

<b>Report on</b>	Environmental Services Improvement Plan for 2019/20
<b>Date of Meeting</b>	11 <sup>th</sup> June 2019
<b>Reporting Officer</b>	Mark McAdoo, Head of Environmental Services
<b>Contact Officer</b>	Mark McAdoo, Head of Environmental Services

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To inform members of the content of and to seek approval for the annual Service Improvement Plan (SIP) for Environmental Services for 2019/20.
<b>2.0</b>	<b>Background</b>
2.1	The Environmental Services Service Improvement Plan for 2018/19 was approved at the Environment Committee meeting in May 2018. Approval for a new Service Improvement Plan for Environmental Services for 2019/20 is now required.
<b>3.0</b>	<b>Main Report</b>
3.1	<p>Environmental Services is part of the Environment and Property Directorate and is responsible for the provision and management of the following services/facilities:</p> <ul style="list-style-type: none"> <li>• <i>Refuse and Recycling kerbside collections (domestic and commercial)</i></li> <li>• <i>Recycling Centres (civic amenity sites)</i></li> <li>• <i>Waste Transfer Station/Facilities</i></li> <li>• <i>Landfill Site Management/Aftercare</i></li> <li>• <i>Delivery of waste related capital projects</i></li> <li>• <i>Waste recycling, treatment and processing</i></li> <li>• <i>Bulky waste collections</i></li> <li>• <i>Removal of fly tipping and abandoned vehicles</i></li> <li>• <i>Street/road cleansing and litter bins</i></li> <li>• <i>Environmental Education and Awareness</i></li> </ul> <p>The Service successfully delivered one of the Council's Corporate Improvement Objectives, namely <i>"To help manage our waste and environment by reducing the amount of waste sent to landfill"</i> during the years 2017/18 and 2018/19.</p>

	<p>The Service Improvement Plan for 2019/20 includes the following details/sections:</p> <ul style="list-style-type: none"> <li>• <i>Purpose, scope and responsibilities of the service</i></li> <li>• <i>Customers and stakeholders</i></li> <li>• <i>Overview of performance in 2018/19</i></li> <li>• <i>Budget and staffing complement for 2019/20</i></li> <li>• <i>Service work plan for 2019/20</i></li> <li>• <i>Service contribution to Council Corporate Improvement Objectives</i></li> <li>• <i>Risk management of service</i></li> </ul> <p>A full copy of the Service Improvement Plan for 2019/20 is attached as appendix.</p>
<b>4.0</b>	<b>Other Considerations</b>
<b>4.1</b>	<b>Financial, Human Resources &amp; Risk Implications</b>
	<p>Financial:</p> <p>The planned actions within the Service Improvement Plan will be delivered within the annual Environmental Services budget of £11.3m which accounts for approximately 30% of the Council's total annual budget for 2019/20.</p>
	<p>Human:</p> <p>Over 200 employees work within Environmental Services which make up over a third of the total Council workforce</p>
	<p>Risk Management:</p> <p>The SIP includes a summary of the main risks facing the Service in 2019/20</p>
<b>4.2</b>	<b>Screening &amp; Impact Assessments</b>
	<p>Equality &amp; Good Relations Implications: The SIP includes a section on equality.</p>
	<p>Rural Needs Implications: Relevant policies will be screened as necessary.</p>
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members are asked to note the contents of this report and to approve the Environmental Services Service Improvement Plan for 2019/20.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Environmental Services Service Improvement Plan for 2019/20