

<b>Report on</b>	Bus Shelters Update
<b>Date of Meeting</b>	15 <sup>th</sup> June 2021
<b>Reporting Officer</b>	Raymond Lowry

<b>Is this report restricted for confidential business?</b>	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

<b>1.0</b>	<b>Purpose of Report</b>
1.1	To update Members on the current bus shelter status.
<b>2.0</b>	<b>Background</b>
2.1	Council is empowered under the Local Government Miscellaneous Provisions (NI) Order 1985, with the consent of the department to erect and maintain on any road within the district of the council, shelters for the protection from the weather or persons waiting to enter public service vehicles. Bus shelters are erected following local representations. They are provided, particularly for those who have to use public services who may have to stand out in the inclement weather.
2.2.	Following the bus shelter collaborative workshop held in March 2020, the bus shelter process was discussed and agreed at the Council meeting held on the 27 <sup>th</sup> March 2020. Members are advised in a monthly report of progress made on the various applications that have been lodged with the department.
2.3	Due to the Covid-19 pandemic progress has been delayed with unavailability of staff and priority of workloads within the various departments involved in dealing with the shelter installation. MUDC / DfI Roads have met (through "Microsoft Teams") to discuss a selection of these projects and will continue to carry out similar meetings to progress shelter applications.
2.4	Members to note that an update workshop was held in January 2021 with elected members to review the existing Bus Shelter procedural guide / policy. This has now been presented to the March Committee/Council for approval and Technical Service have revisited all applications that had been put "On Hold" (see Summary 3.6 for information).

3.0	Main Report																																																				
3.1	<p>The following information headings will be covered:</p> <ul style="list-style-type: none"><li>• New applications made in the past month (see 3.2)</li><li>• Progress on stages 2-4 application process (see 3.3)</li><li>• Request for Council to move from stage 5 (see 3.4)</li><li>• Progress update on stages 6-9 (see 3.5)</li><li>• Neighbour Notification summary and detailed analysis (see 3.6)</li><li>• Projects recommended for approval (3.17)</li><li>• Projects recommended for withdrawal (see 3.18)</li><li>• Shelters passed to Property Services for installation (3.19)</li><li>• Progress update on stages 10-11 (see 3.20)</li><li>• Update on statutory response times in relation to agreement on time related responses for application (see 3.21)</li><li>• Other issues (see 3.22)</li></ul>																																																				
3.2	<b>New Applications made in the past month – None.</b>																																																				
3.3	<b>Progress on stages 2-4 of the application process – see table in Appendix 1.</b> <ul style="list-style-type: none"><li>• Annaghmore Road, Clonoe.</li><li>• Coagh Road, Stewartstown.</li><li>• Reenaderry Road, Coalisland</li></ul>																																																				
3.4	<b>Requests for Council to move from stage 5 of the application process – Killeen, Lisacclare Road, to proceed to stage 5 of the application process this month.</b>																																																				
3.5	<b>Progress update on stages 6-9 – the applications below (3.7 – 3.16) have been discussed with a view to getting approval.</b>																																																				
3.6	<b>Summary of Neighbour Notifications</b> <p>The Table below is a summary of results for re-issued Neighbour notifications. A detailed analysis of each communication is as detailed under headings 3.7 - 3.16.</p> <table><tr><th>Point Nr</th><th>Shelter Location</th><th>Approved</th><th>Not Approved</th></tr><tr><td>3.7</td><td>Main St, Benburb</td><td></td><td>Not approved</td></tr><tr><td>3.8</td><td>Innishrush Village</td><td></td><td>Not Approved</td></tr><tr><td>3.9</td><td>Bellaghy, Main St/William St</td><td></td><td>Not Approved</td></tr><tr><td>3.10</td><td>Meenagh Park</td><td></td><td>Not Approved</td></tr><tr><td>3.11</td><td>Eglish View, Ballinderry</td><td></td><td>Not Approved</td></tr><tr><td></td><td></td><td></td><td><b>5Nr</b></td></tr><tr><td>3.12</td><td>Cappagh Village</td><td>Approved</td><td></td></tr><tr><td>3.13</td><td>Seamus Heaney HomePlace</td><td>Approved</td><td></td></tr><tr><td>3.14</td><td>Knockcloghrim village</td><td>Approved</td><td></td></tr><tr><td>3.15</td><td>Annaghnaboe Rd</td><td>Approved</td><td></td></tr><tr><td>3.16</td><td>Whitebridge Rd</td><td>Approved</td><td></td></tr><tr><td></td><td></td><td><b>5Nr</b></td><td></td></tr></table>	Point Nr	Shelter Location	Approved	Not Approved	3.7	Main St, Benburb		Not approved	3.8	Innishrush Village		Not Approved	3.9	Bellaghy, Main St/William St		Not Approved	3.10	Meenagh Park		Not Approved	3.11	Eglish View, Ballinderry		Not Approved				<b>5Nr</b>	3.12	Cappagh Village	Approved		3.13	Seamus Heaney HomePlace	Approved		3.14	Knockcloghrim village	Approved		3.15	Annaghnaboe Rd	Approved		3.16	Whitebridge Rd	Approved				<b>5Nr</b>	
Point Nr	Shelter Location	Approved	Not Approved																																																		
3.7	Main St, Benburb		Not approved																																																		
3.8	Innishrush Village		Not Approved																																																		
3.9	Bellaghy, Main St/William St		Not Approved																																																		
3.10	Meenagh Park		Not Approved																																																		
3.11	Eglish View, Ballinderry		Not Approved																																																		
			<b>5Nr</b>																																																		
3.12	Cappagh Village	Approved																																																			
3.13	Seamus Heaney HomePlace	Approved																																																			
3.14	Knockcloghrim village	Approved																																																			
3.15	Annaghnaboe Rd	Approved																																																			
3.16	Whitebridge Rd	Approved																																																			
		<b>5Nr</b>																																																			

3.7

- **Main Street, Benburb** (see Table 4 Appendix 1 – reference 14) Neighbour notification completed.

Shelter Location	Main Street, Benburb
Bus Shelter Requested	23 July 2020
Date Request Validated	27 July 2020
Survey Issued	05 May 2021
Survey Returned By	19 May 2021
Survey Letters Issued (No.)	3
Survey Letters Returned	1
Replies in Favour	0
Replies not in Favour	1
No response	2
Valid Returns	1
Percentage that have objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are not in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Main Street, Benburb is recommended not to be installed.**

3.8

- **Innishrush Village** (see Table 4 Appendix 1 – reference 12) Neighbour notification completed.

Shelter Location	Innishrush, Portglenone
Bus Shelter Requested	15 August 2016
Date Request Validated	26 August 2016
Survey Issued	05 May 2021
Survey Returned By	19 May 2021
Survey Letters Issued (No.)	12
Survey Letters Returned	6
Replies in Favour	3
Replies not in Favour	3
No response	6
Valid Returns	6
Percentage that have objections	50%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Innishrush, Portglenone is recommended not to be installed.**

3.9

- **Bellaghy- Main Street/ William Street** (see Table 4 Appendix 1 – reference 8) Neighbour notification completed.

Shelter Location	Main Street, Bellaghy
Bus Shelter Requested	06 December 2016
Date Request Validated	07 December 2016
Survey Issued	06 May 2021
Survey Returned By	20 May 2021
Survey Letters Issued (No.)	11
Survey Letters Returned	4
Replies in Favour	2
Replies not in Favour	2
No response	7
Valid Returns	4
Percentage that have objections	50%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Bellaghy – Main Street/ William Street is recommended not to be installed.**

3.10

- **Menagh Park, Coalisland** (see Table 4 Appendix 1 – reference 18) Neighbour notification completed.

Shelter Location	Menagh Park, Coalisland
Bus Shelter Requested	26 June 2019
Date Request Validated	28 June 2019
Survey Issued	28 April 2021
Survey Returned By	12 May 2021
Survey Letters Issued (No.)	9
Survey Letters Returned	6
Replies in Favour	0
Replies not in Favour	6
No response	3
Valid Returns	6
Percentage that have objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Meenagh Park is recommended not to be installed.**

3.11

- **Eglish View, Ballinderry** (see Table 4 Appendix 1 – reference 17) Neighbour notification completed.

Shelter Location	Eglish View, Ballinderry
Bus Shelter Requested	09 May 2016
Date Request Validated	10 May 2016
Survey Issued	29 April 2021
Survey Returned By	13 May 2021
Survey Letters Issued (No.)	7
Survey Letters Returned	6
Replies in Favour	0
Replies not in Favour	6
No response	1
Valid Returns	6
Percentage that have objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter **at Eglish View, Ballinderry, is recommended not to be installed.**

3.12

- **Cappagh Village** (see Table 4 Appendix 1 – reference 3) Neighbour notification completed.

Shelter Location	Cappagh Road, Cappagh
Bus Shelter Requested	29 June 2018
Date Request Validated	01 July 2018
Survey Issued	28 April 2021
Survey Returned By	12 May 2021
Survey Letters Issued (No.)	3
Survey Letters Returned	2
Replies in Favour	2
Replies not in Favour	0
No response	1
Valid Returns	2
Percentage that have no objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter **at Cappagh Road, Cappagh is recommended to be installed.**

3.13

- **Bellaghy – Seamus Heaney HomePlace** (see Table 4 Appendix 1 – reference 9) Neighbour notification completed.

Shelter Location	Main Street, Bellaghy
Bus Shelter Requested	06 December 2016
Date Request Validated	07 December 2016
Survey Issued	06 May 2021
Survey Returned By	20 May 2021
Survey Letters Issued (No.)	12
Survey Letters Returned	3
Replies in Favour	3
Replies not in Favour	0
No response	9
Valid Returns	3
Percentage that have no objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Bellaghy – Seamus Heaney HomePlace is recommended to be installed.**

3.14

- **Knockloughrim** (see Table 4 Appendix 1 – reference 10) Neighbour notification completed.

Shelter Location	Quarry Road, Knockcloghrim
Bus Shelter Requested	19 May 2017
Date Request Validated	21 May 2017
Survey Issued	06 May 2021
Survey Returned By	20 May 2021
Survey Letters Issued (No.)	5
Survey Letters Returned	3
Replies in Favour	2
Replies not in Favour	1
No response	2
Valid Returns	3
Percentage that have no objections	67%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Knockloughrim is recommended to be installed.**

3.15

- **Annaghnaboe, Coalisland** (see Table 4 Appendix 1 – reference 15)  
Neighbour notification completed.

<b>Shelter Location</b>	<b>Annaghnaboe, Coalisland</b>
Bus Shelter Requested	05 December 2016
Date Request Validated	07 December 2016
Survey Issued	05 May 2021
Survey Returned By	19 May 2021
Survey Letters Issued (No.)	1
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	1
Valid Returns	0
Percentage that have no objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Annaghnaboe, Coalisland is recommended to be installed.**

3.16

- **Whitebridge Road, Ballygawley** (see Table 4 Appendix 1 – reference 4)  
Neighbour notification completed.

<b>Shelter Location</b>	<b>Whitebridge Road, Ballygawley</b>
Bus Shelter Requested	01 September 2020
Date Request Validated	02 September 2020
Survey Issued	28 April 2021
Survey Returned By	12 May 2021
Survey Letters Issued (No.)	1
Survey Letters Returned	0
Replies in Favour	0
Replies not in Favour	0
No response	1
Valid Returns	0
Percentage that have no objections	100%

In accordance with the Bus Shelter Policy, where more than 51% of the completed replies returned by occupiers indicate that they are in favour of the installation of a bus shelter, it is confirmed that the bus shelter at **Whitebridge Road, Ballygawley is recommended to be installed.**

3.17	<b>Projects noted below are recommended for approval</b> – No Applications are currently being recommended for approval.																						
3.18	<b>Projects noted below are recommended for withdrawal</b> – No applications are being recommended for withdrawal.																						
3.19	Members to Note the following shelters as listed in Table 1 have been passed to Property Services for installation and currently being programmed for installation.																						
	<b>Table 1</b>																						
	<table border="1"> <thead> <tr> <th>Shelter Location</th><th>Current Status</th><th>Date passed to Property Services as approval</th><th>Shelter type to be installed</th></tr> </thead> <tbody> <tr> <td>Washingbay Road, Moor Road, Clonoe</td><td>Approved</td><td>17/12/2020 Final location to be agreed on site prior to installation instruction being given</td><td>Glazed</td></tr> <tr> <td>Brackaville, Coalisland</td><td>Approved</td><td>17/12/2020, Final location being agreed with applicant. Once agreed, information will be passed to Property Services</td><td>Glazed</td></tr> <tr> <td>Drummullan village</td><td>Replacement shelter with one side removed to allow safe access from existing footpath</td><td>21/10/2020 Delay in installation as a special cantilevered shelter had to be procured to meet site conditions.</td><td>Metal</td></tr> <tr> <td>Moygashel Village</td><td>Approved</td><td>17/12/2020 Delay in installation as a special cantilevered shelter had to be procured to meet site conditions.</td><td>Glazed</td></tr> </tbody> </table>			Shelter Location	Current Status	Date passed to Property Services as approval	Shelter type to be installed	Washingbay Road, Moor Road, Clonoe	Approved	17/12/2020 Final location to be agreed on site prior to installation instruction being given	Glazed	Brackaville, Coalisland	Approved	17/12/2020, Final location being agreed with applicant. Once agreed, information will be passed to Property Services	Glazed	Drummullan village	Replacement shelter with one side removed to allow safe access from existing footpath	21/10/2020 Delay in installation as a special cantilevered shelter had to be procured to meet site conditions.	Metal	Moygashel Village	Approved	17/12/2020 Delay in installation as a special cantilevered shelter had to be procured to meet site conditions.	Glazed
Shelter Location	Current Status	Date passed to Property Services as approval	Shelter type to be installed																				
Washingbay Road, Moor Road, Clonoe	Approved	17/12/2020 Final location to be agreed on site prior to installation instruction being given	Glazed																				
Brackaville, Coalisland	Approved	17/12/2020, Final location being agreed with applicant. Once agreed, information will be passed to Property Services	Glazed																				
Drummullan village	Replacement shelter with one side removed to allow safe access from existing footpath	21/10/2020 Delay in installation as a special cantilevered shelter had to be procured to meet site conditions.	Metal																				
Moygashel Village	Approved	17/12/2020 Delay in installation as a special cantilevered shelter had to be procured to meet site conditions.	Glazed																				
3.20	<b>Progress update on stages 10-11</b> – 2nr shelters installed since date of last meeting. <ul style="list-style-type: none"> <li>• Culnady Village</li> <li>• Stewartstown</li> </ul>																						



3.21 **Progress on response times** – Agreed response times within 30 days with statutory agencies.

Statutory Agencies	Number requests sent	Reply <30 Days	Reply >30 Days
Translink	3	1	2
Education Authority	3	1	2
DfI Roads	0	0	0
NIHE	1	0	1

**Translink,  
Responses Outstanding**

1. Mountjoy Road, Brocagh
2. Tullyhogue Village, Tullyhogue
3. Brough Road, Castledawson

**Education Authority,  
Responses Outstanding**

1. Mountjoy Road, Brocagh
2. Brough Road, Castledawson
3. Coagh, road, Stewartstown

**NIHE  
Responses Outstanding**

1. Innishrush Village

- **Interagency Meeting;** Statutory update meeting held 11 May 2021 with DfI Roads, Education Authority, NIHE and Translink, to discuss new Bus shelter locations, response times and any other issues. Next meeting scheduled for 17 June 2021.

3.22 **Other issues:** None to report.

<b>4.0</b>	<b>Other Considerations</b>
4.1	<b>Financial, Human Resources &amp; Risk Implications</b>
	Financial: Within budget for Technical Services and Property services to action provision / installation costs within their budget.
	Risk Management: Non-delivery will have adverse impact of users of public transport.
4.2	<b>Screening &amp; Impact Assessments</b>
	Equality & Good Relations Implications: N/a
	Rural Needs Implications: N/a
<b>5.0</b>	<b>Recommendation(s)</b>
5.1	Members to note the content of the report on the progress made on bus shelters within the district.
<b>6.0</b>	<b>Documents Attached &amp; References</b>
6.1	Appendix 1 – New Procedural guide
6.2	Appendix 2 – Progress table with comments
6.3	Appendix 3 – Installed Shelters