

Report on	Service Improvement Plan 2018-19 for Legal Services
Date of Meeting	3 rd May 2018
Reporting Officer	Claire McNally, Council Solicitor
Contact Officer	Claire McNally, Council Solicitor

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To seek members' approval in respect of the Service Improvement Plan 2018-19 for Legal Services.
2.0	Background
2.1	Part 12 of the Local Government (Northern Ireland) Act 2014 places a general duty on all councils to secure continuous improvement in the exercise of its functions. In working towards achieving this, a Service Improvement Plan 2018-19 for Legal Services ("SIP") has been prepared and is attached at Annex A. This SIP is based on and aims to contribute towards the Council's Corporate Plan priorities, the Council's Improvement Plan Objectives and the Community Plan themes.
3.0	Main Report
3.1	The SIP confirms the purpose of the service, its responsibilities, its stakeholders, budgetary arrangements and staffing complement to run the Service in 2018-19.
3.2	The SIP does not detail everything Legal Services will do in 2018-19 but it does set a work plan of core activities and identifies an action plan.
3.3	The latest SIP for Legal Services was for 2016/17 and this is reflected in the Performance overview at section 1.4.
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
	Financial: N/A
	Human: Officer time in managing and implementing the SIP
	Risk Management: Reflected in Risk Register for Legal Services

4.2	Screening & Impact Assessments
	Equality & Good Relations Implications: N/A
	Rural Needs Implications: N/A
5.0	Recommendation(s)
5.1	That members approve the Service Improvement Plan for Legal Services attached at Annex A.
6.0	Documents Attached & References
6.1	Annex A – Service Improvement Plan 2018-19 for Legal Services.