

Table 1 – Applications awaiting formal application to be submitted				
No	Location	Stage	Status / Comment	Progress status
1	Goland Road/ Armaghlaghey Road, Ballygawley - 2016/015	0	Awaiting Application Form to be returned. Confirmation required from Translink/applicant for preferred location.	Translink to confirm location, and confirmation of users. Programme, subject to agreement of location/numbers. Still await Stage 4 completion and on satisfactory receipt of same will bring stage 5 report to next available committee for approval to proceed to stages 6-10.
2	Tullyhogue Village	0	Residents declined original location as will promote anti-social behaviour. Limited options for alternative sites that suit bus pick-ups. Technical Services waiting for Translink and EA to respond.	New site to be identified within village. Programme to be confirmed when site identified and approved. Suitability of site proving difficult. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn.
3	Crossroads at Drumenny Road, Ballinderry - 2016/012	0	New file F5:G10 name - 2019-008 Derrychrin P.S. Site meeting with Cllr Gavin Bell 08-11-19. Translink confirmed numbers to be approx 50	Derrychrin PS, shelter to be erected away from shop needs moved 150m away, on LHS. Site proposed by Cllr Bell has safe footpath access to it. Site located on green of Eglish View.
4	Glendavagh Road, Crilly, Aughnacloy - 2016/013	0	Application Form filled in during meeting with Cllr Burton	Cllr Burton to discuss with land-owners. Land on both sides of road either slopes up or down from road. Erection of new shelter will require a lot of excavation/fill. No response from Cllr Burton re land ownership.
5	Brough Road, Castledawson (Private Application) - 2018/001	0	Application Form Sent and awaiting return .	This was proposed as a temporary means for children to be lifted while the dual carriageway from Toome to Castledawson was being built.
6	Annaghoboe Road/ Washingbay Road Junction, Clonoe - 2017/006	0	Awaiting Application Form to be returned. Landowner approval required for siting of new shelter on Washingbay Road.	Landowner approval refused. Alternative site to be agreed. Programme to be confirmed when site identified. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn.
7	Thornhill Road, Pomeroy	0	Request received from Keith Buchanan, Numbers to be confirmed with EA and Translink	request to EA/ Translink to be issued on receipt of application
Table 1 – New applications received since April 2020				
	None			

Table 2 – STAGES 2-4,				
1	Glebe Court, Castlecaulfield	4	Relocation of existing shelter, land ownership to be confirmed for new site.	Site location has been identified and discussed with DfI Roads and subject to confirmation of land ownership and resident consultation then this shelter provision will proceed.
2	Kildrum Estate, Galbally	4	new shelter provision	Site location has been identified and discussed with DfI Roads and subject to confirmation of land ownership and resident consultation then this shelter provision will proceed.
3	Derryvale, Coalisland	3	Proposed locations have been declined by Translink. Alternative sites being sought.	Alternative site to be found within area. Awaiting confirmation numbers from EA before proceeding. Programme to be confirmed when site identified and user numbers confirmed.
4	Cappagh Village	4	Existing shelter in dangerous location, no footpath. Community request to have children lifted in the village. Limited turning space for buses in village.	Translink currently assessing the feasibility of vehicle auto-tracking within the village and if this is deemed acceptable then new pick up / drop off location will be facilitated within the village. On receipt of confirmation shelter will be located to suit. Programmed for delivery subject to Translink approval for new location. Lind Dillon MLA and Cllr Niamh Doris are main applicants.
5	Brackaville, Four Seasons Bar, Coalisland	4	Limited space on existing footpaths. Translink deemed unsafe. New site required for shelter.	New site location for shelter to be found. Suitable sites are proving difficult to find. Programme to be confirmed when site identified. Sites Visits planned to progress locations and if none available paper to be brought back to Council to have the application withdrawn. Site visit held 21st February to identify potential new site with Translink and elected Members. Translink deemed both locations unsatisfactory. Resident consultation required including discussions with LAVN-owner to see if it can be used as a location. Discussions with DfI Roads have indicated that potential location can be facilitated pending community engagement.
6	Clonoe Crossroads	4	Relocation of existing shelter as too close to junction. Land search in progress to find alternative suitable site.	New site to be agreed with DfI roads, and adjacent residents. Programmed for delivery subject to site agreement. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn. Site visit held 21st February, potential site identified, Cllr Niamh Doris and Cllr Joe O'Neill to consult with landowner. Discussion with DfI have indicated a suitable location can be accommodated and subject to community engagement should be able to install. DfI Roads to check pedestrian crossing points in the locality.
7	Meenagh Park, Coalisland	4	Site approved, resident consultation in progress.	Translink satisfied with location, final resident consultation required prior to Stage 5 report. Cllr Dan Kerr to discuss location of shelter with adjacent house-owner. Discussed with DfI Roads and subject to their internal consultation ie build out of bollards to be introduced to reduce impact of pedestrian with vehicles to be considered.
8	148 Omagh road, Ballygawley	4	Existing Bus stop/layby, report to committee required	Translink confirmed very few picked up though 6+dropped off each day. Awaiting EA response for numbers. Discussed with DfI roads and agreed shelter can be located subject to community engagement
9	Drumullan	4	Translink and Education Authority to confirm user numbers to progress.	Existing shelter to be replaced with new shelter (minus one end piece) the removal of end piece will facility access from existing footpath thus meaning users will not have to egress onto public road to access the shelter. Progress - Property services instructed to proceed with replacement shelter

Table 3 – STAGES 5-8, 13NR				
No	Location	Stage	Status / Comment	Progress status
1	Kinrush Road/Battery Road Junction, Moortown	6	Original site limited space, alternative site to be confirmed.	Original location deemed not acceptable although alternative location has now been identified and progress to install shelter to programmed. TS programmed to discuss with DfI roads at next meeting and progress to instruct to install shelter.
2	Main Street, Bellaghy	6	Existing shelter removed, at chemist. Proposed new site has been objected to. New site to be found.	Discussed with DfI roads and alternative 2no locations have been agreed. Translink to confirm new Stop locations - awaiting same. Community engagement to complete to ensure all residents are in agreement to new shelter locations
3	Knockloughrim Village	6	Landowner unknown for proposed site. Further investigations underway to determine landowner.	Additional landowner searches to be carried out for site. Programme to be confirmed when site identified. Progress - instructed to install shelter on confirmation of same.
4	Kingsisland Primary School	6	Final confirmation from primary school required to progress.	Compliant site location, final confirmation required from the school. To be programmed subject to final approval from school and Education Authority. Discussion to be had with DfI roads on compliant location. Install after no objections from community engagement.
5	Inishrush Village	6	Landowner clarified as NIHE.	NIHE to approve location for new shelter. Programme for delivery, subject to permission and legal agreements/ lands transfer from NIHE. Further update and community engagement to be confirmed
6	Tirkane Road, Maghera	6	Proposed site objected to by adjacent residents.	Alternative site to be found within area. Programme to be confirmed when site identified, due to objections. If new location cannot be agreed a paper will be brought back to Council to have the application withdrawn. Formal community engagement to be carried out at existing stop/pick up point. further updates to be provided.
7	Dunglady Road/Keady/Kilrea Road, Crosskeys	6	Original application was to relocate shelter, Current location has been deemed satisfactory and complies with DfI Roads requirements.	Current location has been approved by DfI roads and will remain. No requirement to alter. Complete. Shelter request to be removed from the register.
8	Magheracastle Road / Mountjoy Road, Brocagh	6	Pending withdrawal notification from applicant as proposed site on wrong side of the road for pick-up.	discussion with DfI Roads to be held in light of new agreed process principals. Report at next Council Meeting
9	Culnady Village	6	Site approved in centre of village, located on DfI Roads lands.	Site agreed on DfI Roads lands in centre of village. Awaiting final approval. Discussion and formal agreement to be held with DfI Roads on shelter installation.
10	Killeen Crossroads	6	Translink to provide alternative pick-up avoiding dangerous road crossing to Coole Road.	translink now relocated their stop / pick up location and new shelter can be provided at this location. Discussion with DfI Roads and community engagement to be held to close out formal process and instruction to given to install shelter.
11	Stewartstown	6	Translink to provide Clear Channel shelter at this location. Available budget for Translink causing delay.	No progress has been made with Clear Channel / Translink installing a shelter at this location. Discussion with DfI Roads and community engagement to be held to close out formal process and instruction given to install shelter
12	Killeenan Road/Camlough Road/ Loughdoo Road	6	Proposal to locate shelter in Kildress GAC, awaiting confirmation from Education Authority for pick up from the new location.	Shelter location to be agreed with EA / land owners and on confirmation of same instruction to install shelter will be given.

Table 3 – STAGE 9, 2NR,				
No	Location	Stage	Status / Comment	Progress status
1	Millview/Dunnamore Road, Dunnamore	9	Location agreed, site, DfI Roads compliant for new location.	Discussed with DfI Roads and location agreed in principal with mapping to be carried out and approved by DfI Roads. Community engagement to be finalised prior to install of shelter

Table 4 – Stage 9 - Bus Shelters Installed				
No	Location	Stage	Status / Comment	Progress status
1	Augher village	10	Shelter erected August 2019.	Installed.
2	Ballymcpeake Road/ Mayogall Road junction	10	Location to be agreed with DfI roads, recent road widening works has improved the original location which had been refused by DfI Roads.	Installed.

Table 5 – Applications Withdrawn				
No	Location	Stage	Status / Comment	Progress status
1	Coole Road	Revisit application following Jan meeting	Re-open application	discussion with DfI Roads to be held in light of new agreed process principals. Report at next Council Meeting
2	Cappagh Road/Corlea Road, Dungannon	withdrawn	application closed - to be removed from register	Applicant (Principal of Galbally P.S.) withdrew application.
3	Duffs Corner, Ardboe	Revisit application following Jan meeting	Re-open application	discussion with DfI Roads to be held in light of new agreed process principals. Report at next Council Meeting
4	Credit Union, Moygashel	withdrawn	Site meeting between MUDC, Translink and Cllr Cuthbertson on 28-02-2020	Not enough passengers to satisfy requirement for bus shelter to be erected. Only Translink use this route. No EA buses on this route. CLOSED

MID ULSTER DISTRICT COUNCIL

PROCEDURE FOR ERECTION OF BUS SHELTERS

Stage 1

Send application form to person requesting Erection of Shelter (Application Form)

Stage 2

Acknowledge request (in writing) – standard letter sent

Stage 3

Carry out preliminary visit to investigate suitability of site

Stage 4

Contact Translink and SELB to confirm viability of erecting bus shelter i.e. recognised "Bus Stop", number and age of children, bus routes, etc.

Note – shelters only provided at locations where it is confirmed a minimum of six people await / board buses.

Organisational Name	Contact Name	Contact Number	

Stage 5

Report to Committee to seek Council approval/instruction

Stage 6

Identify landowner e.g. Housing Executive, local farmer, etc. and obtain their written consent for erection of bus shelter and consult with adjoining properties (contact local Councillor and arrange site meeting if necessary)

Stage 7

Send letters (with location maps) for approval/comments to the following: -
Transport NI/Water Service PSNI, BT and NIE
(Arrange follow-up site meetings if necessary)

Stage 8

Sign and return DRD Consent/Schedule at least six days prior to erection of bus shelter

Stage 9

Erect bus shelter

Stage 10

Send request to GIS officer to have new asset plotted.

Stage 11

Report back to Council

Minutes of Meeting

Technical Services Department



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

	Organisation	Attendees	Present	Absent	Minutes Ref
1	MUDC	Raymond Lowry (RL)	✓		
2	DFI Roads	Darren Campbell (DC)	✓		
3	MUDC	Eamon O'Hagan (EO'H)	✓		
4	MUDC	Johnny McNeill (JMcN)	✓		
5					
6					
7					
8					
9					
10					

Date: 26 May 2020	Time: 14:00	Venue: Teams call
Meeting Subject: Update Bus shelters		Minutes Taken by: J McNeill
Project Title: Bus shelter DFI comment – Note of meeting		

Item	Description	Action
1.0	<p>Meeting held to update Darren Campbell from DFI roads and MUDC officers from Technical services, on 9nr shelter locations throughout the district for comment. Shelters discussed;</p> <ol style="list-style-type: none"> 1.Derrychrin PS, Ballinderry 2.Annaghaboe road, Coalisland 3.Glebe court, Coalisland 4.Kildrum Estate, Galbally 5.Brackaville, Four corners bar, Coalisland 6.Clonoe crossroads, Coalisland 7.Meenagh park, coalisland 8.148 Omagh road, Ballygawley 9.Millview, Dunnamore <p>Additional shelter discussed at the end of the meeting was Bellaghy village, and two possible locations within the village.</p>	Technical Services
1.1	<p>Update and comment as follow;</p> <p>1.Derrychrin PS-</p> <p>Existing bus stop at the shop at a crossroads. Proposal to move the shelter due to reported near miss, Health and safety measure approx. 150m away from the shop to an open grass area.</p> <p>Comment- This is a change of stop location, Translink to be consulted on requirements and permission to move. In principle DFI have no issue with proposal and will look into crossing points which would be required for a shelter. DC to check internally.</p>	Technical Services/DFI

Minutes of Meeting

Technical Services Department



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

1.2	<p>2. Annaghoboe road, Coalisland- Existing shelter to be moved from Annaghoboe road onto Washingbay road. Not being used and too far from pick-up location Comment- DFI content with proposed location providing sight lines can be met with shelter set behind the required visibility splay of the junction. Landowner consultation required for location also Translink to be consulted on proposed location and its suitability.</p>	Technical Services
1.3	<p>3. Glebe Court, Castlecaulfield- Shelter presently in place is on the wrong side of the road and not used. Comment- DFI to check adopted ownership of the verges and entrance bell mouth to Glebe court. Two locations identified, 1nr at recess in the fenceline and the other on the wide bell mouth into Glebe court, which would be the safest. Shelter to be faced into the junction as opposed to the main road. Translink and resident consultation to be carried for comment and approval. Otherwise DFI no issue with proposal.</p>	Technical Services/DFI
1.4	<p>4. Kildrum estate, Galbally- New shelter at existing pick-up to housing development. Comment- DFI content with proposal to locate shelter behind existing D rail fence, safe, compliant, safe location. Translink and resident consultation to be carried for comment and approval.</p>	Technical Services
1.5	<p>5. Four corners bar, Brackaville- New shelter proposed at crossroads. Difficulty with narrow footpaths prohibiting location. Comment- Potential location identified at lamppost 1327, requires hedge to be removed and provide cantilever shelter so as not to inhibit sightlines from junction. Translink and resident consultation to be carried for comment and approval.</p>	Technical Services
1.6	<p>6. Clonoe crossroad, Coalisland- Existing shelter too close to junction and requires to be relocated approximately 30 metres in front of housing development. Comment- DFI stated that no issue with location though additional crossing points would be a potential issue allowing access across the main road. DC to consult with traffic section for guidance. Translink and resident consultation to be carried for comment and approval.</p>	Technical Services/DFI
1.7	<p>7. Meenagh park, Coalisland- Site identified and property owner/residents to be consulted on preferred location. Comment- DFI have no issue with the proposal though stated that a</p>	Technical Services/DFI

Minutes of Meeting

Technical Services Department



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

	build-out or alternative guarding through bollards may have to be considered at this site. Translink and resident consultation to be carried for comment and approval.	
1.8	8.148 Omagh road, Ballygawley- Existing layby and bus stop, requires a shelter. Comment- DFI in agreement with proposed location, advised that bus stop design guide should be consulted for location compliance. Translink and resident consultation to be carried for comment and approval.	Technical Services
1.9	9.Millview, Dunnamore- Shelter to be provided at Millview housing development. Currently collected at chapel frontage. Comment- DFI feel the shelter can be accommodated in the proposed location though consultation required with the developer, Translink and residents for final approval. Shelter should be facing into the junction and not the main road and not impede existing sightlines.	Technical Services
1.10	10.Bellaghy Village- Location 1, Heaney HomePlace, upper carpark entrance. Location 2, Sculpture area at Overends butchers layby/parking area. Comment- DFI have no issue with location 1 providing it complies with sightline provision and can be located to rear of footpath. Proposed to use a roof only with legs located behind wall to facilitate the request. Location 2, DFI content with this location, good access for the buses to pull off the road and adequate space to comply with sightlines. Translink and resident consultation to be carried for comment and approval.	Technical Services
2.0	RL stated that the next meeting will involve all the statutory agencies and allow the remaining shelters to be actioned and progressed.	Technical Services
2.1	Meeting ended at 16:10pm	

Project reviewed by Technical Services Manager

Signed _____ Johnny McNeill _____
01/06/2020 _____

Date