



03 November 2022

Dear Councillor

You are invited to attend a meeting of the Policy & Resources Committee to be held in The Chamber, Magherafelt and by virtual means Council Offices, Ballyronan Road, Magherafelt, BT45 6EN on Thursday, 03 November 2022 at 19:00 to transact the business noted below.

A link to join the meeting through the Council's remote meeting platform will follow.

Yours faithfully

Adrian McCreesh
Chief Executive

AGENDA

OPEN BUSINESS

1. Notice of Recording
This meeting will be webcast for live and subsequent broadcast on the Council's You Tube site [Live Broadcast Link](#)
2. Apologies
3. Declarations of Interest
Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.
4. Chair's Business

Matters for Decision

- | | |
|--|---------|
| 5. Festive Lights Funding | 3 - 4 |
| 6. Report of Corporate Good Relations Working Group
Meeting: October 2022 | 5 - 8 |
| 7. Requests to Illuminate Council Properties | 9 - 10 |
| 8. December Council Meeting – NI Assembly Election | 11 - 12 |
| 9. Member Services | |

Matters for Information

10 Minutes of Policy and Resources Committee held on 6
October 2022

13 - 18

Items restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point.

Matters for Decision

11. Staffing Matters for Decision
12. Gortgonis Health and Wellbeing Hub
13. IST Awards - Connecting Pomeroy, Derrynoyd Forest, Drumcairn Forest
14. Treasury Management
15. Staffing Matters - Apprenticeship Opportunity Update
16. Mid South West (MSW) Region Growth Deal Update
17. Capital Expenditure Reallocation

Matters for Information

18. Confidential Minutes of Policy and Resources Committee held on 6 October 2022
19. Staff Matters for Information
20. Financial report for 6 months ending 30 September 2022
21. Contracts & DAC Update

Report on	Festive Lights Funding
Date of Meeting	3 rd November 2022
Reporting Officer	Claire Linney, Assistant Director of Development
Contact Officers	Philip Clarke - Community Services Manager

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1	Purpose of Report
1.1	Festive Lights Fund - to seek approval for use of capital funding
2	Key Issues
2.1	<p>Festive Lights Fund</p> <p>At the October 2022 Development meeting, the Committee recommended that the Policy and Resources Committee consider the allocation of 'one off', in year, capital funding to support current recipients of the Councils Festive Lights Fund. This additional funding would allow groups to purchase additional festive lighting to add to, and /or replace their current stock.</p> <p>Members will be aware that Council entered into a funding arrangement with the local community to provide Christmas lights across the rural areas of the District. Council currently provides for the 5 main towns.</p> <p>As part of the 3 year Community Grant Review, consultation was undertaken with local groups. A key comment/issue from the review consultation was the pressure on groups to deliver on the Christmas Festive Lights. Currently there are 60 local community groups who partner with Council in the delivery of festive lights across the rural areas of the District.</p> <p>One of the key issues raised by groups is that it takes the full grant award, and match voluntary contribution from the wider community, to install the festive lights each year. This leaves no available funding for renewing or replacing stock. Council previously provided a small festive lights grant over and above the revenue support to allow for groups to add to or replace festive lights stock.</p> <p>It is proposed to do a similar investment in 2022, as a one-off fund for groups to purchase new or replacement Festive Lights including LED, solar, energy efficiency options.</p>

	<p>The investment to each group/ area would be up to the maximum amount of their current revenue allocation, which is currently £1,250 - £3,000, based on settlement size.</p> <p>The overall additional budget implications is £108,250 as a one off investment.</p>
3.1	Financial, Human Resources & Risk Implications
	<p>Financial:</p> <p>Financial contribution £108,250 from Capital (Festive Lights), to be funded as a one off allocation to the Festive Lights Fund.</p>
	<p>Human:</p> <p>NA</p>
	<p>Risk Management:</p> <p>NA</p>
4	Screening & Impact Assessments
	<p>Equality & Good Relations Implications:</p> <p>NA</p>
	<p>Rural Needs Implications:</p> <p>NA</p>
5	Recommendations
5.1	<p>Members are recommended to;</p> <p>(i) Approve the allocation of up to £108,250 from the Council Capital fund as a one off capital allocation to current recipients of the Festive Lights Fund.</p> <p>*Members are advised that the Policy and Resources Committee have delegated authority to deal with this matter therefore the decision will be implemented following the committee meeting. <i>This will be subject to Council decision of 27th October.</i></p> <p>-</p>
6	List of Documents Attached
	None

Report on	Report of Corporate Good Relations Working Group Meeting: October 2022
Date of Meeting	Thursday 3 November 2022
Reporting Officer	Joseph McGuckin, Head of Strategic Services & Engagement Philip Moffett, Assistant Director
Contact Officer	Ann McAleer, Corporate Policy & Equality Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	The report provides the outworking's of the most recent Corporate Good Relations Working Group meeting held Monday 10 th October 2022.
2.0	Background
2.1	Mid Ulster District Council's Equality Scheme (2021-26) confirms that the role of the Corporate Good Relations Working Group is to assist policy development and monitor the implementation of the Councils arrangements to promote good relations in the following areas (but not exclusive to) flags, emblems, language, bonfires, street naming and internal and external aspects of good relations.
3.0	Main Report
3.1	The most recent meeting of the corporate Good Relations Working Group of 2022/2023 was held on 10 th October 2022. It was agreed that a further meeting of the group take place in late November, with a member focused facilitated session on "What is Good Relations?" being scheduled before then, to which all members be invited to participate and be facilitated by John Kremer the council equality and good relations contact.
3.2	<p>Members in attendance were provided with an overview of Good Relations duties placed upon Councils by the Equality Commission for NI. The meeting report is attached as Appendix A to this report. Issues arising as recommendations for committee consideration and approval are as detailed. It was recommended to committee and agreed that:</p> <ul style="list-style-type: none"> • Consideration be given by the working group to ways of attaining increased elected member participation in the group going forward. • The Terms of Reference be reviewed • The chairing and leading of meetings be reviewed/considered • Section 75 business be a recurring standing item on all future agendas

	<ul style="list-style-type: none"> An assessment of the types and nature of business to be taken should be considered and broadened <p>Other</p> <ul style="list-style-type: none"> On providing an update on the outcome of quotation exercise to identify a delivery agent to deliver on the 'constitutional change motion' previously carried by council, it was agreed that potential organisations such as Ireland's Future be approached/considered by officers, together with a single provider with appropriate experience
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: N/A
	Human: Officer time
	Risk Management: N/A
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: Meeting held in accordance with Equality Scheme requirements.
	Rural Needs Implications: RNIA is considered to be disproportionate in relation to the business of this Working Group
5.0	Recommendation(s)
5.1	It is recommended that Members review, comment as appropriate and approve the report of the Corporate Good Relations Working Group meeting held on Monday 10 th October 2022.
6.0	Documents Attached & References
	Appendix A: Report of Corporate Good Relations Working Group meeting (October 2022)

Report of Corporate Good Relations Working of Mid Ulster District Council- 10 October 2022

Report of Corporate Good Relations Working Group of Mid Ulster Council held on 10 October 2022 at 5.30 pm in the Committee Room, in Dungannon.

Attendees **Members:** Councillors C Corry, Cllr M Quinn (on behalf of Cllr M. Kearney)
 Officers: P Moffett, J McGuckin, A. McAleer
 Facilitator: J Kremer (Good Relations Facilitator)

In the absence of Cllr John McNamee is was agreed that John Kremer (Good Relations Facilitator) would Chair the meeting.

Agenda Item 1: Welcome: A welcome to the meeting was provided by John Kremer (Good Relations Facilitator).

Agenda Item 2: Apologies: Cllr. Kim Ashton, Cllr John McNamee, Cllr S McPeake and Cllr P McLean

Agenda Item 3: Outstanding Items: The group was informed that a delivery agent for the constitutional change had not yet been appointed following a recent tender exercise. Members suggested the consideration of alternative approaches for the identification of a delivery agent. Members suggested and agreed that delivery agents such as Ireland's Future should be considered by officers, together with delivery by a single provider with the appropriate experience.

Agenda Item 4: Discussion on Membership Participation & Involvement: Members noted that increased participation in the group would be welcomed and agreed that it was an area for further discussion at the next meeting of the working group. It was agreed that as part of this discussion to:

- Review the Terms of Reference to encourage sustained participation and involvement in the group.
- Review the Chairing and leading of the Working Group.
- Ensure 'Section 75 Business' be added as a standing item on future agendas. This item will provide an opportunity to discuss general items such as the content of the Annual Report for the ECNI and any Equality Scheme complaints or issues.
- Review the types and nature of business to be considered and ensure that the full scope of the terms of reference is utilised.

Agenda Item 5: Section 75 Training Requirements:

It was agreed to organise a Good Relations training session (open to all elected members). This session should focus on, 'What is Good Relations?' The session would aim to provide members with a clear understanding of the Council's Equality Scheme and commitments.

Agenda Item 6: Diversity and Inclusion-MUDC Chair's Priorities:

Council Chair, Cllr Cora Corry provided an overview of some of the activities that she has undertaken as part of her Diversity and Inclusion priorities. On the basis of this information it was agreed for the group to discuss the followings aspects of race relations at future meetings:

- Refugee support e.g. language requirements
- Employment barriers for the BME community
- Marking of Minority Cultural Festivals e.g. Diwali
- Spaces for Prayer/Worship
- Collaborative BME community sporting opportunities
- Provision of information and signposting for minority communities

Agenda Item 7: Date of the Next Meeting:

It was agreed that the next meeting should be held in November in Magherafelt. It was discussed and agreed that going forward the meeting location should rotate across Council area.

The meeting ended at 6.30pm

Report on	Request to Illuminate Council Property
Date of Meeting	Thursday 3 November 2022
Reporting Officer	J McGuckin, Head of Strategic Services & Engagement P Moffett, Assistant Director Org. Development Strategy & Performance
Contact Officer	Eileen Forde, Member Support Officer

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	<p>To consider requests received to illuminate and light up the Council's three designated properties to raise awareness for the following:</p> <ul style="list-style-type: none"> • NSPCC: Walk for Children • Oesophago-Gastric (OG) Cancer NI: Less Survivable Cancers Awareness <p>Details on request received are set out below.</p>
2.0	Background
2.1	The Council has a policy and procedural arrangements in place to facilitate the illuminating/lighting-up of its designated properties from requests made by charitable organisations for charitable causes. The designated properties are the Bridewell, the Burnavon and Ranfurly.
2.2	The policy confirms that requests are considered by the Council's Policy and Resources Committee. Should the scheduling of the committee not permit requests being considered within the timeframes for determination, they can be presented to monthly Council.
3.0	Main Report
3.1	<p>The Council has received correspondence from organisations as detailed below requesting that consideration be given to lighting up our three designated council properties. Requests for consideration and recommendation by Committee:</p> <ul style="list-style-type: none"> • Wednesday 21 December 2022 - NSPCC Walk for Children – Colour: Green (Note - a previous request from the Samaritans has been approved by Committee to illuminate buildings on the same date, but as the colour is the same both requests can be accommodated) • Wednesday 11 January 2023 - Less Survivable Cancers Awareness: Green

	The policy scope extends to requests made by charitable organisations for the promotion of its charitable cause on a given date or set of dates.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: Not applicable
	Human: Not applicable
	Risk Management: Not applicable
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: Council policy and procedural arrangements have been referred to.
	Rural Needs Implications: Not applicable
5.0	Recommendation(s)
5.1	That the Committee considers making recommendation to light up the designated properties on the dates specified to mark: <ul style="list-style-type: none"> • Wednesday 21 December 2022: NSPCC Walk for Children - Green • Wednesday 11 January 2023 - Less Survivable Cancers Awareness - Green
6.0	Documents Attached & References
	Not Applicable

Minutes of Meeting of Policy and Resources Committee of Mid Ulster District Council held on Thursday 6 October 2022 in the Council Offices, Circular Road, Dungannon and by Virtual Means

Members Present

Councillor S McAleer, Chair

Councillors Ashton, Buchanan, Cuddy, Elattar*, Forde*, Gildernew*, Kearney, S McGuigan*, McKinney, McLean, S McPeake*, Molloy, Quinn, Totten*

Officers in Attendance

Mr McCreesh, Chief Executive
Mrs Campbell, Strategic Director of Environment (SD: Env)
Mrs Canavan, Strategic Director of Organisation Development, Strategy and Performance (SD: ODSP)
Mrs Dyson, Head of Human Resources (HoHR)**
Ms Linney, Assistant Director of Development (AD: Dev)**
Mr Lowry, Head of Technical Services (HoTS)**
Mr McGuckin, Head of Strategic Services and Engagement (HoSS&E)
Ms McNally, Assistant Director of Finance, Legal, Governance and Transformation (AD: FLG&T)**
Mr Moffett, Assistant Director of Organisation Development, Strategy and Performance (AD: ODSP)
Mr O'Hagan, Head of ICT (HoICT)**
Mr Scullion, Assistant Director of Property Services (AD: PS)**
Mr Tohill, Strategic Director of Corporate Service and Finance (SD: CSF)
Miss Thompson, Democratic Services Officer

Others in Attendance

Councillors Kerr***, N McAleer***

* Denotes members present in remote attendance

** Denotes Officers present by remote means

*** Denotes others present by remote means

The meeting commenced at 7.00 pm

The Chair, Councillor S McAleer welcomed everyone to the meeting and those watching the meeting through the Live Broadcast. Councillor S McAleer in introducing the meeting detailed the operational arrangements for transacting the business of the committee in the chamber and by virtual means, by referring to Annex A to this minute.

PR182/22 Notice of Recording

Members noted that the meeting would be webcast for live and subsequent broadcast on the Council's You Tube site.

PR183/22 Apologies

Councillor Doris.

PR184/22 Declarations of Interest

The Chair, Councillor S McAleer reminded Members of their responsibility with regard to declarations of interest.

PR185/22 Chairs Business

Councillor Molloy advised that he had been approached by a number of businesses in Dungannon Town Centre who he stated are bemused as to what is happening regarding public realm in the town. Councillor Molloy stated that the public realm scheme completed approximately three years ago however Department for Infrastructure have still not adopted some of the works. The Councillor stated there are a number of snagging lists and also referred to a fall which had happened in the town last weekend and that the person had sustained injuries. Councillor Molloy asked for an update in relation to the finishing off of the public realm scheme and the adoption of the works by Department for Infrastructure.

The Chief Executive advised that a report will come before the Environment Committee next week which will provide update in relation to snagging lists and completion of the public realm scheme in Dungannon.

The Chair, Councillor S McAleer advised that agenda item 6 – Gortgonis Health and Wellbeing Hub would be taken in confidential business.

Matters for Decision

PR186/22 Capital Discretionary Grant

The Assistant Director of Development (AD: Dev) presented previously circulated report which sought approval for use of reserve capital funding.

Proposed by Councillor Gildernew
Seconded by Councillor S McGuigan and

Resolved That it be recommended to Council to release £100,000 from reserve capital funding for use as part of the Capital Discretionary Grant.

PR187/22 Requests to Illuminate Council Property

The Assistant Director of Organisation Development, Strategy and Performance (AD: ODSP) presented previously circulated report which considered requests to illuminate/light up the Council's three designated properties to raise awareness of and mark;

- Dyslexia Awareness (NI)
- Postural Orthostatic Tachycardia Syndrome (POTS)
- Diabetes UK (Northern Ireland)

Proposed by Councillor Buchanan
Seconded by Councillor Elattar and

Resolved That it be recommended to Council to illuminate the three designated Council properties as follows –

- Saturday 8 October 2022, International Dyslexia Day: Turquoise
- Tuesday 25 October 2022, POTS Awareness Day: Purple
- Monday 14 November 2022, World Diabetes Day: Blue

PR188/22 Member Services

None.

Matters for Information

PR189/22 Minutes of adjourned Policy and Resources Committee held on 8 September 2022

Members noted Minutes of adjourned Policy and Resources Committee held on 8 September 2022.

PR190/22 Minutes of Policy and Resources Committee held on 20 September 2022

Members noted Minutes of Policy and Resources Committee held on 20 September 2022.

PR191/22 IT Service Plan Update

Members noted previously circulated report which provided update on the current system and service plan for ICT services.

Live broadcast ended at 7.06 pm.

Local Government (NI) Act 2014 - Confidential Business

Proposed by Councillor Buchanan
Seconded by Councillor Molloy and

Resolved In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items PR192/22 to PR202/22.

Matters for Decision

PR192/22	Gortgonis Health and Wellbeing Hub
PR193/22	Council Organisational Structure: Proposal
PR194/22	Land and Property Update
PR195/22	ICT Fees Management Update – RDP and VEP Programmes
PR196/22	Staffing Matters for Decision
PR197/22	Procurement of Valuation Services

Matters for Information

PR198/22	Policy and Resources Committee Confidential minutes of meeting held on 20 September 2022
PR199/22	Staffing Matters for Information
PR200/22	Financial Report for 5 months ending 31 August 2022
PR201/22	Contracts and DAC Update
PR202/22	FFNI Project Update

PR203/22 Duration of Meeting

The meeting was called for 7.00 pm and ended at 7.57 pm.

Chair _____

Date _____

Annex A – Introductory Remarks from the Chairperson

Good evening and welcome to the Council's [Policy & Resources/Environment/Development] Committee in the Chamber, [Dungannon/Magherafelt] and virtually.

I specifically welcome the public watching us through the Live Broadcast. The Live Broadcast will run for the period of our Open Business but will end just before we move into Confidential Business. I let you know before this happens.

Just some housekeeping before we commence. Can I remind you:-

- If you have joined the meeting remotely please keep your audio on mute unless invited to speak and then turn it off when finished speaking
- Keep your video on at all times, unless you have bandwidth or internet connection issues, where you are advised to try turning your video off
- If you wish to speak please raise your hand in the meeting or on screen and keep raised until observed by an Officer or myself
- Should we need to take a vote this evening I will ask each member to confirm whether they are for or against the proposal or abstaining
- When invited to speak please introduce yourself by name to the meeting
- For any member attending remotely, if you declare an interest in an item, please turn off your video and keep your audio on mute for the duration of the item
- If referring to a specific report please reference the report, page or slide being referred to
- Lastly, I remind the public and press that taking photographs of proceedings or using any means to enable anyone not present to see or hear proceedings, or making a simultaneous oral report of the proceedings are not permitted

Thank you and we will now move to the first item on the agenda - apologies and then roll call of all other Members in attendance.

