

Recycling Centre Commercial Customer Setup Form

Section 1		Customer Contact Details	
Name of Business			
Address			
Postcode			
Type of Business			
Contact Name			
Position Held			
Contact Numbers	Tel:		
	Mobile:		
Contact Email			
Section 2		Customer Authorisation	
Name (Print Name)			
Position Held			
Date			
Number of Fobs / swipe cards required.	Please note: first fob/ card is free with registration. Additional cards are £10 each – payable in advance.		
Signature			
Section 3		Registration of Carriers	
As a commercial operator you must be registered as Waste Carrier with the Northern Ireland Environment Agency (NIEA). Please list your Registration of Carriers (ROC) number below and attach copy of your letter of registration or waste carriers certificate to this form.			
Registration of Carriers No.			
	Please remember to attach evidence of Registration of Carriers.		
Section 4		Office Use Only	
Date Received		ROC No. Present	Yes / No
Inputted by		Date	
Unique Account No.			

Fob Card Issued	Yes / No	Issued by:		Date	
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* **Registration of Carriers:** To register as a waste carrier please follow the link below or contact the Registration of Carriers Section, Northern Ireland Environment Agency, Resource Efficiency Division, Regulation Unit, Cromac Avenue, Gasworks Business Park, Malone Lower, Belfast, BT7 2JA, Tel: 028 90569360, Fax: 028 9056 9376.

<https://www.gov.uk/waste-carrier-or-broker-registration-northern-ireland/northern-ireland-environment-agency>

Completed Forms should be returned: Mid Ulster District Council. Magherafelt Office, Ballyronan Road, Magherafelt, BT45 6EN.