Council’s Building Control service.
5. Replies will be by way of a supplied self-addressed envelope and must be returned by the date specified in the correspondence giving notification of the survey and reason for same. Only replies received from registered occupiers by that date will be considered.
6. The outcome of the survey will be presented to the Environment Committee and only where all occupiers (100 %) in the affected street agree with the proposed name change, will a recommendation be presented to approve the change.
7. Where a request is not approved any further request will not be considered until the expiry of a 12 month period from the date of the Environment Committee meeting where the outcome of the survey was considered.
8. Where a Petition to have an existing street renamed is not approved then the occupiers will be notified of this.
9. Where a new nameplate is erected. The decision to remove an existing nameplate will be made by Property Services, where deemed necessary to do so.
10. Historical nameplates may remain in place where they are fitted to an existing wall (or dwelling), where they will not affect directional issues. This shall be at the discretion of Property Services.
11. Where the Department receives a request from the emergency services, mail delivery services or other statutory bodies who have difficulty locating the street to rename it. They shall inform residents as noted above and consider to survey and rename the street upon the agreement of all households on that street. Such requests shall be notified to and approval sought from Environment Committee and outcome of survey reported to same.

## Appendix 2

Mr Mark Kelso

Director of Public Health and Infrastructure

Mid Ulster District Council

50 Ballyronan Road

Magherafelt

BT45 6EN

I, \_\_\_\_\_ of  
\_\_\_\_\_ Lough Road, Newmills, Dungannon, BT71 4ER, known to Mid Ulster District Council as 'Lough Terrace, Roughan Road' request that Mid Ulster District Council change the official postal address of the row of houses to '1-12 Drumreagh Cottages, Newmills, Dungannon, BT71 4ER', and that a road sign be erected adjacent to the houses to inform the general public.

This reflects the wishes of local residents and the historic title of this row of houses, and will end the unnecessary confusion with Royal Mail over the address of these houses, which has previously led to mail being delivered to the wrong address.

Signed: \_\_\_\_\_



<b>Report on</b>	Blind Cord Safety Video 'It only takes seconds' shortlisted for UK CIEH Award
<b>Reporting Officer</b>	Fiona Mc Clements
<b>Contact Officer</b>	Fiona McClements

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	<p>The purpose of this report is to advise members that the social media Blind Cord Safety Video 'It only takes seconds' has been shortlisted for the Chartered Institute of Environmental Health Excellence Awards 2017 under the category 'Best Environmental Health Project'.</p> <p>Approval is sought for Mid Ulster Council representation at the awards ceremony, which is to take place on 2<sup>nd</sup> November 2017 in London.</p>
<b>2.0</b>	<b>Background</b>
2.1	<ul style="list-style-type: none"> <li>Through collaborative working all 11 Councils in Northern Ireland, the Public Health Agency, RoSPA and other partners produced a short video highlighting the dangers of blind cords and the key message that associated deaths/injuries are avoidable. The video '<b>It only takes seconds</b>' sets out a scene demonstrating how little time it takes for a child to become tangled in a blind cord and asks viewers to ensure their home is blind cord safe by highlighting a range of safety devices available. To date the video has been viewed almost five million times on social media sites internationally.</li> <li><b>32 children</b> between the ages of 15 months and 36 months have died in the UK since 1999 as a result of blind cord strangulation. (In Northern Ireland alone there have been three blind cord deaths in the past three years).</li> <li>A programme of work was carried out in the Council as part of a regional initiative in 2015/2016 to raise awareness of the dangers of blind cords (previously reported to Council on May 2016 and February 2017.) At this time the Public Health Agency were approached to determine whether funding was available to produce a short video clip to portray the key messages around blind cord safety for release on social media.</li> <li>Funding was successfully obtained and a small task and finish group was formed to take the lead in delivery of this project. The Working Group consisted of two Environmental Health Officers in NI with Home Safety and Consumer Protection backgrounds i.e. Helena Quinn from MUDC and an Environmental Health Officer from Mid and East Antrim as well as two representatives from the Public Health Agency.</li> <li>The Blind Cord Safety Video is available from the following link:  <a href="http://www.nidirect.gov.uk/blind-cord-safety">http://www.nidirect.gov.uk/blind-cord-safety</a> </li> </ul>

<b>3.0</b>	<b>Main Report</b>
3.1	<ul style="list-style-type: none"> <li>The CIEH Excellence Awards aim to showcase the breadth of work carried out by Environmental Health Practitioners and services across all employment sectors in the UK and overseas.</li> <li>Projects/campaigns that are shortlisted are deemed to be the best examples of improvement in health, wellbeing and the environment.</li> <li>An application was submitted to the CIEH Excellence Awards in June 2017 and 'It only takes seconds' has been shortlisted for the 'Best Environmental Health Project'.</li> <li>If successful, the award will be presented to Environmental Health Northern Ireland (EHNI) as the video was launched in association with all NI Councils and in Partnership with the Public Health Agency.</li> <li>The Award Ceremony is taking place at the Chartered Institute of Environmental Health, 15 Hatfields, London on 2<sup>nd</sup> November 2017.</li> <li>It is understood that the two Public Health Agency representatives from the working group plan to attend the event on 2<sup>nd</sup> November alongside the Environmental Health Officer, the Head of Service and Committee Member from Mid and East Antrim Council.</li> <li>Attendance is now requested for the MUDC Environmental Health Officer Helena Quinn (and another MUDC representative ) to attend along with the other members of the working group.</li> <li>The (CIEH Director NI) has advised that funding will be made available for two Environmental Health Officers to attend the ceremony, if other costs are covered.</li> </ul>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: <ul style="list-style-type: none"> <li>Attendance at the ceremony is £105.00 for CIEH Members and £120.00 for non-CIEH members. (Complementary for two Environmental Health Officers.)</li> <li>Flight costs to London return with overnight accommodation and subsistence costs.</li> </ul> Human: <ul style="list-style-type: none"> <li>As above .</li> </ul>
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b> N/A
<b>4.3</b>	<b><u>Risk Management Implications</u></b> N/A
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	That members consider representation from Council at the CIEH award ceremony in London on 2 November 2017 .
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	The Blind Cord Safety Video is available from the following link: <a href="http://www.nidirect.gov.uk/blind-cord-safety">http://www.nidirect.gov.uk/blind-cord-safety</a>

<b>Report on</b>	Bus Shelters
<b>Reporting Officer</b>	Raymond Lowry, Head of Technical Services
<b>Contact Officer</b>	Raymond Lowry

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To Update members on the progress of bus shelter applications at various locations in the district in regard to scheduled meeting with DfI Roads and seek members approval on the future design proposals for Bus Shelter provision .
<b>2.0</b>	<b>Background</b>
2.1	In accordance with Council's responsibility for the erection of new bus shelters and subsequent policy, Technical Services have received to date 23 requests which are currently following MUDC's procedure.
2.2	Technical Services are currently waiting for Department for Infrastructure (Roads) to respond to eighteen of these applications. Eleven of the applications waiting for comment/approval are in the Cookstown and Magherafelt area. The other seven are in the Dungannon area.
2.3	The legacy councils had different approaches to Bus Shelter provision . This report seeks to provide a standard design solution for Mid Ulster area that can be tendered and available for installation after all necessary statutory approvals have been obtained.
<b>3.0</b>	<b>Main Report</b>
3.1	<p><b>Update Meeting with DfI (Roads)</b></p> <p>As noted in the last Committee, Head of Technical services attended a scheduled meeting on 13th September 2017 with Department for Infrastructure (Roads). The purpose of the meeting was to discuss the current position of approvals in relation to the eighteen bus shelter applications which DfI (Roads) still have to respond to adequately.</p> <p>Following the meeting DfI Roads have agreed to look at the backlog of applications with the intention of responding by the end of September/start of October.</p> <p>Another scheduled meeting has been arranged with senior DfI Roads personnel at start of October to establish improvements for service delivery and the application process.</p>
3.2	<p><b>Meeting with Translink &amp; Clear Channel</b></p> <p>Members may recall in previous legacy councils where Translink along with partnership of Clear Channel had a programme to deliver modern glazed shelters (advertisement and non-</p>

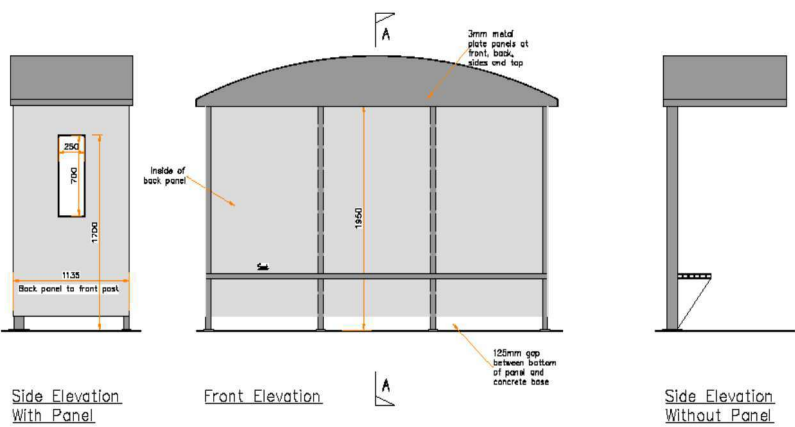

3.3	<p>advertisement types) throughout Northern Ireland. This programme delivered over 1400 shelters in a 10 year programme. The process actually finished 4 years ahead of schedule with no new shelters erected since 2010.</p> <p>A meeting was held with Translink and Clear Channel to explore future partnership working. The purpose of the meeting was to discuss Clear Channel products, and their proposals for locating their type of bus shelters in the Mid-Ulster District.</p> <p>Translink advised that they are currently preparing a project proposal for future funding opportunities through the DfI and hope to have this approved in the coming months. Translink have agreed to look at all councils current applications and will respond within the next 6 to 8 weeks if there is potential to include their product selection to any of our proposed application sites. This will enhance any future Bus shelters located in village / town settlements.</p> <p>Translink / Clear Channel have proposals to erect a further 10 of these shelters in the Mid-Ulster District. Such shelters are usually only erected in towns. The locations are as follows: Bellaghy<sup>1</sup>, Coalisland<sup>1</sup>, Cookstown<sup>1</sup>, Dungannon<sup>4</sup>, Maghera<sup>1</sup> and Magherafelt<sup>2</sup>. Exact shelter provision locations are to be forwarded to Technical Services and will be presented to future committee. These will also fall into the category of requiring Planning Approval and formal applications are to be lodged in the near future by Translink/Clear Channel .</p> <p><b>Bus Shelters Design Options</b></p> <p>Appendix 1 shows the current types of existing bus shelters used within the Mid-Ulster District Council area. <b>Option 1 and 2</b> are within existing budget constraints and Option 3 (provided for by Translink / Clear Channel would be considered outside budget constraints. In all instances Technical Services will request that Translink / Clear Channel will consider their shelter design for our application and if it does not meet their policy criteria then Council can decide alternative option.</p> <p><b>Option 4</b> shelter is a new design having a curved roof – this will be constructed in metal having painted / powder coated finish in colour green as per option 1.</p> <p><b>Option 5</b> shelter is similar of design to Translink / Clear Channel but is manufactured locally, and would be suitable for village / town settings as it gives a more modern approach although members should note that potential higher maintenance costs may be attributed to this shelter option.</p>
4.0	<p><b>Other Considerations</b></p> <p>None</p>
4.1	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Within Property Services Budget allocation.</p> <p>Human: Technical Services Staff time to manage bus shelter programme delivery in Conjunction with Property Services .</p>
4.2	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>N/A</p>

<b>4.3</b>	<b><u>Risk Management Implications</u></b>  N/A
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	<p>Members are requested to note the content of this report and approve a design Option for shelters in the District:</p> <p>Option 1 – repeat of legacy shelter previously used in Dungannon / Cookstown  Option 2 – repeat of legacy shelter previously used in Magherafelt  Option 3 – design as supplied by Translink / clear channel  Option 4 – new design with curved roof  Option 5 – new design with glazed panels – costs will be approx. £500-£600 in addition to Options 1,2 &amp; 4 ( subject to competitive tender exercise ) which are in Budget range</p>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	<p>Appendix 1 – Existing Bus Shelters  Appendix 2 – Proposed New Bus Shelter Designs</p>

## Appendix 1 – Existing Bus Shelters

	<p><b>Option 1</b></p> <p>Standard green panelled bus shelter.</p> <p>Used mostly throughout the old Dungannon and Cookstown Districts with view windows to side panels as option.</p> <p>With or without side panels pending DfI Roads approval</p>
	<p><b>Option 2</b></p> <p>Standard smooth concrete panelled bus shelter.</p> <p>Used mostly throughout the old Magherafelt District.</p> <p>With or without side panels pending DfI Roads approval</p>
	<p><b>Option 3</b></p> <p>Glazed bus shelter with advertising board to some of these</p> <p>Currently there are 39 of these shelter types throughout the district and these are managed. Clear Channel and Translink cover the costs for installation, maintenance and repair costs of these types of shelters. Typically these types of shelters cost in the region of <b>£7500</b> for a non-advertising shelter and up to <b>£11,500</b> for an advertising shelter. Property Services have advised that these would not be within current budget allocations.</p>

## Appendix 2 – Proposed New Bus Shelter Designs & Approximate Costs

 <p>Side Elevation With Panel</p> <p>Front Elevation</p> <p>Side Elevation Without Panel</p>	<p><b>Option 4</b></p> <p>Arched panelled bus shelter</p> <p>Galvanised &amp; Powder-Coated</p> <p>Approximate cost for shelter including base would be similar to Option 1.</p>
	<p><b>Option 5</b></p> <p>Lightweight glazed bus shelter 3.5m x 1m x 2.1m high. Size can be adjusted if required.</p> <p>Galvanised &amp; Powder-Coated</p> <p>Approximate cost for shelter including base</p> <p><b>£2300</b></p>



**Minutes of Meeting of Special Environment Committee of Mid Ulster District Council held on Thursday 17 August 2017 in Council Offices, Burn Road, Cookstown**

<b>Members Present</b>	Councillor McGinley, Chair  Councillors Burton, Cuthbertson, Gillespie, Glasgow, Kearney, B McGuigan, S McGuigan, McNamee, Mulligan, J O'Neill and Totten
<b>Officers in Attendance</b>	Mr Cassells, Director of Environment and Property Mr Kelso, Director of Public Health and Infrastructure Ms McAleer, Corporate Policy & Equality Mr McCreesh, Director of Business & Communities Ms Mezza, Head of Communications Ms Grogan, Committee Services Officer
<b>Others in Attendance</b>	Councillor Bateson, Bell, Cuddy, Doris, McPeake and Wilson  Mr Mark Deeney – NIFRS - Western Area Commander Mr Roy Robinson – Chief Inspector - PSNI Representatives from PSNI and NIFRS

The meeting commenced at 7.00 pm

**SE001/17 Apologies**

Councillors Buchanan, McFlynn and M Quinn.  
Representatives from NIEA and NIHE

**SE002/17 Declarations of Interest**

The Chair reminded Members of their responsibility with regard to declarations of Interest.

**SE003/17 Chair's Business**

The Chair, Councillor McGinley welcomed to the Special Meeting elected members and representatives from the NIFRS, PSNI and the Press.

The Chair advised members that after reading certain things within the press, he reminded members of the importance of conducting this meeting in a mature and respectful manner. He said that the meeting tonight would only be discussing matters relative to Mid Ulster Council and nowhere else.

The Chair advised the Committee that a request to hold a Special Environment Committee Meeting was made following the Motion being passed at the Council meeting on 25<sup>th</sup> August 2016 in the aftermath of recent Bonfires on Council Property.

He said that a number of question's had been raised by members within the Sinn Fein party on how to proceed with concerns regarding Bonfire safety and regulation. The Chair advised that Councillor B McGuigan had raised that issue of Bonfire Safety and invited him to address the meeting.

Councillor B McGuigan said that he wanted to thank the Chair for facilitating tonight's special meeting as requested by himself so that a number of issues of concern regarding 'Bonfires' on council property could be addressed. He said that tonight he wanted to concentrate on our responsibilities as elected representatives and as a Council in relation to this issue.

He said that from the outset of tonight's special meeting he wished to remind Councillors of the purpose of the Bonfire Working Group which was set up in response to the following motion which was passed by Council.

The Motion Reads:

*"We welcome that the Minister of the Environment through his Agency the NIEA will bring in appropriate measures which adequately deal with used tyres as the current system does not rigidly control how suppliers do this. That this Council does not clean the remains from Bonfires from any other property that does not belong to the Council. On Council property that is used for bonfires, only suitable materials are used and all other materials such as tyres, rubbish, flags, election posters or effigies of individuals are removed. That this Council seeks to prosecute through its powers anyone who illegally dumps any hazardous materials on public or private lands associated to bonfires".*

He stated that in his correspondence to the Chairperson of the Environment Committee, despite working with all public bodies within the Bonfire Working Group to mitigate the problems associated with a number of these bonfires, illegal practices continue and are having serious detrimental impacts to the quality of life of many residents within our district.

He said that for the Sinn Féin group on this Council, this was totally unacceptable.

The questions and actions that need to be given immediate attention were outlined in the same correspondence addressed to the Chairperson of the Environment Committee, and was included in papers for tonight's meeting.

He stated that during the course of their meeting, his party colleagues would join him in dealing with these and other questions that have arisen since.

Councillor B McGuigan said that at this stage he wished to take the opportunity to commend Council Officers on having provided their paper detailing costs to date which amount to £17,549.37 for a clean-up operation in relation to 12<sup>th</sup> July bonfires which took place on Council property. The costs do not include VAT, Officer time obtaining third party Contractor services, ongoing remedial work such as power washing, hard and soft landscaping repairs to damaged areas as these have generally not been completed.

He said that he would like to begin tonight's discussion by asking the appropriate Council Officers if they have any indications as to what the final costs of the remedial work still needing to be done is expected to cost.

The Chair thanked Councillor B McGuigan for his contribution and advised that as we were still in Chair's Business that we must move on.

Councillor Cuthbertson referred to the article in the local press and advised that he was annoyed to see the local press being made aware of the Special Environment meeting before elected members of Mid Ulster District Council.

Councillor Cuthbertson stated that this wasn't a meeting of the Bonfire Working Group and that this report listed Bonfires which took place within Mid Ulster in July only, he asked Officers why they had consented to this meeting taking place as the next meeting of the Environment Committee was in 17 days time anyway.

The Chair advised that he had made it clear at the beginning of the meeting that no other discussion would take place unless it was regarding the issue of Bonfires and that he was within his right as Chair to call a Special Meeting as it was within the remit of the Standing Orders.

The Director of Public Health & Infrastructure advised Councillor Cuthbertson that the Standing Orders were consulted with and the Chair had the authority to call the Special meeting.

Councillor B McGuigan stated that during the time of the Bonfire Working Group there had been no other bonfires i.e. Halloween or Internment on Council owned land and would be off the same opinion regardless of the occasion throughout the year and this is not just about July bonfires.

The Chair advised that the Director of Public Health & Infrastructure would present his report first and then members would have the opportunity to make any comments or suggestions afterwards.

#### **SE004/17 Mid Ulster Bonfire Issues**

The Director of Public Health & Infrastructure advised that some of the detail within the report was still in draft form.

The Director of Public Health & Infrastructure drew attention to the report previously circulated to update members on the work of the Mid Ulster District Council Bonfire Working Group and the public safety concerns relating to Bonfires held on Council property in the Mid Ulster area.

The Director of Public Health and Infrastructure recommended that:

- 1) The establishment of a formal Bonfire Inter Agency Working Group formatted within the Mid Ulster Community Planning framework to develop a Short/Medium/Long term Action Plan to address and promote Bonfire Safety
- 2) Engagement with local communities who wish to host bonfires and those who don't wish to host bonfires on Council land to ensure adherence to Good

Practice with Council and other Statutory Agencies to promote public safety at bonfires.

In response to the Chair's query if Councillor B McGuigan was happy with the response, he said that he would be happy to work with groups who want to celebrate with bonfires in a safe, regulated way and that there was a need for proper leadership.

Councillor Cuthbertson said that it was worth noting that the NIFRS advised that the residents of Killymerron Park were not at any immediate risk and in relation to cost, the vast amount of expense was relating to collection of tyres. He felt that the people of Killymerron should be commended as in the past they had an agreement with Officers from the legacy Dungannon Council in working to keep things under control and keep the public safe.

Councillor Cuthbertson felt that the NIEA should have a more active involvement in clearing away any toxic materials including tyres.

He referred to Appendix 1.2 of the report: Scoping Document – July Killymerron, Dungannon hate crime incidents which were advertised in the local press and felt that it would be more beneficial to take advice from the PSNI rather than relying on newspaper reports.

The Chair in making reference to the press, stated that election posters and effigies of members from his party were strategically placed on top of bonfires.

Councillor McNamee enquired if there were any requests for compensation from residents of Killymoon for smoke damage.

The Director of Public Health and Infrastructure advised that one complaint had been received and one formal complaint made. He stated that the request for compensation had been declined following advice from the Council insurers.

Councillor S McGuigan stated that there were definitely issues at the bonfire at Killymerron as two MP's were called in the early hours by residents. He said that the bonfire was approximately 80 foot high so it was a significant bonfire. He said that residents were concerned about it and were unsure how to address it.

Councillor J O'Neill advised that instead of putting out the fire, fire officers were hosing down houses.

Councillor Cuthbertson strenuously denied the allegation and stated that residents of the area advised him that no properties were hosed down.

Mr Mark Deeney, Fire Service's Western Area Commander rejected an earlier claim by Councillor Cuthbertson that the Fire Service had stated that none of the bonfires in the vicinity provided an imminent risk. He said that there was a legal remit to protect properties from fire but that there wasn't a legal obligation to distinguish a fire, but if a bonfire was out of control that the Fire Service would attend the scene.

Councillor B McGuigan enquired what residents from Killymerron do for insurance, with the Chair advising that there was no concrete information in that regard.

The Chair said that it would be beneficial for Officers to liaise with the NIFRS to see what actual costs were incurred on their part.

Councillor Cuthbertson stated that there was no question that there was sympathy with homeowners and didn't want to see anyone at a loss because of potential damage caused, but he felt that the Council wasn't responsible for all damage done, not just by bonfires but by bombings etc in the town centres down through the years which the Council wasn't responsible for either.

Councillor McNamee again raised that question of compensation stating that there could be potentially more letters coming forward seeking compensation and felt that it was easy for the committee to say that it was nothing to do with us if it was on Council property. He said that there were many houses involved and if the residents decided to take the Council to Court then we would be liable for this and enquired if there was adequate funding in the budget to cover such incidents.

The Director of Public Health and Infrastructure stated that the Council would be in a position of robust denial of liability and that risk assessment is currently being reviewed.

Councillor B McGuigan stated that the bonfire builders had no right to be on Council owned property as they were there without permission. He said that there were public liability issues and that the Council were at a serious risk if there was a potential claim or injury. He felt that there was a need for this to be recorded on a risk register and when the Council were giving out a grant to anyone within the Council area in terms of any community festival, there was a request for insurance to cover such incidents. He advised that if his party applies to parade down a road there was onus on them to put their names to that because they are responsible for what takes place during that parade.

Councillor B McGuigan said that there was nothing to indicate that an application was made to build a bonfire on Council property. He continued to say that there was no attack on culture regardless of where it's coming from but there's responsibility regarding how it's managed. The bonfire builders have no right to be on Council owned property because no permission had been granted.

The Chair stated that the Risk Register had been noted.

The Director of Public Health and Infrastructure stated as this was being referenced on the risk register doesn't mean we are condoning them.

The Chair, felt that it would be worthwhile investigating the idea of some form of licensing and insurance method as the Council were not in a position to look at criteria for people using Council property having to provide certain criteria and provide insurance and felt that there was some level of accountability.

Councillor Kearney agreed that licencing would bring in an additional level of safety that would reduce the number of bonfires which were unsafe.

The Director of Public Health and Infrastructure said that this would be a legislative process and that the Assembly would be required to implement this.

The Chair, felt that the Council should be looking into this as there was some sort of obligation for licencing and accountability.

Councillor Glasgow said that it seemed to him that the Council were looking at setting up a bonfire commission akin to the Parades Commission.

The Chair rejected Councillor Glasgow's comment and stated that he didn't hear anyone comparing the activity and enquired if Councillor Glasgow wasn't in agreement of accountability and safety.

Councillor Glasgow advised that safety was first and foremost but before we put the cart before the horse, there was a need to look at everything involved in this and not bypass the Bonfire Working Group for something else.

The Chair said that he hadn't heard this at all.

Councillor B McGuigan stated that one party decided not to turn up to the Bonfire Working Group.

Councillor J O'Neill said that he found it hard to believe that if a person falls from top of a bonfire, that consideration would be given to paying compensation, he said that this was unbelievable and needs to stop immediately.

The Chair asked Councillor J O'Neill for clarification on his comments on whether he was asking for risk management or a stop altogether.

Councillor J O'Neill advised that he wanted risk management.

Councillor Cuthbertson advised that no matter what Council employees work at, there should be a risk assessment carried out.

Councillor McGuigan said that when some of the community groups couldn't cover the insurance for events, the Council covered these and it may be assumed that this risk would be also covered. He said that he would have concerns around this as he believed that groups automatically think that they are covered by the council. He stated there was a need for this to be differentiated.

The Director of Public Health and Infrastructure advised that the Council do not provide funding support for Bonfires. He said that if any member wanted further information on funding that this could be discussed at the appropriate committee.

The Director of Environment and Property advised that in the past groups have asked for council property to host events and they had to provide an indemnity insurance.

The Chair stated that if people were looking to use Council properties then insurance would need to be provided by them.

Councillor Kearney advised that the former Minister for Environment, Mark Durkan had previously passed legislation which resulted in 80 tonnes of toxic materials being removed and felt that a licencing system within the Council should be looked at as this would reduce a lot of bonfires taking place.

The Director of Public Health and Infrastructure highlighted that this would be a legislative process and would require formal legislation to be implemented by the Northern Ireland Assembly.

The Chair advised that this was only for Mid Ulster and would propose that Officers look at criteria for advice and steering which would be brought to the attention of the Bonfire Working Group before being brought to committee.

Councillor Glasgow advised that Parades and Bonfires were totally separate and felt that this Council was going to bite of more than they could chew. He said that Interagencies had a huge role in trying to sort the issues of tyres and toxic materials and wouldn't be supportive of going down this line as this could result in the Council losing their identity in all of this.

Councillor Glasgow felt that it was portrayed tonight that the Bonfire Working Group has lacked leadership in all of this and stated that this wasn't the case and it should be given a chance to proceed without the involvement of Interagencies.

The Chair said that the Bonfire Working Group had attempted to make process but there was a lack of membership from one party and suggested that a process of criteria and accountability be implemented for the Bonfire Working Group.

Councillor B McGuigan said that the Bonfire Working Group was working very well and felt that the one party that didn't get involved should have been there to show leadership.

The Chair felt that answers Questions 2 and 3 have been answered and that a Risk Register be considered and that Officers go through this and bring a report to the October committee meeting.

In response to a query, the Director of Public Health and Infrastructure advised that there was no automatic air monitoring system in place in the Dungannon area, although there had been one in Cookstown in the past provided by funding from Dept of Environment. He advised that this was removed from service some years ago as the Department felt that it was no longer required and too costly to run.

Councillor S McGuigan said that he was concerned as in the past Environmental Health Officers looked at trying to reduce pollution and if a monitor was within a radius, it should have been looked at.

Councillor Cuthbertson said that if we were going down this route then there was a duty of care for all people of the area and not just for the areas with Bonfires, and he said if this was the case then solid fuels should also be looked at.

The Chair said that this suggestion should be made to the Interagency group.

Councillor Glasgow suggested that the Council investigate financing an air pollution monitor.

The Chair said it may be useful investigating the issue.

The Director of Public Health and Infrastructure advised he would refer the request to the Environmental Health Service to provide a report on the matter.

The Chair referred to question 5 and asked members if they had any further comments or questions on what legal responsibilities of public bodies in respect of controlled waste and environmental pollution where Bonfires were located.

Councillor Burton said that when you see how much money was spent on removing tyres she enquired what moves could be made to trace illegally placing tyres on top of bonfires.

The Chair said that it was his understanding that the PSNI were investigating this and invited the Chief Inspector of the PSNI, Mr Roy Robinson to address the meeting.

Chief Inspector Robinson advised the committee that the PSNI try to trace tyres placed on top of bonfires but it proves difficult. He said that following up on one site, an individual was seen taking tyres from the site but that there was no indication when they were placed or who the individual was. He said that in the past he had worked within an area where a Bonfire Working Group invited local garages to get involved to try and help identify the tyres from the garage. He said the tyre suppliers put an identification mark on their used tyres which would identify which garage they came from and if the tyres were not properly disposed of or stolen to put on bonfires, that garage would come and remove the tyres.

The Chair said that he was aware of this initiative and agreed that it was a good idea, but said that he was also concerned about asbestos and wood being dumped by some committees, which should be disposed of in a safe way.

Councillor J O'Neill advised that Ballymena implemented a scheme by putting a number on used tyres, which could be traced back to the tyre suppliers which would be beneficial.

Councillor Cuthbertson said that in his opinion that this was the responsibility of the NIEA and they should be asked to take this on board.

Councillor Burton agreed that the initiative of spraying tyres which have been paid for by the motorist for disposal should be traced back to the tyre supplier.

The Chair advised that there was a fine line between what the Council can do and what other people's responsibilities were.

Councillor S McGuigan said that under the General Power of Competence that this matter should be looked at on the safe disposal of tyres.

The Director of Environment and Property said there was a duty of care outlined by the NIEA and that every time waste was passed on an operator was required to present evidence on how they have disposed of the items and within the eyes of the law, nothing bigger than a bicycle tyre can be disposed of on landfill sites.

Councillor J McNamee raised the issue of some items being placed on bonfires, which effect the good relations within the community. He said that the burning of effigies was having a serious effect on good relations and for a number of years he had reported a number of poster thefts to the PSNI. He enquired what steps were being taken to prevent this. He stated that when the 12<sup>th</sup> of July comes, it's just hate season of everything nationalist on a bonfire. He said that he was concerned about children witnessing that. He also stated that the nationalist communities were looking at Sinn Féin, SDLP posters, Irish Flags with people celebrating people going up in flames, which he found disgusting and said that something needed to be done.

Councillor Cuthbertson said that good relations was being endangered by the actions of the Mid Ulster District Council itself. He said that only for the fact that there was so much shouting in other Council areas that this wouldn't be such a big issue and that bonfires may not have been so big. He stated that if a community feels their traditions were under threat, they go out to do them in a bigger and better way.

Councillor Cuthbertson said that he felt that this Council had a detrimental effect on good relations and within the legacy Council in Dungannon there was an understanding in relation to working with issues that could be confrontational. He felt that this Council had jumped feet first in relation to signage and other silly decisions relating to Council property and that the Council needed to tread very carefully.

The Chair said that he disagreed with Councillor Cuthbertson's sentiments and stated that anything he had heard tonight that there was no attack on culture. He said that discussion was around illegal activity, with posters and effigies and people in this room being burned in terms of their posters. He said that the members present were having a mature, structured discussion in terms of how we can make things respectful for all people.

Councillor Cuthbertson said that everyone was coming across saying that they were concerned about health and safety but that this wasn't the case. He said that it was an attack on unionist working class traditions and stated that if parties came out earlier and removed their election posters that there would be no issues of them being put on top of the bonfires. He continued to say that in the past poppy wreaths were burnt at a bonfire and a poster glorifying the murder of Lee Rigby and an effigy of a Police Landover were also evident.

The Chair, stated that he disagreed that Sinn Féin made an attempt to attack culture and said that this could be further discussed between them both if need be outside of this meeting. He said that his party were not behind the door condemning this and if he knew of a poster of a DUP candidate being placed on top of a bonfire, that he

would say that this was wrong. He said that posters were stolen during the election process and not after it.

Councillor McNamee felt that Councillor Cuthbertson's comments regarding dual language signage was outrageous and stood by his claim that the burning of flags and posters on bonfires were hate crime. He said that it's the same hate crime year after year and that no-one ever seems to be prosecuted. He felt that it sends out a very negative message to young children around a bonfire of people laughing when people are going up in flames. He said when the nationalist community sees this it had a very negative impact on good relations.

In response to a query, Chief Inspector Robinson advised that the PSNI referring to posters and effigies stated that they take hate crime very seriously and regardless of their background, he would want all people to live in the community without the fear of hate crime and intimidation.

Councillor McNamee said that posters are never removed from bonfires and this sends out a wrong message to young people when they witness people laughing and jeering when the nationalist community goes up in flames.

The Director of Public Health and Infrastructure highlighted that these activities are brought onto Council property illegally and all such incidents should be referred to the PSNI to investigate and action as necessary. He said that the Chief Inspector indicated the need for respect within communities when promoting such cultural events. The Council would continue to support celebrations of culture and diversity through it's various community programmes.

Councillor Cuthbertson asked that facts be based on PSNI reports and not press reports.

The Chair stated that the two recommendations be taken on board.

Councillor Wilson said many people would see this meeting as an attack on the unionist culture and suggested not going with the recommendations tabled here tonight and stated that although we wasn't part of the Environment Committee, he had listened with great interest and suggested engagement with local communities as an alternative way forward. He said that he would be in support of risk management and agreed with the comment regarding the escalation of bonfires in response to Belfast and Londonderry recommendations. He continued to stay that he was aware of the situation regarding the flags and Emblems Committee, which was set up and advised that this committee was due to report their findings by the end of the year and that it would be wise to wait and see what the outcome would be.

The Chair again reminded members that this meeting was relative to the Mid Ulster Council areas only and community involvement.

Councillor McGinley rejected Councillor Wilson's claim and stated that he must have been listening to a different conversation as discussions only referred to all bonfires on Council property. He stated that he disagreed that this meeting was an attack on the unionist culture as it was about the risk of bonfires on all Council properties.

Councillor McNamee however did agree with Councillor Wilson on the importance of community engagement.

Councillor Mulligan said that he would have great difficulty in agreeing to the first recommendation, as it would be moving the issue away from this Council and stated that the Bonfire Working Group had only been set up 8 months ago and it would be premature at this stage to involve the Interagencies.

Councillor Glasgow agreed with Councillor Mulligan and felt that the Bonfire Working Group should be given a chance to proceed on their own to try and find a way forward.

Councillors Mulligan and Glasgow both agreed that setting up an Interagency bonfire group would be moving too fast and would be taking away the power from the Council and agreed with Councillor Wilson's recommendation on waiting on the outcome of the findings from the Flags and Emblems Committee.

Proposed by Councillor Mulligan  
Seconded by Councillor Glasgow

That members continue on their work with the Bonfire Working Group and wait until the findings of the Flags and Emblems Committee are made known before inviting the Interagencies to become involved.

Councillor Glasgow felt that the timing of the meeting wasn't appropriate as it was in the middle of the summer season and felt that it was a hammer to the culture within unionism and agreed with Councillor Burton's suggestion of hitting the cause of the tyres being put on bonfires.

Councillor B McGuigan said that he was happy to continue on the work of the Bonfire Working Group and only involve outside agencies like the PSNI, Fire Service and the NIEA as and when required.

It was agreed to proceed with Councillor Mulligan's proposal.

**Resolved:** That it be recommended to the Council that approval be given to:

- (i) Members continuing on their work with the Bonfire Working Group and wait until the findings of the Flags and Emblems Committee being made known before inviting other agencies ie. PSNI, Fire Service and NIEA to becoming involved.
- (ii) Engagement with local communities who wish to host bonfires and those who don't wish to host bonfires on Council land to ensure adherence to Good Practice with Council and other Statutory Agencies to promote public safety at bonfires.
- (iii) Officers to prepare an Options Paper for the introduction of an application and licencing process, which should meet certain criteria for building bonfires, with this being done through the Bonfire Working Group and then brought back to committee for consideration.

- (iv) Illegal bonfires be put on the Risk Register and being brought back to committee.

**SE007/17     Duration of Meeting**

The meeting commenced at 7 pm and ended at 8.35 pm.

Chair \_\_\_\_\_

Date \_\_\_\_\_

**Minutes of Meeting of Environment Committee of Mid Ulster District Council  
held on Tuesday 12 September 2017 in Council Offices, Burn Road, Cookstown**

**Members Present**

Councillor McGinley, Chair

Councillors Buchanan, Burton (7.12 pm), Cuthbertson, Gillespie, Glasgow, Kearney, McFlynn, B McGuigan, S McGuigan, McNamee, Mulligan, O'Neill, M Quinn, Reid, Totten

**Officers in Attendance**

Mr Cassells, Director of Environment and Property  
Mr Kelso, Director of Public Health and Infrastructure  
Mr Lowry, Head of Technical Services  
Mr McAdoo, Head of Environmental Services  
Mrs McClements, Head of Environmental Health  
Mr Scullion, Head of Property Services  
Mr Wilkinson, Head of Building Control  
Miss Thompson, Committee Services Officer

The meeting commenced at 7.01 pm

**E199/17      Apologies**

None.

**E200/17      Declarations of Interest**

The Chair reminded Members of their responsibility with regard to declarations of interest.

Councillor McFlynn declared an interest in Agewell.

**E201/17      Chair's Business**

The Chair referred to previous discussions regarding Traveller issues and asked for an update in relation to this.

The Director of Public Health and Infrastructure advised that meetings had taken place with NIHE over the summer months and that a report would be brought to the next committee meeting on this matter.

Councillor Reid referred to anti social behaviour taking place at playing field car park at Knockloughrim and asked if it was possible that the car park could be locked.

The Director of Environment and Property agreed to look into the Councillor's request.

## **Matters for Decision**

### **E202/17      Bus Shelters**

The Head of Technical Services presented previously circulated report which provided update on the application process of bus shelters that have been requested at various locations throughout the District. The Head of Technical Services advised that a meeting was scheduled with Transport NI for tomorrow to discuss bus shelters.

The Chair, Councillor McGinley stated that some of the proposed bus shelters were on the agenda for a long time and that people were becoming frustrated at the process and the lack of progress being made. The Chair asked that the Head of Technical Services stress to Transport NI the unsatisfactory way in which it is dealing with requests for bus shelters.

Councillor Buchanan advised he had requested a bus shelter at Tullyhogue and asked for an update on this.

The Head of Technical Services advised he would come back to the Councillor regarding this request.

Councillor Mulligan referred to request for bus stop at Augher which had been on the agenda for around five years but no progress was being made.

The Head of Technical Services advised that it was hoped a resolution could be achieved for all bus shelters at the meeting scheduled with Transport NI.

Councillor Mulligan advised of bus shelter beside old Clogher School which is damaged and has become rusted and asked that some repair work be carried out on this bus shelter.

The Head of Technical Services referred this repair work to Head of Property Services.

Councillor M Quinn asked if it was possible for Transport NI to advise where bus shelters can be located.

The Head of Technical Services advised this was one of the purposes of tomorrow's meeting with Transport NI and that he would reiterate Member's concerns.

Councillor O'Neill asked for site meetings to be held with Members and Transport NI to discuss siting of bus shelters.

The Head of Technical Services stated that this request would be put forward.

The Chair, Councillor McGinley asked that design of bus shelters also be included in next report coming to committee.

Proposed by Councillor Glasgow

Seconded by Councillor Kearney and

**Resolved** That it be recommended to Council to approve the proposed erection of a bus shelter at Killeenan Road, Cookstown pending completion of stages 6, 7 and 8.

**E203/17 Code of Practice for management of Houses in Multiple Occupation**

The Head of Environmental Health presented previously circulated report which provided Council response to the Department for Communities (Housing Division) in relation to their proposed Code of Practice for management of Houses in Multiple Occupation.

Proposed by Councillor S McGuigan  
Seconded by Councillor Cuthbertson and

**Resolved** That it be recommended to Council to respond to the proposed Code of Practice for management of Houses in Multiple Occupation with commentary as circulated with report.

*Councillor Burton entered the meeting at 7.12 pm.*

**E204/17 The Food Standards Agency's consultation on The Food Hygiene (Amendment) Regulations (Northern Ireland) 2017**

The Head of Environmental Health presented previously circulated report which provided Council response to the Food Standards Agency's Consultation on The Food Hygiene (Amendment) Regulations (Northern Ireland) 2017.

Proposed by Councillor Gillespie  
Seconded by Councillor Mulligan and

**Resolved** That it be recommended to Council to respond to the Food Standards Agency's consultation on The Food Hygiene (Amendment) Regulations (Northern Ireland) 2017 as outlined within report previously circulated.

**E205/17 Consultation Paper – Transposition of the Medium Combustion Plant Directive including the regulation of thermal electricity generators**

The Head of Environmental Health presented previously circulated report which provided Council response to consultation on proposals designed to reduce emissions of harmful air pollutants from medium sized combustion plants and generators in Northern Ireland.

The Director of Public Health and Infrastructure advised that the Directive may apply to Council plant of 1-5MW from 2029.

Proposed by Councillor B McGuigan

Seconded by Councillor M Quinn and

**Resolved** That it be recommended to Council to respond to the consultation on Transposition of the Medium Combustion Plant Directive including the regulation of thermal electricity generators as outlined within report previously circulated.

**E206/17 Ageing Well proposal**

*Councillors Burton and McFlynn declared an interest in this item.*

The Head of Environmental Health presented previously circulated report which provided update on progress with the Ageing Well Initiative as part of Community Planning and sought approval for the development of a robust tender process for its future delivery.

*Councillor Reid declared an interest in this item.*

The Chair, Councillor McGinley referred to tender specification including outcome based accountability approach, he felt that not all Members may be fully aware of outcome based accountability and that a presentation on this may be useful.

The Head of Environmental Health advised that the Ageing Well initiative would be driven by the impacts being made in the community with a focus on the quality of engagement.

The Director of Public Health and Infrastructure advised that a presentation on outcome based accountability could be brought when a further report comes to committee on the proposed delivery of the initiative.

Councillor Burton stated that the Agewell initiative had been a success for Council and that it was assisting vulnerable people in the community and making a positive impact on people's lives. Councillor Burton felt that service providers can often prepare a good tender but that the reality can be very different and asked how Council can ensure it will get the best service.

The Head of Environmental Health advised that the purpose of the proposal to procure external expertise was to ensure that Council gets the outcome it wants.

Councillor Burton asked if someone from outside Mid Ulster can submit a tender.

The Director of Public Health and Infrastructure advised that Council would have to follow procurement processes in relation to the tender.

Councillor McFlynn advised that she sat on Agewell Partnership and was aware of the excellent work being done in the community by the Partnership. The Councillor referred to the ageing population within Mid Ulster and the need for this type of service to continue.

Proposed by Councillor McFlynn  
Seconded by Councillor Reid and

**Resolved** That it be recommended to Council to note the Community Planning Ageing Well Framework and approve the procurement of external expertise to support the tender process for delivery of the Framework.

**E207/17 The Licensing (NI) Order 1996 – Renewal of Liquor Licences**

The Head of Building Control presented previously circulated report which advised of the Council's role in relation to the renewal of licences to sell alcohol from or on certain premises in accordance with the Licensing (NI) Order 1996.

Councillor Cuthbertson asked if PSNI would be taking the same approach with Liquor Licences as it had with Entertainment Licences.

The Head of Building Control advised that PSNI would reply directly to the Courts in respect of Liquor Licences. With regard to Entertainment Licences, it was advised that correspondence had been received from PSNI stating that it would be continuing with its generic response to object to premises seeking licences after 1 am. In addition, PSNI have stated that it does not see the merit in discussing individual cases and would not be attending committee meetings on this basis.

The Director of Public Health and Infrastructure advised that legal opinion states that unless specific objections are received then Council cannot take account of generic objections.

The Chair, Councillor McGinley stated that the response from PSNI was unacceptable and that Council should still continue to write to PSNI on each application for licence after 1am.

*Councillor O'Neill declared an interest in The Central Bar, Coalisland listed within report - renewal applications received.*

Councillor Reid also felt that there would be a need for discussion with PSNI regarding some applications.

Councillor Kearney asked if PSNI issue a similar response to applications made in other Council areas.

The Head of Building Control advised that other Councils do not receive a similar blanket response.

Proposed by Councillor McNamee  
Seconded by Councillor Reid and

**Resolved** That it be recommended to Council to agree the procedure as noted below for renewal of Liquor Licences:  
All applications received will have an acknowledgement letter returned to the applicant's solicitor with the following additions:

- a) Where there is a reasonable expectation that an entertainment licence may be in force (eg. public house, hotel) comment will be provided that such a licence is/ is not in force
- b) Where the premises are shops/ off licences a generic letter of no objection to the renewal will be returned
- c) Where it is known that legal/ enforcement action has been taken against a particular premises for relevant offences by the Council (such as noise nuisance, or entertainment licensing matters for example) brief details of this will be provided
- d) Where the premises is no longer in operation or business has been discontinued, comment on this will be provided.

## **E208/17      Street Naming and Property Numbering**

Members considered previously circulated report regarding the naming of new residential housing developments within Mid Ulster as follows –

Site off Maloon Manor, Cookstown

Proposed by Councillor McNamee  
Seconded by Councillor Glasgow and

**Resolved**      That it be recommended to Council to name development off Maloon Manor, Cookstown as Maloon Crescent.

Site off Bush Road, Dungannon

Councillor Cuthbertson proposed the name Hillview Lane as there were another two developments with the name “Lisnacin” nearby.

Councillor S McGuigan seconded Councillor Cuthbertson’s proposal.

**Resolved**      That it be recommended to Council to name development off Bush Road, Dungannon as Hillview Lane.

Site off Ballyheifer Road, Magherafelt

Proposed by Councillor B McGuigan  
Seconded by Councillor McFlynn and

**Resolved**      That it be recommended to Council to name development off Ballyheifer Road, Magherafelt as Bracken Bawn.

## **E209/17      Dual Language Signage Survey**

The Head of Building Control presented previously circulated report which advised on the result of a survey undertaken of all applicable residents on the street/road in response to a Dual Language Signage Nameplate request.

Councillor McNamee proposed the recommendation to erect Dual Language Nameplates in Irish at Beaghmore Road, Cookstown and asked how many requests were in progress.

The Head of Building Control advised that approximately twenty preliminary enquiries had been made with three formal requests being made as listed in report later on agenda and a further two requests in progress.

Councillor Cuthbertson referred to report and queried the statement contained therein that there were no financial implications to the erection of Dual Language Signage.

The Head of Building Control advised that the erection of Dual Language Signage was within financial resources.

Councillor Cuthbertson stated he did not believe the erection of Dual Language Signage was value for money for all the residents of Mid Ulster and proposed that residents along the street/road where it is has been requested to erect this signage should contribute to the cost of same and that failing this Council should not proceed.

Councillor S McGuigan seconded Councillor McNamee's proposal.

Councillor Buchanan seconded Councillor Cuthbertson's proposal.

Members voted on Councillor Cuthbertson's proposal – That residents along street/road where Dual Language Signage is to be erected should contribute to cost of same -

For – 3

Against – 10

Abstained – 3

Councillor Cuthbertson requested a recorded vote on his proposal –

For – 3 (Councillors Buchanan, Burton and Cuthbertson)

Against – 10 (Councillors Gillespie, Kearney, McFlynn, McGinley, B McGuigan, S McGuigan, McNamee, O'Neill, M Quinn, Totten)

Abstained – 3 (Councillors Glasgow, Mulligan and Reid)

The Chair declared Councillor McNamee's proposal carried.

**Resolved** That it be recommended to Council to approve the erection of Dual Language Nameplates in Irish at Beaghmore Road, Cookstown (as per appendix to report) in accordance with the Street Naming and Dual Language Signage – Section 6.0: Dual Language Signage Nameplates Policy as previously adopted.

**E210/17 Northern Ireland Landfill Allowance Scheme (NILAS) transfer**

The Head of Environmental Services presented previously circulated report which provided update on Council's NILAS performance during the 2016/17 scheme year and sought approval to transfer surplus allowances to a neighbouring Council.

Councillor Reid asked if the transfer of allowance would reflect badly on Council in future.

The Director of Environment and Property advised that the proposed surplus transfer would bear no reflection as Mid Ulster Council comfortably met its target for this year and indeed is already landfilling less BLACMW than the 2020 target. As Fermanagh and Omagh Council did not quite meet its target for this year there was no difficulty in making a transfer of allowance.

Proposed by Councillor S McGuigan  
Seconded by Councillor Mulligan and

**Resolved** That it be recommended to Council to approve the transfer of 380 tonnes of surplus NILAS allowances from Mid Ulster District Council to Omagh and Fermanagh District Council under the terms of the existing NILAS transfer agreement.

#### **E211/17 2017 RHS Britain in Bloom Awards Presentation**

The Head of Property Services presented previously circulated report which sought approval for a Council Member and Council Officer to attend the 2017 RHS Britain in Bloom Awards Presentation in Venue Cymru, Llandudno on 27 October 2017.

Councillor S McGuigan proposed Councillor Gillespie attend the awards presentation as he had proposed Donaghmore's entry in the Britain in Bloom competition and lived closest to Donaghmore.

Councillor McFlynn seconded Councillor S McGuigan's proposal.

Councillor Cuthbertson stated he had attended the awards presentation last year as Chair of Environment Committee and that it had been an excellent occasion. The Councillor asked was it not normal practice for the Chair or Vice Chair of the committee to attend such an event.

Councillor Burton also felt it was normal practice for the Chair or Vice Chair to attend awards presentations. The Councillor wished both Castlecaulfield and Donaghmore well with their competition entries and asked that a message of appreciation be conveyed to officers and operational staff involved with Donaghmore and Castlecaulfield for the work they put in in making these villages look so well. Councillor Burton referred to monetary contribution made last year by Council towards cost of representatives from Castlecaulfield Horticultural Society attending Britain in Bloom awards presentation and requested that similar contribution be made to Castlecaulfield and Donaghmore Horticultural Societies for their attendance at this year's awards presentations. The Councillor felt that this was a small contribution for Council to make in order to encourage both societies for the future.

The Chair, Councillor McGinley advised that although there may be precedent that the Chair has attended awards presentations in the past there was no protocol in place and any member of the committee could be nominated. He concurred with Councillor Burton's comments in relation to delivering a message of appreciation to staff involved with preparing Castlecaulfield and Donaghmore villages for their respective competitions.

The Director of Environment and Property advised that as a precedent had been set last year it was not unreasonable for Council to make a contribution towards cost of travel to awards presentations for the two societies.

Councillor Reid asked that if other groups come on board in the future if they would also receive similar contributions.

The Chair, Councillor McGinley advised that a group would have to win an award in the first instance and that a financial contribution could then be considered.

Proposed by Councillor Burton  
Seconded by Councillor McFlynn and

- Resolved** That it be recommended to Council that –
- (I) Councillor Gillespie and Council Officer (to be determined) attend the RHS Britain in Bloom Awards Presentation taking place at Venue Cymru, Llandudno on 27 October 2017.
  - (II) Financial contribution of £500 be made towards cost of Members of Castlecaulfield and Donaghmore Horticultural Societies attending their awards presentations.

## **E212/17      Property Services Landfill Communities Fund Proposals**

The Head of Property Services presented previously circulated report which sought approval for a number of Council led applications to the Landfill Communities Fund.

The Head of Property Services advised of additional application related to repairs to Lough Fea walkway at a cost of £16,000 bringing the total cost of projects to £242,000.

Councillor Cuthbertson that an up to date report in relation to treatment of noxious weeds and invasive species on council property be brought to future committee.

Councillor Glasgow highlighted that some areas of walkway at Lough Fea had collapsed during recent heavy rains. The Councillor also advised that the steps at the car park at Lough Fea required weeding.

Councillor McFlynn referred to Maghera Walled Garden and requests made in relation to opening the Garden on Sundays and longer opening hours during the summer months.

The Director of Environment and Property advised that his department were also in receipt of a number of enquiries related to the opening hours of Maghera Walled

Garden and stated that a review of the opening hours at this site would be carried out with a report being brought back to committee on future proposals.

Councillor Reid referred to the steps and area at the top of Market Square, Dungannon which was covered with weeds during the summer months. The Councillor stated it was obvious that no spraying had been done at this location and asked if there was a reason for this.

The Head of Property Services advised that Transport NI were responsible for weed spraying at this location. He stated that Transport NI did a weed spray in June however this was too late, it was advised that Council had undertaken three weed sprays over the summer months.

The Director of Environment and Property stated that Council would engage further with Transport NI in relation to this matter for next year.

Councillor Mulligan stated that the projects listed all related to principal towns and felt that a further project would be to improve the gateway from Fermanagh to the Mid Ulster District at Fivemiletown.

The Director of Environment and Property advised that there was set criteria in relation to Landfill monies in which a project should be no further than a ten mile radius from a landfill site. The Director advised that Fivemiletown would be outside of the set radius, however he stated he would seek clarification on this.

Councillor Mulligan referred to the now closed landfill site which was located in Fivemiletown and asked if this would be a case for further consideration.

The Director of Environment and Property stated he appreciated that Fivemiletown was located at a gateway and that improvements could be considered. It was also highlighted that gateway signage was a development matter.

Councillor Burton stated she would support Councillor Mulligan's comments and also referred to the landfill site which is now closed at Fivemiletown but which would have been a blight on the community at one stage.

Councillor Burton spoke in relation to walkway at Round Lake, Fivemiletown and asked how often the area is checked for litter and bins emptied.

The Head of Property Services advised that the Councillor's query would be passed to Parks Department as this was their area of responsibility.

Councillor Mulligan referred to trees planted along Main Street, Aughnacloy and the need for these to be pruned and root problems dealt with.

The Head of Property Services advised that this matter would be investigated.

Proposed by Councillor McNamee  
Seconded by Councillor Reid and

**Resolved** That it be recommended to Council to approve the applications to the Landfill Communities Fund to deliver the projects outlined within the report and including additional project related to walkway repairs at Lough Fea at a cost of £16,000. Total cost of projects £242,000.

## **E213/17      Update on Administration of Burials and Cemetery Operations**

The Head of Property Services presented previously circulated report which provided update on the administration of burials and Council's operational cemeteries and sought approval on matters relating to future Cemetery operations and Memorial Safety.

In response to the Chair's questions the Head of Property Services advised that the current focus of part b of the recommendation was directed at operational cemeteries. He stated that inspection of all graveyards had been completed but that legal advice and cross referencing was required on what graveyards Council was responsible for. It was advised that a report would come back to committee in due course.

The Chair, Councillor McGinley stated there was a need to ensure maintenance and safety at graveyards under Council responsibility. The Chair also stated he was uncomfortable with the last sentence in the recommendation which read –

*“Were no response is obtained Council to proceed with repairs and seek cost recovery if grave is reopened at a future date.”*

Councillor Glasgow stated he also felt uncomfortable with this sentence and referred to maintenance of old graveyards.

The Head of Property Services advised that there were approximately thirty old burial grounds in the District and that maintenance was limited to grass cutting and boundary repairs.

Councillor Kearney felt that Council may be adding to the grief of a family by seeking costs for maintenance at a sensitive time.

Councillor Burton referred to Aghaloo graveyard and that burials still take place at this site. The Councillor advised there were issues in relation to access and maintenance at this graveyard.

The Head of Property Services noted the issues raised by Councillor Burton and stated that a number of burial grounds are very old.

The Director of Environment and Property advised that Council are seeking clarification on maintenance of old graveyards.

Councillor Reid advised that there had not been a problem with vandalism of graves in the District in the past and that future layout of cemeteries needed to be considered carefully. Councillor Reid also referred to anti social behaviour at Cottagequinn cemetery car park and asked if the gate at this cemetery could be locked.

The Head of Property Services advised he would follow up in relation to locking of gate at Cottagequinn cemetery.

The Head of Environment and Property suggested that the last sentence of part b of the recommendation be amended to read –

*b. Memorial Safety:*

*“Following safety memorial safety inspections make contact with the grave owner at their last known address, informing them that their memorial has been found to be unsafe and asking them to carry out the necessary repair works to make the memorial permanently safe within a two month time frame.”*

Councillor Reid advised that where old memorials have become unsafe in the graveyard at the Church he attends they are laid flat and this incurs no cost.

Councillor S McGuigan asked if the recommendation would carry any weight if the last sentence was removed.

The Director of Environment and Property advised that the recommendation would still put the onus on the grave owner to make necessary repairs within a two month timeframe.

Proposed by Councillor Kearney  
Seconded by Councillor S McGuigan and

**Resolved** That it be recommended to Council to approve:

a. Burial Provision/Future Layouts:

Develop an options paper to consider the future burial provision in the cemeteries, and burial layouts in more detail, including the continue practice of religious division in any future development of the cemeteries.

b. Memorial Safety:

Following safety memorial safety inspections make contact with the grave owner at their last known address, informing them that their memorial has been found to be unsafe and asking them to carry out the necessary repair works to make the memorial permanently safe within a two month time frame.

**E214/17**      **Transport NI proposals to Mid Ulster Council – Proposed Provision of a Disabled Persons’ Parking Bay – Dungannon Street, Moy**

**E215/17      Transport NI proposals to Mid Ulster Council – Proposed Provision of a Disabled Persons' Parking Bay – Victoria Way, Dungannon**

Members considered previously circulated reports which sought agreement in relation to proposals from Transport NI with regard to proposed provision of a Disabled Persons' Parking Bay at Dungannon Street, Moy and Victoria Way, Dungannon.

Proposed by Councillor Cuthbertson  
Seconded by Councillor S McGuigan and

**Resolved**      That it be recommended to Council to endorse the proposals submitted by Transport NI in relation to proposed provision of a Disabled Persons' Parking Bay at Dungannon Street, Moy and Victoria Way, Dungannon.

**Matters for Information**

**E216/17      Minutes of Environment Committee held on Monday 3 July 2017**

Members noted minutes of Environment Committee held on Monday 3 July 2017.

**E217/17      Correspondence from Department for Infrastructure**

Members noted previously circulated report which provided update in relation to correspondence sent from Council to the Divisional Roads Manager of Transport NI regarding concerns raised at previous committee meeting.

*Councillor Glasgow left the meeting at 8.32 pm.*

**E218/17      Off Street Car Parking; Quarter 1 2017/2018**

The Director of Environment and Property presented previously circulated report which provided update on the current position in relation to the Agency Agreement with Department for Infrastructure for Quarter 1 of the 2017/2018 financial year.

Members noted the content of the report.

In response to Councillor Cuthbertson's question regarding access issues at Perry Street car park the Director of Environment and Property advised that the handover process with Transport NI was still to be completed for this car park but he would follow up on the Councillor's query.

**E219/17      Energy Management Update – Display Energy Certificates (DEC's)**

Members noted previously circulated report which provided update on Energy Management Certification for eligible properties owned by Mid Ulster District Council.

In response to Councillor S McGuigan's question the Head of Property Services advised that the readings on the certification were based on historic energy consumption and that variations could be caused by a late fuel delivery in one year which is then consumed in the next year.

**E220/17      Maghera Walled Garden Green Flag Award**

Members noted previously circulated report which advised of success of Maghera Walled Garden at the Green Flag Awards.

**E221/17      Tullyvar Joint Committee Update**

Members noted previously circulated report which provided update on the business of Tullyvar Joint Committee.

**E222/17      Northern Ireland Waste Compositional Analysis**

Members noted previously circulated report which provided update on the NI Waste Compositional Analysis project.

**E223/17      Northern Ireland Local Authority Collected Municipal Waste Management (LACMW) Report for January to March 2017**

Members noted presented previously circulated report which provided update in relation to recycling and landfill diversion targets as outlined in the NIEA Northern Ireland Local Authority Waste Management Statistics Report for the (quarter three) period of January to March 2017.

**E224/17      E-Waste Recycling Week/Competition**

Members noted previously circulated report which provided update on the E-Waste Recycling Week Competition held in July 2017.

**E225/17      Building Control Workload**

Members noted previously circulated report which provided update on the workload analysis for Building Control.

**E226/17      Entertainment Licensing Applications**

Members noted previously circulated report which provided update on Entertainment Licensing Applications across the Mid Ulster District.

**E227/17      Dual Language Signage Request**

Members noted previously circulated report which advised of requests for Dual Language Signage to undertake the survey of all applicable residents on the streets/roads in question.

## **E228/17      Drinking Water Quality Report for Northern Ireland 2016**

Members noted previously circulated report which advised of the Drinking Water Quality Report for Northern Ireland 2016 (Mid Ulster Council area).

## **E229/17      Mid Ulster Allotments Gathering**

Members noted previously circulated report which advised of the 2<sup>nd</sup> Annual Allotments Gathering to take place on 14 September 2017 at Nunnery Hill Community Garden in Dungannon Park.

## **Local Government (NI) Act 2014 - Confidential Business**

Proposed by Councillor McNamee  
Seconded by Councillor Burton and

**Resolved**      In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items E230/17 to E233/17.

### **Matters for Decision**

- E230/17      Tender for Tullyvar Landfill Site – Phase 3 Capping Works
- E231/17      Dungannon Leisure Centre Repairs – ICT Appointment

### **Matters for Information**

- E232/17      Confidential Minutes of Environment Committee held on Monday 3 July 2017
- E233/17      Capital Projects Update

## **E234/17      Duration of Meeting**

The meeting was called for 7.00 pm and ended at 8.42 pm.

CHAIR \_\_\_\_\_

DATE \_\_\_\_\_



<b>Report on</b>	Mid Ulster Bonfire Working Group - Update.
<b>Reporting Officer</b>	Mark Kelso
<b>Contact Officer</b>	

<b>Is this report restricted for confidential business?</b>		
If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To provide update from the Bonfire Working Group following on from Special Meeting of Environment Committee held on Thursday 17 August 2017 .
<b>2.0</b>	<b>Background</b>
2.1	Following Council determination, the Environment Committee was tasked to establish a Task and Finish - Bonfire Working Group to review and prepare Guidelines to assist local organisers of celebratory bonfires held on Council property.
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Bonfire Working Group was established as a Task and Finish Work Group at a meeting of the Environment Committee held on ..... .</p> <p>The following Key Objectives were identified</p> <ul style="list-style-type: none"> <li>• Review the current position regarding bonfires set up on Council property.</li> <li>• Explore the options for reducing negative environmental impacts around bonfires in conjunction with other statutory bodies.</li> <li>• Propose mechanisms for promotion of Bonfire Safety and sustainable bonfires/celebration events going forward.</li> </ul>
3.2	Following proactive engagement with representatives of the relevant statutory agencies safety guidance was produced to promote safety at bonfires . The Working Group also took the opportunity to clarify the agencies respective roles and responsibilities . A final version of the Position Paper is attached at Appendix 1.
3.3	<p><b>Key Actions determined at the Special Meeting held on 17 August were :</b></p> <ol style="list-style-type: none"> <li>1. Bonfire Working Group continues with its work and delays inviting other agencies ie. PSNI, Fire Service and NIEA to becoming involved until the findings of the Flags and Emblems Committee have been made known.</li> <li>2. Develop criteria for the management of bonfires on Council property .</li> </ol>

	<p>3. Engage with local communities in the development of an Options Paper for the introduction of an application and licencing process, which should meet specific criteria for building bonfires on Council property .</p> <p>4. Assess the issue of illegal bonfires on council property in accordance with the Corporate Risk Register .</p> <p>Following the Special Committee meeting on Thursday 17 August the Working Group reconvened on Wednesday 13 September to review and finalise the Framework Document and scope the key actions to be addressed arising from the Committee's recommendations .</p> <p>A further update will be brought to Committee when these actions have been progressed.</p>
<b>4</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: N/A</p> <p>Human: N/A</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>N/A</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>N/A</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	That Members note the content of this report .
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – Bonfire Working Group - Position Paper and appendices

# MID ULSTER DISTRICT COUNCIL

## Bonfire Working Group Position Paper

September 2017

### 1. Executive Summary

- 1.1 The Bonfire Working Group was established in January 2017. The Working Group was established to implement the motion passed by Mid Ulster District Council stating that:

***“We welcome that the Minister of the Environment through his Agency the NIEA will bring in appropriate measures which adequately deal with used tyres as the current system does not rigidly control how suppliers do this. That this Council does not clean up the remains from bonfires from any other property that does not belong to the Council. On Council property that is used for bonfires, only suitable materials are used and all other materials such as tyres, rubbish, flags, election posters or effigies of individuals are removed. That this Council seeks to prosecute through its powers anyone who illegally dumps any hazardous materials on public or private lands associated to bonfires”.***

- 1.2 Council carried the motion on a majority vote of Councillors present.

1.3 The Working Group is made up of Elected Members, the Directors of Public Health and Infrastructure (Chair), Business and Communities and other relevant Council Officers from Community Development, Environmental Health, PCSP and

<b>Section</b>	<b>Contents</b>	<b>Page Number</b>
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4	Role and Responsibilities <ul style="list-style-type: none"> <li>• Council</li> <li>• PSNI</li> <li>• NIFRS</li> <li>• NIEA</li> <li>• NIHE</li> </ul>	4-8
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	Appendix 1.4: NIFRS Community Information Bulletin No. 8	15

Democratic Services.

1.4 Over the course of the meetings, representatives from statutory agencies were invited along to provide information on their respective services in this regard. Agencies who attended the working group included the following; Northern Ireland

Housing Executive (NIHE), Northern Ireland Fire and Rescue Service (NIFRS), Police Service for Northern Ireland (PSNI) and Northern Ireland Environment Agency (NIEA).

- 1.5 Each of the agencies provided details of their roles and responsibilities. They also provided an insight into what their organisations currently have in place in relation of bonfires and what their experience to date has been within the Mid Ulster District Council area. The NIHE provided specifics of how they manage bonfires that take place on their land and how successful their initiatives have been to date.
- 1.6 From examination of the relevant scoping information and the information on how the relevant statutory organisations respond to bonfires the **Working Group Recommendations support implementation of the following initiatives:**
- **The establishment of a formal Inter Agency Working Group in order to develop a short / medium / long term Action Plan to address and promote Bonfire Safety.**
  - **Engagement with local communities who wish to host bonfires on Council land to ensure adherence to Good Practice with Council and other Statutory Agencies to promote public safety at bonfires.**

## **2. Terms of Reference of the Group**

- 2.1 The Terms of Reference confirmed that the working group would be time bound and operate as a task and finish Working Group. It was also confirmed the Group would primarily concentrate on bonfires on Council owned land.

## **3. Scoping**

- 3.1 The Community Development Team carried out a scoping exercise in order to create a baseline of the bonfires that are currently held on Council land throughout the District. It was identified that there are currently eight bonfires held on Council land, five of which have had no anti-social behaviour instances associated with them in the last three years. As part of the scoping outputs, it was agreed that bonfires identified as burning tyres be deemed as an increased risk. These sites currently include: Killymerron (Dungannon), Killymoon (Cookstown) and Monrush (Cookstown).
- 3.2 The three legacy Councils had the previous provisions in place to address issues around bonfires. These included:
- Dungannon and South Tyrone Borough Council had a ten point plan in place, which provided good practice and safety guidelines.

- Magherafelt District Council provided funding via Good Relations for one bonfire event.
- Cookstown District Council – operated good practice arrangements.

3.3 The full scoping document is included as Appendix 1.2.

## 4. Role and Responsibilities

4.1 Via round table discussions with statutory agencies and desk top research the Working Group was able to ascertain the roles and responsibility of each of statutory organisations involved in the management of bonfires. The role of each agency is examined in turn:

### Councils

4.2 Councils have a wide range of responsibilities in regard to the promotion of Good Relations, promoting Community Safety and provision of safe and accessible public facilities and the general protection of public health. The various legislation set out below provides Councils with the powers to deal with certain aspects of bonfires including:

- Litter (NI) Order 1994. An £80 Fixed Penalty Notice can be issued to individuals identified depositing litter.
- The Clean Neighbourhoods and Environment Act (NI) 2011 provides powers to deal with 'statutory nuisance'. The Act requires Councils to show that the nuisance is occurring on a routine basis. It is therefore difficult to utilise this legislation for bonfires because they generally only occur on an annual basis.
- Waste and Contaminated Land (NI) Order 1997 is primarily the responsibility of NIEA who have statutory responsibility for control and regulation of licensed and unlicensed waste materials. Under this legislation, councils are tasked with collection of household waste and associated materials. Councils also have enforcement powers under this legislation (Article 28). They can require the depositor of controlled waste to either remove it and/or take steps with a view to eliminating or reducing the consequences of the deposit of the waste. It also allows councils to act in default and to remove waste that has been unlawfully deposited to prevent pollution or harm to health; where there is no occupier of the land; or where the occupier did not permit the deposit of waste.

4.3 From examination of the legislation set out above it is evident that the Council has limited enforcement powers which may address some of the physical and practical risks posed by bonfires. However, the ability to enforce those powers is predicated upon the advice and support of the PSNI and the Council's obligations to protect the health and safety of its staff. Given the range and

scope of the issues related to bonfires it is clear that all statutory partner agencies have a significant role to play.

### **Police Service for Northern Ireland (PSNI)**

4.4 The PSNI is not the lead agency for Bonfires or for the disposal of illegal waste, but work closely with partner agencies and local communities to help address their concerns. The overarching role of the PSNI is set out in Section 32 of the Police Act NI 2000:

- To protect life and property
- To preserve order
- To prevent the commission of offences; and
- When an offence has been committed, to take measures to bring the offenders to justice.

The physical removal of Bonfire material is not the responsibility of PSNI however, they will assist other statutory bodies to carry out their responsibilities if requested to do so. All PSNI actions are enshrined within ECHR and subject to the reasonableness and proportionality test. The PSNI will work in partnership with all interested parties.

Key Issues for PSNI are:

- Siting of bonfires at interface areas with associated potential for increase in community tensions during events.
- Intra – community tensions during events.
- Environmental issues, usually around burning of tyres.
- Damage to property in close proximity to bonfire or roadway.
- Public Safety issues connected to construction or lighting of bonfires.
- Potential offending from articles placed or burned on bonfire.
- Theft and criminal damage associated with bonfire – e.g. pallets.
- Potential offending associated with those attending, disorderly behaviour etc.

4.5 PSNI have indicated that they regard Good Relations and community engagement as having a key role to play in relation to bonfires in demonstrating good practice and bonfire safety. They indicated that they regard bonfires as a form of cultural expression and a time of celebration for communities. The PSNI have specific protocols in place to deal with the celebration of cultural traditions and any matters arising. From their perspective if a bonfire is well managed and not impacting on any key issues or causing any risk of harm then there is a limited role for them to play.

### **Northern Ireland Fire and Rescue Service (NIFRS)**

4.6 Northern Ireland Fire & Rescue Service (NIFRS) does not have any enforcement power in relation to the size or location of bonfires. NIFRS may give advice on bonfire safety using the advice provided in Community Information Bulletin No. 8 (Appendix 1.4). The ultimate responsibility for bonfires is with the landowner on whose land or property the bonfire is built. NIFRS will continue to work closely with local communities and with other statutory agencies to ensure people stay safe when building or attending bonfires. If NIFRS is tasked to a bonfire related incident, it is because someone from the local community has a concern and requires NIFRS assistance. The priority of NIFRS is to protect life and secondly to protect property. It is not the intention of NIFRS to disrupt bonfires but, based on a dynamic risk assessment, crews may decide to extinguish a bonfire.

4.7 NIFRS staff will be involved at all levels throughout the year to engage with politicians, the media, community representatives and other agencies. In addition, District Officers play a key role and will attend bonfire meetings with partner statutory agencies and community groups in order to provide clarity on the role of NIFRS, offer bonfire safety advice and gain operational intelligence on any potential issues. Community engagement by operational crews happens throughout the year.

4.8 Bonfire site visits carried out by operational crews have proved to be extremely successful. They have resulted in a significant reduction in mobilisations to bonfire incidents and have reduced the number of attacks on firefighters on bonfire nights year-on-year. The purpose of each bonfire site visit is to:

- provide bonfire safety advice as per Community Information Bulletin No. 8;
- build good relations with bonfire builders;
- ensure crews are accepted locally and therefore reduce the likelihood of attacks on firefighters;
- identify if property or utilities are likely to be impacted for passing on to other agencies;
- gain intelligence on hydrant locations, the best approach and resources likely to be required;

Site visits will be coordinated by a District Officer and through local knowledge of the station ground.

#### **Northern Ireland Environment Agency (NIEA)**

4.9 The NIEA have responsibilities in relation to Waste Management and Environmental crime in Northern Ireland under the Waste and Contaminated Land (NI) Order 1997. The NIEA however, have no statutory responsibility to remove waste from bonfires. A fly-tipping arrangement is in place whereby the Local Councils can refer incidents of fly-tipped wastes to the NIEA for consideration of clean up. However, the NIEA will only consider referrals in which the fly-tipped waste is:

- Greater than 20m<sup>3</sup> in volume or
- Contains hazardous waste (there are exceptions to this criteria)

Waste tyres are not classified as hazardous material therefore unless the volume exceeds 20m<sup>3</sup> (200 – 300 tyres) the wastes should be cleared the Council. However in good faith and as part of our contribution to Council Led multi-agency working groups the NIEA have removed smaller quantities from bonfires (however as mentioned above the NIEA have no statutory obligation to do this). This is done on a case-by-case basis and on the basis that there is community support.

Key actions include:

- Working through Multi Agency approach to proactively reduce the number of tyres being burnt on bonfires.
- Focusing on waste tyre producers to ensure compliance with Duty of Care requirements.
- Taking enforcement action against illegal storage of waste tyres that can find their way onto bonfires.
- Where sufficient evidence is available taking enforcement action against producers and / or carriers who allow tyres or other waste materials to be deposited at bonfire sites.

- 4.10 NIEA indicated the safety of their staff and contractors was paramount and they required each situation to be risk assessed to ensure safety of personnel. They require - community / political support and PSNI attendance before effecting the removal of any waste materials. As such, the focus of NIEA is on deterring / disrupting the sourcing of material arriving at bonfire sites. Therefore, they place a focus on the pre-storage for bonfires rather than the actual bonfires sites themselves. In recent times, NIEA has worked together with residents and Belfast City Council to remove large numbers of tyres prior to bonfire building. This was with resident's agreement, without which the NIEA have indicated they would not have had the ability to clear the pre stored tyres.

#### **Northern Ireland Housing Executive (NIHE)**

- 4.11 The NIHE have roles and responsibilities in relation to bonfires taking place on their land. It has been identified that at least three of the bonfires in the Mid Ulster District Council are held on NIHE land. One way in which the NIHE have attempted to address the issues associated with bonfires is by providing funding under their 'Better Bonfire Management Scheme' programme. The programme funds associated family entertainment up to an amount of around £500. This is a fund that groups can only apply to when there is no Council bonfire funding programme in place. However, NIHE representatives who attended the Working Group indicated that funding could be withheld from groups if they fail to fully comply with all aspects of the Programme. This can include deducting specific

percentages of the funding for scenarios such as burning tyres, not adhering to height guidelines or participating in hate crime activity.

### **Conclusion of Roles and Responsibilities**

- 4.12 From examination of the roles and responsibilities of the organisations set out above it is clear that no single organisation has the remit, capacity or ability to exclusively manage the challenges and risks that can arise with bonfires. Statutory Agencies and Council must work together in a Partnership process to ensure a joined up approach is taken to address the wider issues associated with these types of activities .

## **5. Learning from Other Council Areas**

- 5.1 The Bonfire Working Group also examined the action measures currently in place across other Council areas that address the risks associated with bonfires. Mechanisms to increase bonfire safety included the following:
- The establishment of formal Interagency Working Groups, most of whom meet on a quarterly basis with agreed aims and objectives.
  - Celebratory beacons have been trialled in some Council areas. They cost in the region of £3,500 each and are funded in various ways.
  - Funding support provided to community groups to achieve a positive celebration of cultural heritage through managed events such as fun days.
  - Encouragement of all other landowners to adopt similar approaches and to develop and implement similar policies and practices.
- 5.2 There are advantages and disadvantages to each of the approaches set out above. In most Council areas a combination of approaches are implemented. This can be reflective of the fact that in some areas there is not the appetite for nor an established community group to be able to establish credible partnership working. This makes the implementation of funded events or interagency action plans difficult to establish and maintain.

## **6. Outputs of the Bonfire Working Group**

- 6.1 To date the Bonfire Working Group has met on six occasions between January and August 2017. The Working Group has achieved the following outputs during this period:
- The scoping exercise has provided a detailed overview and baseline of where bonfires are currently held in the District, and the associated level of community engagement that has taken place. The scoping also takes into account whether or not hazardous materials are burned.
  - The group undertook the development and publication of Safety Guidance in relation to what is and what is not permitted by Council at bonfires. The

'Celebrate Safely' message was established as the corporate guideline. It was posted on Council's website and was circulated in the local press on the w/c 8 May 2017. Council's website now features a 'Celebrate Safely' page.

- The working group was attended by representatives from the NIHE, PSNI and NIEA and NIFRS in order to clarify their role and what they have the legislative basis to do in relation to the circumstances that can arise from bonfires and the associated preparations.
- The working group agreed that community engagement should be carried out in the areas where bonfires pose a concern to public safety. As a result, members of Council's Community Development Team contacted local communities to reinforce the message that tyres should not be burned on bonfires because of the health and environmental risks that it poses.
- Representative from NIFRS attended a working group meeting on 24 May 2017. The representative provided a verbal commitment to distribute the 'Celebrate Safely' flyer in the areas that they are currently monitoring and working with to promote bonfire safety.
- Due to residents' concerns raised last year with Council, working group members requested that NIFRS make an additional funding request to address any potential issues at the Killymoon and Killymerron bonfire sites.

## **7. Conclusion**

7.1 Following the examination of the roles and responsibilities of the other statutory Agencies and learning from other Council areas it was agreed that an Interagency Action plan would benefit the District. This could be implemented via the Mid Ulster Community Planning framework. However, any initiatives would be required to be implemented over a realistic timeframe, and include actions to be achieved in the short, medium and longer terms.

7.2 Any overall initiative would ultimately aim to reduce the number of bonfires on Council land that burn tyres, and other forms of illegal waste and reduce levels of hate crime. Governance and management of any initiatives and associated funding options will need to be fully examined by the Inter Agency Working Group to ensure their practical implementation.

## **8. Recommendations to Committee**

8.1 The Working Group recommend the implementation of the following initiatives:

- The establishment of a formal Bonfire Inter Agency Working Group formatted within the Mid Ulster Community Planning framework to develop a Short / Medium / Long term Action Plan to address and promote Bonfire Safety.

- Engagement with local communities who wish to host bonfires on Council land to ensure adherence to Good Practice with Council and other Statutory Agencies to promote public safety at bonfires .



## **Appendix 1.1: Bonfire Working Group Terms of Reference**

### **Terms of Reference**

The Environment Committee recommended to Mid Ulster District Council that a Working Group be established to inform the review of a corporate level policy on Bonfires. This was agreed by Council on Tuesday 18 October 2016. The Terms of Reference document confirms the status of the Working Group by way of its constitution, chairmanship, purpose and reporting arrangements, and is informed by the Council's *Terms of Reference & Delegation to Committees (March 2015)*.

### **Constitution**

That the Working Group (WG) comprise of 5 members drawn from the membership of the Council's Environment Committee and be 2 Sinn Fein, 1 DUP, 1 UUP and 1 SDLP. It shall also be attended by and its administration provided amongst council officers. The lead senior officer on this WG shall be the Director of Public Health and Infrastructure.

### **Chair**

The proceedings of the WG shall be chaired by the Chair of the Environment Committee. Should the Chair not be a member of the WG this role shall be assumed by the Deputy Chair of the Committee. However, should neither Chair nor Deputy Chair be members of the WG the position of Chair shall be drawn from amongst the WG membership.

### **Purpose**

The WG shall;

- Review the current position regarding bonfires set up on Council property.
- Explore the options for reducing negative environmental impacts around bonfires in conjunction with other statutory bodies.

- Propose mechanisms for promotion of Bonfire Safety and sustainable bonfires/celebration events going forward.

In undertaking the aforementioned activities the WG shall have regard to existing Mid Ulster District policies, draft or otherwise, which have a linkage to Bonfires.

### **Reporting**

The WG shall report directly to its parent committee from which it was established, in this case the Environment Committee. The WG does not have the authority to make decisions and shall officially report to the Environment Committee where recommendations of the WG shall be considered and subsequently passed to full Council for approval.

### **Meetings**

Meetings of the WG shall be scheduled during Council business hours and be held across the three civic offices in accordance with the availability of members. It shall be considered as a Task & Finish WG, with its mandate concluding when the activities outlined within the 'Purpose' have been deemed completed by the Environment Committee.

### **January 2017**

## **Appendix 1.2: Scoping document**

### **Mid Ulster District Council known bonfire sites during 2016**

Bonfire sites as identified which fall within Mid Ulster District Council controlled / owned sites over the last 3 years

<b>Month</b>	<b>Council Controlled Site</b>	<b>Issues</b>
July	Beechway, Cookstown Play Area	No issues recorded
July	Killymoon, Cookstown Play Area	Tyres noted
July	Monrush, Cookstown Play Area	Tyres noted
July	Moneymore Rec. Grounds, Moneymore Recreation Area	No issues recorded Fun day prior to event
July	Riverside, Castledawson Recreation Area	No issues recorded in last 3 years Fun day prior to event

July	Killymerron, Dungannon Pathway	Tyres noted  Previous fun day event (pre 2015)
July	Mill Park, Tobermore	No issues recorded
July	Beechland, Magherafelt	No issues recorded

### **Appendix 1.3: The Celebrate Safely Message**

The press release below is it appeared on Council's website.

http://www.midulstercouncil.org/Council/News/Celebrate-Safely-Key-Message-For-Bonfire-Organisers Mid Ulster Council - Mid Ul...

Text Size: A A Text Colour: C C C

Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

New phone number  
**03000 132 132**  
[Contact us](#)

Your Council Services Things To Do Business Community Online Services Search A-Z

Home » Your Council » News » Celebrate Safely: Key Message For Bonfire Organisers

**YOUR COUNCIL**

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Councillors

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News

News June 2016

News June 2016

News May 2016

News April 2016

News March 2016

News February 2016

News January 2016

News Archive 2015

News November 2016

News September 2016

**Celebrate Safely: Key Message For Bonfire Organisers**

11 May 2017

Local communities in Mid Ulster are being encouraged to follow good practice in a set of simple bonfire guidelines, designed to protect people, property and the environment.

Mid Ulster District Council, together with partner agencies, including the PSNI, Northern Ireland Environment Agency, Northern Ireland Housing Executive and Northern Ireland Fire & Rescue Service, are urging bonfire organisers throughout the year to celebrate safely by putting safety first.

The new guidelines encourage people to:

- Put safety first: never put lives at risk and always ensure responsible adults are in attendance at bonfires.
- Protect people and property: ensure that bonfires are located away from homes, play areas, fuel tanks and power lines.
- Always consider the environment: harmful toxins can be released when inappropriate materials are burned. Never burn tyres or any other hazardous material on a bonfire.
- Encourage a positive atmosphere: respect all cultures and traditions. Burning inappropriate material also includes other people's images, flags and election posters.
- Remember the clean up: consider the arrangements for the bonfire clean-up and how any damaged surfaces can be restored.

11:03 18/05/2017

## Appendix 1.3: The Celebrate Safely Message

# Celebrate Safely!

Are you involved in organising  
a bonfire celebration?

## **Put safety first**

Never put lives at risk and always ensure responsible adults are in attendance at bonfires.

## **Protect people and property**

Ensure that bonfires are located away from homes, play areas, fuel tanks and power lines.

## **Always consider the environment**

Harmful toxins can be released when inappropriate materials are burned. Never burn tyres or any other hazardous material on a bonfire. Fumes from tyres can cause serious health issues.

## **Encourage a positive atmosphere**

Respect all cultures and traditions. Burning inappropriate material also includes other people's images, flags and election posters.

## **Remember the clean up**

Consider the arrangements for the bonfire clean-up and how any damaged surfaces can be restored.

For more information and advice about bonfire safety visit  
[www.midulstercouncil.org/celebratesafely](http://www.midulstercouncil.org/celebratesafely)



Northern Ireland  
Environment  
Agency



**Housing  
Executive**



Northern Ireland  
Fire & Rescue Service



Comhairle Ceantair  
**Lár Uladh**  
Mid Ulster  
District Council

## Appendix 1.4: NIFRS Community Information Bulletin No. 8



Northern Ireland  
Fire & Rescue Service

Protecting Our Community

## COMMUNITY INFORMATION BULLETIN No. 8

### BONFIRE ADVICE

NIFRS will work pro-actively with our statutory agency partners, elected representatives and local communities to ensure the safety of the public and our personnel at bonfires.

NIFRS has a duty to ensure the safety of its personnel around bonfires and will therefore, visit bonfire sites to develop good relations with the local community and gain operational intelligence on their size, hazards and the risks to property.

NIFRS will not risk assess bonfire sites on behalf of any other individual, organisation or statutory agency.

### THINK SAFETY FIRST WHEN BUILDING AND ATTENDING BONFIRES

If we are called to a bonfire it's because somebody in that area is worried or concerned about the bonfire and NIFRS will respond. We are not out to spoil anyone's enjoyment but are there to protect life and property.

We also appeal directly to young people to never build huts or dens inside a bonfire, as by doing so they are putting their life in danger.

NIFRS appeals to people to 'Think Safety First' when building bonfires by adhering to the following safety advice:

- Site the bonfire well away from houses, garages, sheds, fences, overhead cables, trees and shrubs
- Bonfires should be kept to a manageable size
- As a rule of thumb, the bonfire should be a minimum of five times the height from property, ie, if the bonfire is 10 metres tall, it should be at least 50 metres from the nearest building
- Build the stack so that it is stable and will not collapse
- Never build a hut or den inside the bonfire

NIFRS also appeals to 'Think Safety First' when attending a bonfire:

- Do not burn foam filled furniture, tyres, aerosols, tins of paint, or bottles
- Responsible adults should look after lighting the bonfire. Before lighting the fire, check that no children or pets are hiding inside it
- Never use flammable liquids (petrol or paraffin) to light the fire – use domestic firelighters
- Keep everyone away from the fire – especially children who must be supervised at all times
- For an emergency keep buckets of water, a garden hose or a fire extinguisher ready
- At any sign of danger, or in the event of an emergency, dial 999 and ask for Northern Ireland Fire & Rescue Service

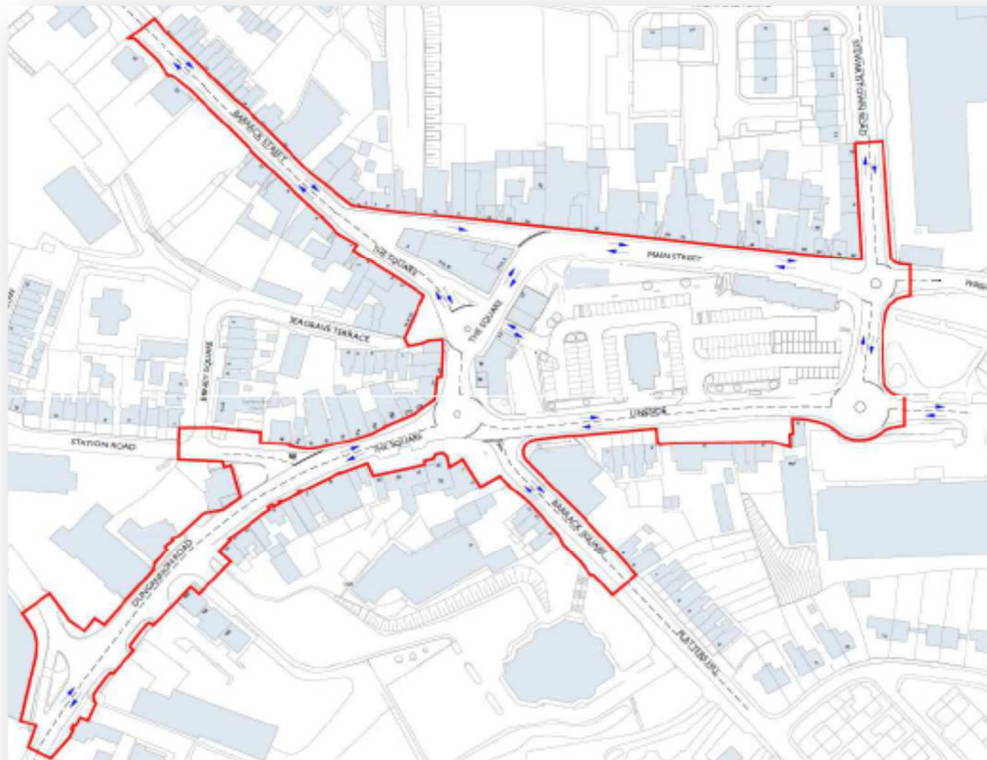
**For further information contact NIFRS Headquarters on 028 9266 4221**



<b>Report on</b>	Coalisland Public Realm – Progress Update
<b>Reporting Officer</b>	Mark Kelso – Director Public Health & Infrastructure
<b>Contact Officer</b>	Mark Leavey – Civil Engineer

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on Coalisland Public Realm programme within Mid Ulster District Council.
<b>2.0</b>	<b>Main Report</b>
	<b>Coalisland Public Realm – Update</b>
2.1	<p><u>Scope of the works</u></p> <p>The public realm works will include the provision of a new high quality natural stone paving to some aspects of the works, new street furniture, tree planting, signage, street lighting, and festive lighting provision.</p>
2.2	<p><u>Design Consultants</u></p> <ul style="list-style-type: none"> <li>Design Consultants – WDR &amp; RT Taggart – Appointed March 2017</li> <li>Pre-cost Estimate £2.75m Funders DfC – Contribution</li> </ul> <p>ICT Consultants have presently been working up scheme proposals and are in consultation with all utilities and relevant stakeholders such as DfI-Roads Section.</p>
2.3	<p><u>Extent of the Scheme</u></p> <p>The proposed extent of the scheme will provisionally follow the red line boundary of the town centre and pavement types will vary in primary and secondary grades. ICT Consultants will use this as the basis of formulating their Economic Appraisal for funding application purposes.</p>



## 2.4 Current Design Status

A number of draft scheme proposals are being developed for consultation see Appendix 1 for details of the some of the developed proposals thus far. Third party land ownership is currently being assessed for possible inclusion into the works information where it is deemed necessary .

## 2.5 Material and product options

Material finishes are currently under consideration and these can be viewed in the images below. Samples of all finishes will be available for members to view in next available committee meetings.

A number of material and product options are being considered and will be discussed during the consultations. Examples of these being;

## Footpath Paving



Granite Kerbs



Crossland Yorkstone



## Paving to Non-Adopted/Private Areas



Exposed Aggregate Paving

## Parking Bay Surfacing



Asphalt with Granite Chippings

## Street Lighting



Traditional  
Frogner by Urbis



Modern  
Teceo by Urbis  
(black to match  
street furniture)



Banner Arms, Hanging Basket  
Brackets and Festive Lighting  
Boxes to be provided

2.6

## Public Consultation

PAN ( Public Announcement Notification ) has been submitted to the Planning Service with a series of Public events as scheduled below to enable all Stakeholders/traders/residents/community opportunity to make comment. PAN applications have to be submitted for 12 weeks which will end on the 7th December 2017.

Draft Preliminary Scheme proposals are attached under Appendix 1 for members information

Provisional Consultation dates	Indicative Target Date
Letter drop and email for notification of consultations	W/C 25.9.17
Session 1 Consultations – Business community	4/10/17
Session 2 Consultations – Business community	TBC
Neighbourhood renewal partnership	TBC
Mid Ulster Disability Action Forum	5/10/17
Press release	2/10/17
Coalisland development association	TBC
Public consultation Exhibition and questionnaire	11/10/17
Information Sessions	11/10/17 & 3 <sup>rd</sup> Nov

Appendix 2 provides details of the presentation to be presented to the various groups as outlined above.

2.7

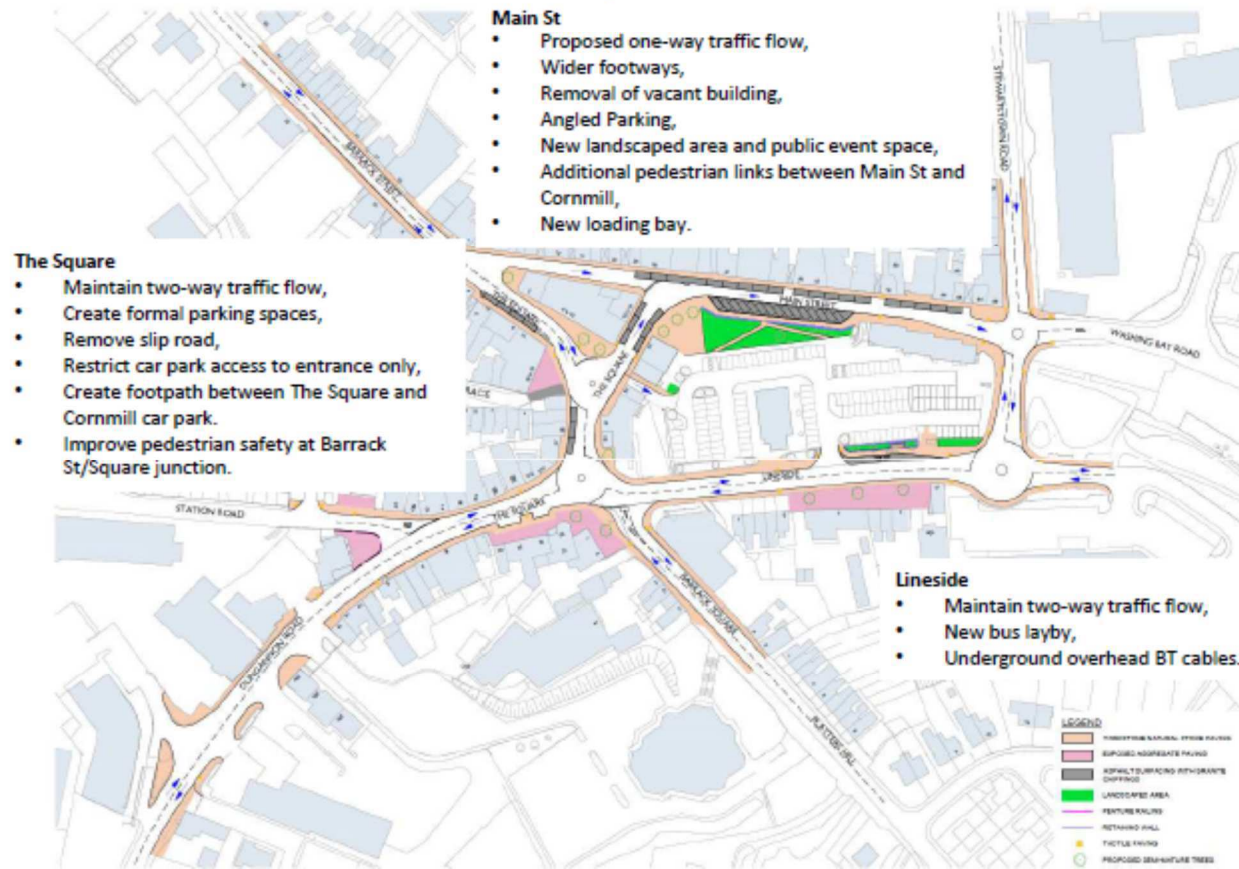
## Programme

The provisional milestone dates for the project developed thus far:  
*Subject to Funding Approval*

Anticipated Activity Dates	Indicative Target Date
<b>PAN Planning Consultation ( 12 weeks )</b>	Sep 2017
<b>Community engagement events</b>	Sep / Oct 17
<i>Phase 1</i> <b>Concept design (RIBA up to stage 2) &amp; full Economic appraisal</b>	Nov 2017
<i>Phase 2</i> <b>Scheme design to RIBA stage 3</b>	March 2018
<i>Phase 3</i> <b>Completion of design to RIBA stage 4 Procurement of an integrated supply team</b>	July 2018
<i>Phase 4</i> <b>Appointment of an IST Project management during construction Post practical completion services</b>	July 2018
<b>Projected date of commencement of works</b>	Autumn 2018
<b>Construction Duration</b>	TBC

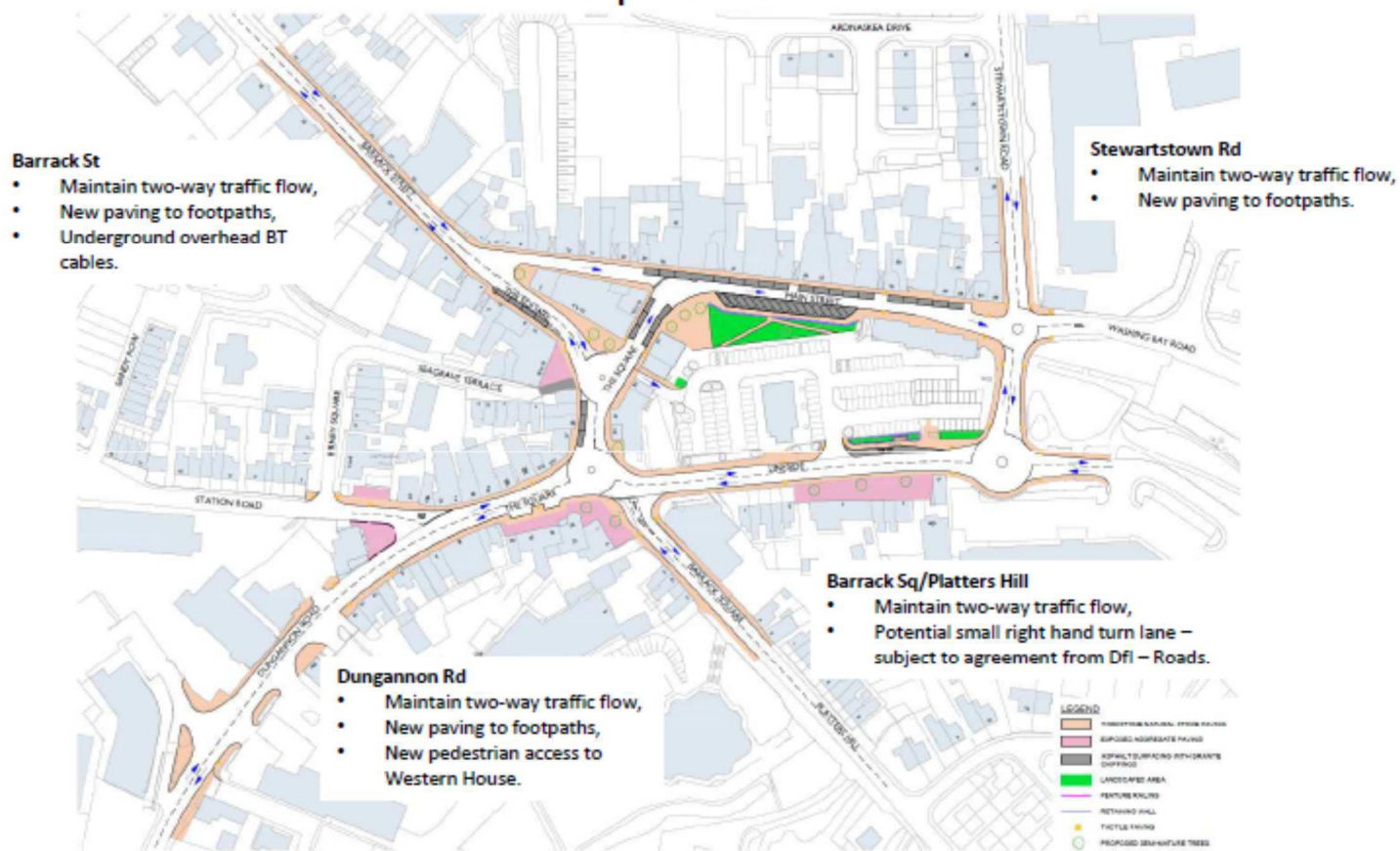
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: As contained in the Capital Projects programme for Mid Ulster District Council.</p> <p>Human: Within existing staffing structure or appointed Consultants.</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>N/A</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>Within Corporate Risk Register.</p>
<b>5.0</b>	<b>Recommendations</b>
	Members to note content of the report and current status regarding initial design and consultation process for Coalisland Public Realm Scheme.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	Appendix 1 – Coalisland Public Realm Scheme proposals 1 & 2

## Option 1



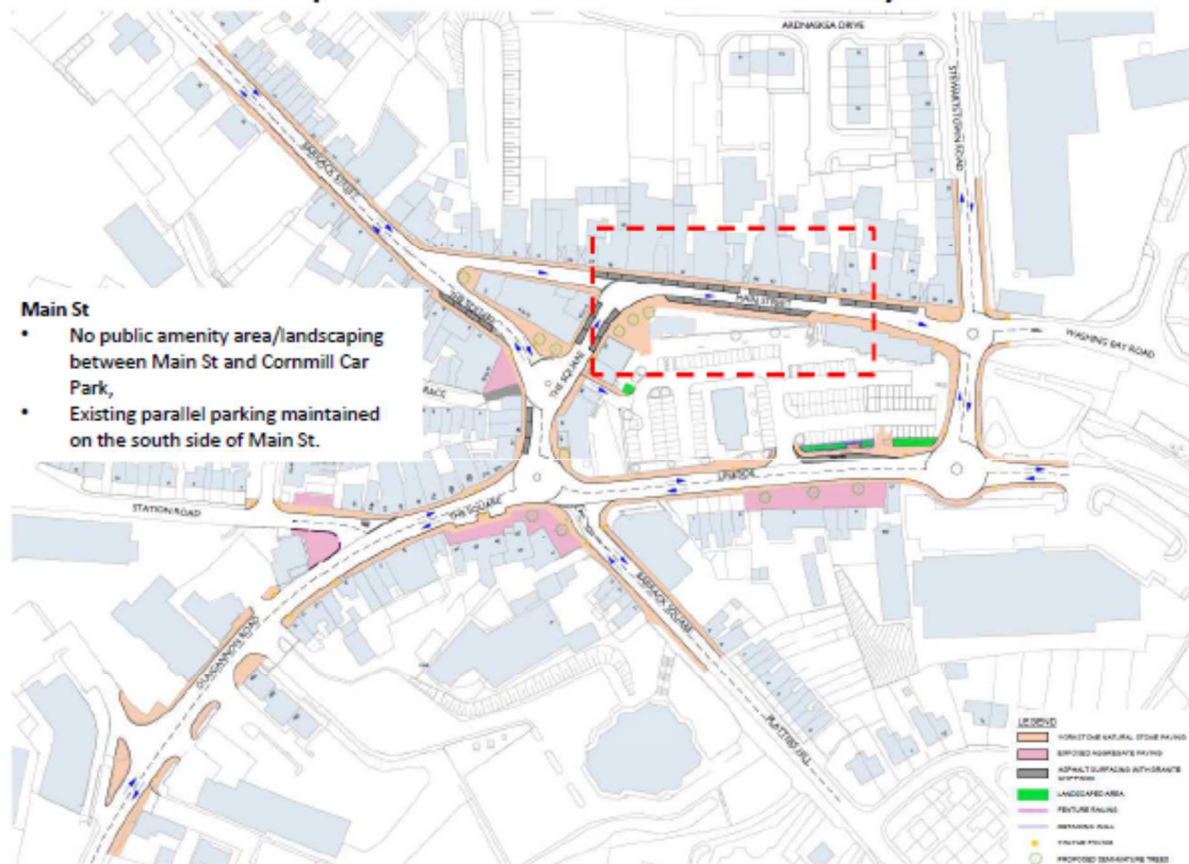
COALISLAND PUBLIC REALM

## Option 1



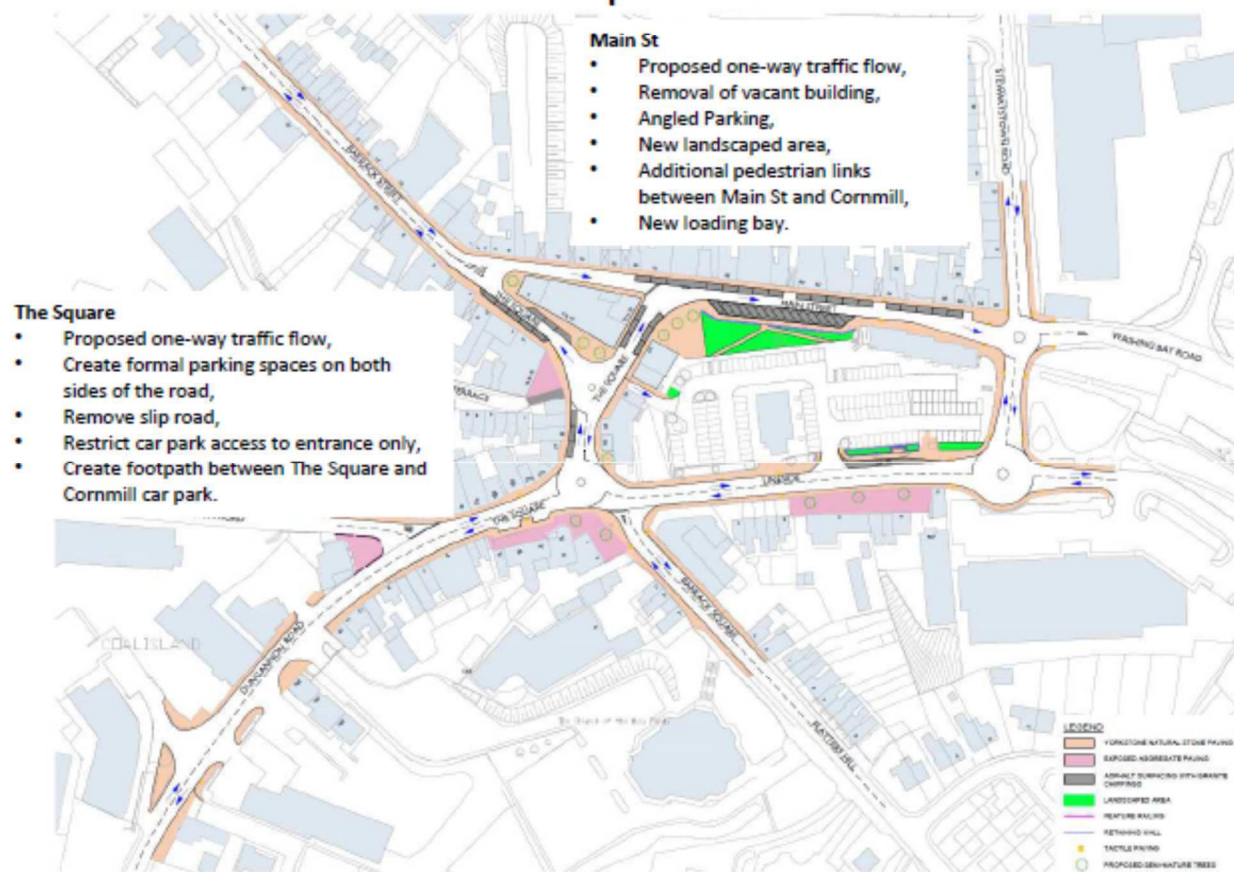
COALISLAND PUBLIC REALM

## Option 1 – Alternative Layout



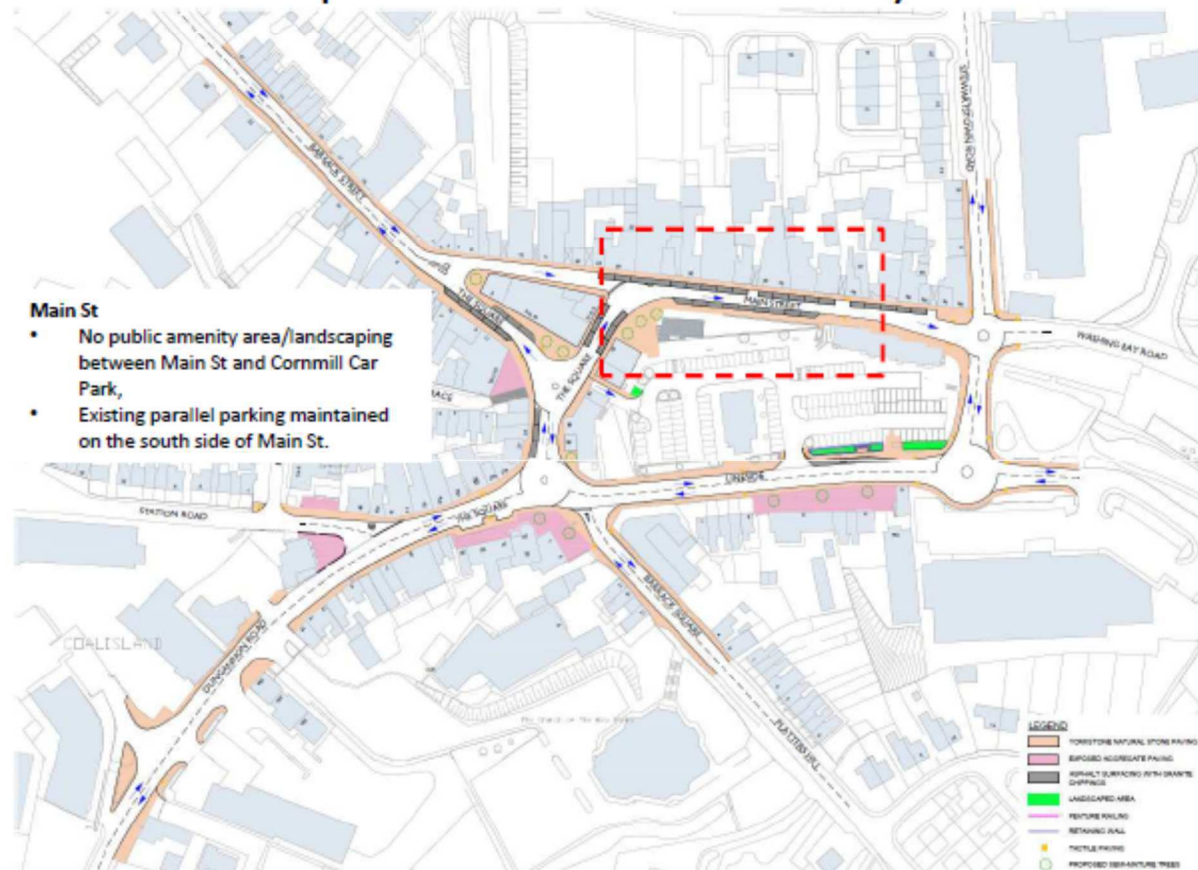
COALISLAND PUBLIC REALM

## Option 2



COALISLAND PUBLIC REALM

## Option 2 – Alternative Layout



COALISLAND PUBLIC REALM

## Street Furniture



Ferrocast by Marshalls



Albion by Marshalls



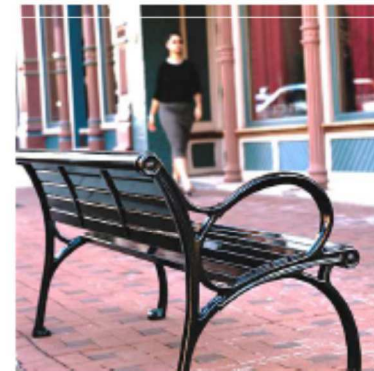
Elite Seat by Marshalls



Sphere Natural Stone Bollards



Hartecast



Plainwell by Artform

COALISLAND PUBLIC REALM

## Timetable for Delivery

	2017						2018												2019						
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July
Concept Design																									
Public Consultation																									
Submit Business Case for Approval by Funders																									
Planning Application																									
Develop Detailed Design																									
Tender Period																									
Pre-Construction Period																									
Construction Stage																									

COALISLAND PUBLIC REALM

<b>Report on</b>	DfI Proposals to Vest Land at Killyman Road, Dungannon
<b>Reporting Officer</b>	Andrew Cassells, Director of Environment & Property
<b>Contact Officer</b>	Andrew Cassells, Director of Environment & Property

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	<b>X</b>

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform Members of the Department of Infrastructure's intention to make a vesting order for lands at Killyman Road, Dungannon for the purposes of provision of a cycle path.
<b>2.0</b>	<b>Background</b>
2.1	The Department for Infrastructure are informing Council of their proposals to vest lands at Killyman Road, Dungannon for the purposes of a cycle path and in accordance to their scheme of publication, advise that notice and associated map are available for inspection by any interested person.
<b>3.0</b>	<b>Main Report</b>
3.1	Under the Local Government Act (Northern Ireland) 1972 and The Roads (Northern Ireland) Order 1993, the Department for Infrastructure Roads, Western Division, are to make a vesting order for lands at Killyman Road, in the townland of Coolhill, Dungannon. The Department proposes to acquire the lands in order to provide an infill cycle path. Notification of the above scheme is to be published in the Tyrone Times and Tyrone Courier weeks ending 8 <sup>th</sup> and 15 <sup>th</sup> September 2017.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: Not applicable  Human: Not applicable
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b>  The proposed cycle path will improve and enhance the cycle path network currently provided across the District and encourage safe and sustainable travel.

<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>The provision of the aforementioned cycle path at this location will assist in the management of road safety issues.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	That the Environment Committee notes the content of the correspondence and availability of documentation for public inspection.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	<p><b>Appendix 1</b> Letter from Department for Infrastructure dated 30<sup>th</sup> August 2017: Killyman Road, Dungannon – Cycle Path</p>
6.2	<p><b>Appendix 2</b> Notice of Intention to Make a Vesting Order: Killyman Road, Dungannon – Cycle Path – Phase 2</p>
6.3	<p><b>Appendix 3</b> Drawing – Killyman Road Cycle Path, Phase 2</p>

**DfI Roads - Western**



Department for

**Infrastructure**

An Roinn

**Bonneagair**

[www.infrastructure-ni.gov.uk](http://www.infrastructure-ni.gov.uk)

The Clerk of the Council  
Mid Ulster District Council  
Circular Road  
DUNGANNON  
Co Tyrone  
BT71 6DT

County Hall  
Drumragh Avenue  
Omagh  
Co Tyrone  
BT79 7AF

Tel: 02882254171

Fax:

Your reference:

Our reference: DG 19/16

30<sup>th</sup> August 2017

Dear Sir Madam

**KILLYMAN ROAD, DUNGANNON – CYCLE PATH**

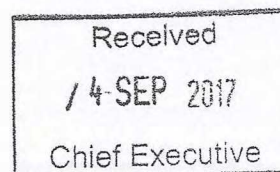
I enclose a copy of the Department's notice of intention to make a vesting order for the above scheme which is to be published in the issues of the Tyrone Times and Tyrone Courier for the weeks ending the 8<sup>th</sup> & 15<sup>th</sup> September 2017.

In accordance with the terms of the notice I should be obliged if you would arrange for the notice and associated map to be made available for inspection by any person who may be interested.

Yours faithfully,

Irene McGinley  
Lands Officer

Enc



DEPARTMENT FOR INFRASTRUCTURE

NOTICE OF INTENTION TO MAKE A VESTING ORDER

KILLYMAN ROAD, DUNGANNON – CYCLE PATH – PHASE 2

The Department for Infrastructure proposes to make an order vesting certain lands in the townland of Coolhill, County Tyrone in the Department under the Local Government Act (Northern Ireland) 1972 and The Roads (Northern Ireland) Order 1993.

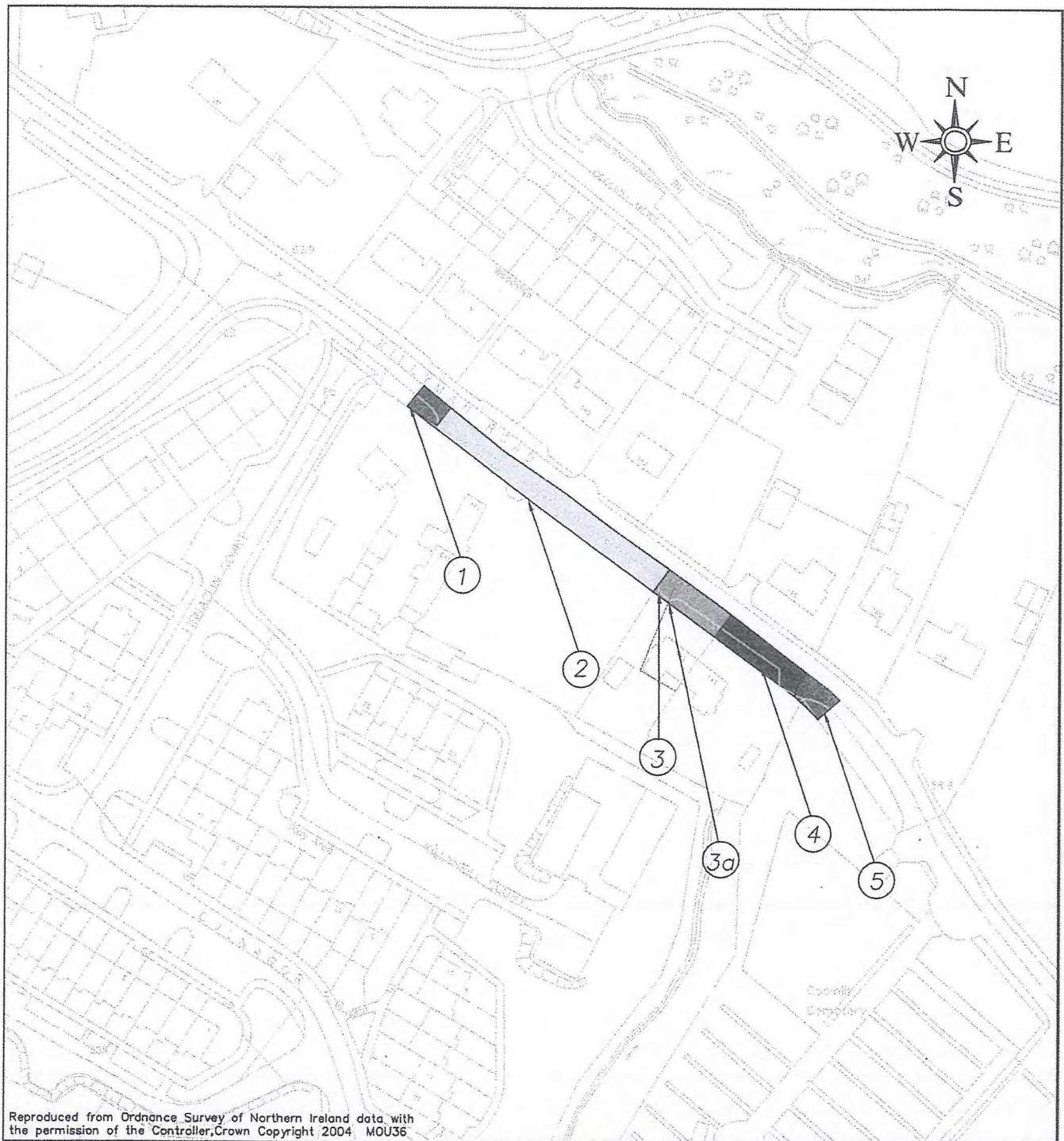
The Department proposes to acquire the lands in order to provide an infill cycle path on Killyman Road, Dungannon. A map of the lands may be inspected at all reasonable hours at the DfI Roads offices of the Department – Moygashel Depot, 1 Main Road, Moygashel, Dungannon BT71 7QR and Headquarters, Room 2-01, Clarence Court, 10-18 Adelaide Street, Belfast BT2 8GB.

Anyone who wishes to object to the proposed vesting order being made must write to the Divisional Manager, DfI, Roads- Western – County Hall, Drumragh Avenue, Omagh BT79 7AF before the 16<sup>th</sup> October 2017, giving your reasons.

Information you provide in your response, including **personal information**, could be published or disclosed under the Freedom of Information Act 2000 (FOIA) or the Environmental Information Regulations 2004 (EIR). For further details on confidentiality and FOIA/EIR please refer to [www.ico.org.uk](http://www.ico.org.uk).

Signed DJ Millar  
Authorised Officer

Date: 8 August 2017



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PROJECT:		KILLYMAN ROAD CYCLEPATH PHASE 2					
LANDOWNER DETAILS:		LANDPLAN		AMENDMENT		ISSUE	DATE
				INITIALS	SIGNATURE	DATE	
				DRAWN: TF		16 JUNE17	
				CHECKED: IN		16 JUNE17	
				APPROVED: SC		16 JUNE17	
DRWG NO:	LP	LAND AREA:	0.0215ha	<b>transportni</b> Design and Consultancy Services County Hall Drumragh Ave Omagh BT79 7AF Telephone: (028) 8225 4100 Fax: (028) 8225 4110 Crown Copyright Reserved			
SCALE:	1:1250 (A4)	ROADBED AREA:	0.0215ha				
OS SHEET NO's:	160-15-NE4	RIVERBED AREA:	0.0000ha				
		TOTAL AREA:		0.0769ha			



<b>Report on</b>	Off Street Car Park Strategy: Consultation
<b>Reporting Officer</b>	Terry Scullion, Head of Property Services
<b>Contact Officer</b>	Terry Scullion, Head of Property Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform members of Off Street Car Park Consultation
<b>2.0</b>	<b>Background</b>
2.1	Members will be aware that Council agreed to proceed with 12 weeks of public consultation on the preferred option within the Strategy and Action Plan.
<b>3.0</b>	<b>Main Report</b>
3.1	The consultation notice will appear in the press week commencing 2 <sup>nd</sup> October 2017 and close on 29 <sup>th</sup> December 2017.
3.2	A copy of the strategy and action plan can be downloaded, and responses to the consultation can be submit at <a href="http://www.midulstercouncil.org/offstreetconsultation">www.midulstercouncil.org/offstreetconsultation</a> . A copy of the consultation document is included in the attached appendix for information.
3.3	On completion of the consultation exercise an update report will be brought to Committee.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: Within resources  Human: Assistance with consultation has been provided through the Marketing and Communications team.
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b>  None.

4.3	<b><u>Risk Management Implications</u></b> None.
5.0	<b>Recommendation(s)</b>
5.1	Members are asked to note the contents of this report.
6.0	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – Off Street Car Park Consultation Document

### **Draft Off Street Car Park Strategy and Action Plan: Consultation Response Booklet**

The Off Street Car Parking Function transferred to the Council from the then Department for Regional Development (DRD) on 1 April 2015 as a consequence of the Review of Public Administration and Local Government Reform.

At present Mid Ulster District Council operates 21 off street car parks in the following towns and villages throughout the District:

- |                |             |
|----------------|-------------|
| ➤ Castledawson | 1 car park  |
| ➤ Clogher      | 1 car park  |
| ➤ Coalisland   | 2 car parks |
| ➤ Cookstown    | 4 car parks |
| ➤ Dungannon    | 5 car parks |
| ➤ Fivemiletown | 2 car parks |
| ➤ Maghera      | 2 car parks |
| ➤ Magherafelt  | 4 car parks |

In 2016 Council commissioned consultants to help develop a ten year Off Street Car Park Strategy and Action Plan for Mid Ulster, a document that sets out how we can provide quality off street parking provision. In developing the Strategy we have engaged with a number of key stakeholders including Transport NI (within DfI), Translink, Cookstown Town Centre Forum, Dungannon Regeneration Partnership, and Magherafelt Town Centre Partnership.

We would now like to have your views on Option 4 of the draft strategy and action plan.

## OBJECTIVES

Q1 A set of objectives for the parking strategy have been developed. These primarily consider the Council's economic, social and environmental objectives as follows:

- Ensuring a consistency of approach to parking across the District
- Providing an appropriate level of parking to support economic vitality
- Ensuring that parking takes place in appropriate locations
- Minimising the potentially negative impacts of parking on residential communities
- Providing high quality parking and information, ideally through technology
- Providing parking for all types of users

To what extent do you agree or disagree with the objectives?

<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
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Q2 To what extent do you agree or disagree the objectives are achievable?

<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
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If not, please explain why?

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## PARKING FEATURES & STANDARDS

Q3 Some car parks perform different functions from others and key features must be considered to ensure car parks are fit for purpose, When thinking about parking, please rank the features below in order of importance to you where 1 is the most important and 9 is least important: (please select all that apply)

<input type="checkbox"/>	Car park layouts are adequate for vehicles to circulate
<input type="checkbox"/>	Parking space size is appropriate
<input type="checkbox"/>	Car parks are regularly maintained and cleaned
<input type="checkbox"/>	User Safety (e.g. no unobstructed views, adequate lighting)
<input type="checkbox"/>	Adequate signage on approach to car parks to reduce unnecessary circulation
<input type="checkbox"/>	Adequate Internal signage
<input type="checkbox"/>	Payment systems (where applicable) are easy to use
<input type="checkbox"/>	Operation through 'pay of foot' (i.e. barriers should be implemented where applicable and practically possible)
<input type="checkbox"/>	Cashless parking is promoted

Q4 There are a number of nationally recognised car parking accreditation standards which can be sought to reflect high quality parking provision and user experience (e.g. Park Mark or Disabled Parking Accreditation)

*To what extent do you agree or disagree with investment in obtaining recognised car parking accreditation standards in Council's Off Street Car Parks?*

☐ Strongly Agree
 ☐ Agree
 ☐ Neither
 ☐ Disagree
 ☐ Strongly Disagree

Q5 To what extent do you agree or disagree accreditation standards are achievable?

☐ Strongly Agree
 ☐ Agree
 ☐ Neither
 ☐ Disagree
 ☐ Strongly Disagree

Q6 In addition to seeking Disabled Parking Accreditation as detailed above, it is recommended that the Council review the number of disabled spaces provided in each of their car parks and compare them with guidance to ensure that a suitable number of spaces is required. This should also consider individual space size.

*To what extent do you agree or disagree with proposals to improved park accessibility for users?*

☐ Strongly Agree
 ☐ Agree
 ☐ Neither
 ☐ Disagree
 ☐ Strongly Disagree

If not, please explain why?

## OUR APPROACH – MAGHERAFELT TOWN CENTRE

Q7 There are a number of proposals for the Council car parks in Magherafelt Town Centre as follows:

- a. King Street – Free parking maintained, subject to current demand, as its located further away from the town centre its better suited to all day parkers. *To what extent do you agree or disagree with the proposal for King Street?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

- b. Central – Free parking to be removed and all spaces to become charged due to its proximity to the town centre. The tariffs changed to be consistent with other town centre car park locations, and Pay on foot implemented reducing the need for enforcement.

*To what extent do you agree or disagree with the proposal for Central?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

- c. Union Road – The number of free parking spaces to be reduced to better manage parking turnover and all spaces to become charged due to its proximity to the town centre. The area between Castledawson Road and the bus station should be reallocated as disabled and parent and child spaces, and Pay on foot pilot scheme implemented reducing the need for enforcement.

*To what extent do you agree or disagree with the proposal for Union Road?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

- d. Rainey Street – Reallocate more spaces as disabled and parent and child spaces. Remove pay and display parking as far as practically possible and introduce Pay on foot through a redesigned layout including access/egress with the shopping centre car park to improve the user experience.

*To what extent do you agree or disagree with the proposal for Rainey Street?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

If you disagree with any part of Q7, please explain why?

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## OUR APPROACH – COOKSTOWN TOWN CENTRE

Q8 There are a number of proposals for the Council car parks in Cookstown Town Centre as follows:

- a. Loy Street – Free parking maintained, subject to current demand, as it is located further away from the town centre it is better suited to all day parkers. *To what extent do you agree or disagree with the proposal for Loy Street?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

- b. Union Place – Free parking to be removed and all spaces to become charged due to its proximity to the town centre. Pay on foot system to be implemented through a redesigned layout to provide a better user experience.  
*To what extent do you agree or disagree with the proposal for Union Place?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

- c. Orritor Street – Free parking maintained, subject to current demand, with capacity to accommodate transfer from the adjacent Burn Road.  
*To what extent do you agree or disagree with the proposal for Orritor Street?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

- d. Burn Road – Free parking to be removed and all spaces to become charged due to its proximity to the town centre. Pay on foot system to be implemented through a redesigned layout, including linkage to Orritor Street car park to provide a better user experience.  
*To what extent do you agree or disagree with the proposal for Burn Road?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

If you disagree with any part of Q8, please explain why?

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## OUR APPROACH – DUNGANNON TOWN CENTRE

Q9 There are a number of proposals for the Council car parks in Dungannon Town Centre as follows:

- a. Scotch Street – Free parking maintained, subject to current demand.

*To what extent do you agree or disagree with the proposal for Scotch Street?*

<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
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- b. Perry Street – Free parking to be removed and all spaces to become charged due to its proximity to the town centre.

*To what extent do you agree or disagree with the proposal for Perry Street?*

<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
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- c. Castle Hill – Charged parking to be retained due to its proximity to the town centre.

*To what extent do you agree or disagree with the proposal for Castle Hill?*

<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
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- d. Ann Street – Charged parking to be retained in Ann Street East, with Ann Street West site to be redeveloped with replacement space to be provided.

*To what extent do you agree or disagree with the proposal for Anne Street?*

<input type="checkbox"/>	Strongly Agree	<input type="checkbox"/>	Agree	<input type="checkbox"/>	Neither	<input type="checkbox"/>	Disagree	<input type="checkbox"/>	Strongly Disagree
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If you disagree with any part of Q9, please explain why?

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## OUR APPROACH – SMALLER TOWNS AND VILLAGES

There are a further eight Council car parks located in Castledawson, Clogher, Coalisland, Fivemiletown and Maghera. Analysis of the usage of the eight car parks that the Council is responsible for has shown that the majority of them operate with ample spare capacity. The exception to this would appear to be the Cornmill/Lineside site in Coalisland which may be approaching capacity.

In Maghera and Coalisland, which are the next two largest towns after Magherafelt, Cookstown and Dungannon, there are forthcoming Public Realm schemes which should consider parking provision. It is not recommended at this time that changes to these car parks in terms of time limits or charges are considered, unless there are changes in current demand. Improvements to features and standards will be considered.

**Q10 To what extent do you agree or disagree with the proposals for the Smaller towns and Villages?**

☐ Strongly Agree   ☐ Agree   ☐ Neither   ☐ Disagree   ☐ Strongly Disagree

If not, please explain why?

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## OTHER STAKEHOLDERS

Transport NI retain control of on-street car parking in addition to other highway responsibilities. Whilst Transport NI do not currently have plans to alter provision in Mid Ulster, it is recommended that this is kept under regular review, including regular monitoring of parking acts.

Translink operate a number of bus services in the District, many of which operate via dedicated Park and Ride sites. It is recommended that Translink continue to monitor the usage of these sites to identify trends in relation parking and the town centres.

There are a number of private car park operators who provide parking for general users or as part of retail developments. These stakeholders also have a part to play in ensuring that parking 'works' in each of the towns.

All stakeholder should seek to work collaboratively with the to ensure that the parking offer within each town is appropriate.

*Q11 To what extent do you agree or disagree with the proposals for Stakeholders to monitor demand regularly and work collaboratively?*

☐ Strongly Agree ☐ Agree ☐ Neither ☐ Disagree ☐ Strongly Disagree

If not, please explain why?

Thank you for completing the survey.

The closing date for responses is Friday 29 December 2017.

Please return your survey to Arlene McIlwrath, Environment and Property Department, Council Offices, 50 Ballyronan Road, Magherafelt, BT45 6EN, E: [arlene.mcilwrath@midulstercouncil.org](mailto:arlene.mcilwrath@midulstercouncil.org)

<b>Report on</b>	Communities in Bloom Awards Feedback
<b>Reporting Officer</b>	Terry Scullion, Head of Property Services
<b>Contact Officer</b>	Terry Scullion, Head of Property Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform members of the success for Mid Ulster District following the Communities in Bloom Competition Awards in Canada.
<b>2.0</b>	<b>Background</b>
2.1	Members will be aware that Council funded the entry fee into the 'Communities in Bloom' International Challenge 2017 for Britain in Bloom winners Castlecaulfield.
<b>3.0</b>	<b>Main Report</b>
3.1	Significant work was undertaken by Council in preparation for judging in the village which was carried out on Monday 4 <sup>th</sup> July. It was carried out by International Judges assessing tidiness, environmental action, heritage conservation, landscape and floral displays, as well as the level of community involvement and partnerships which are an essential element of the awards.
3.2	The awards events were held in Canada on the 15th and 16th September 2016 and attended by members of Castlecaulfield Horticultural Society. The village won the International 'Small Category' winner, and International Floral Display Overall Winner.
3.3	Judges feedback and details of the Castlecaulfield entry category is detailed in the appendices enclosed.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: Within resources  Human: Within resources
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b>  None.

4.3	<b><u>Risk Management Implications</u></b>  None.
5.0	<b>Recommendation(s)</b>
5.1	Members are asked to note the contents of this report.
6.0	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – CIB Judges Evaluation feedback
6.2	Appendix 2 – CIB Entry Category Finalists

# Evaluation Form

2017

**Village of Castlecaulfield,  
Northern Ireland  
United Kingdom**



## 2017 Evaluation Form

## 2017 Evaluation Form



Community: Village of Castlecaulfield  
 Province: Northern Ireland, United Kingdom  
 Category: International Challenge - Small

Tidiness	130.00	/	150.00
Environmental Action	132.25	/	150.00
Heritage Conservation	130.50	/	150.00
Urban Forestry	148.00	/	175.00
Landscape	172.75	/	200.00
Floral Displays	157.00	/	175.00
Total	870.50	/	1000.00

Percentage : 87.05%

Bloom rating: 5 Blooms - Silver

Bloom rating: Up to 55%: 1 bloom. 56% to 63%: 2 blooms. 64% to 72%: 3 blooms 73% to 81%: 4 blooms. >82%: 5 blooms.

National and International Edition, for evaluated communities only.

82 to 83.9%: 5 Blooms. 84 to 86.9%: 5 Blooms (Bronze). 87 to 89.9%: 5 Blooms (Silver). 90% and over: 5 Blooms (Gold).

- A community does not have to be entered in a competitive category, but will need to be evaluated.

Mention: Bio-Diverse Forest

### Representative (s) of Community

Name: <u>Bernie McKenna</u>	Function: <u>Horticultural Society Co-chair</u>
Name: <u>Bob McClure</u>	Function: <u>Horticultural Society Co-chair</u>
Name: _____	Function: _____

### Judges

Name: <u>Roger Younker</u>	Name: <u>Mauro Paradisi</u>
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Evaluation  
date:

Monday, July 3, 2017

# 2017 Evaluation Form

## IMPORTANT NOTES

Evaluation is adjusted to the climate and environmental conditions of the community.

Some aspects of the evaluation might not be applicable: scoring will be prorated.

The score will vary from the previous year based on the facts that the evaluation form is subject to modifications each year and that the evaluation is based on the perception of the current judges.

## SECTORS OF EVALUATION

### Municipal:

- Municipal properties, parks and green spaces, streets, streetscapes
- Properties owned and run by municipality such as museums, historical sites

### Business and Institutions:

Properties owned and managed by

- **Business:** commercial sector, shopping centres, commercial streets, industrial parks, manufacturing plants
- **Institutions:** schools, universities, churches, hospitals, service and community organization buildings (such as YMCA, Legion), private museums, government and Crown corporations buildings (such as Canada Post)
- **Tourism bureaus and Chamber of Commerce offices**
- **Farms:** in rural communities, farms can be considered in this section

### Residential:

- Citizens and citizen groups acting within their own properties
- Residential property owners, rate payer groups

### Community Involvement:

The principle of community involvement is so fundamental to the program that it is considered in each segment of the evaluation.

- Individuals, community organizations and citizen groups – all contributing to various aspects of community improvement, including municipal spaces maintained through the efforts of volunteers and community
- Organized clubs such as horticultural societies, garden clubs, community associations
- Service clubs such as Rotary, Lions, Optimist
- Participation (financial and/or in-kind or employee participation) by the municipality, businesses and institutions.

## 2017 Evaluation Form

### GENERAL COMMENTS AND SUGGESTIONS

Congratulations to the Castlecaulfield Horticultural Society for participating in the International Challenge category of Communities in Bloom. You can be proud that you have earned a prestigious five bloom silver rating in 2017, your first year in the competition. You can be proud to be one of the few British villages to participate in the history of this program.



Castlecaulfield is a small village of 800 residents, situated in the hills west of Belfast in County Tyrone, in the center of Northern Ireland. It is located about 2 miles west of Dungannon and is in the area of the Mid Ulster Council.



Your community is to be congratulated as well for being awarded the 2017 Queen's award for voluntary service in Britain, having received the honor during a ceremony in June at Buckingham Palace. Be sure to brag about this and other achievements when promoting Castlecaulfield in the future. This is a demonstration that the community is working very well for the quality of life of all citizens.



The community profile book is well laid out and presents a summary in each of the categories being judged. In future years it would be beneficial to identify the residents and volunteers in each of the photographs. We would have preferred a more detailed description of each of your important activities. The identification of how the community has treated past recommendations is important. Many communities offer copies of the profile book to places where people often have to wait for service such as doctor offices, repair shops, hairdressers, etc. People love to know what is going on in their community and this is an attractive and concise document. It would be especially beneficial to newcomers to the community. It is simply a snapshot of a day in the life of Castlecaulfield.



The tour was well planned to allow us to learn and to see what we required for each of the criteria under evaluation. Thank you for your warm and friendly hospitality from our first meeting at the Parish Hall to our departure at the local pub, where the heartbeat of the community shone through. Simply, thank you for sharing your community with us.

## 2017 Evaluation Form



We welcome you warmly to the Communities in Bloom family and appreciate your efforts in celebrating Canada's 150<sup>th</sup> birthday.

Thanks for all your efforts to keep Castlecaulfield clean and green. We wish you continued success, a bright and vibrant future, and we look forward to your participation with Communities in Bloom in 2018.

## 2017 Evaluation Form

## 2017 Evaluation Form

<b>TIDINESS</b>		
<p>Tidiness includes an overall tidiness effort by the municipality, businesses, institutions and the residents throughout the community. Elements for evaluation are parks and green spaces, medians, boulevards, sidewalks, streets; municipal, commercial, institutional and residential properties; ditches, road shoulders, vacant lots, signs and buildings; weed control, litter clean-up (including cigarette butts and gum), graffiti prevention/removal and vandalism deterrent programs.</p>		
	Max	Actual
<b>Municipal</b>		
Tidiness, order, cleanliness and first impressions	10	8.25
Community anti-litter awareness programs	10	8.50
Effective bylaws, programs and policies and enforcement; litter control, unsightly private property maintenance by-laws, graffiti prevention and eradication, graffiti removal kits to residents	10	9
Cleanliness of public green infrastructure: parks, streetscapes (sidewalks, planters, urban signage and furniture such as benches, litter and recycling containers etc.)	15	13.50
Visual appeal, and condition of municipal buildings and properties (including City Hall grounds).	15	12.50
<b>Business &amp; Institutions</b>		
Tidiness, order and cleanliness and first impressions	15	12.50
Condition of buildings (exterior maintenance), grounds, sidewalks and parking lots	15	12.50
Condition of urban furniture: benches, litter and recycling containers	5	4
<b>Residential</b>		
Tidiness, order and cleanliness	20	18.25
Condition of buildings, grounds and yards	15	13
<b>Community Involvement</b>		
Public participation in community, neighbourhood or individual street tidiness, clean-up programs, activities and annual maintenance (including promotion, organization, innovations involving youth and seniors, etc.)	10	9
Support – financial and/or in-kind or participation by the municipality, businesses and institutions for community clean-up programs	10	9
<b>Tidiness Total</b>	<b>150.00</b>	<b>130.00</b>

## 2017 Evaluation Form

### TIDINESS

#### Observations:



The Village of Castlecaulfield is tidy and clean, giving a strong first impression on entering the area. There is little or no litter visible in the community.

The community manages unsightly private property in many ways, such as the work that was carried out on the Alexander House by the Horticultural Committee. Unsightly derelict windows were eventually replaced, frontage painted and window boxes and hanging baskets added. In the end another masterpiece was completed.

Cleanliness of public green infrastructure, including parks, planters, furniture, and litter containers, are in very good condition. The sidewalks and street signs are in good repair.

clean.

We did not see a single through the streets of impressed by how clean it is. chewing gum on the

Many of the residents are property. Overall community. The majority of pride and the overall appearance is very good – keep up the good work.



The businesses are generally tidy, in good order and are very

incidence of graffiti. Walking Castlecaulfield, one is No cigarette butts and no sidewalks.

taking great care of their Castlecaulfield is a super clean residences are maintained with

#### Recommendations:

The Mid Ulster Council has the tools to manage unsightly properties, including businesses and residential. Maintaining a strict watch is essential to maintaining a clean and green Castlecaulfield.

If graffiti does appear, removing it with anti-graffiti paint would help prevent future artists from displaying their talents. This paint could also be used when repainting benches, playground equipment, and signage in the future.

## 2017 Evaluation Form



In public spaces where there are special containers for dog waste, the containers should be equipped with “poop” bags. The other option is to create a “take a bag, leave a bag” arrangement where people can bring their unwanted plastic bags and deposit them in a container for others to use to pick up pet waste.

Continue to recognize and award those in the community who are making a definite effort to keep their spaces neat and tidy. The thank you, now extended to area businesses, can be extended to individual homeowners.

Install small 3R collection stations, additional trash cans and cigarette butt containers in key problematic areas, as the future need is identified.

It should be pointed out that maintaining what you now have accomplished is a must for the Horticultural Society. In that light, don't wear yourselves out, if nothing is added that is new in 2018 that is quite ok. Sometimes taking a break and maintaining what you have is just fine.

## 2017 Evaluation Form

## 2017 Evaluation Form

ENVIRONMENTAL ACTION		
Environmental action pertains to the impact of human activities on the environment and the subsequent efforts and achievements of the community with respect to: policies, by-laws, programs and best practices for waste reduction and landfill diversion, composting sites, landfill sites, hazardous waste collections, water conservation, energy conservation, and environmental stewardship activities under the guiding principles of sustainable development pertaining to green spaces.		
	Max	Actual
<b>Municipal</b>		
Sustainable development strategy: policies, programs, guidelines, long-term planning/vision; effective bylaws/policies and their enforcement; and public education programs and activities	20	19
Waste reduction to landfill and results (3-R: reduce, reuse and recycle), municipal composting programs, including activities such as composting sites, yard waste collections, mulching of wood debris (Christmas trees, hedge trimmings, etc.), reclamation of cut trees, and handling of hazardous waste including e-waste collection and reuse of compost material	20	18.50
Water conservation and use-reduction programs such as promotions, efficient irrigation, use of non-potable water, water restriction policies	15	13.50
Energy conservation programs such as alternate forms of energy (ex. geothermal, biomass, wind, solar) and initiatives such as: efficient appliances initiatives, shielding for night skies issues, efficient street lighting	15	13.50
Environmental initiatives, innovations and actions such as: - Development and expansion of sustainable mobility and active transportation network such as bike lanes and multi-used pathways; - Horticultural practices such as green roofs, green walls, green lanes, living fences, buffer zones; re-use of sites; engineered wetlands, bio-swales, permeable surfaces and rain water management - Brownfield redevelopment, remediation, land reclamation - Air quality programs such as anti-idling, reduction of greenhouse gas emission (carbon reduction).	10	8.50
<b>Business &amp; Institutions</b>		
Participation in the environmental effort: such as waste management (reduce, reuse and recycle), water conservation, energy conservation, brownfield management	10	8.50
Corporate environmental innovation/stewardship, initiatives, activities (ex. environmental clean-up activities)	10	8.50
<b>Residential</b>		
Participation in the 3-R (reduce, reuse and recycle) initiatives and composting	10	8.50
Adoption of water conservation practices such as rainwater collection and rain gardens	15	12.50
<b>Community Involvement</b>		
Public participation in public forums and policy development on environmental issues	5	4.50
Public participation in community, neighbourhood or individual street environmental activities and programs (including promotion, organization and evidence of taking ownership, etc.)	10	8.75
Support – financial and/or in-kind or participation by the municipality, businesses and institutions in public environmental activities and programs	10	8
<b>Environmental Action Total</b>	<b>150.00</b>	<b>132.25</b>

## 2017 Evaluation Form

### ENVIRONMENTAL ACTION

#### Observations:

Castlecaulfield has sustainable development strategies, policies, programs, and guidelines. They are fortunate to be able to monitor, communicate and enforce the strategies. The community offers public education programs and activities on the 3R's.

Waste reduction programs cut down the amount of debris going into the landfill. The 3R approach as well as composting is part of the success of the waste management programs in Castlecaulfield. There are depots for recycling and the collection of e-waste available to residents of the community.

Castlecaulfield is working on a large retrofit of lighting. There is a strong partnership between the community and the Mid Ulster Council to install LED lighting.

The community has done a wonderful job in the development and expansion of sustainable mobility and active transportation networks such as multi-used pathways. Many areas have naturalized buffer zones that are not only appealing in appearance but also include pollinator plant varieties. More pathways are planned in the future.

The public participation in environmental issues is quite good. The judges were impressed by the many spaces and buffer zones that have pollinator plants for bees and butterflies.

The two area schools, The Blessed Patrick O'Loughran School and Walker Memorial Primary have both achieved "Green Flag" status. The catholic facility, Blessed Patrick, carries out many recycling projects annually, has planned and planted a garden and most recently erected a bug hotel. Meanwhile at the protestant facility, Walker Memorial, similar activity is taking place. In addition a greenhouse erected using plastic bottles and the collection of rainwater to water the plants is happening. Their motto is "working together for a sustainable future".



Solar panels have been installed at the Walker facility producing energy for the school. A display gives real-time information on energy performance and CO2 reduction.

Congratulations to Speedwell Trust for annually bringing protestant and catholic children together at Parkanaur. Speedwell works on various projects and programs for youth during the year. We were impressed with the turnout of youth at the butterfly intersection for a photo opportunity.

## 2017 Evaluation Form

### Recommendations:

Congratulations on embarking on a retrofit of lighting. Continue with the lighting retrofits in the community and encourage homeowners to convert to LEDs as well.

Install more 3R containers throughout the residential areas to encourage their use and curb future unwanted debris from streets and properties.



The improvements of the trail system are ongoing. Creating a map that promotes the trail network that shows the connections, directions, distance, along with the new signage will be of great

benefit. Including interpretive plaques, trash containers, dog bag dispensers, and show of the Irish history of Castlecaulfeild at important locations along the way. This will increase interest and can be used by residents and visitors alike. You may wish to develop a "now go find it" map for the community.

The promotion of rain barrels for residents and commercial properties could reduce the amount of water needing to be treated and fed into the water system. A rain water capture site at public buildings, to use for watering town properties, parks, planters, and hanging baskets, are some things to consider.

Continue to promote and encourage the existing environmental programs such as retrofitting lights, recycling, and the exchange of older appliances.

With the walking trail network and many vista points along the water area to be developed, it would be a good investment to construct birding and viewing areas with interpretive plaques.



The more exchange developed between the two Primary Schools will result in good things for Castlecaulfeild. The students of today are the future members of the Horticultural Society. In fact the school could be a showplace for other school in neighbouring communities.

The school vegetable gardens, cared for by the students themselves, should have identification signage of the various vegetables being produced. This will allow students to develop plant knowledge. Maybe a brochure is possible also.



Students, where feasible, can be encouraged to go to school on foot. The "walking school bus" and "park and stride" programs both offer many benefits. First, they reduce traffic and improve air quality. Second, they provide an opportunity to teach children how to walk to school safely. Third, they provide much needed exercise and fresh air, not only to the children but to the adults who accompany them.

## 2017 Evaluation Form

## 2017 Evaluation Form

HERITAGE CONSERVATION		
<p>Heritage conservation includes efforts to preserve natural and cultural heritage within the community. Preservation of natural heritage pertains to policies, plans and actions concerning all elements of biodiversity including flora and fauna ecosystems and associated geological structures and formations. Cultural conservation refers to the heritage that helps define the community including the legacy of tangible (built/hard assets) elements such as heritage buildings, monuments, memorials, cemeteries, artifacts, museums and intangible elements such as traditions, customs, festivals and celebrations. The participation of groups such as historical societies and conservation groups is considered.</p>		
	Max	Actual
<b>Municipal</b>		
Natural heritage policies, by-laws and their enforcement and effective programs	10	8
Natural heritage management plans and preservation initiatives: including eco systems, eco parks, protection of sensitive habitats, species at risk, support for at risk pollinators, grasslands, naturalization, wetlands, urban agriculture/farming, and wildlife	15	13.25
Management and promotion of natural heritage (through communications, information and support programs, economic development/tourism) including activities and programs (year-round) for education and use of natural heritage sites for and by the public	15	13
Cultural heritage policies, by-laws and plans and preservation initiatives for heritage buildings, cemeteries, artefacts, museums, monuments, heritage trees and gardens, including their integration with streetscapes and landscape	15	13.50
Cultural heritage initiatives throughout the year including festivals and celebrations along with preservation of traditions and customs	10	8.75
<b>Business &amp; Institutions</b>		
Conservation, restoration and integration of natural heritage, including eco parks, conservation areas, heritage gardens, trees and landscapes.	15	13.50
Conservation, restoration and reuse of heritage buildings and artefacts including their integration with the built/hard, streetscapes and green landscapes	10	8.50
<b>Residential</b>		
Conservation/restoration and reuse of heritage buildings, artefacts on residential lands	10	8
<b>Community Involvement</b>		
Public participation in community, neighbourhood or individual natural heritage programs including developing policies and plans, site improvements and management, conservation and education initiatives	15	13.50
Support – financial and/or in-kind or participation by the municipality, businesses and institutions (including environmental groups) in community-initiated natural heritage activities and programs	15	13.50
Public participation in community, neighbourhood or individual cultural heritage programs including year-round heritage community events/activities, festivals and celebrations along with preservation of traditions and customs	10	8.50
Support – financial and/or in-kind or participation by the municipality, businesses and institutions (including historical societies) in community initiated cultural heritage activities and programs.	10	8.50
<b>Heritage Conservation Total</b>	<b>150.00</b>	<b>130.50</b>

## 2017 Evaluation Form

### HERITAGE CONSERVATION

#### Observations:



Castlecaulfield derived its name from the late Sir Toby Caulfield. He was an Oxfordshire Knight and ancestor of the Earl of Charlemont. The construction of the manor house in the community began in 1611, however, Sir Toby Caulfield never did live to see the castle completed. Since the 1930's the castle has been in the care of the state and today it stands as not only a fine example of an early Plantation Manor but an important landmark in local history for generations to come. Only the ancient walls are alive, the roof is gone, but the remains are still well preserved and represent an important historical heritage for the village. Thanks to Joshua Cuddy for bringing the life and times of Sir Toby alive.

Many businesses in Castlecaulfield are integrating natural heritage components into their spaces. The business core highlights the conservation, restoration and reuse of heritage buildings in operating their enterprises. Tener's Butcher Shop is one such business that has been recently renovated to serve the community and surrounding area well into the future.



Parkanaur Manor House is a very large Tudor Revival style mansion. The land mass was passed on to Sir Toby Caulfield by James 1<sup>st</sup> in the early 1600's. The Victorian garden, once an integral part of the Parkanaur Manor House, fell into disrepair many decades ago. In 2010 the Horticultural Society was determined to restore what is today known as the walled garden to at least some of its original glory. The Society has a standing relationship with

the property. That is where it hosts the annual Horticultural show each August, one of the largest shows of its kind in Northern Ireland.



The Society has done a great job of recovering a degraded space, eventually turning it into the garden it once was. The municipality offers plots of land to be used as a community garden. Flower baskets for the community are potted and started in the area and even a meal or two have been devoured in a neighboring green house. The area is the source of many of the annuals that adorn the community. It is a labor of love in the making.

The connection to the natural heritage is strong in Castlecaulfield. Natural heritage management plans and preservation initiatives such as the protection of the wild flower meadow and areas that support the pollinators are to be commended. Urban agriculture and outlying areas continue to be significant to the natural heritage of the community.

## 2017 Evaluation Form

The public participation level in the community for conservation is very high. Residents participate in a wide variety of year-round heritage events. These activities are widely supported by the Mid Ulster Council and Castlecaulfield.



As with so much of the village there is a strong link to the past. Pynnar's Survey of 1619 says that on the site there was a mill and dam which functioned as a bridge over the Torrent River. The site remained unused and overgrown until 1897 when a decision was made by local residents to form a dairy co-operative. As recently as last year, the corner was a sight for sore eyes, so with the help of the Castlecaulfield Young Farmers and volunteers created The Creamery Bridge garden.

### Recommendations:

It is a good idea to include members of the Historical Society on the tour should judges require additional information. Many areas of the tour and the evaluation grid encompass the historical importance of Castlecaulfield. In some communities, prior to the judges' visit, the Society will take the tour making sure that all on the tour are aware of the significance of the stops to the community.

The various themes at work in the community could support each other. Work cooperatively to create and promote tourism that encompasses all of the significance of the community.

Since the area has such a strong presence of natural and built heritage, it would be wise to develop an heritage walking tour map. It should include directional signs and mileage markers that directly tie into the active transportation network.

When installing all of the new signs, take care in providing them in locations that are easily accessible for maintenance and provide the best visibility.

Interpretive plaques for flora and fauna along the Creek would add to the value of the walking experience.

Implementing a memorial bench program would assist in providing furniture in the future for various areas in the community. It is important to develop a style of bench and offer a suggested location to families wishing to participate in the program.

There could be developed interpretative panels or an audio production at the location of the castle. In addition, should a host such as Joshua Cuddy be hired, tours of the community could be arranged at specific times during the day.

Consider adding QR codes to signage so that visitors can quickly obtain information about important sites and make a map with sites that are of historical interest to be made available to tourists to supplement existing material and signals.

## 2017 Evaluation Form

## 2017 Evaluation Form

URBAN FORESTRY		
Urban forestry includes the efforts of the municipality, businesses, institutions and residents with regards to written policies, by-laws, standards for tree management (selection, planting, and maintenance), long and short-term management plans, tree replacement policies, pollinator friendly tree selection, tree inventory, and Integrated Pest Management (IPM), heritage, memorial and commemorative trees.		
	Max	Actual
<b>Municipal</b>		
Overall impact, benefit and first impression of the urban forest	10	8
Policies, regulations and tree by-laws, tree protection and planting on public and private lands	15	12.50
Urban forestry plan and design, including integration with overall green infrastructure landscape plan, and measures to preserve, protect, manage and expand overall tree inventory, including woodlots.	20	17
Plan of action: procurement, species diversity (including native trees), selection of hardy and pollinator habitat tree species, recommended tree list and tree planting standards.	10	8
Integrated Pest Management (IPM) / Plant HealthCare (PHC): plan of action for invasive pest detection and control, information on current infestations and diseases	10	8
Public information programs: good planting techniques, best practices and maintenance programs	15	12.50
Maintenance best practices with proven results	10	8.50
Qualified personnel (including seasonal staff) and/or in place training programs	5	4
<b>Business &amp; Institutions</b>		
Contribution to expanding overall tree inventory, with consideration of design and diversity including native and hardy species of trees, on properties owned by business and institutions.	15	13
Maintenance programs, best practices with proven results: watering, pruning, IPM	10	8.50
<b>Residential</b>		
Contribution to expanding overall tree inventory, with consideration of design and diversity including native and hardy species of trees on residential properties	15	13
Maintenance best practices with proven results	10	8.50
<b>Community Involvement</b>		
Public participation in tree planting and conservation programs such as Green Streets Canada, Arbor Day, Maple Leaf Day, and other tree planting and maintenance programs and activities on public lands (including promotion, organization etc.)	20	18
Support – financial and/or in-kind or participation or promotion by the municipality, businesses and institutions for community tree planting and conservation programs on public lands	10	8.50
<b>Urban Forestry Total</b>	<b>175.00</b>	<b>148.00</b>

## 2017 Evaluation Form

### URBAN FORESTRY

#### **Observations:**

There is a varied and well maintained tree cover in Castlecaulfield. The trees for the most part appear healthy.



Parkanaur Park has a significant number of old trees in a protected area. They are a short walk from the city center. The whole area is a great source of entertainment for the leisure time of citizens. There is an extensive flora and fauna diversity. Visitors and residents can spend their free time walking and cycling in the natural environment. These areas also are used for educational activities for schools.



The conservation area in the community has been identified and protected for future generations. The fencing, pathways, and future identification planned for the area speaking to the ongoing work of the Horticultural Society.

#### **Recommendations:**

The Horticultural Society may wish to create a list of preferred plants and trees for businesses and homeowners to utilize. This may be more important to newcomers who are undergoing the landscaping of their properties.

You may decide to include school students in the tree ecology of the area. They may wish to develop a tree inventory through a natural science program and then each year the list could be updated, mapped and photographed. This program may also identify significant older trees in the community planted by founding members.

In Parkanaur assure that there is a plan for succession plantings for trees and for areas where the trees are reaching the end of their natural life. With so many large and wonderful trees, it would be interesting to have school children submit trees for the title of largest and oldest for each of the species in Castlecaulfield. This would be a good lesson in tree identification. Be sure to tag the trees or otherwise identify their significance. You may wish to add a page to the tourism website showing the location of your significant trees.

Monitor the tree planting in the new neighbourhoods to ensure that the tree canopy continues to grow. Continue to support initiatives that encourage tree plantings and management of existing wooded areas.

Consider offering tree pruning workshops for residents.

## 2017 Evaluation Form

LANDSCAPE		
Landscape includes planning, design, construction and maintenance of parks and green spaces suitable for the intended use and location on a year-round basis. Elements for evaluation include: native and introduced materials; balance of plants, materials and constructed elements; appropriate integration of hard surfaces and art elements, use of turf and groundcovers. Landscape design should harmonize the interests of all sectors of the community. Standards of execution and maintenance should demonstrate best practices, including quality of naturalization, use of groundcovers and wildflowers along with turf management.		
	Max	Actual
<b>Municipal</b>		
First impressions of the community including gateway/entrance treatments	10	8.50
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, suitable plant varieties (including pollinator friendly) , traffic calming, bank stabilisation	10	8.50
Urban and civic design standards for streetscape and public places: flags, banners, public art, fountains, site furnishings, signage, seasonal design and décor, walkways and paving materials	10	8.50
Landscape Plan: integrated and implemented throughout the municipality	10	8.50
Turf management programs, Integrated Pest Management (IPM), Plant Health Care (PHC), alternative solutions to diseases and infestations when appropriate, increased naturalization and adapted maintenance programs	10	8
Landscape maintenance policies, standards, best practices and programs	10	8
Landscape maintained to appropriate standards, specifications and best practices.	5	4
Qualified personnel (including seasonal staff) and/or in place training programs	10	8.25
Demonstrated year-round opportunities and programs for education and use of parks and green spaces (urban agriculture, community gardens, parks and recreation programs)	10	8.25
<b>Business &amp; Institutions</b>		
Sustainable designs (seasonally adjusted year round): energy efficient, use of green materials, naturalization, xeriscaping, alternate groundcovers, urban agriculture	10	8
Contribution to urban and civic design and public green spaces above requirements: such as public art, streetscape, site furniture, fountains & innovation in concept & design	15	13
Adequate ongoing life cycle management (ongoing maintenance, ground & asset management, rehabilitation & replacement ) of all landscape elements	10	8
<b>Residential</b>		
Streetscape appeal of landscapes (year-round, seasonal, themed)	15	13.50
Maintenance of properties: lawn care, trees and shrub maintenance (with proven results)	15	13.50
Selection of plant material (native, local, innovative, edible and pollinator friendly plants)	10	8.50
<b>Community Involvement</b>		
Public participation in community programs such as: urban agriculture, community gardens, "yard of the week", volunteer park maintenance, holiday illumination & decoration (promotion, organization, etc.)	20	18.75
Recognition (by municipality and/or by volunteer groups) of volunteer efforts in all aspects of the Communities in Bloom Program including activities in all evaluated criteria	20	19
<b>Landscape Total</b>	<b>200.00</b>	<b>172.75</b>

## 2017 Evaluation Form

### LANDSCAPE

#### Observations:



Most of the entrances into Castlecaulfield provide a good first impression of the community.

The community has a variety of eye catching designs and interesting arrangements to capture the eye. The walkways and sidewalks are in good repair. Throughout the community there appears to be an ad-hoc landscape plan that integrates the natural vegetation of pollinator wildflowers, annuals and some perennials.

The sports park is well-utilized and in good repair. The soccer pitch in the community is in pristine condition.

Homeowners are adding value to their streetscape in the selection of planting materials, the incorporation of edible varieties, and the maintenance of their lawns, shrubs and trees. Almost every home has a selection of plant material that is pollinator friendly.

Castlecaulfield is very fortunate to have a high level of public participation in community programs.

The community has been very successful in developing reclaimed space such as the gray to green development now referred to as the walled garden. A vacant vagrant area has been transformed into a meeting place for area residents. Trees, shrubs, benches, walkways and disposal containers grace what was until recently shrub land.

The work completed by the South Tyrone Men's Shed at the "Bus 50" stop, commemorating the 50 years of TransLink service, is an example of the accomplishment when working with other groups in a community.



## 2017 Evaluation Form

### Recommendations:

The gateway signage to Castlecaulfield may be simplified and simply indicate "Welcome to Castlecaulfield". The including of the various awards handed out to the community may make the signage crowded and unreadable along the roadway. The Society may wish to consider a prime location in the middle of the community for signage indicating the various awards they have received.

Wherever a sign is placed, the maintenance of the landscape is critical to provide a clear sight-line as well as to draw attention to the significance of the space. Is it possible that the welcome signs could be on the left side of the roadway rather than the right, as you enter the community in a right hand drive vehicle?

In any event gateway signs should have the exact same planting arrangements to create a solid and cohesive appearance. This would include a large bed area clearly separated from the surrounding naturalized area, anchored by tall trees, shrubs and large rocks. Wherever a sign is placed, the maintenance of the landscape is critical to provide a clear sight-line as well to draw attention to the significance of the space.

Continue the maintenance of the sports park to attract users to the space and improve the sense of ownership. You may wish to utilize a portion of the area for a dog park. It is an addition that may be well used by residents. Such a fenced area is not only for the entertainment of dogs; it is or can be a social setting for residents who come together for a common purpose. The addition of more benches, picnic tables, a treed area, and water supply will all add to the ambiance. The following website may be of some help to the organizers who someday wish to develop such an area.

[http://www.dog-on-it-parks.com/Successful Dog Parks Revised 2012.pdf](http://www.dog-on-it-parks.com/Successful_Dog_Parks_Revised_2012.pdf)

If graffiti is found use anti-graffiti paint and remove these images as quick as possible.

The community may want to include directional signs to points of interest and downtown attractions including businesses, indicating the length of time to walk or bike to each location.

Agricultural lands are an important part of the cultural landscape. It is tempting for developers to try and chip away at the edges and make inroads to pave them over. Stand firm in your resolve to protect this valuable resource from development as your legacy for future generations.

In new areas that are developed please remember to include benches, trees, garbage disposal containers, etc.

One such area is Wild Flower Meadow which represents an important conservation operation of a large meadow now destined for wild flowers. The project is a cooperative effort between the land owner and the Horticultural Society on land where no buildings can be built. The area is adjacent to a fast moving river where native trees are found on the banks. The preservation of this natural pathway forms an eco-logical corridor for local fauna.

## 2017 Evaluation Form

The village is situated on a hilly vista and is in the center of a vast agricultural area that still has preserved its rural charm and character. The new buildings do not exceed two stories and harmonize well with the peripheral areas, giving value to the landscape. The lack of industrial zones on the one hand, and the tranquility that characterizes the entrance to the city on the other, provide a pleasant acknowledgement to the town's natural setting.

In general streetscapes are of good quality and the efforts being made by the municipality on the streets, public squares and residential areas, has not gone unnoticed during the visit.

Once again, as already mentioned, it is of the utmost important for the Horticultural Society to maintain.

## 2017 Evaluation Form

FLORAL DISPLAYS		
<p>Floral displays evaluates efforts of the municipality, businesses, institutions and residents to design, plan, execute, and maintain floral displays of high quality standards. Evaluation includes the design and arrangements of flowers and plants (annuals, perennials, bulbs, ornamental grasses, edible plants, water efficient and pollinator friendly plants) in the context of originality, distribution, location, diversity and balance, colour, and harmony This pertains to flowerbeds, carpet bedding, containers, baskets and window boxes.</p>		
	Max	Actual
<b>Municipal</b>		
Integration into overall landscape plan and distribution through community. Concept and design including sustainable design	15	13.50
Diversity of displays: flowerbeds, raised beds, planters, hanging baskets, window boxes, carpet bedding, mosaics	20	18
Diversity of plants: annuals, perennials, bulbs, grasses, woody plants, natural flora, pollinator friendly plants	10	8.50
Quality, maintenance to appropriate specifications and standards, best practices: watering, weeding, edging, dead heading, etc.	20	18
Qualified personnel (including seasonal staff) and/or in place training programs	10	8.75
<b>Business &amp; Institutions</b>		
Concept and design (including arrangement, diversity, colour of display and plants) on grounds	15	13.25
Contribution to, and integration with, overall community floral program	10	8.25
Quality of planting and maintenance: watering, weeding, edging, dead heading, etc.	10	8.25
<b>Residential</b>		
Concept and design (including arrangement, diversity, colour of display and plants) on residential properties	20	19
Pollinator gardens and/or inclusion of pollinator plants in gardens		
Quality of planting and maintenance with proven results.	15	13.50
<b>Community Involvement</b>		
Public participation in community projects, volunteer initiatives, outreach programs in floral displays (including promotion, organization, etc.)	15	14
Support – financial and/or in-kind or participation by the municipality, businesses and institutions for community floral displays activities	15	14
<b>Floral Displays Total</b>	<b>175.00</b>	<b>157.00</b>

## 2017 Evaluation Form

### FLORAL DISPLAYS

#### Observations:



Wow! What a wonderful display in every variety and presentation imaginable. Well done Castlecaulfield.



Flowerbeds, raised beds, planters, hanging baskets, and window boxes are utilized throughout the community in almost every location. Residents are embracing colour and the use of colourful planters and interesting floral arrangements. Almost every home has pollinator friendly gardens and the maintenance is very good.

Public participation in community projects such as the development of the garden to celebrate the 150<sup>th</sup> Anniversary of Canada, and the location of the design is an initiative the community should be very proud to have produced.



The visual impact of the village wrapped in the presentation of beautiful colours and flower arrangements is a testament that everyone is involved, the municipality, the residents, the schools, the business' and local groups.



Floral displays don't stop with the display gardens. Many of the borders between streets and sidewalks have been attractively planted. In some areas tree wells have been planted with flowers, groundcovers and ornamental grasses. We note that private gardens are well-kept with quality flowers. It is the residents who make the village visit beautiful and memorable for tourists.

The community recognizes those who go above and beyond with the best kept gardens.

## 2017 Evaluation Form

It is important to highlight the unique use of materials in the pallet fence, in the Figures at St. Michael's parish Church, the planting of the Flax Seed bed, and the inclusion of volunteers from McDonald's Restaurant, in their effort to beautify Castlecaulfield.

The town center and the main roadway in many of the neighborhoods are made pleasant thanks to the presence of small flowerbeds at the base of trees, various flower boxes on the sidewalk, and hanging baskets on lampposts.

### Recommendations:

The community involvement with the business sponsorships is very evident in the Canada 150 floral display and development of the bed. The location is a valued one in the community. It is recommended that the Society continue with an annual plant in that bed. The planting can depict or honor a specific local event, area event, country event or world event. In those years where there is no apparent special event happening prepare the bed in honor of the Castlecaulfield Horticultural Society.



On the main street a wild flower bed has been developed. It is advised to extend that bed further and in other corner of the community. It is a nice idea.

The Society may wish to begin incorporating shrubbery in some of the flower beds in the community. That would give added colour in all seasons of the year and take some of the labour hours away from the committee and volunteer members.

The Horticultural Society may wish to change the look of the community from year to year. Central to that will be the colour scheme decided upon for any given year. Residents could be issued planting suggestions of the varieties and colours that fit the overall theme of the community.

## 2017 Evaluation Form

## 2017 Evaluation Form



### THANK YOU FOR YOUR INVOLVEMENT

"Within the context of climate change and environmental concerns, communities involved in the Communities in Bloom program can be proud of their efforts, which provide real and meaningful environmental solutions and benefit all of society."

### COMMUNITIES IN BLOOM IS MADE POSSIBLE BY

The commitment of local, provincial and national volunteers

The support of elected officials and of staff in municipalities

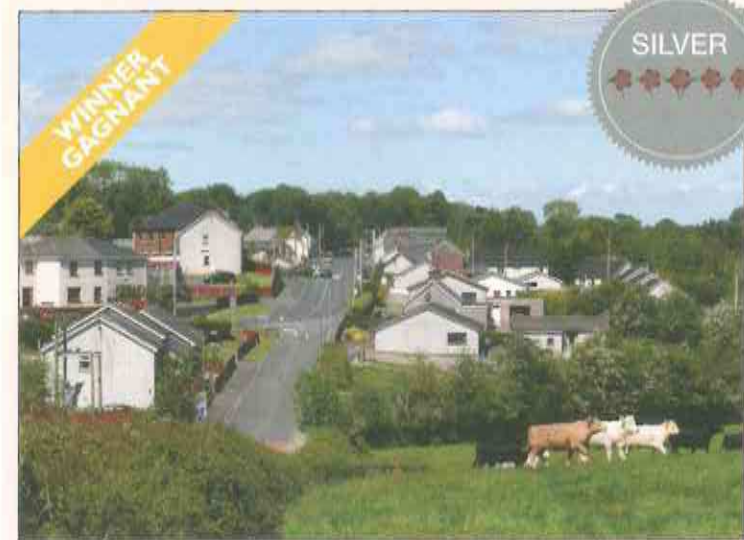
The dedication of our judges, staff and organizations

The contributions of our sponsors and partners

INTERNATIONAL CHALLENGE  
DÉFI INTERNATIONAL

Small Category | Collectivités de petite taille

JUDGES | JUGES: MAURO PARADISI & ROGER YOUNKER



VILLAGE OF CASTLECAULFIELD,  
NORTHERN IRELAND UK

Bio-Diverse Forest | Forêt bio-diversifiée

The Horticultural Society, the group responsible for CiB, describes itself as an organization representing various ages from five to eighty-eight years young. Their goal: to keep the village "clean", keep the village "tidy", and promote "loving the space you live in". A natural forested area has been on their radar for many years, and this year they decided to do something special for the land mass along Drumreany Road. The entire area was secured with rail fencing, shrub and floral plantings roadside, and installation of a pathway, pivot gate, hedgehog boxes, and bird houses.

The Horticultural Society, le groupe responsable de Cef, se décrit comme une organisation représentant différents groupes d'âges de cinq à quatre-vingt huit ans.



HONORABLE MENTION  
MENTION HONORABLE

MUNICIPALITY OF JASPER AB

Municipal Library and Cultural Centre  
Landscape | Aménagements paysagers de la  
bibliothèque municipale et du centre culturel



SUN RIVERS RESORT  
COMMUNITY BC

Community and Neighbourhood Gardens  
Jardins communautaires et de quartiers



LISTOWEL TIDY TOWNS GROUP  
CO KERRY, IRELAND

Community Fruit & Nut Orchard  
Verger communautaire de fruits et noix  
Úllord Pobail Torthaí agus Cnó



TOWN OF STETTLER AB

Carl Stettler Memorial Park  
Parc commémoratif « Carl Stettler »



VILLAGE OF CASTLECAULFIELD,  
NORTHERN IRELAND, UK

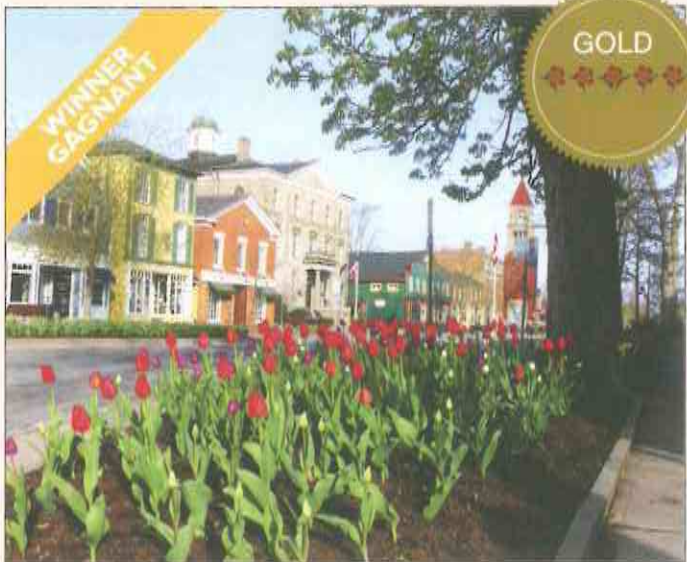
WINNER | GAGNANT  
INTERNATIONAL FLORAL  
DISPLAYS AWARD  
AMÉNAGEMENTS  
FLORAUX INTERNATIONAUX



INTERNATIONAL CHALLENGE | DÉFI INTERNATIONAL

Medium Category | Collectivités de taille moyenne

JUDGES | JUGES: BERTA BRIGGS & BERNADETTE SOLON



TOWN OF NIAGARA-ON-THE-LAKE ON

Volunteer Leadership | Leadership des bénévoles

Niagara-on-the-Lake is a very beautiful and historic municipality on the Niagara escarpment in Southern Ontario that attracts a massive number of tourists plus is enticing to many people choosing to call it home. The active volunteer community is one of the many draws as well as critical to the development, maintenance and programming in the area.

Niagara-on-the-Lake est une très belle municipalité au côté historique qui attire un grand nombre de touristes. La clé du succès du bénévolat est l'excellent leadership pour attirer, mobiliser et dynamiser les résidents; tous sont bienvenus et appréciés.



CITY OF DAUPHIN MB

Floral Displays | Aménagements floraux



TOWN OF BEAUMONT AB

Wild Beaumont



CITY OF BROOKS AB

Efficient Recycling and Composting Centre |  
Centre efficace de recyclage et compostage



HONORABLE MENTION  
MENTION HONORABLE

TOWN OF OPATIJA, CROATIA

"Our Children" Society of Opatija  
La Société « Our Children » de Opatija  
Društvo "Naša djeca" Opatija



COMUNE DI GRADO,  
GORIZIA, ITALY

Gardens with Marine Theme  
Jardins à thème marin  
Giardini con tema marino



WINNER | GAGNANT  
INTERNATIONAL COMMUNITY  
INVOLVEMENT AWARD  
ENGAGEMENT COMMUNAUTAIRE  
INTERNATIONAL



VILLE DE ROSEMÈRE QC

Caractère champêtre | Country Character



<b>Report on</b>	Property Services Disposal of Assets – Fleet/Plant
<b>Reporting Officer</b>	Terry Scullion, Head of Property Services
<b>Contact Officer</b>	Paddy Conlon (Building & Assets Manager) & Sarah O'Neill (Transport Manager)

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform members of the disposal/sale of surplus fleet, plant and equipment from Mid Ulster District Council for the period 10 <sup>th</sup> April 2017 to 30 <sup>th</sup> September 2017.
<b>2.0</b>	<b>Background</b>
2.1	In line with fleet, plant and equipment replacement, and the removal of obsolete items at each depot these are disposed of throughout the year. Items are transferred for sale at the earliest practical opportunity to avoid the unnecessary build-up of redundant items and ensure good housekeeping at respective depots.
2.2	As previously agreed these items are disposed of within the district at zero commission or cost to Council.
<b>3.0</b>	<b>Main Report</b>
3.1	Two compliant auctions within the District are used, namely Nobles, Clogher and Mid Ulster Auctions, Castledawson. A range of vehicles, plant and other miscellaneous assets were disposed of during the period April to September 2017.
3.2	<p>The following is the approx. number/type of disposals in that period:</p> <ul style="list-style-type: none"> <li>• 3 No. Refuse Collection vehicles</li> <li>• 1 No. Skip lorry</li> <li>• 1 No. Quad</li> <li>• 1 No. Trailer</li> <li>• 1 No. Can Crusher</li> <li>• 1 No. Dumper</li> <li>• 1 No. Transit vehicle</li> <li>• 1 No. Digger</li> <li>• 2 No. Water pumps</li> <li>• 7 No. Mowers</li> <li>• 2 No. Steps/Ramps</li> <li>• 6 No. Office Desks</li> <li>• 3 No. Skips</li> <li>• 1 No. Tractor</li> </ul>

3.3	Reserved prices for all sale items were established pre-sale. They were guided by the experience of the respective auction houses and previous market prices obtained for asset disposal of similar items.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: The total amount raised from the sale of surplus assets at the various auctions during the six month period up to the end of September was £23,629.60</p> <p>Human: Officer and Operatives time coordinating the assets for disposal.</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>None.</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>None.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are asked to note the contents of this report.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	None.

<b>Report on</b>	Review of Arrangements for Collection of Second Bins
<b>Reporting Officer</b>	Mark McAdoo, Head of Environmental Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform members of the outcome of a review process in relation to collection arrangements for second black bins across the District in line with Council policy.
<b>2.0</b>	<b>Background</b>
2.1	One of the Council's four Corporate Improvement Objectives for 2017/18 is: <ul style="list-style-type: none"> <li><i>"To help manage our waste and environment by reducing the amount of waste going to landfill"</i></li> </ul>
2.2	Mid Ulster District Council has the highest waste arisings per household (at 1.4 tonnes per household per annum) in Northern Ireland. This may be related to the fact that Mid Ulster has the largest average household size of the eleven councils; which in itself affects the number of households receiving a second bin collection.
<b>3.0</b>	<b>Main Report</b>
3.1	The Council's Recycling and Refuse Collection Service Policy provides the framework under which Environmental Services delivers its refuse collection service. The following extracts, from Section 9, of the policy details requirements for the collection of second bins based on occupancy levels or particular needs: <ul style="list-style-type: none"> <li><i>The Council recognises that there are groups of people within the District who may have additional needs and will consider applications for an additional black bins or the use of a 360 litre black bin in the following circumstances:</i></li> <li><i>A family or household size of <b>more than eight</b>, permanently residing at the property (in which circumstances payment must be made for the purchase of the additional or larger bin).</i></li> <li><i>Households with particular requirements, having an impact on the production of waste, i.e. people with disabilities; medical conditions; carer responsibilities etc. (in which circumstances an additional or larger bin will provided on a loan basis for an initial period of 24 months)</i></li> </ul>

	<ul style="list-style-type: none"> <li>• <i>The Council will review existing approvals on a 12 to 18 month review cycle (24 months for those based on disabilities/medical conditions).</i></li> </ul> <p>In accordance with the last point (above) and as part of ongoing efforts to align and harmonise waste management arrangements across the District a process to review all existing second black bin collections was initiated in April of this year.</p> <p>Correspondence was forwarded to over 1000 householders seeking confirmation of compliance with policy i.e. occupancy or exceptional circumstances applied. The application form was also uploaded to the Council's website to increase awareness of the policy. A follow up letter was circulated in May 2017 to those had not submitted an application by the required deadline (see attached table).</p> <p>Following receipt of submitted applications and subsequent assessment, 155 No. households were found to meet policy based on medical needs with a further 45 No. complying with policy in relation to meeting the occupancy based criteria. A total of 99 No. householders advised that the service was no longer required.</p> <p>At the end of June a further letter was circulated to those who did not comply with policy either on grounds of occupancy levels or medical needs. This offered applicants the opportunity to avail of a second blue bin, free of charge, in lieu of their second black bin. The uptake on this option was a further 37 No. applicants.</p> <p>Of the remaining applicants who do not comply with policy and have not availed of the opportunity to receive a second blue bin, it is proposed to schedule visits from our Recycling Officers to review how well householders use the recycling kerbside recycling schemes. Householders will be informed of these visits in advance.</p> <p>Confirmation letters of approval will be sent to applicants who comply with policy and identification labels issued for placement on the second black/blue bin as a visible indication to Council staff of bins which have been approved for collection.</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p><b>Financial:</b>  Cost of providing additional 37 blue bins to households @ £18 each = £666  Saving due to diversion of household waste from landfill @ £120 per tonne</p> <p><b>Human:</b>  Cost of staff time involved in administration, distribution of bins, house visits etc. (within existing Environmental Services budget)  Saving in refuse collection squad (driver/operator) time in collecting second bins</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>The review process has ensured the application of a consistent and equitable approach to the collection of second bins across the Mid Ulster District.</p>

4.3	<b><u>Risk Management Implications</u></b>  None
5.0	<b>Recommendation(s)</b>
5.1	Members are asked to note the content of this report and to support the review.
6.0	<b>Documents Attached &amp; References</b>
6.1	Appendix - Table showing breakdown of second bin applications.



## MID ULSTER DISTRICT COUNCIL

### Environmental Services

#### SECOND BLACK BIN APPLICATIONS

SECOND BLACK BIN APPLICATIONS											
			Medical Based			Occupancy Based					
Area	Renewal Letters Sent Out	Applications Returned (for renewal)	Medical Based Request	Non - Compliance (Medical)	Meets Policy	Occupancy Based Request	Non- Compliance (Occupancy)	Meets Policy	Request for Cessation of Service	Accept 2 <sup>nd</sup> Blue Bin	Nil Response /Require RO Visit
DUNGANNON	359	116	66	4 (no GP letter)	62	50	45 (less than 8)	5	30	18	31
MAGHERAFELT	572	154	78	27 (no GP letter)	51	76	49	27	56	16	60
COOKSTOWN	122	64	48	6 (no GP letter)	42	16	3	13	13	3	6
TOTAL	1053	334	192	37	155	142	97	45	99	37	97



<b>Report on</b>	Regulatory inspection of Council waste management activities
<b>Reporting Officer</b>	Mark McAdoo, Head of Environmental Services
<b>Contact Officer</b>	Mark McAdoo, Head of Environmental Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report																					
1.1	To update members on recent regulatory inspection of our waste management activities.																					
2.0	Background																					
2.1	Members will be aware that waste management is one of the most heavily regulated industries. The work of the regulatory authority, the Northern Ireland Environment Agency (NIEA) extends to both the private and public sector including local Councils.																					
3.0	Main Report																					
3.1	Over the past few months there has been significant regulatory inspection by NIEA of waste management activities in Mid Ulster District Council. This has taken two forms; firstly desk top audits of waste management records e.g. waste transfer notes and secondly physical inspection of waste management facilities e.g. Recycling Centres.																					
3.2	<p>The purpose of these inspections is primarily to ensure compliance with the following waste management legislation/regulations in place for Northern Ireland (as amended):</p> <ul style="list-style-type: none"><li>Controlled Waste Duty of Care (NI) Regulations 2002</li><li>Pollution and Prevention Control (NI) Regulations 2003</li><li>Waste Management Licensing (NI) Regulations 2003</li><li>Landfill Regulations (NI) 2003</li><li>Landfill Allowance Scheme Regulations (NI) 2004</li></ul>																					
3.3	<p>Over recent months NIEA conducted the following inspections on Council records/facilities:</p> <table><tr><th>Location</th><th>Date(s)</th><th>Purpose</th></tr><tr><td>Ballymacombs Landfill Site</td><td>7<sup>th</sup> July</td><td>PPC Permit/condition inspection</td></tr><tr><td>Dungannon and Magherafelt offices</td><td>16<sup>th</sup> -17<sup>th</sup> Aug</td><td>NILAS/WasteDataflow inspection</td></tr><tr><td>Drumcoo Recycling Centre</td><td>25<sup>th</sup> Aug</td><td>Licence/condition inspection</td></tr><tr><td>Fivemiletown Recycling Centre</td><td>25<sup>th</sup> Aug</td><td>Licence/condition inspection</td></tr><tr><td>Coalisland Recycling Centre</td><td>25<sup>th</sup> Aug</td><td>Licence/condition inspection</td></tr><tr><td>Magheraglass Landfill Site</td><td>6<sup>th</sup> Sept</td><td>NILAS inspection</td></tr></table>	Location	Date(s)	Purpose	Ballymacombs Landfill Site	7 <sup>th</sup> July	PPC Permit/condition inspection	Dungannon and Magherafelt offices	16 <sup>th</sup> -17 <sup>th</sup> Aug	NILAS/WasteDataflow inspection	Drumcoo Recycling Centre	25 <sup>th</sup> Aug	Licence/condition inspection	Fivemiletown Recycling Centre	25 <sup>th</sup> Aug	Licence/condition inspection	Coalisland Recycling Centre	25 <sup>th</sup> Aug	Licence/condition inspection	Magheraglass Landfill Site	6 <sup>th</sup> Sept	NILAS inspection
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Magheraglass Landfill Site	6 <sup>th</sup> Sept	NILAS inspection																				

3.4	It should be highlighted that administrative inspections are notified in advance by NIEA (as per attached sample inspection notice) however inspections at waste management facilities are unannounced (with inspection reports completed and left on site on the day).
3.5	<p>There was a high level of scrutiny, over a two day period, of our waste management records (as demonstrated by the attached NILAS audit report) however it is pleasing to note that the report concludes that <i>“overall the examined information held by Mid Ulster District Council was found to verify the data as inputted to WasteDataFlow, was well organised and subject to structured internal checks”</i>.</p> <p>It was also pleasing to note that during the recent waste management facility inspections in the Dungannon area, that no non-compliances with site licence conditions were recorded by NIEA inspectors (see attached site inspection reports).</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: The cost of site inspections are covered by NIEA waste licensing annual subsistence charges which cost the Council approximately £50,000 per annum.</p> <p>Human: Considerable staff time in preparing for and responding to audit/inspections.</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>N/A</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>Failure to comply with NIEA inspection notices and Waste Management Licence conditions could result in penalties and/or enforcement action from the regulator.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are asked to note the content of this report.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	NIEA Inspection Notice from NILAS Monitoring Team
6.2	NIEA Licensed Waste Management Facility Inspection Reports
6.3	NIEA NILAS Audit Report

NILAS Monitoring Team  
Northern Ireland Environment Agency  
Klondyke Building  
Cromac Avenue  
Gasworks Business Park  
Belfast  
BT7 2JA

T: 028 9056 9439

30<sup>th</sup> August 2017

Mark McAdoo  
Magheraglass Landfill,  
Knockaleery Road,  
Cookstown,  
Co Tyrone,  
BT80 9EH

## INSPECTION NOTICE

### The Landfill Allowances Scheme (Northern Ireland) Regulations 2004

The Landfill Allowance Scheme (NI) Regulations 2004 came into operation on 1<sup>st</sup> April 2005. Under regulation 11(5) of the above regulations:

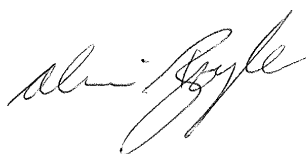
"The monitoring authority, or a person authorised in writing by the monitoring authority, may by notice require an operator of a landfill –

(a) to produce for inspection or for removal for inspection elsewhere, records they are required to keep under paragraph (1) and (2)(b); and

(b) to do so in such form, at such reasonable place and within such reasonable time as it is specified in the notice."

Under the terms of Regulation 11 (5) of The Landfill Allowances Scheme (Northern Ireland) Regulations 2004, I hereby am giving you notice that the monitoring authority intends to inspect your records (January to March 2017 and April to June 2017) at **10.00 am on Wednesday 6<sup>th</sup> September 2017.**

Yours sincerely



Alison Boyle  
NILAS Monitoring Team

## The Waste and Contaminated Land (Northern Ireland) Order 1997

Site Inspection Report: Page of

Name of Site

Coalbrook CA

Name of operator/licence holder

Mid Ulster Council

WML number

15110

Name of Officer(s)

P. Reilly + Collier

Date

25/01/17

Time

In Out

Council area

Mid Ulster

Weather conditions

Rainy

Type of Site: ☐ Hazardous Waste transfer station ☒ Civic Amenity ☐ Household/Commercial/Industrial transfer station  
☐ Metal recycling ☐ Treatment Plant ☐ Inert transfer station ☐ Other

Type of Inspection: ☐ Routine ☐ Incident Response ☐ Other

Site operational status: ☐ Receiving waste ☐ Not receiving waste Site life status: ☒ Operational ☐ Pre-operational ☐ Post-operational

Site areas/phase inspected

Inspection results

NI=Not Inspected

NA=Not Applicable

0 = compliant

1-3 = non-compliant

1	<input type="radio"/>	Specified operations	13	<input type="radio"/>	Fires on site
2	<input type="radio"/>	Permitted waste types	14	<input type="radio"/>	Waste acceptance and control procedures
3	<input type="radio"/>	Permitted waste quantities	15	<input type="radio"/>	Waste quantity measurement systems
4	<input type="radio"/>	Hours of operation	16	<input type="radio"/>	Storage of specified wastes
5	<input type="radio"/>	Staffing and supervision	17	<input type="radio"/>	Monitoring and control of gases/vapours/aerosols
6	<input type="radio"/>	Availability /understanding of licence/working plan	18	<input type="radio"/>	Monitoring//control of dusts, fibres and particulates
7	<input type="radio"/>	Attendance of technically competent person	19	<input type="radio"/>	Monitoring and control of odours
8	<input type="radio"/>	Engineered site containment/drainage systems	20	<input type="radio"/>	Control of noise
9	<input type="radio"/>	Site identification board	21	<input type="radio"/>	Control of pest infestations
10	<input type="radio"/>	Site security	22	<input type="radio"/>	Control of litter
11	<input type="radio"/>	Control of mud and debris	23	<input type="radio"/>	Security and availability of records
12	<input type="radio"/>	Potentially polluting leaks and spillages	24	<input type="radio"/>	Site diary

Samples/measurements/photos taken

☐ Surface water ☐ Groundwater ☐ Leachate ☐ Gas ☐ Other non-compliance ☐ Engineering

Comments/actions

Letter requested ☐Continuation sheet? ☐

Officer's signature

P D Reilly

Operator/licence holder's signature

Name &amp; position

Please sign each page to confirm you have received a copy of this form

White copy = Public Register

Pink copy = Operator

Yellow copy = File

## The Waste and Contaminated Land (Northern Ireland) Order 1997

Site Inspection Report: Page of

Name of Site

Finnaleham CA

Name of operator/licence holder

Mid Ulster Council

WML number

15/13

Name of Officer(s)

B. Begley + C. Moore

Date

25/8/17

Time

In Out

Council area

Mid Ulster

Weather conditions

Rainy

Type of Site: ☐ Hazardous Waste transfer station ☒ Civic Amenity ☐ Household/Commercial/Industrial transfer station  
☐ Metal recycling ☐ Treatment Plant ☐ Inert transfer station ☐ Other

Type of Inspection: ☒ Routine ☐ Incident Response ☐ OtherSite operational status: ☐ Receiving waste ☐ Not receiving waste Site life status: ☒ Operational ☐ Pre-operational ☐ Post-operational

Site areas/phase inspected

Inspection results

NI=Not Inspected

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1	<input type="radio"/>	Specified operations	13	<input type="radio"/>	Fires on site
2	<input type="radio"/>	Permitted waste types	14	<input type="radio"/>	Waste acceptance and control procedures
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6	<input type="radio"/>	Availability /understanding of licence/working plan	18	<input type="radio"/>	Monitoring/control of dusts, fibres and particulates
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11	<input type="radio"/>	Control of mud and debris	23	<input type="radio"/>	Security and availability of records
12	<input type="radio"/>	Potentially polluting leaks and spillages	24	<input type="radio"/>	Site diary

Samples/measurements/photos taken

☐ Surface water ☐ Groundwater ☐ Leachate ☐ Gas ☐ Other non-compliance ☐ Engineering

Comments/actions

Letter requested ☐Continuation sheet? ☐

Officer's signature

B D Begley

Operator/licence holder's signature

Name &amp; position

P. Montague

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## The Waste and Contaminated Land (Northern Ireland) Order 1997

Site Inspection Report: Page of

Name of Site

Dunmoo CA

Name of operator/licence holder

Mid Ulster Council

WML number

15/12

Name of Officer(s)

B Begley - C Moore

Date

25/8/17

Time

In Out

Council area

Mid Ulster

Weather conditions

Rain

Type of Site: ☐ Hazardous Waste transfer station ☒ Civic Amenity ☐ Household/Commercial/Industrial transfer station  
☐ Metal recycling ☐ Treatment Plant ☐ Inert transfer station ☐ Other

Type of Inspection: ☒ Routine ☐ Incident Response ☐ Other

Site operational status: ☒ Receiving waste ☐ Not receiving waste Site life status: ☒ Operational ☐ Pre-operational ☐ Post-operational

Site areas/phase inspected

Inspection results

NI=Not Inspected

NA=Not Applicable

0 = compliant

1-3 = non-compliant

- |    |   |   |
|----|---|---|
| 1  | 0 | Specified operations                                |
| 2  | 0 | Permitted waste types                               |
| 3  | 0 | Permitted waste quantities                          |
| 4  | 0 | Hours of operation                                  |
| 5  | 0 | Staffing and supervision                            |
| 6  | 0 | Availability /understanding of licence/working plan |
| 7  | 0 | Attendance of technically competent person          |
| 8  | 0 | Engineered site containment/drainage systems        |
| 9  | 0 | Site identification board                           |
| 10 | 0 | Site security                                       |
| 11 | 0 | Control of mud and debris                           |
| 12 | 0 | Potentially polluting leaks and spillages           |

- |    |   |   |
|----|---|---|
| 13 | 0 | Fires on site   |
| 14 | 0 | Waste acceptance and control procedures               |
| 15 | 0 | Waste quantity measurement systems                    |
| 16 | 0 | Storage of specified wastes                           |
| 17 | 0 | Monitoring and control of gases/vapours/aerosols      |
| 18 | 0 | Monitoring//control of dusts, fibres and particulates |
| 19 | 0 | Monitoring and control of odours                      |
| 20 | 0 | Control of noise                                      |
| 21 | 0 | Control of pest infestations                          |
| 22 | 0 | Control of litter                                     |
| 23 | 0 | Security and availability of records                  |
| 24 | 0 | Site diary  |

Samples/measurements/photos taken

☐ Surface water ☐ Groundwater ☐ Leachate ☐ Gas ☐ Other non-compliance ☐ Engineering

Comments/actions

Letter requested ☐Continuation sheet? ☐

Officer's signature

B D Begley

Operator/licence holder's signature

Felix O'Brien

Name &amp; position

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## NILAS AUDIT REPORT

**Location(s):** **Mid Ulster District Council (MUDC)**  
(1) Technical Services, Oak Road, Dungannon;  
(2) Council offices, Ballyronan Road, Magherafelt.

**Date(s):** 16<sup>th</sup> & 17<sup>th</sup> August 2017.

**NIEA Officers Attending:** Adrian Fitzpatrick; Alison Boyle; Steven Allenby.

**Council Officers:** Jill Eagleson; John Murtagh.

During 16<sup>th</sup> & 17<sup>th</sup> August 2017 the NIEA NILAS Team conducted an audit of data submitted in WasteDataFlow relating to their statutory NILAS monitoring role for the January to March 2017 period.

1. From 1030 hours to 1735 hours on Wednesday 16<sup>th</sup> August 2017 Northern Ireland Environment Agency (NIEA) officers Alison Boyle, and Adrian Fitzpatrick attended MUDC's Technical Services Department's Offices at Oaks Road, Dungannon.
2. From 1015 hours to 1715 hours on Thursday 17<sup>th</sup> August 2017 NIEA officers Steven Allenby and Adrian Fitzpatrick attended MUDC's offices at Ballyronan Road, Magherafelt.

Additional information was supplied by the Council officers via e-mail to NIEA subsequent to the audit.

The requested data covering the quarter being audited was available in a series of electronic records and paper documents organised by material / contract / site. This information included weighbridge reports (both from Council weighbridges and from contractors), spreadsheets and reports produced in-house, and company reports and invoices from various sources. Waste transfer notes and associated documentation such as Annex VIIs and Compost Quality Protocol Certificates (CQP) were also available for inspection. Some information was provided by the Council to NIEA directly in electronic format before and after the audit visits.

Throughout the audit there was evidence of the Council reconciling external and internal weighbridge records against contractor's invoices, reports and waste transfer documentation.

Most of the documentation was held locally in the offices of each of the three former legacy councils (Cookstown; Dungannon & South Tyrone; and Magherafelt) depending on the contract, location of depots and waste transfer stations.

Data for the Council was well organised and presented within various folders and archive storage boxes. Weight dockets, transfer notes, weighbridge reports and invoices were present for inspection.

Council officers informed NIEA that they had access to the Council's financial system where they were required to check dockets and weights against invoices received from contractors. However,

they are only able to view the current outstanding invoices prior to payment; once the invoice has been paid they are not able to see the previously approved invoices.

**Action:** Council to consider allowing access to historic invoices to enable officers to track tonnages of materials within Council area.

The weighbridge at the Tullyvar Waste Transfer Station is linked to a computer system enabling reports to be generated on waste streams in and out of the site. The other council sites had weighbridge tickets which were recorded manually into either a daily tally sheet or spreadsheet.

Drumcoo CA site appeared to be operating as a transfer station for satellite CA sites. However, the licence for Drumcoo is for bulking and compaction, not a transfer station.

**Action:** NIEA NILAS team to confirm licence status of Drumcoo CA site with NIEA Regulation Team.

### ***Residual Waste Collected for treatment (Q23/ Q64/ Q65)***

Residual waste collected within the Council area is managed through a number of waste management facilities:

- Residual waste in the Cookstown legacy area is taken directly to the Magheraglass landfill site for disposal.
- Residual waste in the Dungannon legacy area is taken to Tullyvar landfill site for disposal; and River Ridge Recycling in Garvagh for treatment via the Tullyvar waste transfer station.
- Residual waste in the Magherafelt legacy area is taken to River Ridge Recycling in Portadown (80.51%) and Garvagh (19.49%) for treatment via the Magherafelt waste transfer station.

A smaller amount of street sweepings were sent to Recon Waste Management (Cookstown and Dungannon legacy areas) and River Ridge Recycling in Garvagh (Magherafelt legacy area) for recycling and recovery.

Street sweepings collected in the Cookstown and Dungannon legacy areas are taken to Recon Waste Management in Portadown for dewatering and recovery for treatment with some recycling of aggregate to Aggregates Quality Protocol (AQP), recycling of organic matter to end of waste decision criteria, and recycling of metals. Plastics are extracted and sent to Regen in Newry for processing into RDF which are sent to Maler Energia in Sweden.

Street sweepings collected in the Magherafelt legacy area are taken to River Ridge Recycling in Garvagh for treatment with 73% being recovered for recycling/ energy recovery with the remainder being sent to landfill at the River Ridge Recycling landfill site.

The following documents were available for inspection for the residual waste contracts:

- Waste transfer notes for River Ridge Recycling, and Recon.
- Invoices, and load by load spreadsheet from River Ridge Recycling.
- Invoices, and waste transfer notes from Recon.

- Waste transfer notes for the Council waste transfer stations at Tullyvar, and Magherafelt.

560 dockets for residual waste to Mullaghaglass landfill from the Cookstown legacy area were checked as follows and all found to correspond with the NILAS landfill operator return.....:

- 16<sup>th</sup> to 31<sup>st</sup> January 2017 – 331 waste transfer notes.
- 1<sup>st</sup> to 28<sup>th</sup> February 2017 – 80 waste transfer notes.
- 13<sup>th</sup> to 31<sup>st</sup> March 2017 – 149 waste transfer notes.

113 dockets for residual waste from 11<sup>th</sup> – 28<sup>th</sup> February 2017 to Tullyvar landfill from the Dungannon legacy area were checked and all found to correspond with the NILAS landfill operator return.....

The spreadsheet for River Ridge Recycling was for the residual household and CA site collections. 79 waste transfer notes for River Ridge Recycling were checked against the provided spreadsheet for the quarter and were found to correspond as follows:

- 2<sup>nd</sup> – 13<sup>th</sup> January 2017 – 29 waste transfer notes.
- 8<sup>th</sup> – 21<sup>st</sup> February 2017 – 21 waste transfer notes.
- 9<sup>th</sup> – 31<sup>st</sup> March 2017 – 29 waste transfer notes.

All waste transfer notes for Recon for the period were checked and corresponded with WDF entry for the period.

#### **End destinations from residual processing (Q19a)**

River Ridge Recycling provide the Council samples of waste transfer notes and Annex VIIs to back up and support the information contained within the quarterly spreadsheet. The majority of this information was current i.e. no older than six months. NIEA recommends that the Council continue to request this information at least once every six months in keeping with best practice.

Table 1 shows the residual recycling and recovery breakdown from River Ridge Recycling.

**Table 1: River Ridge Recycling residual waste stream recycling/ recovery breakdown:**

Household residual:			CA residual:		
Material:	% recycled / recovered	Destination	Material:	% recycled / recovered	Destination
Mixed Cardboard & paper	4.8%	Highlander International	Mixed Cardboard	4.8%	Highlander International
Wood	0.3%	Tyrone Energy	Soil / rubble	10%	Site Use
Soil / rubble	0.6%	Site use	Glass	0.5%	Clear Circle
Glass	1.1%	Clear Circle	Plastic rigids	1%	NI Plastics
Plastic rigids	1%	NI Plastics	Metals	1.7%	Clearway; Fleming; McKenzies; T-Met; Wilton Waste; WRC Recycling
Metals	1.6%	Clearway; Fleming; McKenzies; T-Met; Wilton Waste; WRC Recycling			
Plastic bottles	0.6%	McKinstry			
RDF	44%	Odense (Denmark); Grinyo (Spain); AZN (Netherlands)	RDF	47%	Odense (Denmark); Grinyo (Spain); AZN (Netherlands)
Landfill	46%	RRR Craigmore	Landfill	35%	RRR Craigmore
	100%			100%	

### Kerbside Collection (Q10)

Mixed dry recyclates are collected by the Council using a co-mingled fortnightly kerbside bin system. The material was taken via the Council's three transfer stations at Tullyvar, Magherafelt and Magheraglass to Recyco in Omagh for recycling and recovery.

Recyco provide the Council with waste transfer notes for the incoming materials to their MRF in Omagh. Additionally, Recyco provide a spreadsheet on a quarterly basis to the Council containing data such as tonnage, material breakdown and end destinations for each of the legacy areas. Sample copies of recent waste transfer notes and Annex VIIs for destinations contained in the quarterly spreadsheet reports were provided by Recyco in various e-mails to the Council.

The breakdown of the kerbside collection is detailed in Table 2 below.

**Table 2: Recyco kerbside mixed dry recylate collection composition**

Material:	% of waste stream:	Documentation provided	Company Used	End destination	Evidence of end destination
Cardboard	13.2%	Quarterly Spreadsheet	Recyco	ACN (Nine Dragons, China)	Annex VII notification
Mixed papers	35.6%	As above	As above	As above	As above
Plastics	12.4%	As above	As above	Jayplas (J&A Young, Leicester)	WTN
Steel Cans	3.6%	As above	As above	Rooney Scrap Metals	WTN
Aluminium cans	1.4%	As above	As above	Rooney Scrap Metals	WTN
Plastic film	1.6%	As above	As above	WRC Recycling	WTN
Glass	19.4%	As above	As above	Rehab Glassco	Annex VII
Contamination (RDF)	9.2%	As above	As above	Indaver, Meath	Annex VII
Contamination (SRF Processing)	3.6%	As above	As above	MacNabb Bros, Downpatrick to La Farge Cement, Cookstown	WTN; Waste to Energy certificate dated 9.6.17 from MacNabb's
	100%				

Documents provided by the Council for each of the three legacy areas in the form of invoices; waste transfer notes, and Annex VIIs confirmed the tonnages and destinations as recorded within WDF for the former Cookstown and Dungannon areas. The sample waste transfer documents held on file were current for the period being audited.

However, for the Magherafelt legacy area the tonnages in the spreadsheet provided by Recyco didn't correspond with the weights on the dockets for the quarter. Recyco had reported a total of 727.38 tonnes of mixed dry recyclates collected in the quarter on the quarterly spreadsheet, but the dockets and Council invoices came to 885.78 tonnes – difference of 158.4 tonnes.

**Action:** Council to adjust Q10 recycling material tonnages to take account of additional 158.4 tonnes on Recyco dockets; adjust Q58 inputs and outputs; other materials in Q23 (for contamination to third party MRF); and third party MRF input and output in Q64.

Mixed garden and food waste was collected at kerbside throughout the Council area and taken to the NWP composting sites in Keady and Glenside. Weight dockets and weighbridge summaries confirmed the tonnages as entered on WDF. Data entry in Q62 suggested all of this waste stream was going to the Keady compost facility, however waste transfer notes indicated that the material taken to the River Ridge transfer station in Portadown was transferred to the Glenside facility. The Council contacted River Ridge Recycling and received confirmation via e-mail from Johnny McGurgan that this was the case.

Additionally, the Council informed NIEA that some of the waste transfer stations recorded in Q62 were incorrect, and provided the correct details.

**Action:** Council to add NWP Glenside as facility with River Ridge Portadown as transfer station for 113.58 tonnes.

**Action:** Council to change Drumcoo (WML 15/11) as transfer station to Tullyvar (WML 15/12).

***Non household kerbside recycling collection (Q11):***

Commercial cardboard collections in the Magherafelt legacy area are taken to ISL in Antrim for onward dispatch to processing facilities in China. An Annex VII notification dated 11<sup>th</sup> July 2017 was provided for the shipment of paper to China via Mark Lyndon Paper Enterprises.

***Voluntary kerbside recycling collections (Q12):***

Textiles are collected for recycling by a variety of charity shops within the Council area. Documentation provided by Cookstown Textile Recyclers confirmed tonnage reported. However, the charities concerned must be included in the comments.

**Action:** Council to record all charities involved in textile collections in comments.

***Clean MRF (Q58)***

The Council uses the Recyco MRF in Omagh for the processing of the mixed dry recyclable (MDR) co-mingled fortnightly kerbside collections. The tonnages entered were verified through an inspection of WTNs, invoices and quarterly spreadsheets. However, the tonnage recorded for the Magherafelt legacy area was incorrect and additional tonnage is required to be added.

**Action:** Council as per Q10 action to increase input to Recyco MRF, and corresponding outputs.

***Civic Amenity Sites (Q16c)***

MUDC operate twelve CA sites across the Council. The data relating to each CA site was mostly held in the office of the respective legacy council.

**Table 3: CA site waste streams**

Material	Documentation provided	Company Used	End destination	Evidence of end destination
Mixed glass	Weight dockets; weighbridge report; WTNs	Glassdon; T&J Recycling (formerly Barrett)	T&J Recycling (WMEX 37/41); Encirc	WTN
Card	Weight dockets; WTNs	ISL	Nine Dragons, China	Annex VII Notification
Mixed Cans	Season Ticket; WTNs	Glassdon	Seaforde Scrap Metals	WTN
Other plastics [7]	WTNs	R&M GreenKeepers; River Ridge	Greenway; NI Plastics	WTN
Green garden waste only	WTNs; weight dockets	NWP; Simpro Ireland	NWP; Simpro	NWP (CQP - recycled); Simpro (Non CQP – recovered)
Wood	WTNs; weight dockets; spreadsheet	River Ridge Recycling; McKinstry Skip Hire	Tyrone Energy; Evermore Energy	WTNs
WEEE LDA	ERP spreadsheet sheet; consignment notes	ERP	ERP	ERP
WEEE SDA	As above	ERP	ERP	ERP
WEEE TVs & monitors	As above	ERP	ERP	ERP
WEEE Fluorescents	As above	ERP	ERP	ERP
WEEE Fridges	As above	ERP	ERP	ERP
Other Scrap Metal	Transaction reports; WTNs	T-Met; Mulhollands	WTN	WTN
Post consumer non automotive batteries	ERP spreadsheet sheet; consignment notes	ERP	ERP	ERP
Mixed tyres	WTNs; summary report	R4 Ltd	R4	WTN
Rubble	WTNs; Spreadsheet	Kealey; River Ridge	Kealey – Para 14 – AQP; River Ridge – site use	WTN
Vegetable oil	WTNs; quarterly summary	Enva (Frylite subcontracted)	Frylite	Frylite
Mineral oil	Invoices; consignment notes	Enva	Enva	Enva
Paint	As above	Enva	Enva	Enva
Textiles and footwear	Database report	CTR	Various including developing nations in Africa and Asia; John Cotton, Yorkshire	Bills of lading and other documents.

The majority of the tonnages as recorded within WDF could be confirmed from contractor data with the following exceptions:

- The tonnage recorded for other plastics[7] had included some cardboard tonnage.

**Action:** Council to decrease overall other plastics[7] tonnages to 61.85 tonnes; and increase cardboard to 210.18 tonnes.

- Mineral oil was recorded as 14.228 tonnes but Enva's spreadsheet came to 13,160 litres (11.844 tonnes using 0.9 conversion factor)

**Action:** Council to decrease overall tonnage for mineral oil to 11.844 tonnes as per combined Enva spreadsheet (attached).

- Paint was recorded as 8.12 tonnes but Enva's spreadsheet came to 18.737 tonnes.

**Action:** Council to increase overall tonnage for paint to 18.737 tonnes as per combined Enva spreadsheet (attached).

It was noted that a recent NIEA site inspection for the Drumcoo CA site had highlighted that plasterboard was being collected despite not being on the licence.

**Action:** Council to refer to NIEA site inspection report of 24/01/17, and contact NIEA case officer to discuss process for adding plasterboard to licence.

### **Bring Sites (Q17)**

Table 4 provides a summary of the documentation inspected, and end destinations for bring site collections

**Table 4: Bring site material streams**

Material	Documentation provided	Company used	End destination	Evidence of end destination
Mixed glass	WTN; Weight dockets	Glassdon	Rehab Glassco	Annex VII
Mixed cans	As above	Glassdon	Seaforde Scrap Metals	Season Ticket
Textiles and footwear	Database report	CTR	Various including developing nations in Africa and Asia; John Cotton, Yorkshire	Bills of lading and other documents.

### **End destinations (Q19 / 19a / Q35)**

The majority of the end destinations recorded in WDF for the quarter were verifiable from the information supplied by the various contractors in the form of sample WTNs and Annex VIIs which were current for the period being audited.

### ***Residual waste collected for disposal (Q23)***

The majority of weights were apportioned to the categories used in Q23 using data from the weighbridges at the Council waste transfer stations at Tullyvar, Magheraglass and Cookstown, along with River Ridge Recycling's MRF in Garvagh, and Recon.

River Ridge Recycling supplied a detailed load by load report to the Council with dates, times, vehicle registrations etc. which allowed the Council to identify the type of waste collection through the vehicle registrations and vehicle type. This data was also summarised in a worksheet with totals for each residual waste category collected and a breakdown of the waste stream's composition for recycling, recovery and landfill.

### ***Number of fridges/ freezers collected by authority (Q26)***

The number of fridge/ freezers was confirmed by the monthly reports from ERP. Additionally, consignment notes for the collections from each CA site were held on file.

### ***Organic waste sent for in-vessel composting (Q62)***

Mixed garden and food waste collections within the Council area are sent to the NWP in-vessel compost facilities at Keady and Glenside.

### ***Organic waste sent for windrow (Q63)***

Green waste collections are taken to three facilities/ companies: Letterloan compost facility; Simpro Ireland; and Natural World Products.

NIEA has established in January 2017 that Simpro Ireland's certification to PAS 100 and CQP had been withdrawn. For data from January 2017 onwards NIEA cannot give credit for recycling / NILAS diversion in the absence of such certification for the site since Departmental policy is that compost must meet requirements of CQP in order to be considered as recycled / diverted from landfill.

**Action:** Council to check on regular basis that organic contractors hold current PAS 100 / CQP accreditation

Drumcoo CA site had been incorrectly selected as a transfer station, this should be Tullyvar, WML 15/12.

**Action:** Drumcoo to be changed to Tullyvar as transfer station.

### ***Summary***

Overall, the examined information held by Mid Ulster District Council was found to verify the data as inputted to WasteDataFlow, was well organised and subject to structured internal checks.

A summary of required actions is shown below:

Question	Action required
<b>General</b>	Council to consider allowing access to historic invoices to enable officers to track tonnages of materials within Council area.
<b>16/ 23</b>	NIEA NILAS team to confirm licence status of Drumcoo CA site with NIEA Regulation Team.
<b>10/ 23/ 64</b>	Council to adjust Q10 recycling material tonnages to take account of 158.4 tonnes on Recyco dockets; adjust Q58 inputs and outputs; other materials in Q23 (for contamination to third party MRF); and third party MRF input and output in Q64.
<b>16</b>	<ul style="list-style-type: none"> <li>• Council to decrease overall other plastics [7] tonnages to 61.85 tonnes; and increase cardboard to 210.18 tonnes.</li> <li>• Council to decrease overall tonnage for mineral oil to 11.844 tonnes as per combined Enva spreadsheet (attached).</li> <li>• Council to increase overall tonnage for paint to 18.737 tonnes as per combined Enva spreadsheet (attached).</li> <li>• Council to refer to NIEA site inspection report of 24/01/17, and contact NIEA case officer to discuss process for adding plasterboard to licence.</li> </ul>
<b>12</b>	Council to record charities involved in textile collections in comments.
<b>58</b>	Council as per Q10 action to increase input to Recyco MRF, and corresponding outputs.
<b>62</b>	<p>Council to add NWP Glenside as facility with River Ridge Portadown as transfer station for 113.58 tonnes.</p> <p>Council to change Drumcoo (WML 15/11) as transfer station to Tullyvar (WML 15/12).</p>
<b>62/63</b>	Council to check on regular basis that organic contractors hold current PAS 100 / CQP accreditations.
<b>63</b>	Drumcoo to be changed to Tullyvar as transfer station.

<b>Report on</b>	Tullyvar Joint Committee update
<b>Reporting Officer</b>	Mark McAdoo, Head of Environmental Services
<b>Contact Officer</b>	Mark McAdoo, Head of Environmental Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To provide members with an update on the business of the Tullyvar Joint Committee.
<b>2.0</b>	<b>Background</b>
2.1	Tullyvar Joint Committee is a formal Committee initially established in 1992 under the former constituent Councils of Dungannon & South Tyrone Borough Council and Omagh District Council under Section 19 of Local Government Act (NI) 1972. Five Councillor/representatives from Mid Ulster and Fermanagh & Omagh Councils now serve on the Joint Committee which is supported by senior Officers from each of the Council.
<b>3.0</b>	<b>Main Report</b>
3.1	The last meeting of the Joint Committee was held on 13 <sup>th</sup> September. The associated agenda and a copy of the latest Committee report/papers including minutes of the previous Committee meeting (and AGM) held on 1 <sup>st</sup> August are attached for information
3.2	The next (bi-monthly) Joint Committee meeting is scheduled for 8 <sup>th</sup> November 2017.
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b>  Financial: None  Human: None
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b>  N/A
<b>4.3</b>	<b><u>Risk Management Implications</u></b>  N/A

<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are asked to note the content of this report and associated papers.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Latest papers for Tullyvar Joint Committee.



Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

6<sup>th</sup> September 2017

To: Councillor McAleer )  
Councillor McGinley )  
Councillor McGuigan ) Mid Ulster District Council  
Councillor Mulligan )  
Councillor Robinson )

Mr A Cassells

Councillor Clarke )  
Councillor Fitzgerald )  
Councillor Rainey ) Fermanagh & Omagh District  
Councillor Shields ) Council  
Councillor Thompson )

Mr B Hegarty

Dear Sir/Madam

**Re: Tullyvar Landfill Site Joint Committee Meeting**

A meeting of the Management Committee for the development of Tullyvar Landfill Disposal Site will be held in the Office at Tullyvar Landfill Site on **Wednesday 13<sup>th</sup> September 2017 at 10.30am.**

1. Confirmation of Minutes of AGM & Ordinary Meetings held on Tuesday 1<sup>st</sup> August 2017 (copies herewith)
2. Matters Arising from the Minutes
3. Financial Matters
  - 3.1 Statement of Payments dated August 2017 (copy herewith)
4. Update from Head of Environmental Services/Site Manager's Report
5. Any Other Business
6. Date of Next Meeting

Yours faithfully

**Andrew Cassells**

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Director of Environment & Property

Copy:      A Tohill  
              K O'Gara  
              M McAdoo  
              A McIlwrath  
              K McGowan

**MINUTES OF TULLYVAR JOINT COMMITTEE AGM HELD ON TUESDAY 1<sup>ST</sup>  
AUGUST 2017 AT 10.30AM AT TULLYVAR LANDFILL SITE**

**PRESENT:**

<b>MID ULSTER COUNCIL:</b>	Councillor McGuigan (Chair) Councillors McAleer, Mulligan & Robinson
<b>FERMANAGH &amp; OMAGH:</b>	Councillors Clarke, Fitzgerald, Rainey & Shields
<b>APOLOGIES:</b>	Councillor McGinley & B Hegarty

***Meeting commenced at 10.30am***

**1. OUTGOING CHAIRMAN'S REMARKS**

The outgoing Chair, Councillor Rainey, welcomed new Members, Councillors McAleer and Robinson to Tullyvar Joint Committee.

The outgoing Chair also thanked Members and Officers for their support and assistance throughout his term in Office. Councillor Rainey called for nominations for Chair.

**2. ELECTION OF CHAIR**

Proposed by Councillor Fitzgerald  
Seconded by Councillor Clarke and agreed

That Councillor McGuigan be elected Chair.

On taking the Chair, Councillor McGuigan thanked Members for his nomination and paid tribute to the outgoing Chair for his guidance and direction during the past year. Councillor Fitzgerald concurred with the remarks made and thanked Councillor Rainey for his leadership at Tullyvar.

**3. ELECTION OF VICE CHAIR**

Councillor McGuigan called for nominations for Vice Chair.

Proposed by Councillor Rainey  
Seconded by Councillor Clarke and agreed

That Councillor Shields be elected Vice Chair.

#### **4. OVERVIEW REPORT – SITE MANAGER**

The Site Manager delivered a brief presentation giving background detail to the site purchase, development and ongoing operational activities. Copy presentation attached as appendix one.

Following query from Councillor Rainey on tonnage input, the Site Manager confirmed that the site had accepted 1.1 million tonnes of waste to date, however, settlement did increase capacity. It was also noted that the black bin waste content had radically changed from when the business model was completed over 20 years ago and diversion from landfill of materials such as mixed dry recyclables and bio-degradable waste was significant.

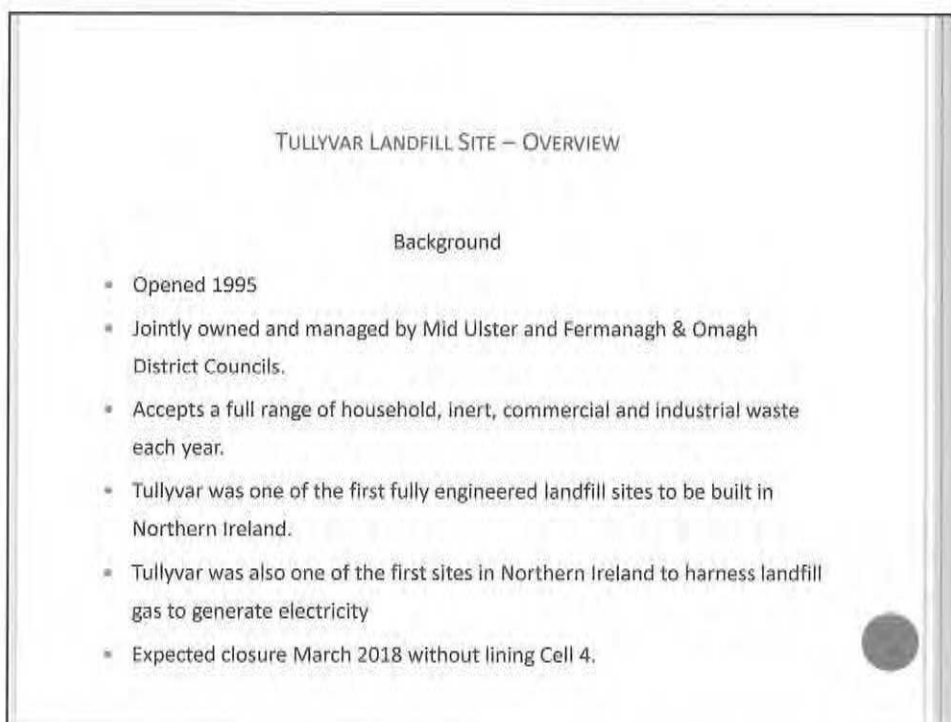
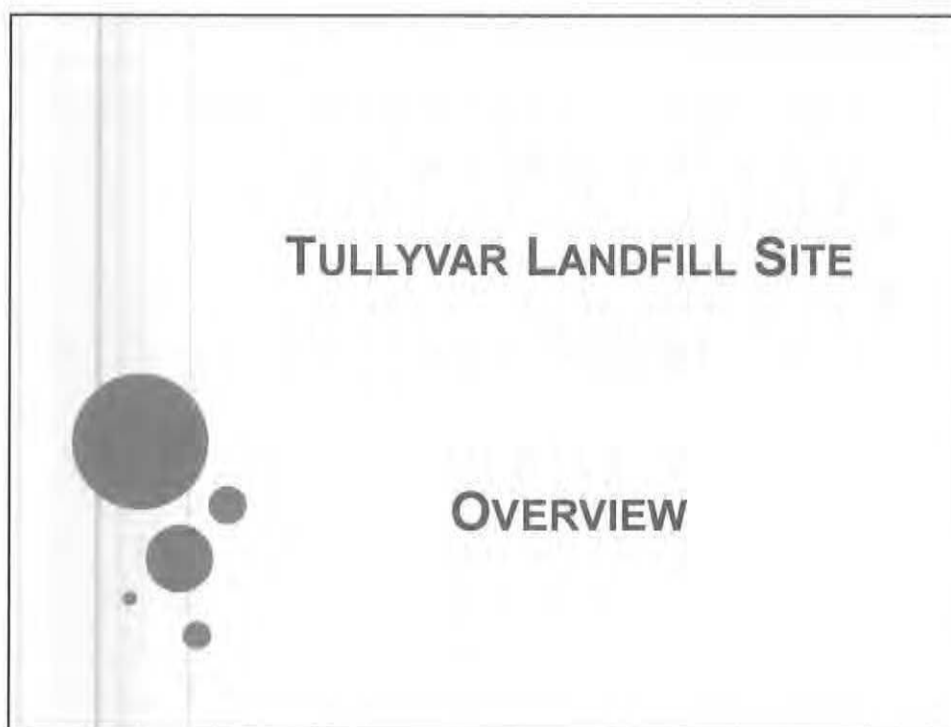
Councillor Mulligan sought clarification on the level of gas production given the nature in the waste being landfilled, the Site Manager confirming that the gas production had been good over the past few years due to the intake of organic fines and it was anticipated that it should remain static over the next 2/3 years and reduce thereafter.

For the benefit of new Members, the Site Manager outlined the purpose and method behind the treatment of leachate via the integrated constructed wetlands, highlighting to Members the cost saving and biodiversity benefits derived from the project.

#### **5. ANNUAL REPORT – SITE MANAGER**

The Site Manager delivered a brief summary report outlining to Members the current financial status of Tullyvar, copy attached as appendix two.

***Meeting ended at 10.45am***



TULLYVAR LANDFILL SITE – OVERVIEW



TULLYVAR LANDFILL SITE – OVERVIEW



TULLYVAR LANDFILL SITE – OVERVIEW



TULLYVAR LANDFILL SITE – OVERVIEW



## TULLYVAR LANDFILL SITE – OVERVIEW



## TULLYVAR LANDFILL SITE – OVERVIEW

## Void Space

April 2017

Cell	Capacity (M <sup>3</sup> )	Comments
1	36,000	Cell mostly filled with a small portion permanently capped, the remainder is to be filled and capped by 2019
2	0	Cell filled and mostly capped with the remainder is to be Capped in Autumn 2017
3	0	Cell filled and mostly capped with the remainder is to be Capped in Autumn 2017
4a	628,000	Not Constructed

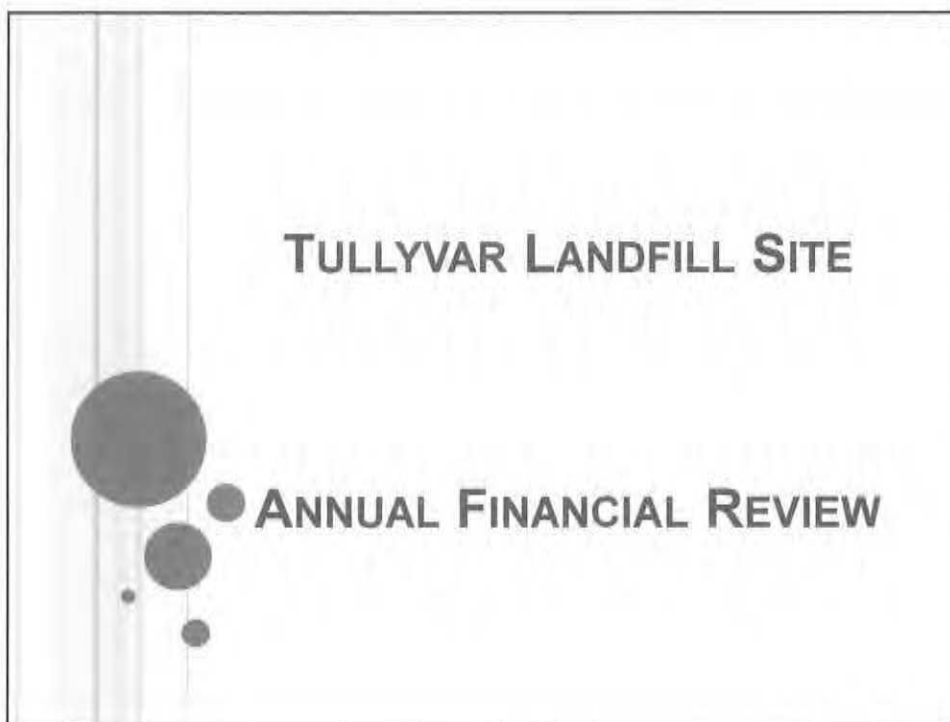
## TULLYVAR LANDFILL SITE – OVERVIEW



## TULLYVAR LANDFILL SITE – OVERVIEW

### Future Developments

- Permanent / Interim Capping of the remainder of Cells 2 & 3 covering approx. 14,000m<sup>2</sup> in Autumn 2017 at a cost of approx. £250,000
- Permanent / Interim Capping of the remainder of Cell 1 covering approx. 16,000m<sup>2</sup> in Summer 2019 at a cost of approx. £300,000
- Development of restoration scheme and investigating potential end uses for the site e.g.
  - Waste Treatment Facility
  - Light Industrial
  - Amenity / Sports



TULLYVAR LANDFILL SITE — OVERVIEW	
Statistics for Previous Year	
▪	Landfilled approx. 58,000 Tonnes of Domestic, Commercial and Industrial wastes.
▪	Sales of approx. £770,000
▪	Electricity Generation Income of £197,000
▪	Approx. 24,000 tonnes of leachate treated and discharged to Moygashel & Culmore Sewage Treatment Works.
▪	Approx. 5.8 GWhrs of electricity produced.

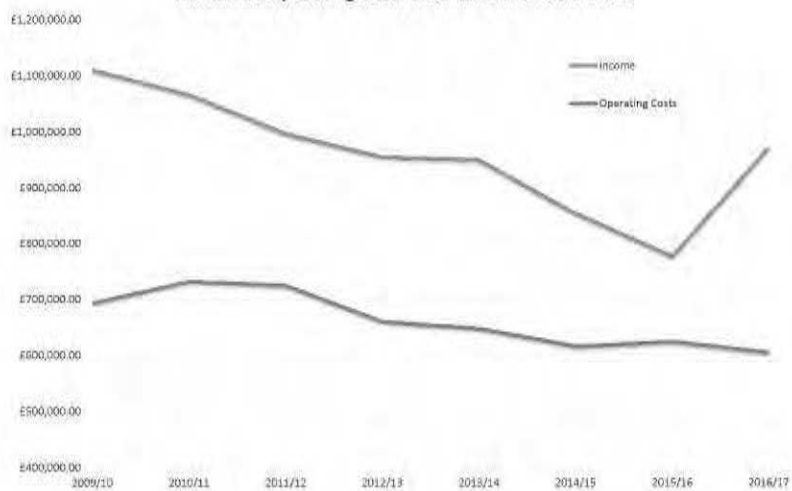
## TULLYVAR LANDFILL SITE – OVERVIEW

## Profit &amp; Loss Account

- Total Income for 2016/17 of approx. £970,000
- Operational expenses for 2016/17 of approx. £605,000
  - Leachate Treatment - £99,000
  - Salaries & Wages - £136,000
  - Plant Hire - £145,000
  - Stones & Cover - £20,000
  - Environmental Monitoring - £25,000

## TULLYVAR LANDFILL SITE – OVERVIEW

Income vs Operating Costs over the Previous 8 Years



## TULLYVAR LANDFILL SITE – OVERVIEW

**Balance Sheet**

▪ Current Assets	-	£3,672,799.63
▪ Current Liabilities	-	£1,743,562.81
▪ Net Current Assets / Liabilities	-	£1,929,236.82

*Other Items*

▪ Projected Discounted Gas Income	-	£1,395,331.41
▪ Projected Discounted C & A Costs	-	£2,226,801.57

**MINUTES OF TULLYVAR JOINT COMMITTEE MEETING HELD ON TUESDAY  
1<sup>ST</sup> AUGUST 2017 AT 10.30AM AT TULLYVAR LANDFILL SITE**

**PRESENT:**

<b>MID ULSTER COUNCIL:</b>	Councillor McGuigan (Chair) Councillors McAleer, Mulligan & Robinson
<b>FERMANAGH &amp; OMAGH:</b>	Councillors Clarke, Fitzgerald, Rainey & Shields
<b>APOLOGIES:</b>	Councillor McGinley & B Hegarty

***Meeting commenced at 10.45am***

**1. CONFIRMATION OF MINUTES – 10<sup>TH</sup> MAY 2017**

The minutes of the above meeting were adopted.

Proposed by Councillor Rainey  
Seconded by Councillor Mulligan and agreed.

**2. MATTERS ARISING**

As per agenda items.

**3. FINANCIAL MATTERS**

**3.1 Statement of Payments dated May, June & July 2017**

The Statement of Payments for the months of May, June and July were presented for approval.

Proposed by Councillor Clarke  
Seconded by Councillor Fitzgerald and agreed.

**4. UPDATE REPORT FROM SITE MANAGER**

The Site Manager's Report was circulated, copy attached as appendix three, reference being made to the undernoted:

**4.1 Treatment of Leachate**

It was noted that the integrated constructed wetlands had enabled diversion of 4750m<sup>3</sup> of leachate for on-site treatment and disposal, thereby, creating savings of £20,000 in tankering and disposal costs.

#### **4.2 Phase 3 Interim Capping**

Following discussion, Members agreed to proceed with the proposed project in line with the outlined project timetable and based on the pre-tender estimate of £250,000.

Proposed by Councillor Mulligan  
Seconded by Councillor McAleer and agreed.

#### **4.3 Adoption of Report**

The Site Manager's report was adopted.

Proposed by Councillor Rainey  
Seconded by Councillor McGuigan and agreed.

### **5. ANY OTHER BUSINESS**

#### **5.1 Fermanagh & Omagh Bio-diversity Committee**

Councillor Rainey sought approval of Tullyvar Joint Committee to accommodate the next F&O Bio-diversity Committee meeting to be hosted at Tullyvar Landfill Site. Members agreed to accommodate the meeting.

#### **5.2 Landfill Gas Claim**

The Site Manager updated Members on current gas claims, outlining the background to each case. It was noted that KPMG had recommended not to proceed any further on the gas element claim, however, a reverse fluff layer claim was pending with an estimated £2.35 million return for Tullyvar pending a successful outcome.

### **6. DATE OF NEXT MEETING**

It was agreed to convene the next meeting on **Wednesday 13<sup>th</sup> September 2017 at 10.30am at Tullyvar Landfill Site.**

***Meeting ended at 11.15am***

**TULLYVAR JOINT COMMITTEE – 1<sup>st</sup> AUGUST 2017****SITE MANAGER'S REPORT****1. Site Operational Update**

During May, June and July approx. 215 tonnes of leachate per week was discharged to Cookstown Sewage Treatment Works with an average Ammoniacal Nitrogen strength of 72.66 mg/l. Due to continuing issues at Moygashel Sewage Treatment Works leachate has not been discharged there since early January. Limited tankering was granted in February to Culmore Sewage Treatment Works and further dispensation was granted for additional loads to Cookstown Sewage Treatment Works. Leachate head levels have been reducing slowly across the site from the winter highs, aided by the drier than normal year to date. It is hoped that normal operation will resume in Moygashel before the winter as long term haulage to Culmore and/or Cookstown would increase haulage costs significantly.

Additionally during this period approx. 1270 m<sup>3</sup> of treated leachate has been discharged through the sites Integrated Constructed Wetlands (ICW). The wetlands has now been discharging to Haddens Burn for 1 full year and has enabled the diversion of 4,750m<sup>3</sup> of leachate to on-site treatment and disposal. Based on average prices for tankering / disposal over the last year, this represents a saving of approx. £20,000.

The electricity generation plant is currently operating at approx. 720kW (90% Capacity). The gas generation plant has now completed its 7<sup>th</sup> full year of operation and in the last year generated 5.75GWhrs. The Renewable Obligation Certificate (ROC) payment figures are not yet available for the full year but extrapolation from previous figures would indicate a payment of approx. £170k will be due in the coming months.

**2. Phase 3 Interim Capping**

Parts of Cells 2 & 3 will be available for capping in autumn 2017. The areas proposed are shown on the attached drawing, outlined in red. The area measures approx. 14,000m<sup>2</sup>, with approx. 3,000m<sup>2</sup> as final capping and restoration and the remainder as an interim cap.



Carrying out the final capping and restoration as soon as possible after the rapid phase of settlement has completed will have major benefits in terms of leachate reduction and visual impact. The interim cap while serving a similar purpose to the final cap is designed to be cheaper to install, utilise leftover geotextiles from the previous capping operation while still being able to be upgraded to a permanent cap with minimal additional works should Cell 4 not be developed.

The proposed project schedule is set out below:

Advertisement of Tenders	2 <sup>nd</sup> August 2017
Return of Tenders:	30 <sup>th</sup> August 2017
Assessment of Tenders:	31 <sup>st</sup> August 2017 – 1 <sup>st</sup> September 2017
Appointment of Contractor:	13 <sup>th</sup> October 2017
Start on Site:	30 <sup>th</sup> October 2017
Contract End Date:	19 <sup>th</sup> January 2018

Approval is therefore sought to proceed with the project, based on the pre-tender estimate cost of £250,000. The monies for this project are already provisioned for in the sites restoration and aftercare fund. Actual tender costs and appointed contractors shall be reported to the next Joint Committee Meeting.

### **3. Cessation of Commercial Waste Acceptance**

At the previous Joint Committee meeting it was agreed that commercial waste acceptance should be halted at the end of June 2017 to ensure sufficient space for the 2 Councils till the end of the financial year. This was to give the Councils sufficient time to ensure alternative arrangements are in place for waste treatment and disposal. Commercial waste acceptance, with the exception of waste that can be used as cover material, was ceased on the 1<sup>st</sup> July 2017. A further survey of the site and void calculation shall be undertaken, following the completion of the Phase 2 Interim Capping works, to ensure that sufficient space exists for the Councils needs.

### **4. Tour of Granville EcoPark Anaerobic Digestion Facility**

A number of Officers and Members attended a trip to Granville EcoPark following the previous Joint Committee Meeting. The trip was to inform members interested in Anaerobic Digestion, which has been a topic for discussion at previous meetings and a potential use for the site post closure. Granville EcoPark accepts around 90,000 tonnes of biowaste per annum and in addition to generating electricity is now producing a clean biogas for export to other facilities such as landfill sites and businesses for electricity generation. An informative talk on the site, its current operations and its plans for the future was given by the site Management prior to a guided tour of the facility.

## TULLYVAR TREASUREERS ADVICE LISTING

09/08/2017

CHEQUE NO	SUPPLIER NAME	£
583	Calvert Office Equipment	223.81
584	JB Plant Hire	240.00
585	Rea bros	440.04
586	Road Safety Contracts	2,867.28
587	Renewable Power NI	3,699.39
588	Pelsis Ltd	863.09
589	BES Solutions	1,313.40
590	PWT	222.00
591	WYG	2,047.19
592	Cootes BM	48.69
593	Cav Kelly	562.56
594	CRL	9,532.80
595	NI Water	9,212.09
596	EPL Hire	42.00
597	Hamilton Contracts	9,679.20

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**40,993.54**

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<b>Report on</b>	<b>Building Control Workload</b>
<b>Reporting Officer</b>	<b>William Wilkinson</b>
<b>Contact Officer</b>	<b>William Wilkinson</b>

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>		
1.1	To provide members with an update on the workload analysis for Building Control across Mid-Ulster District Council.		
<b>2.0</b>	<b>Background</b>		
2.1	<p>Building Control applications are received in three different forms:-</p> <p>a Full Applications - submitted with detailed working drawings.</p> <p>b Building Notices - minor work not usually requiring detailed plans, e.g. provision of insulation to roof space, etc.</p> <p>c Regularisation Applications – where work has been carried out without an approval, an application must be submitted for retrospective approval.</p>		
<b>3.0</b>	<b>Main Report</b>		
<b>3.1</b>	<b>Workload Analysis</b>	<b>September 2017</b>	<b>Accumulative 2017/18</b>
	Total number of Applications	<b>184</b>	<b>1011</b>
	Full plans applications received	<b>76</b>	<b>412</b>
	Building Notices applications received	<b>88</b>	<b>500</b>
	Regularisations applications received	<b>20</b>	<b>99</b>
	Estimated value of works submitted	<b>£16,861,920</b>	<b>£81,019,022</b>
	Number of inspections carried out by Building Control Officers	<b>1178</b>	<b>5315</b>
	Commencements	<b>212</b>	<b>1078</b>

	Domestic Dwellings	<b>57</b>	<b>339</b>
	Domestic alterations and Extensions	<b>145</b>	<b>687</b>
	Non-Domestic work	<b>10</b>	<b>52</b>
	Completions	<b>175</b>	<b>872</b>
	Domestic Dwellings	<b>37</b>	<b>201</b>
	Domestic alterations and Extensions	<b>124</b>	<b>626</b>
	Non-Domestic work	<b>14</b>	<b>45</b>
	Property Certificates Received	<b>228</b>	<b>1084</b>
<b>3.2</b>	Over the past month a number of significant applications have been received as noted in Appendix 1.		
<b>4.0</b>	<b>Other Considerations</b>		
<b>4.1</b>	<b><u>Financial &amp; Human Resources Implications</u></b> Financial: Within current resources Human: Within current resources		
<b>4.2</b>	<b><u>Equality and Good Relations Implications</u></b> None		
<b>4.3</b>	<b><u>Risk Management Implications</u></b> None		
<b>5.0</b>	<b>Recommendation(s)</b>		
5.1	Members are requested to note the content of this report.		
<b>6.0</b>	<b>Documents Attached &amp; References</b>		
6.1	Appendix 1 - List of significant applications received by Building Control.		

Significant Developments 15<sup>th</sup> August 2017 – 25<sup>th</sup> September 2017

<b>Applicant</b>	<b>Location of Development</b>	<b>Details of Development</b>	<b>Estimated Value of Development</b>
M McAllister	Adj to 1 Farm Lodge Lane, Magherafelt	Erection of 22no. dwellings (average floor area 125m <sup>2</sup> ) B.C. fee - £4,477	£2,717,242
Lidl NI	40 Castledawson Road, Magherafelt	Redevelopment of existing Lidl Store B.C. fee - £6,126	£1,195,278
FP McCann Ltd	Killyfaddy Road, Magherafelt	Erection of 4no. dwellings & garages (average floor area 172m <sup>2</sup> ) B.C. fee - £1,194	£667,368
Sperrin 55	2 Creagh Industrial Park Toome	Erection of Portal Frame Building (floor area 1000m <sup>2</sup> ) B.C. fee - £2,865	£485,000
O'Neills of Clonoe	Adj to Gortmanor Coalisland	Erection of 5no. dwellings & garages (average floor area 122m <sup>2</sup> ) B.C. fee - £1,362	£345,260



<b>Report on</b>	<b>Entertainment Licensing Applications</b>
<b>Reporting Officer</b>	<b>William Wilkinson</b>
<b>Contact Officer</b>	<b>William Wilkinson</b>

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on Entertainment Licensing Applications across Mid Ulster District Council.
<b>2.0</b>	<b>Background</b>
2.1	<p>The Council has responsibility for Licensing Places of Entertainment in accordance with The Local Government (Miscellaneous Provisions) (NI) Order 1985.</p> <p>Entertainment Licensing applications are received on a continued basis across the District.</p> <p>Statutory Consultations are carried out with PSNI and NIFRS for each entertainment licence application (grant or renewal) submitted.</p> <p>An officer will carry out an inspection of each place of entertainment to ensure compliance on site and that all certification and information deemed necessary in accordance with the approved policy has been addressed.</p>
<b>3.0</b>	<b>Main Report</b>
3.1	<p>As previously agreed a list of applications for all grant/renewal of Entertainment Licences in Mid Ulster District Council is attached (see Appendix 1). The number of applications received on a monthly basis will vary depending on the date of expiry of the current licence.</p> <p>Each application is accompanied by the following documentation:</p> <ol style="list-style-type: none"> <li>1 A current Fire Risk Assessment detailing the following: <ol style="list-style-type: none"> <li>(a) means of escape from premises</li> <li>(b) management responsibilities for day to day safety aspects</li> <li>(c) details of review on an annual basis</li> </ol> <p>The fire risk assessment submitted is audited by the inspecting officer</p> </li> <li>2 Electrical certification is required for the following: <ol style="list-style-type: none"> <li>(a) General electrical installation</li> <li>(b) Emergency lighting system</li> <li>(c) Fire alarm system</li> </ol> </li> </ol>

3.2	<p>3 Details of current public liability insurance for premises</p> <p>4 Copy of public advertisement in local press</p> <p>Following the application for the Grant/Renewal of an Entertainment Licence being submitted and validated, an inspection is carried out to ensure that the premises are in compliance with all relevant guidance and legislation.</p> <p>Areas which would be inspected are as follows:</p> <ol style="list-style-type: none"> <li>1. Means of escape from the venue ie. final exit doors and Easy Opening Devices are satisfactory and escape routes are free from obstruction etc.</li> <li>2. All floor, wall, and ceiling coverings are in compliance and in good condition</li> <li>3. All firefighting equipment is correctly positioned and serviced as required</li> <li>4. The general condition of the premises is satisfactory</li> <li>5. All management documentation is in place</li> </ol>
<b>4.0</b>	<b>Other Considerations</b>
4.1	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Within Current Resources</p> <p>Human: Within Current Resources</p>
4.2	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>None</p>
4.3	<p><b><u>Risk Management Implications</u></b></p> <p>None</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	<p>Members are requested to note the content of this report.</p>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	<p>Appendix 1 – Schedule of applications received for the Grant/Renewal of Entertainment Licences.</p>
6.2	<p>Appendix 2 – Schedule of Entertainment Licence applications which have been granted/renewed.</p>

## Appendix 1

### Schedule of applications received for the Grant/Renewal of Entertainment Licences in September & 2017

Name of Applicant	Name of Premises	Address of Premises	Type of Licence	Days and Hours proposed	Max No of Patrons
P Donnelly	St Patrick's Parish Hall	137 Ballinderry Bridge Road Coagh	Annual	Monday To Sunday From: 09.00 To: 24.00	499
R Forbes	The Bridge Bar	86 Ballinderry Bridge Road Coagh	Annual	Monday To Thursday From: 11.00 To: 01.00  Friday To Saturday From: 11.00 To: 01.30  Sunday From: 11.00 To: 01.00	120

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
S Hughes	Fall's Bar	6A Reenaderry Road Coalisland	Annual	Monday To Saturday From: 11.30 To: 01.30  Sunday From: 12.00 To: 24.00	170
S Canavan	Killymoon Golf Club	200 Killymoon Road Cookstown	Annual	Tuesday To Friday From: 18.00 To: 23.00  Saturday From: 14.00 To: 24.00  Sunday From: 14.00 To: 23.00	210
P Valera	Tropicana Inns	96 Lower Scotch Street Dungannon	Annual	Monday To Sunday From: 18.00 To: 01.30	200

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
J Faloon	Dungannon Swifts Football Club	Far Circular Road Dungannon	Annual	Monday To Saturday From: 11.30 To: 01.30  Sunday From: 12.00 To: 22.00	350
M McNally	The Mill Court Bar & Restaurant	40 Main Street Coalisland	Annual	Monday To Thursday & Sunday From: 10.00 To: 23.00  Friday To Saturday From: 10.00 To: 24.00	160
M & J Hughes	The Gables Bar and Restaurant	65 Cookstown Road Dungannon	Annual	Monday To Saturday From: 11.00 To: 01.30  Sunday From: 12.00 To: 24.00	360

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
M Barry	Ma Quinns	30 James Street Cookstown	Annual	Monday To Saturday From: 11.30 To: 01.30  Sunday From: 12.00 To: 24.00	60
S Elder	Magherafelt High School - Assembly Hall	126 Moneymore Road Magherafelt	14 Unspecified Days	14 Unspecified Days From: 17.00 To: 23.00	500
P Forbes	The Cove Bar	30 Shore Road Magherafelt	Annual	Monday To Sunday From: 11.30 To: 01.00	120
B O'Hanlon	Todds Leap Activity Centre	65 Todds Leap Road Ballygawley	Annual	Monday To Sunday From: 08.00 To: 22.30	88

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
G Gildernew	The Brantry Bard Cultural Centre	65 Carrycastle Road The Brantry Dungannon	14 Unspecified Days	Monday, Tuesday & Thursday From: 18.30 To: 23.30  Wednesday From: 18.00 To: 23.30  Friday To Sunday From: 19.00 To: 02.00	250
A McCracken	Royal British Legion Hall	19 Burn Road Cookstown	Annual	Thursday From: 19.00 To: 23.30  Friday & Saturday From: 15.30 To: 01.00	230

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
G Williamson	The Valley Hotel	60 Main Street Fivemiletown	Annual	Monday To Saturday From: 11.30 To: 01.30  Sunday From: 12.30 To: 01.00	480
P Greenaway	Ellie's Cafe Grill Ltd	28 Thomas Street Dungannon	Annual	Monday To Sunday From: 09.00 To: 22.00	108
G & T Jebb	The Oldtown Inn	12-14 Oldtown Street Cookstown	Annual	Monday To Saturday From: 11.30 To: 01.00  Sunday From: 12.30 To: 01.00	60
H J McCracken	The Farmer's Rest Bar	1 Tullynure Road Cookstown	Annual	Monday To Saturday From: 11.30 To: 23.00	50

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
P Sandford	Dungannon Rugby Football Club	36 Moy Road Dungannon	Annual	Monday To Saturday From: 12.00 To: 23.00  Sunday From: 12.00 To: 18.00	270
M Devlin	Moe's	86 Chapel Street Cookstown	Annual	Monday To Sunday From: 11.30 To: 01.30	130
Mid Ulster District Council	Seamus Heaney Home Place	45 Main Street Bellaghy	Annual	Monday To Thursday From: 10.00 To: 23.00  Friday To Saturday From: 10.00 To: 01.00  Sunday From: 13.00 To: 22.00	220

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
Mid Ulster District Council	Dungannon Council Offices	15 Circular Road Dungannon	14 Unspecified Days	14 Unspecified Days From: 09.00 To: 01.00	286
M Corr	Derrytresk GAC	Annaghmore Road Coalisland	Annual	Monday To Thursday From: 18.00 To: 23.00  Friday From: 16.00 To: 23.00  Saturday From: 11.30 To: 23.00  Sunday From: 12.30 To: 22.00	454

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
P Lavery	PB's Bar	1 Dungannon Street Moy	Annual	Monday To Saturday From: 11.30 To: 01.00  Sunday From: 12.30 To: 24.00	82
B Heron	Evergreen Social Club	27 Moss Road Cookstown	Annual	Monday To Friday From: 20.00 To: 23.30  Saturday From: 20.00 To: 01.00  Sunday From: 12.00 To: 22.30	75
M McElhatton	Greenvale Hotel	57 Drum Road Cookstown	Annual	Monday To Sunday From: 11.30 To: 01.30	465

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
S Thom	Royal Hotel	64-72 Coagh Street Cookstown	Annual	Monday To Sunday From: 11.30 To: 01.30	809
B Mussen	Assembly Hall - St Patrick's College	25 Coleraine Road Maghera	14 Unspecified Days	14 Unspecified Days From: 07.00 To: 01.00	450
C Forbes	Cashino Palace	1 Cemetery Road Cookstown	Annual	Monday To Saturday From: 12.00 To: 23.00  Sunday From: 14.00 To: 23.00	40
C Loughran	Mill Wheel Bar & Lounge	60 Dunnamore Road Cookstown	Annual	Monday To Tuesday From: 11.30 To: 23.30  Wednesday To Sunday From: 11.30 To: 01.30	200

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
Mid Ulster District Council	The Burnavon	7 Burn Road Cookstown	Annual	Monday To Sunday From: 08.00 To: 01.00	357
W Dallas	Coagh United Football Club	11 Ballinderry Bridge Road Cookstown	Annual	Monday To Thursday From: 11.30 To: 23.00  Friday From: 11.00 To: 23.00	100
M Devlin	The Marina Centre	135a Shore Road Magherafelt	Annual	Monday To Sunday From: 09.00 To: 01.30	400

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
Mid Ulster District Council	Leisure Centre	76 Fountain Road Cookstown	Annual	Monday To Friday From: 06.00 To: 22.30  Saturday From: 08.30 To: 18.30  Sunday From: 13.30 To: 18.30	1350
G P Eastwood	Dunleath Bar	58-66 Church Street Cookstown	Annual	Monday To Saturday From: 11.30 To: 01.00  Sunday From: 12.30 To: 24.00	135
H Quinn	Central Inn	27 William Street Cookstown	Annual	Monday To Sunday From: 11.30 To: 01.30	100

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
P Mullan	Mullan's Bar	52 William Street Cookstown	Annual	Monday To Thursday From: 11.00 To: 23.30  Friday To Saturday From: 11.00 To: 01.00  Sunday From: 12.00 To: 24.00	70
C Martin	Cartwheel Bar	25 James Street Cookstown	Annual	Monday To Saturday From: 11.00 To: 01.30  Sunday From: 12.00 To: 24.30	92
R Mulholland	Ballyscullion House	61 Ballyscullion Road Bellaghy	Annual	Monday To Sunday From: 10.00 To: 01.00	200

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
O Mulligan	Mulligans	33 Chapel Street Cookstown	Annual	Monday To Thursday From: 12.00 To: 23.00  Friday & Sunday From: 12.00 To: 24.00  Saturday From: 12.00 To: 01.00	160
B Morris	Glenavon House Hotel	52 Drum Road Cookstown	Annual	Monday To Saturday From: 11.00 To: 01.00  Sunday From: 12.00 To: 01.00	1030
C Eastwood	Pot Black Snooker Club	2B Burn Road Cookstown	Annual	Monday To Sunday From: 08.00 To: 02.00	86

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours proposed</b>	<b>Max No of Patrons</b>
P Donnelly	St Patrick's Parish Hall	137 Ballinderry Bridge Road Coagh	Annual	Monday To Sunday From: 09.00 To: 14.00	499
I Thom	Braeside Bar	221 Orritor Road Cookstown	Annual	Monday To Sunday From: 11.00 To: 01.30	153
P Coney	Ardboe Parish Centre	105 Mullanahoe Road Dungannon	Annual	Monday To Sunday From: 11.00 To: 24.00	1000
A Rocks	Johnny Fox's Bar	3 Ballyneil Road Magherafelt	Annual	Monday To Sunday From: 11.30 To: 01.00	85

## Appendix 2

Schedule of applications issued for the Grant/Renewal of Entertainment Licences in September 2017.

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address Of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours Granted</b>	<b>Date of Issue</b>
R J Carmichael	The Jungle	60 Desertmartin Road Magherafelt	14 Unspecified Days	14 Unspecified Days From: 09.00 To: 01.30	30-08-2017
M Wray	Clogher Valley Community Centre	9A Irish Street Augher	14 Unspecified Days	14 Unspecified Days From: 10.00 To: 01.00	04-09-2017
N Dorrity	The Venue	26 The Square Coalisland	Annual	Monday To Saturday From: 06.00 To: 01.00	04-09-2017

<b>Name of Applicant</b>	<b>Name of Premises</b>	<b>Address Of Premises</b>	<b>Type of Licence</b>	<b>Days and Hours Granted</b>	<b>Date of Issue</b>
K Corley	Aghaloo Community Centre	70 Moore Street Aughnacloy	Annual	Monday To Thursday From: 09.00 To: 24.00  Friday & Saturday From: 09.00 To: 02.00  Sunday From: 09.00 To: 23.00	04-09-2017
F O'Donnell	Galbally Community Centre	40 Lurgylea Road Dungannon	Annual	Monday To Saturday From: 09.00 To: 01.00  Sunday From: 01.00 24.00	04-09-2017



<b>Report on</b>	<b>Dual Language Signage Request</b>
<b>Reporting Officer</b>	<b>William Wilkinson</b>
<b>Contact Officer</b>	<b>William Wilkinson</b>

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To advise members of requests for Dual Language Signage and subsequently to seek approval to undertake the surveys of all applicable residents on the streets/roads in question.
<b>2.0</b>	<b>Background</b>
2.1	<p>In accordance with the Local Government (Miscellaneous Provisions) NI Order 1995 – Article 11 the Council is tasked with the responsibility to erect dual language signs or second nameplates, adjacent to the nameplate in English.</p> <p>The Policy for Street Naming and Dual Language Signage – Section 6.0, as adopted (See Appendix 1) forms the basis for considering requests expressing the name in a language other than English, to both existing and new streets.</p>
<b>3.0</b>	<b>Main Report</b>
3.1	<p>The Building Control Service within the Public Health and Infrastructure Department have received a valid letter signed by an occupier of the street in each case requesting signage to be erected in a second language adjacent to the nameplate in English as follows:-</p> <ol style="list-style-type: none"> <li>1. Killyliss Road, Eglisli, Dungannon - (See Appendix 2)</li> <li>2. Whitebridge Road, Ballygawley, Dungannon – (See Appendix 3)</li> </ol> <p>The occupiers have been confirmed as residents evidenced by their listing on the current Electoral Register as required in accordance with the Policy .</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Within current resources</p> <p>Human: As above</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>N/A</p>

<b>4.3</b>	<b><u>Risk Management Implications</u></b>  N/A
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	That members note the content of this report .
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	<p>Appendix 1 – Street Naming and Dual Language Signage – Section 6.0 : Dual Language Signage Nameplates Policy</p> <p>Appendix 2 – Letter received from resident of Killyliss Road, Eglish, Dungannon</p> <p>Appendix 3 – Letter received from resident of Whitebridge Road, Ballygawley, Dungannon</p>

# **MID ULSTER DISTRICT COUNCIL**

## **Dual Language Signage Nameplates**

**(Article 11 of The Local Government (Miscellaneous Provisions) (NI) Order 1995)**

## **Revised Policy and Procedure**

### **6.0 DUAL LANGUAGE SIGNAGE NAMEPLATES**

6.1 The Council will apply this policy when considering applications for dual language signage expressing the name of the street in a language other than English, to both existing and new streets.

6.2 The 1995 Order gives the Council a discretionary power to erect dual language signs or second nameplates, adjacent to the nameplate in English. In exercising this discretionary power the Council must have regard to any views on the matter expressed by the occupiers of premises in that street.

#### **6.3 Criteria - General**

The Council in making arrangements and providing opportunities for dual language signage within street naming shall;

1. Have regard to any views on the matter expressed by occupiers of the street
2. For the purposes of the policy, “occupiers” shall mean any person who resides in a dwelling, including a house, flat, maisonette or house in multiple occupancy and which has its frontage immediately adjoining the street, hereafter referred to as ‘property’. Only the views of occupiers aged 18 or over in each property that is occupied and listed on the Electoral Register at the date of survey will be considered.
3. In relation to properties , the ‘occupier’ will include the owner and family members or tenants as listed on the current Electoral / Rates Register as residing at that address or tenants in actual possession of the premises, but not employees within such premises at the date of the survey.
4. The naming of the street in a language other than English does not authorise or require its use as, or part of, the address of any person or the description of the land for the purpose of any statutory provision; e.g., Building Control applications.

6.4 The provision of dual language Street Names will normally only be considered in the following circumstances:

- In the case of existing streets, where the Council has been petitioned and/or consulted with the occupiers of premises in that street and other persons it deems appropriate, in accordance with these arrangements.

### **Dual Language Signage Nameplates: *Procedure***

In deciding whether it should exercise its discretionary powers in relation to erection of dual language nameplates under Article 11 of the 1995 Order, the Council shall only do so after having regard to the views of occupiers of premises which has its frontage immediately adjoining that street.

The procedure for seeking and assessing the views of occupiers and criteria to be applied in deciding whether to erect a dual language nameplate in a language other than English is;

1. A valid petition or letter, signed by occupiers of the street must be made to Council to enable this matter to be considered. Requests should be made to Building Control Service within the Public Health and Infrastructure Department. A petition / letter request shall be valid if; it is from an occupier who appears on the Electoral Register as maintained by the Electoral Office for NI; the address of the petitioner is contained on the petition / letter and; the individuals name is clearly stated and the letter has been signed by the petitioner (who must be an occupier of premises on the street). A petition / letter may be received by email but it must be attached as a file and signed. The Council shall not accept a request made within the body of an email.
2. The Environment Committee will receive notification of submitted requests by way of valid petition as referenced at 1, above. A petition will be deemed to be valid where it is completed by a minimum of one householder on that street. Approval will be sought from the Environment Committee to undertake the survey requested by the valid petition / letter.
3. Upon agreement, the Council will canvass, by post, all occupiers listed on the Electoral Register and the Pointer addressing system of that street; seeking their views on the request to erect a dual-language street nameplate. Each letter will contain survey forms for the number of occupiers registered on the Electoral Register for that property at that time.
4. The occupiers will be advised of the date by which completed surveys must be returned. Incomplete or illegible survey returns will not be counted. Completed surveys must be returned in the self- addressed envelopes provided for that purpose. Only replies received by the specified date shall be considered.
5. For purposes of assessment where 51 % (rounded to nearest whole number) of the occupiers that respond indicate that they are in favour of the erection of a dual language street nameplate, then this shall be presented to the Environment Committee for decision recommending that the dual language street nameplate be approved and erected. The Environment Committee having considered the request and the result of the survey may agree to permit or not permit the erection of the dual language nameplate.
6. Where 51 % of occupiers (rounded to nearest whole number) that respond indicate that they are not in favour of the erection of a dual-language street nameplate, then this shall be presented to the Environment Committee for decision recommending that the dual language street nameplate shall not be approved or erected.
7. If the request is refused by those households surveyed, further requests will not be considered until the expiry of 12 months from the date at which the Environment Committee refuses it.

Adopted by Council 23/03/17

8. Where the request is granted and the other language is Irish, the Irish Language Section within Department of Culture and Leisure and / or an approved translator will provide the Irish language form of the street name. Any other language shall be obtained from an approved translation service the cost of which will be notified to the Environment Committee when receiving the report on the outcome of the survey. The other language will not be used to express the name of the street for statutory purposes
9. The font and size of lettering of the other language shall be in accordance with that as shown in Appendix E.
10. Following the Council's decision on the matter all occupiers of the street will be notified of the decision.
11. Where agreed, a new dual language nameplate will be erected at the start and finish of the street or road in question and at such points along it as required e.g. at other road junctions, in accordance with any operational requirements as determined by the Property Services Team.

## Appendix 2

Bóthar Chill an Liosa ( Killyliss Road)

Eaglais

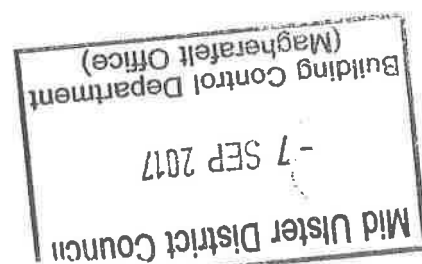
Dún Geanainn

BT701LE

A dhuine uasail,,

Ba bhreá liom dá mbeadh comhartha Gaeilge againn ar bhóthar Chill an Liosa.

Le meas



## Appendix 2

Killyliss Road  
Eglish  
Dungannon  
BT70 1LE

Dear Sir

I would like to have our road-sign in Irish on the Killyliss road..

Yours respectfully

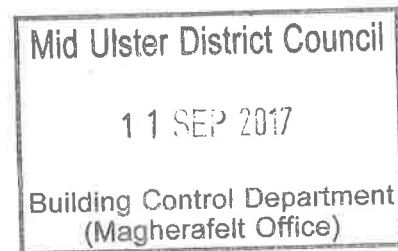


Whitebridge Road  
Tirnaskea  
Ballygawley  
Dungannon  
Co. Tyrone  
BT70 2JF

To whom it may concern,

As a resident of Whitebridge Road and on the Electoral register, I wish to apply for dual language signage for the above road in Irish and English.

Regards,



<b>Report on</b>	Restart a Heart Day
<b>Reporting Officer</b>	Fiona Mc Clements
<b>Contact Officer</b>	Fiona Mc Clements

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the Mid Ulster "Restart a Heart Day" events being held on Monday 16 <sup>th</sup> October 2017.
<b>2.0</b>	<b>Background</b>
2.1	<ul style="list-style-type: none"> <li>Restart a Heart Day is an annual European initiative which aims to raise awareness of the importance of bystander Cardiopulmonary Resuscitation (CPR) and also to train as many people as possible in CPR on one day.</li> <li>If someone suffers a cardiac arrest outside of hospital and a bystander starts CPR straight away the chances of survival are doubled. When someone has a cardiac arrest, survival chances drop 10% a minute if CPR is not started.</li> <li>Each year in Northern Ireland there are around 1,400 out of hospital cardiac arrests.</li> <li>Mid Ulster District Council in partnership with the Northern Health and Social Care Trusts, The British Heart Foundation NI and The Northern Ireland Ambulance Service are organising district wide CPR events to provide training to as many people across the Mid Ulster District Council area as possible in one day. This event is part of a wider action plan on Community Resus and defibrillators being led by the Council.</li> <li>Restart a Heart was successfully run across Mid Ulster District Council venues and local post primary schools on the 18<sup>th</sup> October 2016. This was the first year that the Council participated in the event. 765 participants took part and the feedback collected through a questionnaire from the events was very positive.</li> </ul>
<b>3.0</b>	<b>Main Report</b>
3.1	<ul style="list-style-type: none"> <li>Mid Ulster Restart a Heart Day will take place on Monday 16<sup>th</sup> October, 2017. Training events will take place in both the morning (10am -12pm) and evening (6.30pm-8.30pm) in the following locations  Cookstown Leisure Centre, Cookstown Ranfurly House, Dungannon Greenvale Leisure Centre, Magherafelt</li> <li>Training sessions will be delivered by the Northern Health and Social Care Trust Community Resus staff and local CPR trained staff and volunteers. The training is free which will hopefully be an enticement for people to come out and attend.</li> </ul>

	<ul style="list-style-type: none"> <li>• An invite (attached) has been sent to community and voluntary organisations, post primary schools and workplaces across the district.</li> <li>• On the day CPR training will also be delivered to some of the local schools that have volunteered to participate.</li> </ul>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<p><b><u>Financial &amp; Human Resources Implications</u></b></p> <p>Financial: Small hospitality budget for refreshments for volunteers.</p> <p>Human: Council Health and Wellbeing staff responsible for organising the event. CPR trained staff will be assisting on the day, as well as other Council CPR trained staff members.</p>
<b>4.2</b>	<p><b><u>Equality and Good Relations Implications</u></b></p> <p>N/A</p>
<b>4.3</b>	<p><b><u>Risk Management Implications</u></b></p> <p>N/A</p>
<b>5.0</b>	<b>Recommendation(s)</b>
<b>5.1</b>	<ul style="list-style-type: none"> <li>• Members are invited to attend and promote the training events - details are provided in the attached invitation.</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
<b>6.1</b>	Appendix 1 Restart a Heart Day Invitation

Learn  
to save  
a life



# Mid Ulster Restart a Heart Day

This FREE training in your local Council facility will provide people with the knowledge and skills to deal effectively with emergency situations.

**16 October 2017**

**Morning:** 10am-12pm  
**or Evening:** 6.30pm - 8.30pm

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Comhairle Ceantair  
**Lár Uladh**  
**Mid Ulster**  
District Council

Mid Ulster District Council in Partnership with the Northern Health and Social Care Trust, British Heart Foundation (NI) and the Northern Ireland Ambulance Service are supporting Restart a Heart Day.

### **Who should attend?**

Anyone who wants to learn how to save a life.

### **Where and When?**

Training sessions will take place in:

- Cookstown Leisure Centre
- Ranfurly House, Dungannon
- Greenvale Leisure Centre

**There will be morning (10am-12pm) and evening (6.30pm-8.30pm) sessions available.**

### **To register:**

**Call:** Sam Bloomfield on 03000 132 132

**Email:** [health.wellbeing@midulstercouncil.org](mailto:health.wellbeing@midulstercouncil.org)

Please outline which session and which venue you wish to attend.