

<b>Report on</b>	Amendment to Council Scheme of Delegation for Senior Officers
<b>Date of Meeting</b>	Thursday 2 <sup>nd</sup> December 2021
<b>Reporting Officer</b>	P Moffett, Assistant Director OD, Strategy and Performance
<b>Contact Officer</b>	P Moffett, Assistant Director OD, Strategy and Performance

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update and seek members' approval on amendments to the council's Scheme of Delegation for Senior Officers to reflect the new organisational structure, agreed by Council in July 2021
<b>2.0</b>	<b>Background</b>
2.1	<p>The Council agreed a new organisational structure in July 2021 which resulted in a series changes to the then council structure. The key changes to the structure are summarised as:</p> <ul style="list-style-type: none"> <li>• The number of Departments and as a consequence Strategic Directors has been reduced to five</li> <li>• The new Departments being Corporate Services &amp; Finance; Organisational Development, Strategy and Performance; Communities and Place; Environment and Planning</li> <li>• The number of Heads of Service have been reduced and seven Assistant Directors now form part of the structure across four department and the Chief Executive's business area</li> <li>• Environmental Health and its associated functions will now fall within the new Communities and Place Department and be delivered alongside Leisure</li> <li>• Legal Services will now fall within Corporate Services and Finance Department</li> </ul>
2.2	These changes were agreed by Council at its meeting in July 2021. In considering and agreeing a new organisational structure members were informed and it was agreed that an updated Scheme of Delegation would be brought back to Policy and Resources Committee for consideration, arising from the structure amendments.
<b>3.0</b>	<b>Main Report</b>
3.1	The Scheme of Delegation has been reviewed and amended to reflect the changes to the organisational structure. The updated Scheme is attached as Appendix A to this report.

3.2	<p>Amendments have been made throughout the Scheme to reflect the titling of the new departments and strategic directors. The key amendments to the document are, however, as follows:</p> <ul style="list-style-type: none"> <li>• Matters previously delegated to council solicitor will now be delegated to the Strategic Director of Corporate Services and Finance</li> <li>• Matters delegated in the area of environmental health and related service areas will be to the Strategic Director of Communities and Place</li> <li>• Matters delegated in the areas of building control and related service areas will be to the Strategic Director of Environment</li> </ul> <p>Whilst the purpose of this review has been to align our Scheme of Delegation to the new organisational structure the opportunity has been taken to make some minor changes throughout the document, where deemed necessary.</p> <p><b>Environmental Health and Related Matters - Delegation</b></p>
3.3	<p>As the Chief Executive continues to fill the new organisational structure it should be noted that at this point the post of Strategic Director of Communities and Place is being recruited for and vacant at this time. It is therefore recommended that the council's Director of Public Health and Infrastructure, or in their absence the Chief Executive, be delegated areas pertaining to Environmental Health and related matters, where required under the Scheme until such times as the Strategic Director of Communities and Place takes up post.</p>
3.4	<p>Members will recall that it was previously agreed by Council that the Director of Public Health and Infrastructure would remain in post until March 2022. It was further agreed subject to Council agreement that this may be extended to fulfil business requirement commitments at that time to deliver and complete projects as part of the council's capital programme.</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: not applicable
	Human: not applicable
	Risk Management: agreement to the amendments will ensure the appropriate delegation is in place eliminating the risk to clarity on delegated authority to senior officers and ensure a seamless delivery of council services.
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>

	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	The committee give consideration to and authorises the amendments to the Scheme of Delegation for Officers to reflect the new organisational structure.
5.2	The committee also agrees that the Director of Public Health & Infrastructure, or in their absence the Chief Executive, has delegated authority on areas pertaining to environmental health and related matters where required under the Scheme until the new Strategic Director of Communities and Place takes up post.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	Appendix A – Scheme of Delegation for Senior Officers