

<b>Report on</b>	Conferences, Seminars & Training
<b>Date of Meeting</b>	25 July 2019
<b>Reporting Officer</b>	Philip Moffett, Head of Democratic Services
<b>Contact Officer</b>	Eileen Forde, Member Support Officer

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

<b>1.0</b>	<b>Purpose of Report</b>
1.1	Provide an update on seminars and conferences received. To seek approval for (i) elected member attendance and the payment of registration/ attendance fees and associated costs, as incurred and, (ii) council officer approvals.
<b>2.0</b>	<b>Background</b>
2.1	Costs associated will be set against 2019-20 member Conference, Seminar and Training allocations.
<b>3.0</b>	<b>Main Report</b>
3.1	<b>Approval for Consideration of Attendance by Elected Members</b>  There are occasions when it is beneficial to Members to attend training, conferences and seminars to better equip them in their role as elected representatives. Approval for attendance as detailed in Appendix A to this report is sought.
3.2	<b>Officer Approvals</b>  There are occasions when it is beneficial to the council for Officers to attend conferences and seminars. Approval for attendance as detailed in Appendix B to this report is sought.
<b>4.0</b>	<b>Other Considerations</b>
4.1	<b>Financial, Human Resources &amp; Risk Implications</b>  Financial: Costs to be set against Members 2019/20 conference/seminar/training allocation. Any costs incurred above annual allocation to be incurred by Member

	Human: not applicable
	Risk Management: not applicable
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: not applicable
	Rural Needs Implications: not applicable
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Approval for attendance at the conferences, seminars and training by members and council officers as required.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
	Appendix A    Member Conferences, Seminars & Training Appendix B    Officers Approvals

## Member Training

Provider/Course	Date & Time	Location	Costs	Attendee Requests
NILGA - Changing Places: <i>Planning, Place-shaping and Place-making in Northern Ireland</i>	Tuesday 8 October 2019 9.30 am – 4.00 pm	Killyhevlin Hotel Enniskillen	Travel and subsistence	

## Conferences

Provider/Course	Date & Time	Location	Costs	Attendee Requests
Agenda NI Social Media Belfast	Thursday 5 September 8.30am – 3.30 pm	Titanic, Belfast	Fee: £230 + vat travel and subsistence	
Agenda NI - NI Procurement Conference	Wednesday 11 September 2019 8.30 am – 3.15pm	La Mon Belfast	Fee £210 + vat, travel and subsistence	

## Appendix B

### Retrospective Approval Sought

Conference & Seminar	Date	No. of Attendees	Location	Attendance Fee (Yes/ No)
Independent Examination of Local Devlpt Plan	25/6/19	1	Merthyr Tydfil Wales	No
NI Planning Conference – Delivering Quality Affordable Housing	26/6/19	4	Lisburn	yes

### Future Approval

Conference & Seminar	Date	No. of Attendees	Location	Attendance Fee (Yes/ No)
Conveyancing Conference	14/10/19	1	Templepatrick	Yes