

**MINUTES OF MEETING OF DUNGANNON AND SOUTH TYRONE BOROUGH
COUNCIL HELD ON MONDAY 9 SEPTEMBER 2013 IN THE COUNCIL
OFFICES, CIRCULAR ROAD, DUNGANNON**

- MEMBERS PRESENT:** In the Chair, Councillor McGuigan, Mayor
- Councillors Ashton, Brush, F Burton, R Burton (7.35 pm), Cuddy, Daly, Donnelly, Gildernew, Gillespie, McGonnell, McLarnon, Molloy, Monteith, Morrow, Mulligan, O'Neill, Quinn, Reid and Robinson
- APOLOGIES:** Councillors Cavanagh and Hamilton
- OFFICERS PRESENT:** Mr Burke, Chief Executive (CE)
Mr Currie, Human Resources Advisor (HRA)
Mr Frazer, Director of Development (DoD)
Mrs Kerr, Director of Finance (DoF)
Mrs Hobson, PA to Chief Executive (PA)
Mr Lowry, Building Services Manager (BSM)
Mr McNeill, Building Services Officer (BSO)
Mrs McClements, Deputy Director of Env Health (DDEH)
- IN ATTENDANCE:** Mr Mark McLaughlin, Acting Senior Planning Officer (ASPO)

The meeting started at 7.30 pm.

1 MAYOR'S COMMENTS

The Mayor referred to the death of Brigid McElduff's father and extended the sympathy of the Council to the family circle.

All present stood for a minute's silence.

2 DECLARATION OF CONFLICT OF INTEREST

The Mayor reminded members of their responsibility with regard to conflict of interest.

Councillor R Burton entered the meeting at 7.35 pm.

3 MINUTES – COUNCIL – 12 AUGUST 2013

Proposed by Councillor Gillespie
Seconded by Councillor Molloy and

Resolved That the minutes of the meeting of the Council held on Monday 12 August 2013, having been printed and circulated, be taken as read and signed as correct.

4 PLANNING

Mr McLaughlin submitted planning schedule dated 9 September 2013 and streamlined planning applications decisions issued 01.07.2013 to 31.07.2013.

4.1 Schedule

Application No	Applicant	
M/2012/0461/F	Annagher Developments Ltd	Defer for office meeting
M/2013/0201/0	Hughes	Defer for office meeting
M/2013/0221/F	J & V Construction	Defer for office meeting
M/2013/0277/F	Smyth	Defer for office meeting
M/2013/0326/F	Tener	Defer for office meeting
DEFERRED ITEMS		
M/2012/0545/F	Daly	Department request withdrawal from list

Mr McLaughlin left the meeting at 7.42 pm.

5 MATTERS ARISING – COUNCIL – 12 AUGUST 2013

5.1 Public Realm Scheme (item 14.5)

DoD advised that the sealing of document, Dungannon Public Realm Scheme 'The Department for Regional Development to Dungannon and South Tyrone Borough Council licence for the Construction of Road Works and Environmental Improvements at Market Square, Castle Hill, Church Street and Irish Street Dungannon Town Centre' was

an additional agenda item. It materialised that the Council was responsible for making the licence application and Council approval was required. Members expressed disappointment that the consultants had misinformed Council about who should be making the application and Council was only aware three weeks ago (13 August) that Council had to apply for the licence, up to this Council understood that the contractor was applying for the licence. DoD advised that the consultants had assumed that the same procedure applied as in other areas. Council and its officers are not to blame for this or any delay. Member felt that the licence should have been dealt with at the Development Committee instead of a late item at this meeting.

Member requested that legal advice on consultants giving wrong advice be sought. Member also questioned if Council could look at clawback for run over of schedule for the scheme.

It was agreed that the Consultants and Roads Service be invited to the next Committee meeting.

Member stated that it was important for Council to open any assets/facilities to push this programme through and ease pressure in Dungannon Town Centre over the next months.

Proposed by Councillor Monteith
Seconded by Councillor Molloy and

Resolved that the seal be affixed to the document re Dungannon Public Realm Scheme 'The Department for Regional Development to Dungannon and South Tyrone Borough Council licence for the Construction of Road Works and Environmental Improvements at Market Square, Castle Hill, Church Street and Irish Street Dungannon Town Centre'

5.2 Hotel Accommodation

Member requested that Council revisit the provision of a hotel in Dungannon.

5.3 Traffic Calming Measures – Bush Village (item 14.3)

DoD advised that there was nothing further to report on this matter.

5.4 Hill of the O'Neill (item 14.8)

DoD confirmed that counters are out of action at times but the issue is being addressed.

6 MINUTES – STRATEGIC DEVELOPMENT COMMITTEE 29 AUGUST 2013

Proposed by Councillor Monteith
Seconded by Councillor F Burton and

Resolved That the minutes of the meeting of the Strategic Development Committee held on Thursday 29 August 2013, having been printed and circulated, be taken as read and, where relevant, adopted.

6.1 Fivemiletown Clock (item 2.4.2)

Member advised that the minute did not reflect the discussion on the night. DoD advised that the report to Committee had the correct detail and that report was adopted ie Council would make a financial contribution to the project and adopt and maintain the clock if the application by Fivemiletown Chamber of Commerce to HLF was successful.

6.2 Voluntary Sector Legacy Fund 2013 – 2014 Guidance and Criteria October 2013

The above document had been circulated with the agenda. Members drew attention to the following:

- Reference to minor upgrades in Background paragraph 3 and Capital Grants section contradict each other
- Need for business plan for such small amounts discourages those seeking small amount of money – DoD advised that a business plan was only required in excess of £15k.
- Conditions - Is there sufficient time for compliance of Point 4 of requesting projects to have all the necessary statutory consents where appropriate before funding can be issued and then Point 13 grants must be spent and drawn down from Council by 31 March 2014. DoD to check if amounts could be accrued into the next year.
- Point 12 Council will have access to use of the facility (free of charge), with adequate notice and availability permitting – free of

charge should only be commensurate with certain level of funding provided.

Agreed that the document be accepted subject to above amendments/clarification and it being made clear within the paper that a business plan is only required for amounts over £15k.

7 MINUTES – STRATEGIC SERVICE DELIVERY COMMITTEE 27 AUGUST 2013

Proposed by Councillor Gillespie
Seconded by Councillor O'Neill and

Resolved That the minutes of the meeting of the Strategic Service Delivery Committee held on Tuesday 27 August 2013, having been printed and circulated, be taken as read and, where relevant, adopted.

7.1 Waste Infrastructure

CE agreed to speak to the Waste Operations Manager about the provision of a second blue bin and the criteria already set by Council for extra bins would be brought to Committee.

7.2 Festive Lighting (item 4.2)

BSO advised that £15k had been allocated to Coalisland this year, £15k next year making a total of £50k over the three years. In relation to Dungannon weather conditions and number of connections created problems but the connections were reduced which proved successful.

Members expressed equality issue regarding other rural villages with the Development Associations needing to look at amounts of money given to settlements and the need to increase this right across the board. This increase would be required before the formation of the new Mid Ulster Council.

Members agreed to the request to undertake the necessary procurement procedures for Christmas lighting in Dungannon and Coalisland with retention of money being written into the contract which would only be released on successful delivery of the scheme.

Member queried if smaller banners of neutral lights could be kept up in Dungannon town into February to give extra lighting in the darker days.

DoD confirmed that Council had not changed its policy from last year on funding Christmas trees and the community festive grant accommodates this.

7.3 Public Conveniences

Member advised that over holiday periods public conveniences need to be as accessible for the disabled as possible, currently can only get key on presentation of a blue badge.

7.4 Bus Shelters

BSO confirmed that Council currently have no control over what is advertised on bus shelters but the issue can be raised with the providers and considered when renewing contracts.

CE agreed to bring a policy to the next Committee meeting on advertising highlighting certain things which are not allowed.

8 MINUTES – STRATEGIC SUPPORT SERVICES COMMITTEE 28 AUGUST 2013

Proposed by Councillor Monteith
Seconded by Councillor F Burton and

Resolved That the minutes of the meeting of the Strategic Support Services Committee held on Wednesday 28 August 2013, having been printed and circulated, be taken as read and, where relevant, adopted.

8.1 Moy Library (item 2.4)

DoD advised that the Blackwater Board agreed for financial reasons that office staff move to the Moy Library with the regular monthly meetings still to be held in Caledon Courthouse. There is currently no charge for the office accommodation in Moy. The DoD agreed to check if part of their funding was for accommodation and if so a nominal charge could be made.

Councillors R Burton, Gildernew and Reid declared an interest in Blackwater Regional Partnership and Councillors R Burton, Daly and Gildernew declared an interest in Caledon Regeneration.

9 PAYMENT OF ACCOUNTS

Proposed by Councillor Gillespie
Seconded by Councillor McGonnell and

Resolved That the accounts as presented, list dated 9 September 2013 and euro listing dated August 2013 be noted.

10 CONFERENCES/SEMINARS

10.1 Seminar: The Road to Organisational Design, Part 1: Service Delivery Models for Planning, Craigavon Civic Centre, 23 August 2013, mileage

Retrospective approval granted for any member who attended this seminar.

10.2 National Bids Advisory Service, International Bids Conference, Ballymena, 18 September 2013, fee £125, subsistence, mileage

Urban Regeneration Manager to attend.

10.3 NICEM 14th Annual Human Rights and Equality Conference, Wellington Park Hotel, Belfast, 20 September 2013, Fee £40, mileage

Noted

10.4 NAC Conference, Partnership Across Local Authorities, The Yorkshire Hotel, Harrogate, 27 to 29 September 2013, fee £350, subsistence, flights, mileage

Noted

10.5 Society of Personnel Directors Scotland, The Old Courthouse Hotel, St Andrews, 6 to 8 November 2013, fee £555, subsistence, travel and mileage

Human Resource Advisor to attend.

10.6 Chartered Institute of Environmental Health, Changing Environments – Meeting the Changes – Guild Hall and City Hotel, Derry-Londonderry, 7 to 8 November 2013, fee £230, mileage

Noted.

- 10.7 Local Government – A New Dawn?, Greystones Town Council in association with Ards Borough Council and the La Touche Legacy Committee in the Charlesland Golf & Country Club Hotel, Greystones, Co Wicklow 27 – 29 September, fee 150 euro, subsistence, mileage**

Noted.

- 10.8 NI Environment Forum AgendaNI Event, Crumlin Road Gaol, Belfast 9 October 2013, fee £125, mileage**

Noted.

11 MISCELLANEOUS MATTERS

11.1 Release of Minutes to Media

CE agreed to advise Member on timing of release of minutes to the media.

11.2 September Committee Meetings

Member advised that to facilitate attendance at the Festive Events on the Hill at the end of September that the Committee meetings be moved to different dates or all held on the Monday. Agreed that all Committee meetings would be held on Monday 23 September 2013 commencing at 6.30 pm.

12 OTHER RELEVANT BUSINESS

The undernoted correspondence having previously been circulated was noted by the Council:

12.1 Post Office

Letter dated 20 August 2013 from Regional Network Manager re Coalisland Post Office – Decision to move to new premises and branch modernisation.

12.2 Department of the Environment

Letter dated 22 August 2013 from Local Planning Division re Moy Park Strategic Planning Project.

13 DURATION OF MEETING

The meeting was called for 7.30 pm and ended at 8.45 pm.

MAYOR _____

CHIEF EXECUTIVE _____