

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	08 March 2022
<b>Reporting Officer</b>	Raymond Lowry (Head of Technical Services)
<b>Contact Officer</b>	Raymond Lowry (Head of Technical Services)

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021. ( see appendix 1 )

<b>3.0</b>	<b>Main Report</b>																								
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Neighbour Notification summary and detailed analysis (see 3.6)</li> <li>• Projects recommended for approval (3.7)</li> <li>• Projects recommended for withdrawal (see 3.8)</li> <li>• Shelters passed to Property Services for installation (3.9)</li> <li>• Progress update on stages 10-11 (see 3.10)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.11)</li> <li>• Other issues (see 3.12)</li> </ul>																								
3.2	<b>New Applications received in the past month</b> – 0Nr in the past month.																								
3.3	<b>Progress on stages 2-4 of the application process</b> – see table in Appendix 1.																								
3.4	<p><b>Requests for Council to move from stage 5 of the application process</b> – 4Nr,</p> <ul style="list-style-type: none"> <li>• Coagh Road, Stewartstown.</li> <li>• Garrison Road, Curran.</li> <li>• Beatrice Villas/William Street, Bellaghy.</li> <li>• Hillhead, Stewartstown.</li> </ul>																								
3.5	<b>Progress update on stages 6-9</b> – the applications below have been discussed with a view to getting approval:																								
3.6	<p><b>Summary of Neighbour Notifications</b></p> <ul style="list-style-type: none"> <li>• <b>Reenaderry Road, Reenaderry</b>, (see Table 4 Appendix 2 – reference 09) Neighbour notification completed.</li> </ul> <table border="1"> <thead> <tr> <th>Shelter Location</th><th>Reenaderry Road, Reenaderry</th></tr> </thead> <tbody> <tr> <td>Bus Shelter Requested</td><td>28 April 2021</td></tr> <tr> <td>Date Request Validated</td><td>03 May 2021</td></tr> <tr> <td>Survey Issued</td><td>02 February 2022</td></tr> <tr> <td>Survey Returned By</td><td>16 February 2022</td></tr> <tr> <td>Survey Letters Issued (No.)</td><td>4</td></tr> <tr> <td>Survey Letters Returned</td><td>0</td></tr> <tr> <td>Replies in Favour</td><td>0</td></tr> <tr> <td>Replies not in Favour</td><td>0</td></tr> <tr> <td>No response</td><td>4</td></tr> <tr> <td>Valid Returns</td><td>0</td></tr> <tr> <td>Percentage that have no objections</td><td>100%</td></tr> </tbody> </table>	Shelter Location	Reenaderry Road, Reenaderry	Bus Shelter Requested	28 April 2021	Date Request Validated	03 May 2021	Survey Issued	02 February 2022	Survey Returned By	16 February 2022	Survey Letters Issued (No.)	4	Survey Letters Returned	0	Replies in Favour	0	Replies not in Favour	0	No response	4	Valid Returns	0	Percentage that have no objections	100%
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In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at Reenaderry road, Reenaderry is recommended to be installed, (subject to final Land owner agreement).

3.7 **Projects noted below are recommended for approval** – 1 Nr application currently being recommended for approval, - Reenaderry Road, Reenaderry

3.8 **Projects noted below are recommended for withdrawal** – 1 Nr application, Jordan Engineering, Benburb, is being recommended for withdrawal due to not being able to find a suitable site for the new bus shelter location.

3.9 Members to Note the following shelters as listed in Table 3 have been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Further discussions ongoing with Technical services to confirm / clarify installation requirements

**Table 3**

Shelter Location	Current Status	Date programmed by Property Services for installation	Shelter type to be installed
Washingbay Road, Moor Road, Clonoe	Approved	Q4	Glazed
Main Street, Bellaghy (SH HomePlace)	Approved	Q4	Glazed, Cantilever

3.10 **Progress update on stages 10-11** – 2nr shelters installed since date of last meeting,

- Brackaville, Coalisland.
- Drummullan village

3.11

**Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	2	0	2
Education Authority	1	1	0
DfI Roads	0	0	0
NIHE	1	0	1

**Translink,**  
**Responses Outstanding** 1. Brough Road, Castledawson  
2. Annanaghboe road, Clonoe

**Education Authority,**  
**Responses Outstanding** 1. Millix road, Ballygawley

**NIHE**  
**Responses Outstanding** 1. Innishrush Village

3.12

**Interagency Meeting:** Statutory update meeting held 10 February 2022, with DfI Roads and Translink, to discuss new Bus shelter locations, response times and any other issues.

New contacts for DfI (Roads) and Translink introduced in a bid to help progress current applications

Elected members to be invited for update on all existing issues regarding Bus Shelter delivery at a meeting date to be confirmed. .

3.13

**Other issues:** None to report.

<b>4.0</b>	<b>Other Considerations</b>
4.1	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.
	Risk Management: Non-delivery will have adverse impact of users of public transport.
4.2	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
5.2	Members are asked to approve the following: <ul style="list-style-type: none"> <li>• <b>Those listed in 3.4</b> - 4Nr applications to move to stage 5, as below, Coagh Road, Stewartstown. Garrison Road, Curran. Beatrice Villas/William Street, Bellaghy. Hillhead, Stewartstown.</li> <li>• <b>Those listed in 3.7</b> – Approval for Reenaderry road to proceed to Property Services for installation</li> <li>• <b>Those listed in 3.8</b> – Approval for withdrawal of 1nr shelter at Jordan Engineering, Benburb.</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments