

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	10 January 2023
<b>Reporting Officer</b>	Raymond Lowry Head of Technical Services
<b>Contact Officer</b>	Johnny McNeill – Technical Services Manager

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note current Procedural guide approved by Council March 2021. (see appendix 1)

<b>3.0</b>	<b>Main Report</b>
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"> <li>• New applications received in the past month (see 3.2)</li> <li>• Progress on stages 2-4 application process (see 3.3)</li> <li>• Request for Council to move from stage 5 (see 3.4)</li> <li>• Progress update on stages 6-9 (see 3.5)</li> <li>• Neighbour Notification summary and detailed analysis (see 3.6)</li> <li>• Projects recommended for approval (3.7)</li> <li>• Projects recommended for withdrawal (see 3.8)</li> <li>• Shelters passed to Property Services for installation (3.9)</li> <li>• Progress update on stages 10-11 (see 3.10)</li> <li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.11)</li> <li>• Issued Raised during previous Env Committee ( 3.12 )</li> <li>• Other issues (see 3.13)</li> </ul>
3.2	<b>New Applications received in the past month</b> – 0Nr new application received in the past month.
3.3	<b>Progress on stages 2-4 of the application process</b> – see table in Appendix 1.
3.4	<b>Requests for Council to move from stage 5 of the application process</b> – 0Nr applications to move from stage 5.
3.5	<p><b>Progress update on stages 6-9</b> – Update on applications below have been discussed with a view to getting approval:</p> <ul style="list-style-type: none"> <li>• Derryfubble Road, Benburb, awaiting valuation and approval from NIHE.</li> </ul>
3.6	<p><b>Summary of Neighbour Notifications-</b> To be returned January 2023,</p> <ul style="list-style-type: none"> <li>• Annaghmore Road, Cookstown</li> <li>• The Mills, Coalisland</li> </ul>

3.6a

- **Derryvale, Coalisland** (see Table 4 Appendix 1 – reference 10) Neighbour notification completed.

<b>Shelter Location</b>	<b>Derryvale, Coalisland</b>
Bus Shelter Requested	28/06/2016
Date Request Validated	28/06/2016
Survey Issued	2/11/2022
Survey Returned By	09/12/2022
Survey Letters Issued (No.)	3
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	3
Valid Returns	0
Percentage that have objections	100%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number ) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The Bus shelter at Derryvale, Coalisland is recommended to be installed, (subject to final landowner agreement NIHE).

3.6b

- **Old Dungannon Road, Ballygawley** (see Table 4 Appendix 1 – reference 9) Neighbour notification completed.

<b>Shelter Location</b>	<b>Old Dungannon Road, Ballygawley</b>
Bus Shelter Requested	12/10/2022
Date Request Validated	12/10/2022
Survey Issued	25/11/2022
Survey Returned By	09/12/2022
Survey Letters Issued (No.)	3
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	3
Valid Returns	0
Percentage that have objections	100%

In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the

3.6c	<p>Environment Committee for information confirming that the shelter will not be approved or erected. The Bus shelter at Old Dungannon Road, Ballygawley is recommended to be installed.</p> <ul style="list-style-type: none"> <li>• <b>Innishrush Village</b> (see Table 4 Appendix 1 – reference 11) Neighbour notification completed.</li> </ul> <table border="1"> <thead> <tr> <th>Shelter Location</th><th>Innishrush Village</th></tr> </thead> <tbody> <tr> <td>Bus Shelter Requested</td><td>12/10/2022</td></tr> <tr> <td>Date Request Validated</td><td>12/10/2022</td></tr> <tr> <td>Survey Issued</td><td>25/11/2022</td></tr> <tr> <td>Survey Returned By</td><td>09/12/2022</td></tr> <tr> <td>Survey Letters Issued (No.)</td><td>10</td></tr> <tr> <td>Survey Letters Returned</td><td>2</td></tr> <tr> <td>Replies in Favour</td><td>2</td></tr> <tr> <td>Replies not in Favour</td><td>0</td></tr> <tr> <td>No response</td><td>0</td></tr> <tr> <td>Valid Returns</td><td>2</td></tr> <tr> <td>Percentage that have objections</td><td>100%</td></tr> </tbody> </table> <p>In accordance with the Bus Shelter Procedural guide, at least 51% of the addresses surveyed must have no objections to the shelter. NOTE; for the purposes of assessment where 51% (rounded to the nearest whole number ) of property addresses that respond indicate that they are not in favour of the erection of a shelter, then the results of the survey will be forwarded to the Environment Committee for information confirming that the shelter will not be approved or erected. The Bus shelter at Innishrush Village, is recommended to be installed. (subject final landowner agreement).</p>	Shelter Location	Innishrush Village	Bus Shelter Requested	12/10/2022	Date Request Validated	12/10/2022	Survey Issued	25/11/2022	Survey Returned By	09/12/2022	Survey Letters Issued (No.)	10	Survey Letters Returned	2	Replies in Favour	2	Replies not in Favour	0	No response	0	Valid Returns	2	Percentage that have objections	100%
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3.7	<p><b>Projects recommended for Approval;</b> - 3Nr applications are recommended for approval this month.</p> <ul style="list-style-type: none"> <li>• Derryvale, Coalisland</li> <li>• Old Dungannon Road, Ballygawley</li> <li>• Innishrush Village</li> </ul>																								
3.8	<p><b>Projects noted below are recommended for withdrawal</b> – 0Nr applications are being recommended for withdrawal.</p>																								
3.9	<p>Members to Note the following shelters as listed below have been passed over to Property Services for installation and these are currently being programmed for installation within their current workload. Members seeking information on installation dates etc should direct their queries to Property Services.</p> <ul style="list-style-type: none"> <li>• Reenaderry Road, Washingbay</li> <li>• Coagh Road, Stewartstown</li> <li>• Garrison Road, Curran</li> <li>• William Street Bellaghy</li> <li>• Hillhead Road, Stewartstown x2</li> </ul>																								

- Eglish View, Ballinderry
- The Square, Moy
- Killeshill A29, Ballygawley Road
- St Colmans Park, Moortown – Subject to Legal approval from NIHE

3.10 **Progress update on stages 10-11** – 0nr shelters installed since date of last meeting.

3.11 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	1	0	1
Education Authority	1	0	1
Dfi Roads	0	0	0
NIHE	1	0	1

**Translink,  
Responses Outstanding** 1. Thatch Inn,

**Education Authority,  
Responses Outstanding** 1. Tirkane Road, Maghera

**NIHE  
Responses Outstanding** 1. Derryfubble Road, Awaiting NIHE approval and valuation

**Interagency Meeting;** Statutory update meeting to be held 16 January 2022, with DFI Roads EA, NIHE and Translink, to discuss new Bus shelter locations, response times and issues as listed below;

3.12 **Issues raised at the Environment Committee- 14th June 2022;**

- **Route alterations;**  
Head of Technical services advised that Translink / Agreed that any alterations to routes to be notified to MUDC in advance of any planned route changes. Agreed with Translink and EA.

3.13	<ul style="list-style-type: none"> <li>• <b>NIHE - Derryfubble Road, Benburb-</b> NIHE confirmed they own the land and that it is not currently zoned for development. Awaiting NIHE Lands section response to request.</li> <li>• <b>Inishrush shelter-</b> Alternative option has been proposed by resident to assist in the location at Inishrush. DFI Roads/Translink meeting held, 23/11/2022, to identify suitable Bus shelter location. Neighbour notification issued and returned, 9 December 2022. Recommendation to proceed to installation stage.</li> <li>• <b>Eglish View, Ballinderry –</b> DFI Roads are proposing to create a footpath from Eglish View to Derrychrin PS, under Active Travel scheme. Meeting to be held January 2023 to discuss proposals.</li> <li>• <b>Rural shelter across the District-</b> Requested that rural shelters are checked and cleared of weeds prior to the start of the new school term. (item passed to Property Services to Action as they have the responsibility for this scope of works</li> <li>• <b>Redundant Shelters-</b> At the October Interagency meeting both Translink and Education Authority have indicated that they are prepared to assist with the identification of redundant shelters within the Mid Ulster area. Process to be agreed to carry out identification of redundant shelters.</li> </ul> <p><b>Other issues:</b> None</p>
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<b>4.0</b>	<b>Other Considerations</b>
4.1	<p><b>Financial, Human Resources &amp; Risk Implications</b></p> <p>Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.</p> <p>Risk Management: Non-delivery will have adverse impact of users of public transport.</p>
4.2	<p><b>Screening &amp; Impact Assessments</b></p> <p>Equality &amp; Good Relations Implications: N/a</p> <p>Rural Needs Implications: N/a</p>

<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district and grant approval to progress thus shelters listed below.
5.2	<b>3.7 – Projects recommended for approval</b> <ul style="list-style-type: none"> <li>• Derryvale, Coalisland</li> <li>• Old Dungannon Road, Ballygawley</li> <li>• Innishrush Village</li> </ul>
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – March 2021 - Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Progress Table Summary