

Report on	Working Group Meeting Report - Council Representation on Outside Bodies
Date of Meeting	Thursday 5 th December, 2019
Reporting Officer	P Moffett, Head of Democratic Services
Contact Officer	P Moffett, Head of Democratic Services E Forde, Member Support Officer

Is this report restricted for confidential business? If 'Yes', confirm below the exempt information category relied upon	Yes	
	No	X

1.0	Purpose of Report
1.1	To receive and consider report of the first meeting of the Working Group on Council Representation on Outside Bodies held on Wednesday 6 th November 2019.
2.0	Background
2.1	Policy and Resources Committee previously recommended and Council subsequently resolved that a working group of councillors be established to review, council's representation on outside bodies and on the approach taken to appoint representatives.
2.2	The remit of the Working Group is detailed within its Terms of Reference, extending to: <ul style="list-style-type: none"> • Identifying outside bodies to which council has representation • Reviewing continuing need for representation on the identified outside bodies • Reviewing appropriateness of the number of representatives on the outside bodies • Reviewing continuing need for those bodies, forums and partnerships established and facilitated by Council • Reviewing approach taken on filling positions on outside bodies at annual meetings and as they arise • Reviewing approach to dealing with 'in-year' requests to nominate to an outside body
2.3	The Working Group Terms of Reference confirms that it shall report to Policy & Resources Committee.
3.0	Main Report
3.1	The Working Group met on Wednesday 6 th November and a report of this meeting is attached for consideration and approval by the Committee
3.2	Actions agreed by the working group to fulfil its Terms of Reference are contained throughout the meeting report at Appendix A though specific attention is drawn to following; <ul style="list-style-type: none"> • An updated list of outside bodies indicating those that should be retained as receiving representation; those that should be on the list requiring further information before a decision is taken; and those that should be removed to be brought back to the Working Group

	<ul style="list-style-type: none"> • That the working group give further consideration to; <ul style="list-style-type: none"> ▪ the current method and application of d'Hondt to remain for filling outside bodies for the rest of the current term (i.e. 2019-2023) ▪ applying d'Hondt on a continuous basis at the first AGM of Council in May 2023 ▪ new bodies made known to the council after the AGM should start afresh each time • That the Working Group on Civic Recognition be reconvened to review the existing policy and arrangements • That the status of some of the long standing working groups be considered
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: not applicable
	Human: not applicable
	Risk Management: not applicable
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable
5.0	Recommendation(s)
5.1	That the committee considers and approves the report of the Working Group on Council Representation on Outside Bodies held on Wednesday 6 th November 2019.
6.0	Documents Attached & References
	Appendix A - Working Group Meeting Report: Council Representation on Outside Bodies