



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

7 September 2017

Dear Councillor

You are invited to attend a meeting of the Development Committee to be held in Cookstown offices on Thursday 14 September 2017 at 7pm to transact the business noted below.

Yours faithfully

Anthony Tohill
Chief Executive

AGENDA

OPEN BUSINESS

1. Apologies
2. Declarations of Interest
3. Chair's Business

Deputation

4. Moneymore Heritage Trust

Matters for Decision

5. Maghera Leisure Centre Development Proposals **(A)**
6. Sports Representatives and Schools Sports Facilities Grants **(B)**
7. Sports Development Small Grant (with Sport NI Every Body Active Programme) **(C)**
8. Motorsport Task Force **(D)**
9. Cookstown Christmas Lights Switch On **(E)**
10. Davagh Forest/Dark Skies Observatory **(F)**
11. Economic Development Report **(G)**
12. ESF Phase 1 Performance (2015-2017) and New ESF Phase 2 Match Funding Requests (2018-2022) **(H)**
13. Mid Ulster Rural Development Partnership **(I)**

14. Capital Community Discretionary Grant **(J)**
15. Community Development Report **(K)**
16. Partnership with Disability Sport NI on provision of a Disability Sports Hub based at Mid Ulster Sports Arena, Cookstown **(L)**

Matters for Information

17. Minutes of Development Committee held on Wednesday 5 July 2017 **(M)**
18. Parks Service Progress **(N)**
19. Culture and Arts Update Report **(O)**
20. Attendance Figures at recent Events and provide an update on Autumn Events **(P)**
21. NISRA Tourism Statistics 2016 **(Q)**
22. Working Groups Reporting to Development Committee **(R)**

CONFIDENTIAL BUSINESS

Items Restricted in accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014. The public will be asked to withdraw from the meeting at this point

Matters for Information

23. Confidential Minutes of Development Committee held on Wednesday 5 July 2017 **(S)**

A

Report on	Maghera Leisure Centre Development Proposals
Reporting Officer	Liam Glavin
Contact Officer	Liam Glavin

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update Members on proposals for improvement works to Maghera Leisure Centre and to seek permission to proceed to Tender Exercise.
2.0	Background
2.1	Works to Maghera Leisure Centre have agreed as part of M.U.D.C.'s Capital Projects budget.
2.2	Maghera Leisure Centre opened in 2003, the existing sports hall surface, the external 5 a side 2G synthetic surface and the existing indoor sports hall floor surface have reached the end of their useful life expectancies showing signs of wear and tear and patched repairs arising to ongoing maintenance issues.
2.3	The Centre suffers from a lack of storage facilities to allow the Centre to be more efficient and flexible in their daily tasks and use of the designated rooms.
2.4	Presently storage is located in stairwells which is against Fire Risk Policy.
2.5	There are no dug-outs on the adjoining grass pitch which are required for league matches.
3.0	Main Report
3.1	The Technical Services Department have produced a Scoping Report. Please see Appendix 1 for full report.
3.2	Technical Services proposed programme for the works is as follows:

	<p>Contract procurement (6 weeks includes 4 week Tender Period) - Oct./Nov. 2017 Environment Committee Meeting - Dec. 2017 Council Committee - Dec. 2017 Construction Phase (4 weeks) - Jan./Feb. 2018</p>
3.3	<p>Technical Services have estimated the costs for the works as follows:</p> <ul style="list-style-type: none"> • Outdoor 3G Synthetic Surface: £42,917 • Sports Hall resurfacing: £33,450 • Additional Storage: £26,000 • Dug-outs: £5,700 • Total: £118,067
4.0	Other Considerations
4.1	<p><u>Financial</u></p> <p>In existing Capital budgets. The cost of the proposed works is £118,067.</p> <p><u>Human resources</u></p> <p>None.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	Recommendation(s)
5.1	<p>That permission be granted to proceed to Tender exercise for the works to Maghera Leisure Centre. That a request be made to Policy and Resources Committee for the release of the funds to undertake these works.</p>
6.0	Documents Attached & References
6.1	<p>Appendix 1 – Technical Services Scoping Report</p>



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MAGHERA LEISURE CENTRE

MUDC T.S REF: MUDC/TS/C/2017/012

CAPITAL PROGRAMME REF: 025

REV.C

TECHNICAL SERVICES SCOPING REPORT

Date

09th August 2017

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1. INTRODUCTION

Technical Services Dept. have been tasked by Leisure Services Dept. and as part of Mid Ulster Councils Capital Programme 2017/2020 - Leisure centre repairs scheme for works at Maghera Leisure Centre.

The report details proposals and estimated costs to provide proposals to address the brief as detailed in section 2.

The Leisure Centre opened in 2003, the existing sports hall surface, external 5 a side AstroTurf and the existing indoor sports hall floor surface has reached the end of their useful life expectancy showing signs of wear and tear, patched repairs arising to ongoing maintenance issues.

The centre also suffers from a lack of storage facilities to allow the Centre to be more efficient and flexible in their daily tasks and use of the designated rooms. Presently storage is located in stairwells which is against Fire Risk Policy.

Operation and Maintenance Manuals are not presently available on site to assist Technical Services with existing ground installations of the outdoor 5- side or the existing sports hall floor make up.

SITE DESCRIPTION

The existing Leisure Centre is located off the Coleraine Road, as indicated by the red boundary line in Image 1.1.1 below.



Image 1.1.1: Site Location Plan- Maghera Leisure Centre

2. PROJECT SCOPE

2.1. BRIEF

1. Consider and report on options for re-surfacing of external 5 a side enclosed football area to a 3G standard, approx. 30.0 m x 27.0 m, there will be no requirements for tennis court markings, provide semi-circle markings as existing, cleaning of internal wall surfaces and repair of damaged areas of render. Proposals for upgrading the flood light fittings serving the pitch with LED replacement versions.
2. Investigate options for resurfacing existing internal sports hall, approx. 32.0m x 16.5m, existing doors may require adjusting to facilitate new flooring. Electrical socket provision in sports hall considered suffice.
3. Options for external equipment store discussed, potential areas identified with Leisure Centre staff to enable easy storage of equipment off the main sports hall rear access doors.
4. Investigate options for two number dugouts for the grass soccer pitch.

3.1 WORKS TO OUTDOOR 5- A SIDE AREA BRIEF

The existing outdoor 5 a side pitch (as shown in Image below) has an overall area of approximately 819m², fully enclosed on all sides with a 3m high boundary wall and wire fence, with an additional netting covering the top of the enclosure. The existing pitch surface becomes particularly slippery in poor wet weather conditions causing concerns for users and is becoming close to the end of its life span. The current pitch has a 40mm deep sand carpet playing surface with an underlying 50mm shock absorber, blacktop subgrade and drainage system.



Image 1.1.2: Outdoor 5 a-side location

3.2 PROPOSAL FOR OUTDOOR 5- A SIDE AREA

Proposal is for the installation of a 3G MUGA pitch system to replace the existing astro turf playing surface.

- Dismantle, set aside and re-use the existing ball catch nets. Prior to re-installation, the metal works is to be prepped and re-painted along with the supply of new fixings and nets.
- Remove existing sand carpet and dispose off site.
- Remove existing shock absorber. Two number specialist sub-contractors have inspected the shock absorber with suggest that it could remain in place the other suggesting that it would be safer to remove to avoid any doubt. Removal of the shock absorber will avoid any potential compensation events or issues with guarantee
- Install shock absorber. Specialists have advised that it will improve the surface playing quality and the overall lifespan of the pitch.
- Install 3G synthetic surface (specification dependent on proposed sports)
- Adjust kerbs at both entrance gates to allow for any change in pitch level.
- Install 2No semi-circles in white one at each end
- Areas of the perimeter wall where the render has deboned off the surface is to be removed and replaced. General repairs to seal up cracks required.
- Clean down existing internal walls of enclosure and reseal with weather protection product to prevent ingress of water, potential spalling and algae growth.
- Upgrade existing light fittings to LED standard. Existing columns to be left in place.

3.3 MAINTENANCE

Maintenance of the 3G pitch and surrounding area is critical to ensure the overall performance of the system throughout the design life. Most manufacturers / installers offer warranties of between 5 and 7 years for this size of area.

Maintenance, at the expense of MUDC, should be carried out as recommended by the manufacturer / installer, and generally includes the following activities (note, list non exhaustive):

- Checking equipment / fencing etc.
- Checking the pitch surface and the removal of leaves / waste etc. from the surface
- Levelling / brushing the surface to re-distribute the infill (dependant on pitch usage)
- Cleaning of the surface on a regular basis with replacement granular material as deemed necessary
- Checking drainage
- Checking joints / markings etc.

It is recommended that a record of all operations carried out on the facility, ranging from frequent ongoing checks to more rigorous maintenance activities is kept on site.

Advice should also be sought from the manufacturer / installer on the appropriate footwear and equipment to be used at the facility.

4.0 WORKS TO EXISTING SPORTS HALL FLOORING

The existing surface of the sports hall is part of the original installation with remedial and patch repairs having been carried out over the years to address issues. The existing doors opening onto the sports hall appears to drag on the existing surface causing damage.

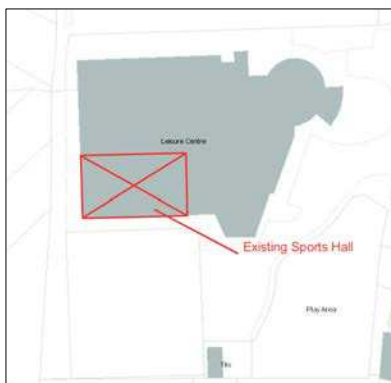


Image 1.1.3: Indoor sports hall location

Comparative points between Pulastic and Timber sports flooring

Timber Pulastic

- (-) If any moisture affects the timber surface the planks can expand and “buckle” up
- (-) If the heating is on too high and/or the air is too dry the timber surface can shrink back

Pulastic systems are liquid-applied, and therefore seamless

- (+) There is no risk of cracking.

- (+) No risk of moisture penetration.
- (+) Multi-functional floor with an attractive design.

Hygiene

- (+) Timber floors could be factory finished with a PU coating (Anti-bacterial).
- (-) A timber floor does need to be wet-washed but care should be taken to ensure standing water is not left on the surface. This can badly affect the floor causing the timber to “swell”/expand
- (+) Full PU consists of a closed layer and therefore very hygienic by Nature.
- (+) To keep the floor clean it just requires a simple wet-wash.

Wear

- (-) Timber floors can show significant wear, typically within 5 years.
- (-) Court markings: Long-term durability of lines on timber, in some cases it is not uncommon to have lines/seal coat peel or wear off within the first few years.
- (+) Pulastic has a full 2-mm polyurethane top layer, all sub layers are made of PU (including coating and line paint). This results in a very strong total top layer, much stronger than layers of the same thickness composed of different products. This implies a better wear-resistance and lifetime (20 years).
- (+) Pulastic line paints are of the same make-up and manufacturer as the polyurethane coating, thereby assuring compatibility and durability.

Repair

- Repairing a Timber floor is problematic.
- (-) It will be a noticeable repair if new wood is cut out and replaced.
 - (-) The surrounding area will need to be “sanded and sealed” as part of the repair which means more expense
 - (+) PU is straightforward to repair. The repairs are seamless and just about “invisible” with minimum downtime.

Maintenance

- (-) Maintenance involves a regular scrub and seal or a sand and seal which means lengthy downtime to the facility plus quite significant expense not only in lost revenue but also to complete the maintenance work. If the top seal coat on the timber surface is allowed to wear off and the bare timber is exposed this allows dirt to bind to the surface and become ingrained in the wood.
- (+) Maintenance is not complicated. The floor just required a simple wet-wash.

(+) After 10+ years (sometimes as long as 20+ years) the floor can be Face lifted which involves floating another layer of polyurethane over the top of the existing surface. This re-uses the original floor eliminating strip-out costs and reducing facility down-time giving the facility what is essentially a new floor for ½ the cost.

Comparative points between Pulastic Vinyl Sports Flooring

Prefabricated floor with welded seams.

(-) Loss of plasticizers in time and hardness differences in the material will result in cracking of the welded seams (75% of all claims).

(-) Seams allow moisture to penetrate the floor. This will lead to de-bonding over time and traps bacteria. Pulastic systems are liquid-applied, and therefore seamless (monolithic).

(+) There is no risk of cracking.

(+) No risk of moisture penetration.

(+) Multi-functional floor.

Wear

(-) PVC floor shows significant wear, typically after 5 to 10 years. (+) Pulastic has a full 2-mm polyurethane top layer, all sub layers are made of PU (including coating and line paint). This results in a very strong total layer, much stronger than layers of the same thickness composed of different products. This implies a better wear-resistance and lifetime (20 years).

(+) Pulastic line paints are of the same make-up and manufacturer as the polyurethane coating, thereby assuring compatibility and durability.

Repair

Repairing a PVC floor is problematic.

(-) It will be noticeable as a patch is cut out and replaced.

(-) Extra seams are created

(+) PU is straightforward to repair. The repairs are seamless and just about “invisible” with minimum downtime.

Maintenance

(-) If the PU top coating wears off, the porous structure of PVC is exposed to users, which can mean dirt can bind to the surface.

(+) Maintenance is not complicated. The floor just required a simple wet-wash.

(+) After 10+ years (sometimes as long as 20+ years) the floor can be Face lifted which involves floating another layer of polyurethane over the top of the existing surface. This re-uses the original floor eliminating strip-out costs and reducing facility down-time giving the facility what is essentially a new floor for ½ the cost.

4.1 PROPSOAL FOR SPORTS HALL SURFACING

Following inspection of the existing surface by a number of specialist applicators they have advised that the finish coat has completely worn in areas and the base coat shows signs of cracking meaning both the base product and the finish coat needs replaced. There is an option to top coat the area but this would be high risk and no guarantee it will last any length of time. The proposal is to sand down both the top coat and base surfaces and re-apply with full makeup.

ADVANTAGES

The proposed Pulastic floor covering is considered a multi-purpose, low maintenance product especially in comparison with timber (which can cost a great deal for it to remain looking tip-top as it needs regular re-sealing).

Similar reference sites can be found including sites in N Ireland, see appendix C

Performance of SSUK Pulastic is its high elasticity, offering an unequalled advantage in terms of the resistance to damage from chair legs etc. This means the sports hall can be used for many other functions such as examinations or even as a lunch room, fitness suite.

Operation and Maintenance of a Pulastic floor – a huge benefit of a seamless polyurethane floor (compared to vinyl for instance) is that it is very easy to keep clean year on year. A Pulastic surface just requires regular washing preferably using a scrubber/washer/drier machine and does not have the drawbacks of a vinyl surface with seams, which over time, become the weak points of the floor.

To summarise Pulastic floor surface,

Multi-sport & Multi-use- Pulastic is a great multi-sport surface for badminton, basketball, netball. Pulastic is multi-functional with excellent wear and damage resistance so great for non-sport use such as dining, plays, meetings, exams etc. as it will take tables, chairs and staging as required.

Long-life Resilient Product- Pulastic is made up of a 2mm elastic polyurethane top layer (available in a variety of colours) which is applied as a self-levelling liquid onto a granular rubber base mat. The surface offers good rebound and shock absorption qualities, *without the need for an under-carriage*, offering a comfortable yet firm grip, and reduced light reflection due to the final application of matt coat.

Low-Cost, Easy Maintenance- Pulastic is very easy to keep clean with the maintenance costs of a Pulastic floor being much lower than that of a timber surface. SSUK Pulastic just requires regular cleaning whereas a timber floor will require periodic full sand and seals which can be quite a large (and costly) job.

Face-lift – Cheaper than a new Floor- A Pulastic floor also has the option of a further “facelift” which means after 15+ years it is possible to float a new layer of polyurethane over the top of the existing surface. The “facelift” reuses the existing shock pad, eliminates “strip-out costs” whilst giving what is essentially a new floor and further 15-20+ yrs. service.

5.0 STORAGE PROVISION BRIEF

Storage provision for fitness equipment in the centre is at full capacity with some equipment having to be temporary stored beneath stairwells, lobbies and plantrooms. From inspection and information from the leisure centre staff there is a total of 32 number spinning bikes required for storage. (Refer to Appendix D for photos)

5.1 PROPOSAL FOR STORAGE PROVISION

Supply and install a modular secure construction external storage unit to rear sports hall wall including covered walkway between sports hall doors and storage building.

Building is to be pre-fabricated for assembly on site, weather-proofed and insulated and secure. Provide lighting, emergency lighting, anti-condensation background heat, extend existing fire alarm & intruder alarm system from existing supplies. Level access to storage building, exact dimensions to be agreed with end users to maximum volume 200m³. Double door access as required to facilitate exercise and spin bikes.



Typical Examples of Flat Pack secure storage

(To be assembled on site, available in a range of sizes to suit available space)

5.2 LOCATION OPTION 1 – NOT SUITABLE

The area below located beside the existing outdoor 5 a side pitch was identified as a possible location for a 20ft x 8ft container. After consultaion with Leisure Centre staff the location was thought to be too far from the building and would require substantial ground level works and a covered walkway to the storage area. Complexities with lifting the container into place may also be an issue.



Image 1.1.4: Proposed area for location for external storage Option 1

5.3 LOCATION OPTION 2 – SUITABLE

The area below was considered acceptable for leisure Centre staff to move and store equipment. A pre-fabricated building which can be constructed with covered walkway accessed from the existing sports hall exit door.



Image 1.1.5: Proposed area for location for external storage Option 2

5.4 LOCATION OPTION 3 – SUITABLE

The area above was considered acceptable for leisure Centre staff to move and store equipment. A pre-fabricated building which can be constructed as a lean to structure with covered walkway accessed from the existing sports hall exit door.



Image 1.1.6: Proposed area for location for external storage Option 3

5.5 PROPOSAL FOR STORAGE

The proposal would be to provide a modular storage facility with concrete base that complies with the following specification.

- To comply with building control.
- To comply with planning permission – 200m³ max allowance before its required.
Current size is 13.5 x 2.5 x 2.5 = 84.5m³ so it could be increased.
- Both locations, Option 2 or 3 are suitable but choice required by Leisure team.
- Room to accomadate minimum 32nr bikes approx . TBC if additonal size required.
- Connection from roof drainage required into exisging storm drainage.
- Entrance into the storage must have no steps.
- To be lockable.
- To have heating and ventilation to prevent dampness.
- To be connected to fire and security alarm.
- Colour to be close match to existing building or advised by leisure centre staff.

6.0 SOCCER PITCH DUGOUTS BRIEF

There is a requirement for the installation of two number dugouts positioned on opposite sides of the field at the half way point. There will be a requirement to modify the existing handrail and fence to allow access to the dugouts as per the picture below;



Image 1.1.7 Existing Timber post and rail fence

Below is costings with two different suppliers;

- RC Engineering which can supply the dugouts in a variety of options.
 - 8 seater in galvanised and powder coated finish - £2,150 each
 - 10 seater in galvanised and powder coated finish - £2,250 each
 - 12 seater in galvanised and powder coated finish - £2,350 each
 - 14 seater in galvanised and powder coated finish - £2,450 each
 - No base supplied. Approx. cost estimate £400 per base



8 Seater



10 Seater

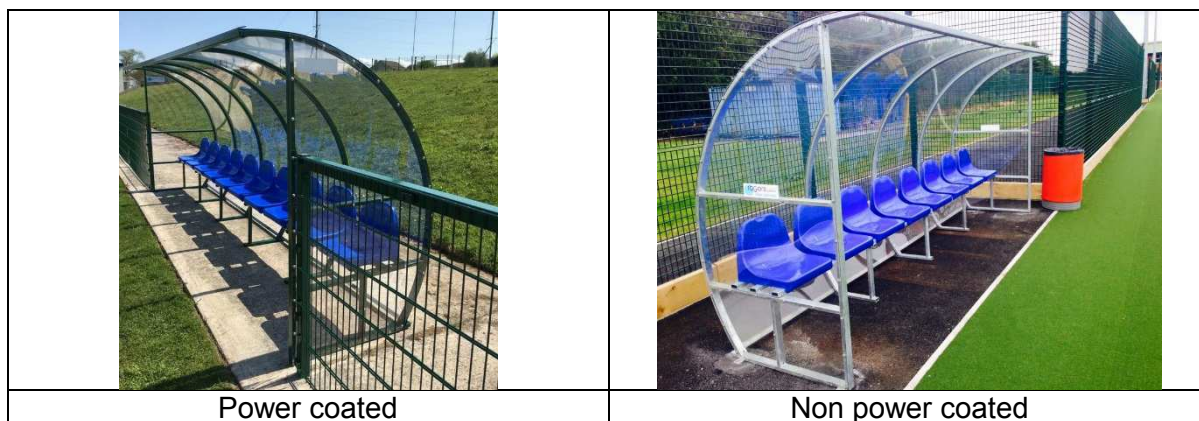


14 Seater



10 Seater

- Rodgers Fencing can supply in a variety of sizes;
 - 8 seater galvanised and power coated finish is £2,260 each
 - Pro-rata for additional seating.
 - Concrete base is £490 each
 - Upgrade the sheeting from 3mm to 6mm is £375 each



6.1 PROPOSAL FOR DUGOUTS

The leisure centre staff suggested to use the same dugouts as per the ones supplied to the Mid Ulster Sports Arena which were supplied by RC engineering. Both RC and Rodgers are of similar standard but we would propose that the dugouts must comply with the following;

- Hot dip galvanised
- Powder coated – Colours choice available - TBC
- 6mm clad Marlon perspex (Generally 3mm but the 6mm will be less prone to breaking)
- Concrete base required
- All fixings to be galvanised or stainless steel
- 14nr seats as per the Mid ulster Sports Arena – Requested by Leisure Centre

7.0 PROJECT FUNDING

The project is to be funded by MUDC Capital Works 2017-2020. Confirmation is to be sought on the extent of funding.

8.0 PROCUREMENT

As the value of the works is over the £30,000 and the EU threshold value, the project will require the following:

- MUDC E-Tender and public advertisement in the regional press
- Tender process.

Council approval will be required and award contract.

9.0 PLANNING APPROVAL

Preliminary enquiries to MUDC Planning Office indicate works can be carried out under Part 13 improvements works by MUDC. External storage under 200m³ and less than 4metres in height. Replacement of LED floodlighting would be considered an improvement. No planning approval is required for the proposed scheme. (See email dated 21.04.17 – Appendix E)

It is proposed to replace existing floodlight fittings only to be mounted on existing columns. The specification of the new light fittings shall be designed and selected to satisfy Environmental Health

10.0 BUILDING CONTROL

Building control application will be required due to the storage building being over 30m² floor area and within 1m of the leisure centre.

11.0 PRESENCE OF ASBESTOS CONTAINING MATERIALS

Property Services have advised due to the age and construction of the buildings, etc it is unlikely that asbestos containing materials are present. No costs have been included for Asbestos Removals. Refer to Appendix E email from Property Services 24.04.17.

12.0 PROGRAMME

The anticipated programme is as follows:

<u>Prepare Contract documents</u> (4weeks)	-	Aug 2017
<u>Contract procurement</u> (6 weeks includes 4 week Tender Period)	-	Sept/Oct 2017
<u>Environment Committee Meeting</u>	-	Nov 2017
<u>Council Committee</u>	-	Nov 2017
<u>Construction Phase</u> (4 weeks)	-	Dec/Jan 2017
(Programme to be agreed with Centre Management)		

13.0 PROJECTED COST SUMMARY

A pre-estimate cost has been undertaken by Technical Services to provide anticipated project costs. The following table provides an overview of the main costs associated with the project Appendix 'A'.

13.1 CONSTRUCTION PRE-COST ESTIMATE SUMMARY

A construction pre-cost estimate has been provided for the proposed project. The estimate is exclusive of VAT and is based on rates provided by others.

SUMMARY

MUDC are providing proposals for improvement works at Maghera Leisure.

The projected cost summary for the project has been estimated at £118,067 Ex VAT

- This follows a number of deductions from the scope of works which could be carried out by the maintenance teams. Details of the deductions below.

Description	Cost	Comments if deduction made
Cost of project with no deductions	£124,067.00	
Deduction - Goal post maintenance on 3G pitch	£1,000	Good goal posts but need maintained. Maintenance team could address.
Deduction – Render Repairs	£600	Will eventually break off.
Deduction – Cleaning Walls and sealer	£3,000	Unsightly appearance. Maintenance team could address.
Deduction – Adjustment of doors in sports hall	£1,000	Needs carried out but maintenance team could address.
Reduction – Reduce dugout provision to 10 seater	£400	No effect.
Revised Total with Deductions Made	£118,067.00	

14.0 APPENDIX

APPENDIX A – COSTINGS

LEISURE REPAIR WORKS

MAGHERA LEISURE CENTRE

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost (£) July 2017</u>
	<u>Outdoor 5 a side resurfacing and associated works</u>				
1	Carefully dismantle existing goal posts. Repaint the goal posts in white colour include for any preparation and primer works. Reinstall goal posts and include for any fixings in stainless steel and supply and fit replacement nets.	Item	4	1000	Maintenance team
2	Lift existing sand carpet pitch including shock absorber and dispose off site to a licensed waste facility.	m2	819	15	12,285
3	Supply and lay 20mm deep shock absorber to suit proposed 3G synthetic Turf carpet and fill with sand/crumb rubber as per manufactures instructions to BSEN 15330-1 standard.	M2	819	6	4,914
4	Supply and lay 50mm deep 3G synthetic Turf carpet and fill with sand/crumb rubber as per manufactures instructions to BSEN 15330-1 standard. (Specification to facilitate contact sports - FIFA/GAA/RFU approved Inc. testing)	M2	819	22	18,018
5	Adjust existing levels at both access points where required due to change in.	m	4	125	500
6	Upgrade 12nr existing flood lights to LED standard & include for any associated design and electrical Work (4nr columns with 3nr fittings per column)	nr	12	600	7,200
7	Remove damaged render and dispose off site. Prepare surface and apply render to areas.	m2	20	30	Maintenance team
8	Cleaning of existing wall and reseal with weather protection product.	m2	300	10	Maintenance team

Works Associated with Outdoor 5 a side Area

SUB TOTAL

£42,917

LEISURE REPAIR WORKS**MAGHERA LEISURE CENTRE**

Item	Description	Unit	Quantity	Rate	Cost (£) July 2017
	<u>Sports Hall Resurfacing</u>				
9	Sand the existing floor surface removing the existing base and finish surface. Include disposal of the waste material off site to a licensed facility.	M2	525	10	5,250
8	Apply Pulastic primer, base and finish layers. Re-line mark as existing	M2	525	48	25,200
9	Remove & adjust existing doors, re-instate to suit new floor	Item	4	1,000	Maintenance team
10	Re-line mark as existing. Court Marking To supply all labour, equipment & polyurethane paint & set out & mark the following courts in the recommended colours. 4 No Badminton Courts - White 1 No Basketball Court - Black 1 No Netball Court - Red 1 No Tennis Court - Yellow 1 No 5-a-side soccer - Blue	Item	1	3,000	3,000

**Works Associated with Sports Hall
Resurfacing**

SUB TOTAL	£33,450.00
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LEISURE REPAIR WORKS**MAGHERA LEISURE CENTRE**

Item	Description	Unit	Quantity	Rate	Cost (£) July 2017
	<u>Additional Storage</u>				
11	Prepare area adjacent to existing 5 a side enclosure to receive storage building, level access and adjustment to existing surfaces including 200mm reinforced concrete base 13x2.5 = 32m2	nr	1	3000	3,000
12	Pre-fabricated storage building up to 200m3	nr	1	12000	12,000
13	Connection into existing storm drainage	Item	1	500	500
14	Timber post and PVC corrugated sheeted walkway between storage entrance and double door.	nr	1	3000	3,000
15	Lighting and heating for storage container including electrical modification	1	1	2500	2,500
16	Design allowance	1	1	5000	5000

Works Associated with providing external storage

SUB TOTAL		£26,000.00
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LEISURE REPAIR WORKS
MAGHERA LEISURE CENTRE

<u>Ite m</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Rate</u>	<u>Cost (£) July 2017</u>
	<u>Additional Storage</u>				
18	Modification of existing post and rail fence to accommodate two new dugouts	Item	2	200	400
19	Supply and install 10 seater dugout. Hot dipped galvanised with power coated finish. 6mm polycarbonate sheeting. Including supply and install of concrete base and fixings.	nr	2	2650	5,300

Works Associated with providing external storage

SUB TOTAL	£5,700.00
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SUB TOTAL	£108,067.00
ADD PRELIMS	£10,000.00

TOTAL	£118,067.00
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Existing 5 a side floodlighting



Existing 5 a side enclosed wall





Existing area considered for storage adjacent 5 a side pitch



Existing area considered for storage adjacent 5 a side pitch



Existing condition of sports hall flooring



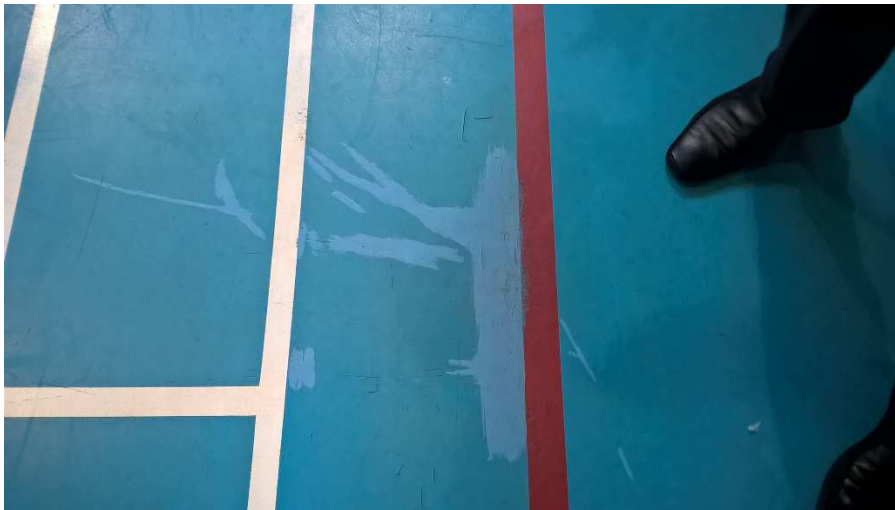
Existing condition of sports hall flooring



Existing condition of sports hall flooring



Existing condition of sports hall flooring



Existing condition of sports hall flooring

APPENDIX C – SPORTS HALL FACE LIFT SITES

SSUK PULASTIC SEAMLESS POLYURETHANE SYSTEM – SUPPLIED & INSTALLED BY SPORTS SURFACES UK LTD – UK & IRELAND REFERENCE LIST

During the period 1985 - 1988 PULASTIC 2000 was marketed in the UK as PRIMAPLAY EUROPA

To Do

Portslade Leisure Centre – Brighton – West Sussex
Ridgeview School – Tonbridge – Kent
Newry Leisure Centre Phase 2 – Northern Ireland
Uplands Leisure Centre – Wadhurst – East Sussex
Wallington Grammar School – Surrey
Cranford House School – Oxfordshire
Etone Leisure Centre – Face-lift – Warwickshire
Rhodaus Town – Kent

2017

Victoria College – Belfast – Northern Ireland
Grange Park Primary School/ Lakeside Academy – Telford – Shropshire
Helsby High School – Cheshire
Thornwick Bay Holiday Park – Flamborough – East Yorkshire
Royal College of Surgeons Ireland – Dublin – Republic of Ireland

2016

St Swithun's School – Winchester – Hampshire
Liverpool Life Science UTC – Merseyside
Raplins School – Horsham – West Sussex
Foxwood & Highview School – Folkestone – Kent
Bradford Grammar School – West Yorkshire
St Joseph's Grammar School – Dungannon – Co Tyrone – Northern Ireland
Dundonald School – Wimbledon – London SW19
Stoke on Trent College – Burslem Campus – Staffordshire
St Peters School – Huntingdon – Cambs
Stoke High School – Ipswich – Suffolk
Bruntcliffe School (FL) – Morley – West Yorkshire
Forest School – Snarresbrook – London
Tormeads School – Guildford – Surrey
Ormiston Forge Academy – Cradley Heath – West Midlands
Chew Valley School – South Bristol – Somerset
Google HQ Sports Facilities – St Pancras – London N1
Walton High School – Brooklands – Milton Keynes – Bucks
Hartshill High School – Nuneaton – Warwickshire
Olympia Leisure Centre – Belfast – Northern Ireland
Rugby High School – Warwickshire
Abbey Stadium – Redditch – Worcs
Worthing Leisure Centre – Worthing – West Sussex

2015

Meadowdale Primary School – Leicestershire
Wennington Hall – Lancashire
St Bernard's MSU – London

Bedfordshire Police HQ
 Grange Paddocks Leisure Centre – Bishops Stortford, Hertfordshire
 Lakeside Academy - Shropshire
 RAF Feltwell
 Hereford Leisure Centre - Herefordshire
 Highworth High School - Warrneford – Wiltshire
 New Bradwell School – Milton Keynes
 Adamsrill School – Greater London
 Gilmour Junior School – Merseyside
 Pelham Primary School – Greater London
 Macclesfield Leisure Centre – Cheshire – Refurb over Granwood
 Mascalls School – Paddocks Wood, Kent
 Edge Hill University – Lancashire
 Bluecoats Beechdale – Nottingham
 Corelli College – Greater London
 Watford UTC - Hertfordshire
 Bluecoat Sports, Christs Hospital – West Sussex
 Cottingham Community Centre – Hull
 Woodcock Sports Centre – Aston – Birmingham – Face-lift

2014

Lakeside School – Derby
 Gosling Sports Park – Welwyn Garden City – Hertfordshire
 Holly Hall Academy – Dudley – West Midlands
 Lambeth Academy – Tulse Hill – London
 High Weald Academy – Cranbrook – Kent
 AKS School – Lytham – Lancs
 Dixons City Academy - Bradford
 Moseley School - Birmingham
 Centre Purcs, Longleat Wiltshire
 Plymouth School of Creative Arts - Devon
 Coleridge Community College, Cambridge
 Churchers College, Hampshire

2013

Model Boys School – repairs to existing Polyurethane surface
 Woodcock Sports Centre – Aston - Birmingham
 Fenstanton Primary School – LB Lambeth - London
 Sky College - Taunton - Somerset
 Moulscumb Community Centre, Brighton - FA
 Water Lane Sports Centre F/L – Lowestoft - Suffolk
 Maurice Chandler Sports Centre – Market Drayton - Shropshire
 Discovery Academy – Stoke on Trent - Staffs
 Truro School - Cornwall
 Hampton Community College, Peterborough - Cambs
 St Peters Academy – Stoke on Trent – Staffs
 Dr Challoners School – Little Chalfont – Bucks F/L
 Middlewich High School & Sports Centre – Cheshire
 Summerfields Leisure Centre – Hastings – East Sussex
 Aberdour School – Burgh Heath – Surrey
 Myerscough College – Preston – Lancs
 Bishop of Winchester Academy – Bournemouth – Dorset
 Latham High School – Lancashire
 Kingsland School – Greater Manchester
 Strathearn Girls School – Northern Ireland
 University of Chester F/L
 Bridgend Recreation Centre – South Wales
 Southampton University – Hampshire
 Wilmington Grammar School – Dartford – Kent
 Sir Henry Floyd Grammar School – Bucks
 Duke of York Royal Military School – Dover - Kent

2012

Nelson Primary School – Greater London
Hendre Primary School – North Wales
Parkview School – Birmingham
Saltley School – Birmingham
Aynsley School – Staffordshire
Haywood Engineering College – Staffordshire
St Bede's School – Durham
Kings School – Gloucester
Kingswood School – Bath
Rhyd Leisure Centre – North Wales – refurb work
Greycoats Hospital School – London – refurb work
Skainos Centre – Belfast
Bishop Challoner School – Birmingham – Pulastic FL (Face Lift)
Bourne Academy – Bournemouth – Dorset
Dore School – Sheffield
Coleraine LC Pulastic
Mowbray School – Bedale – N Yorkshire
Shaftesbury LC Pulastic – Belfast – Northern Ireland
Brentwood Ursuline College – Essex
RAF Mildenhall – Suffolk – Pulastic FL (Face Lift)
Buckley Leisure Centre, North Wales
Thorncombe Park, Guildford – Surrey
The Cube – Birmingham
Central Sussex College, Haywards Heath, West Sussex
Enterprise South Liverpool Academy – Garston – Liverpool
St Albans Academy – Highgate – Birmingham
St Pauls RC School – Milton Keynes
Akiva School, – Finchley – London N3
Bangor Grammar School – Bangor – Northern Ireland

2011

Andersontown Leisure Centre – Belfast – Northern Ireland
Queens Leisure Centre – Belfast – Northern Ireland (Face lift)
Queens University Belfast – Northern Ireland
Cornwallis Academy – Maidstone – Kent
Downside Primary School – Luton
Wishaw Sports Centre – Scotland
Trelour College, Holybourne, Alton – Hampshire
Airdrie Leisure Centre – (Face Lift)
Whiterock Leisure Centre – Northern Ireland (Face Lift)
Sidestrund Hall School – Norfolk
Cardinal Langley School – Lancashire
Woughton Leisure Centre – Milton Keynes
Magherafelt High School – Northern Ireland
Five Islands School – Isles of Scilly
Stirling University – Gannochy
The Cube – Birmingham
Thomas Clarkson Academy – Wisbech
Denfield Park Primary School – Northamptonshire
Riverhead Primary School – Kent (Face Lift)

2010

Lincoln Minster School – Lincoln
Shankill Leisure Centre – Belfast – Northern Ireland
Marsden Heights School – Nelson – Lancs
Mandhir Temple – Crawley – West Sussex
St Dogmaels Church Hall – Cardigan – West Wales
Alsop High School – Liverpool – Merseyside
St Ronan's School – Hawkhurst – Kent
Abbey Sports Centre – Oxford
Castle College – Sheffield – Yorkshire
South Cheshire College – Crewe – Cheshire
Turville Grange – Oxfordshire
Rickley Park Primary School – Milton Keynes – Bucks

APPENDIX D – STORAGE OF EQUIPMENT AT PRESENT



APPENDIX E - Email from Planning 21.04.17

Alan Twaddle

From: Melvin Bowman
Sent: 21 April 2017 09:36
To: Alan Twaddle
Subject: RE: Proposed Improvements to Maghera Leisure Centre

Alan whilst I haven't the exact full details of the proposed works - full details Part 13 of the General Permitted Development Order allows councils to carry out certain works without requiring p permission

Any buildings/ structures however are restricted to 4m in height and 200 cubic metres in capacity

Not sure if the flood lighting columns are to be replaced or just the light units – would do no harm to speak with Env Health on lighting and directional control

Regards

Melvin Bowman

Head of Development Management

Planning Department
Mid Ulster District Council
Magherafelt Office
50 Ballyronan Road
Magherafelt
Co Derry
BT45 6EN

Tel: 03000 132 132
Email: melvin.bowman@midulstercouncil.org



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council



From: Alan Twaddle
Sent: 20 April 2017 17:21
To: Melvin Bowman <Melvin.Bowman@midulstercouncil.org>
Subject: Proposed Improvements to Maghera Leisure Centre

Melvin, As discussed earlier we are scoping for some improvement works at Maghera Leisure Centre.

The scope of works includes :-

- Provision of external storage to the rear of the existing sports hall potentially a pre-fabricated metal section unit and a covered walkway from the existing sports hall doors to the storage.
- Upgrade surface to the external 5 – a side pitch including replacing existing floodlighting with LED alternatives

Alan Twaddle

From: Cormac McGinley
Sent: 24 April 2017 15:53
To: Alan Twaddle
Subject: RE: Improvement Works Maghera

Alan,

We would currently have no reports of any asbestos in Maghera Leisure centre within the available records.

Given its construction date of 2003 it would be unlikely that asbestos would have been incorporated into the new works at that stage, however, if during the initial inspection works that asbestos is suspected, please let us know and this can be investigated further.

Thanks.

Regards

Cormac McGinley

From: Alan Twaddle
Sent: 24 April 2017 14:16
To: Cormac McGinley <Cormac.McGinley@midulstercouncil.org>
Subject: Improvement Works Maghera

Hi Cormac,

I was trying to ring you there, Speaking to Raymond Lowry earlier on presence of asbestos re. below.

Scoping for some proposed works at Maghera Leisure Centre.

Mainly upgrading external astro turf pitch to 3G, re-surfacing of the existing sports hall and provision of additional storage for equipment, etc.

Raymond thought you may be able to assist with obtaining report / details on potential existing asbestos presence, note building was constructed 2003 so not sure if this applies.

Any help appreciated.

Regards

Alan Twaddle
Technical Services Project Officer
Email : Alan.Twaddle@midulstercouncil.org
Tel:028 8676 2205 ext 22014 or mobile 07583059962

Mid Ulster District Council
(Cookstown Office)



Cornhairle Ceantair
Lár Uladh
Mid Ulster
District Council

B

Report on	Sports Representatives and Schools Sports Facilities Grants
Reporting Officer	Liam Glavin Claire Linney
Contact Officer	Eunan Murray

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	×

1.0	Purpose of Report
1.1	To present to members the proposed Sports grant allocations for the range of Sports Representative Grants ~ Team and Individuals and to gain permission to seek applications for the Schools Facilities Grant.
2.0	Background
2.1	The Sports Representative Grant (Individual and Team) is a continuous rolling programme. Eligibility criteria compliance was completed by officers followed by grant programme assessment.
2.2	Schools Facilities Grants were previously awarded for community use of Schools Synthetic Pitch facilities outside of curriculum time.
3.0	Main Report
3.1	Detailed analysis of the proposed grant awards are attached for your information.
3.2	Summary detail is as follows: The Sports Representative Grant: Fifteen Individuals applications were received but one of these is ineligible as the competition is in Northern Ireland, fourteen applicants were awarded a total of £2,950. Four Team applications were received but one of these is from an individual who has already received funding in this financial year and therefore is ineligible, the 3 applicants were awarded a total of £1,200 which makes the total amount awarded £4,150.
3.3	When this amount is awarded it will result in an overspend of £2,375 on the annual budget of £10,000. Officers are aware of another £2,500 applications coming in before 6 months of the new budget year therefore would request that £20,000 be transferred from the Sports Capital Grants budget to allow this rolling programme to continue until the end of March 2018.
3.4	It is also proposed that the Schools Sports Facilities grant be opened again on 5 th October 2017 with a budget of £50,000.

4.0	Other Considerations
4.1	<p><u>Financial Implications</u></p> <p>Total finance allocated to Sports Representative Grant awards £4,150. This is a continuous rolling programme with a budget of £10,000 and a total allocation for 17/18 of £12,375 producing an overspend of £2,375.</p> <p>It is proposed that £20,000 be transferred from Sports Capital Grants to Sports Representatives grants to allow this rolling programme to continue to the end of the financial year. This is within the existing Sports Capital Grants budget.</p> <p>It is also proposed that the Schools Sports Facilities grant be opened again on 5th October 2017 with a budget of £50,000 which could be funded from £40,000 which has been accrued from last year and £10,000 from the 2017/18 Sports Capital Grants Budget. This will still leave an underspend of £8,000 in the Sports Capital Grant for this financial year.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<u>Risk Management Implications</u>
5.0	Recommendation(s)
5.1	That the recommendations for Sports Representative Grants totalling £4,150 are agreed.
5.2	That £20,000 be transferred from Sports Capital Grants to Sports Representatives grants to allow this rolling programme to continue to the end of this financial year.
5.3	£40,000 which has been accrued from last year and £10,000 from the 2017/18 be Sports Capital Grants Budget be allocated to the Schools Sports Facilities grant and this be opened again on 5 th October 2017 with a budget of £50,000.
6.0	Documents Attached & References
	Appendix 1 – Sports Representative Grants Breakdown.

Sports Team Representative 75% grant on eligible cost to a max of £500

Name	Project Title	Amount Requested	Band	Amount Awarded
Ballinascreen Camogie Club	Feile na NGael Camogie 2017	£500	3	400.00
St Patricks Camogie Club Eglisli	All Ireland Feile competition 2017	£500	3	400.00
Tullylagan Pony Club	LandRover Pony Club Regional Championships	£500	3	400.00
Total				£1,200.00

Band	Amount
1	£500.00
2	£450.00
3	£400.00
4	£350.00

Ineligible Sports Representation

Carolyn Burns	Masters over 55 Hockey	£500.00	Individuals may only apply once in any financial year and this applicant has already been funded.
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Sportsperson Representative 75% grant on eligible cost to a max of £250

Name	Project Title	Amount Requested	Band	Amount Awarded
William Armstrong	DTL Home Countries International Tournament	250	4	£175
Calum Bain	International Swimming	250	1	£250
Thomas Beattie	European DTL Championships	250	2	£225
Lewis Francis	Youdan throphy	250	3	£200
Ellie Kelso	Errigal International Youth Tour	250	3	£200
Dermot Loughran	International Challenge Cup Snooker Championship	250	3	£200
Brian Milne	International Challenge Cup Snooker Championship	250	3	£200
Paul McGuckin	International Challenge Cup Snooker Championship	250	3	£200
Lee McMenemy	Youdan throphy	250	3	£200
Colleen Quinn	Australian Rules International Cup 2017	250	1	£250
Michael Quinn	International Challenge Cup Snooker Championship	250	3	£200
Gary Scott	Youdan throphy	250	3	£200
Patrick Wallace	International Challenge Cup Snooker Championship	250	3	£200
Agnieszka Wysocka-Khan	17th FINA Worlds Masters Championships	250	1	£250
Total				£2,950.00

Band	Amount
1	£250.00
2	£225.00
3	£200.00
4	£175.00
5	£150.00

Ineligible Sports Representation

Aaron Donnelly	Super Cup NI	200	Competition in NI.
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C

Report on	Sports Development Small Grant (with Sport NI Every Body Active Programme)
Reporting Officer	Liam Glavin Head of Leisure Services Claire Linney Head of Community Development
Contact Officer	Eunan Murray Sports Leisure Manager Philip Clarke Community Services Manager

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To agree an update Sports Development Small Grant following an additional offer of funding from Sport NI.
2.0	Background
2.1	<p>The Everybody Active Small Grant Programme (EBA), was previously delivered directly by Sport NI over the past number of years.</p> <p>The aim of the programme is to increase active participation in Sport and Physical Activity with the following target groups; Women & Girls, People with Disabilities and Areas of Social Need.</p> <p>In building stronger working relationships with local government to support local delivery, they have issued a letter of offer, awarding Council £36,802 (no requirement for any match funding), to deliver the programme through a partnership approach.</p>
3.0	Main Report
3.1	<p>It is proposed to incorporate the EBA funding from Sport NI within Councils existing Sports Development Small Grant and open this fund through a public call in October 2017. The grant will be amended to include a number of conditional Sport NI requirements of funding and these will be detailed in the guidance and application, see attached the updated application in Appendix 1.</p> <p>It is further proposed to increase the maximum grant award from £600 up to a new limit of £1,500. The grant would be open to all sports groups; however with the proviso that those that had received Sports Development Small Grant funding in April could only apply for the balance of their allocation to a maximum of £1500 to ensure an equitable allocation of funding.</p> <p>All successful applications will have to complete activity and have all expenditure invoiced by the 31st March 2018. It is planned to open this grant 5th October, allow 3 weeks for submission (closing 27th October), then carry out eligibility/ assessments and bring award recommendations to November committee for approval. Letters of offer to successful applicants will then be issued on the 30th of November giving approximately 4 months for activity to be complete.</p>

4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Unallocated budget from current in year Sports Development Small Grant budget of £7,700 plus EBA grant from Sport NI of £36,800, giving an available budget of £44,500</p> <p>Human: NA</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>NA</p>
4.3	<p><u>Risk Management Implications</u></p> <p>NA</p>
5.0	Recommendation(s)
5.1	To agree an update Sports Development Small Grant in partnership with Sport NI Every Body Active programme and updated Sports Development Small Grants criteria and application and maximum grant award.
6.0	Documents Attached & References
	Appendix 1 Sport Development Small Grant Application



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Sports Development Grant

Name of Organisation: _____

Closing date for online applications: 27th OCTOBER 2017 at 3.00pm



Applicants should be aware that the information provided in this grant aid application form could be disclosed in response to a request under the Freedom of Information Act 2000.

Government Funders Database

Please note it is a requirement that all Council funding to the Community/Voluntary Sector be recorded on the Government Funders Database from 1st April 2013.

The onus is on the applicant to provide all relevant information and supplementary documentation. Council will not transfer project applications between grant funds. Applications that are not completed accurately and in full will not be considered.

Before you complete the application you must read the Grant Aid Guidance Document

Completed Application Form, should be returned to the office below:

Mid Ulster District Council
Community Development
Cookstown Office
Gortalowry house
94 Church Street
Cookstown BT80 8HX

(for office use only)

Ref Number

Date and time Application Received

Grant Specific Information

It is anticipated that grants awarded will be a maximum of £1,500. There is no guarantee that successful applicants will receive the amount applied for.

Any group who received Sports Development Small Grant funding earlier in 2017 from Council can only apply for the balance amount from their allocation up to £1500.

Purpose of the Fund

To support recognised Sport NI sports clubs (affiliated to their governing body of sport) to develop activities that seek to promote sporting development/activity to their wider community. This may include, but is not limited to participation events, coaching, come try it events, activities which seek to increase participation and overall sport development.

The programme also seeks to actively promote sport and physical activity to the following target groups: Women & Girls, People with Disabilities and People in Areas of Social Need, (visit www.ninis2.nisra.gov.uk and type in your postcode to find statistics on your area).

Grant Eligibility

- Any constituted, not for profit, Sport NI sports clubs (affiliated to their governing body of sport) can apply for a grant, an AGM must be held.
- Individuals can only apply to the sports representative grant.
- Religious or political activity cannot be funded under any grant.
- All applicants must present a project that is clearly defined to the theme of the grant funding, please refer to the criteria of each grant fund.
- All applicants must present a project that will take place within the Mid Ulster District Council area (Please note with the exception of the Sports Representative Grant as detailed).
- All applicants must present a project that will be delivered between 1st April and 31st March each year.
- Statutory and 'for profit' organisations, activities and recipients (including activities that receive statutory core provision are not eligible for grant).
- Funding cannot be allocated for a project or venue where an existing Service Level Agreement exists with Council for the building or facility.
- Applicants do not necessarily have to reside within the Mid Ulster District

Council area however the benefits of the event must wholly impact within the Council area.

- Evidence of good management practices/policies, including an AGM, group bank account, financial management practice, insurances etc. will be required.
- All sections in the application form must be completed accurately and in full.
- There is no guarantee that successful applicants will receive the amount applied for.
- Grant funding does not prohibit charitable donations, as long as the funding is directed to the actual project/event activity and meets the measure criteria.
- Successful applicants will draw down grant funding retrospectively based on vouched expenditure.

The following items are not eligible for funding: Hospitality greater than 20% of the total project cost / Activities or equipment that duplicates what already exists or covered by other funding sources / Bad debt, loans, bank charges, deficits or arrears in payments of any organisation / Salaries / Retrospective funding applications/ Residential courses or training greater than 20% of funding sought / Activities that discriminate against one section of the community /Celebrity appearances /Gifts or donations /Reclaimable VAT/ Flags or bunting /Alcohol.

Section 1 – You and your Group/Organisation

1.0 The Organisation's name and address:

Organisation Name:

Organisation's Address:

Postcode:

Main point of contact

Title:

First Name:

Surname:

Position held in your Organisation: _____

Tel:

Email:

1.1 About the Organisation

What type of organisation are you? (Please tick appropriate box)

Unincorporated club or association ☐

Company limited by guarantee ☐

Company limited by shares ☐

Recognised charity/trust ☐

Individual ☐

Other, Please specify

1.2 How many people are involved in running your group?

Paid staff: Full time ☐

Paid staff: Part time ☐

Committee members/volunteers ☐

Total Voluntary Hours per week ☐

1.3 Aims and objectives of your group

Section 2 – Your Project/Activity

2.0 Please outline the planned project/activity.

Title of Event/Project _____

Project Description:

Start date of project _____ End date of project _____

Location of Event _____ Postcode _____

2.1 Identification Need

Provide details of the need for the project/activity, to be evidenced/supported by local people and local groups.

[illegible]

2.2 Level of Activity?

Please provide details what you will use the funding for.

[illegible]

2.3 Please detail the following Level of benefit to the community:

How you will target social inclusion; specifically the following groups Women & Girls, People with disabilities and Areas of Social Need, visit www.ninis2.nisra.gov.uk and type in your postcode to find statistics on your area.

Detail Number of Beneficiaries.

2.4 Please detail how you will address the following:

To promote fitness and wellbeing of the community.

To promote sports development

Cost

Give us a breakdown of what the funding is to be used for: (Previous in year applicants can apply for a pro-rata award of current grant to maximum £1500)

Item or Activity	Total Cost	Requested Amount
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
	£	£
Totals	£	£

Please list below your anticipated income for the project/event (Do not include any grant requested from Mid Ulster District Council)

Estimated Income:	£
Total Income	

Section 3 – Checklist of attachments

Checklist - TO BE COMPLETED BY ALL APPLICANTS

☐ I have answered all the questions on the form.

The following documents are required with your application.

- ☐ A copy of our constitution or set of rules
- ☐ List of Office Bearers.
- ☐ Copy of minutes of Annual General Meeting (not applicable to groups formed less than 1 year).
- ☐ An original Bank or Building Society statement not more than three months old that show your group's name, account number and current balance.
- ☐ Details of insurance relating to the project (if relevant)
- ☐ Child Protection Policy / Statement (if relevant)

SIGNATURE.

Signed:

Date:

D

Report on	Motorsport Task Force
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	Consideration of a request from the Motorsport Taskforce to Mid Ulster District Council for a financial contribution towards commissioning of a Motorsport economic impact report for Northern Ireland.
2.0	Background
2.1	In January 2017 the Sports Minister Paul Givan announced the establishment of a Motorsport Taskforce. The Taskforce will bring together representatives from sport, stakeholders and officials from Government Departments to help to address safety issues and explore how motorsports events can grow and attract further support. Up to £20,000 has been secured to allow the Taskforce to take forward the development of an economic/tourism impact report on Motorsport within Northern Ireland in order to maximize the economic potential.
2.2	The Taskforce funding is in addition to significant investment of £500,000 already provided by the department to motorsport in the current financial year to take forward important safety works and provide equipment at race courses and tracks at a number of motorsport venues.
2.3	The Department is providing £500,000 investment in motorsport for: road racing venues at the North-West 200, the Ulster Grand Prix and Armoy Road Races; for short circuit tracks at Kirkistown, Nutt's Corner and Bishopscourt; and for the Motor Racing Association and the NI Karting Association. The Department is also providing £40,000 to improved disabled access for the Ulster Grand Prix circuit.
2.4	It is acknowledged by the Minister that Motorsport in all its forms makes a significant contribution to tourism and positively markets Northern Ireland as a venue to come to for major international sporting events. While the sport provides a spectacle and undoubted excitement, motorsport faces significant challenges. There is no doubt that a high priority must continue to be the continuous improvement of safety for both competitors and spectators.

2.5	The Mid Ulster area hosts a number of significant motorsport events. Indeed some of these occur on Council facilities and some are financially supported through Council's grants programme.
3.0	Main Report
3.1	Mid Ulster District Council are in receipt of a request from a representative of the Motorsport Taskforce (Appendix 1) for a contribution of £1,000, which is being asked from all council's that have a two or four wheel motorsport interest.
3.2	The report is being commissioned and lead by the Strategic Investment Board (SIB) with local Universities and once completed will belong to the Department and Councils that have motorsports in their areas.
3.3	Tourism NI have committed a contribution of £5,000 in support of the commissioned work.
4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: £1,000 contribution as requested from Motorsport Taskforce. Human: Existing staff resources sufficient.
4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendation(s)
5.1	Subject to approval make a contribution of £1,000 on behalf of MUDC towards the Motorsport Task Force report as requested by the Motorsport Taskforce.
6.0	Documents Attached & References
6.1	Request correspondence Appendix 1

From: Jayne Logan [mailto:Jayne.Logan@midandeantrim.gov.uk] **On Behalf Of** Anne Donaghy
Sent: 08 August 2017 11:16
To: Adrian McCreesh <Adrian.McCreesh@midulstercouncil.org>
Subject: Motorsport Taskforce

Dear Adrian

I represent SOLACE on the Motorsport Taskforce and can advise that the Department has given £20,000 towards carrying out an economic/tourism impact report on motorsport within NI in order to maximise the economic potential of 2 & 4 wheel sports.

This report is being commissioned and lead up by SIB in conjunction with local universities and will belong to the Department and Councils that have motorsports in their area.

In addition, Tourism NI have contributed £5,000 to this piece of work and a contribution of £1,000 is required from each Council that will benefit from the economic opportunities and safety issues identified within the report.

Thank you for your consideration of this significant and important piece of work.

Kind regards

Anne



T: 028 2563 5033/4
W: www.midandeantrim.gov.uk
Mid & East Antrim Borough Council
The Braid, 1 - 29 Bridge Street, Ballymena, Co Antrim, BT43 5EJ

E

Report on	Cookstown Christmas Lights Switch On
Reporting Officer	Michael Browne, Head of Tourism
Contact Officer	Michael Browne, Head of Tourism

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To provide Members with an update on Cookstown Christmas Lights Switch On.
2.0	Background
2.1	<p>Cookstown Christmas Lights Switch On</p> <p>Christmas Lights Switch On is an annual civic event held in each of the five Town Centres. Cookstown Christmas Lights Switch On traditionally takes place the last Thursday night in November, with the stage placed on William Street (Parking bay outside Kenneth Charles business premise). Since the formation of Mid Ulster District Council the Switch On clashes with scheduled Council meetings.</p>
3.0	Main Report
3.1	<p>Cookstown Christmas Lights Switch On</p> <p>The initial date proposed for Cookstown Christmas Lights Switch On 2017, was Thursday 23 November to coincide with the Craft Fayre which is annually held in the Burnavon- the Craft Fayre takes place Saturday 25 & Sunday 26 November. In previous years those who have attended the Craft Fayre had been disappointed that the Christmas Lights were not on show for the event.</p> <p>Following a meeting with representatives from Cookstown Chamber of Commerce, the traders requested that consideration was given to changing the Cookstown Lights Switch On to a Friday or Saturday evening, with the actual Switch On at an earlier time. The traders believe that this will increase the attendance and encourage the businesses within the town centre to remain open for the event.</p> <p>In light of this, due to traders support, avoiding a clash with Council meeting and in order to coincide with the Craft Fayre, Friday 24 November 2017 is the most viable option, with the starting time for proceeding 6pm, followed by the actual Switch On at 6.30pm. Although Dungannon Lights Switch On is scheduled for Friday 24 November also, this can still be delivered and accommodated due to the earlier start time in Cookstown.</p>

4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> Financial: - Cookstown Christmas Lights Switch On- Within Tourism Budget Human: Officer Time
4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u>
5.0	Recommendation(s)
5.1	Cookstown Lights Christmas Switch On That Members approve the alternative date for Cookstown Christmas Lights Switch On to 6.30pm Friday 24 November 2017.
6.0	Documents Attached & References

F

Report on	Davagh Forest/Dark Skies Observatory
Reporting Officer	Michael Browne
Contact Officer	Michael Browne

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	×

1.0	Purpose of Report
1.1	To update the Council and seek approval for additional developments for the Davagh Forest/Dark Skies Observatory.
2.0	Background
2.1	In the autumn of 2015 officers were advised that DARD/DAERA would be opening a Rural Tourism Development fund seeking applications from local authorities for tourism projects which had to be unique and robust tourism projects in terms of attracting visitors and create economic growth. Councils could potentially apply for up to £500k which had to match funded at a rate of at least 25%. Council at the time identified this funding and aligned it to a unique and innovative project in Davagh Forest.
2.2	Officers were advised that this funding stream would open during the second half of 2016, however this never happened due to DARD/DEARA economists not signing off on the programme.
2.3	During the early months of 2016 officers had been contacted by DAERA, inviting Mid Ulster District Council to submit an expression of interest, which was received by DAERA on 1 st February 2016. On 29 th April 2016 the council received notification to inform them that Mid Ulster District Council would be invited to submit an application in round one, which was one of three successful projects at this time.
2.4	In preparation of the project in March 2016 approval was obtained from Council to work up the project and to seek architectural services in preparation of submitting an application. We had also been advised that all procurement and planning had to be in place with a total budget of £750k being allocated to the project including £500k from Rural Tourism Funding and £250k from Mid Ulster District Council.
2.5	On 25 th July 2017 notification was received from DAERA announcing that the Rural Tourism scheme was finally approved, indicating that there would be an open call for full applications will be made on 14 th August, with a closing date of 27 th October 2017.

3.0	Main Report
3.1	In June a meeting was held with officers from DAERA and Mid Ulster District Council officers to discuss the current status of this project and to receive updates from DAERA regarding the funding programme. At this meeting the DAERA officers discussed in more detail the outputs that will be required and stated that they will want to see 20,000 extra visitors to the proposed visitor centre.
3.2	To fulfil these target the aspiration now is to build an iconic Visitor Centre/ Observatory in the Heart of Ancient Ulster that will present the visitor with a unique, immersive visitor experience based around the richness of both the astronomy and the archaeological heritage of the area.
3.3	With this in mind it was felt that the project in its current stated needed to be enhanced and a funding opportunity was identified from the Landfill Tax funding, this extra funding has been identified to enhance the visitor experience and to deliver a unique and immersive visitor experience, which will be attractive to both local and out of state visitors.
3.4	We see this as a phase one approach to a project that will build and contribute to "The Heart of Ancient Ulster" developments and seek International Dark Sky accreditation for the area.
3.5	Officers also feel that by increasing the interpretation in and around the visitor centre and offering an experience that will be engaging, unique and attractive to a broader market and less on the local market, will both achieve the aspirations within the Council's tourism strategy and fulfil DAERA's objectives, which in terms of the previous proposals is somewhat challenging given the current financial limitations.
3.6	On July 2016 both Outdoor Recreation Northern Ireland (ORNI) and Cogent submitted the business plan and the economic appraisal, as per initial instruction. Because of the lapse in time due to the funding not opening when we initially anticipated, both the business plan and the economic appraisal require additional work sections on new funding opportunities and operational requirements to achieve 20,000 visitors.

4.0	Other Considerations			
4.1	<u>Financial & Human Resources Implications</u>			
	Breakdown of amended budget and funders: -			
	Funders	Amount £000k	Specific	Status
	Mid Ulster District Council	£250,000	Planning, fees, construction.	
	DAERA Rural Tourism Fund	£500,000	Construction	Opens 14/08/17
	Landfill Tax Funding	£245,000	Interpretation and visitor experience.	Stage 2 application submitted August 2017
4.2	<u>Equality and Good Relations Implications</u>			
	N/A			
4.3	<u>Risk Management Implications</u>			
5.0	Recommendation(s)			
5.1	Permission to seek additional funding from the Landfill Communities Fund of up to £245k to engage Design & Build Interpretative element at no extra cost to the Council which will enhance the Davagh Forest project and specifically the visitor experience within the building.			
5.2	Permission to update both the business plan and the economic appraisal to reflect the current status of project and funding opportunities at a cost of £4,200 from within existing budgets.			
5.3	Permission to engage original ICT team Teague & Sally to contract manage the Interpretative elements and associated works of the build which was not included in their original fee submission. Fees will be % basis as per their original tender submission.			
6.0	Documents Attached & References			

G

Report on	Economic Development Report
Reporting Officer	Fiona McKeown
Contact Officer	Fiona McKeown

Report on	<ol style="list-style-type: none"> 1) Christmas Off Street Car Parking Charges - Dungannon & Magherafelt 2) Renewable Engine Partnership Agreement 3) NI Business Start Programme 4) PLATO Eastern & Border Region (EBR) Proposal 5) Local Full Fibre Networks Programme 6) Mid Ulster Skills Forum Minutes 7) Former High School Site, Maghera 8) Research Study into Mid Ulster's Engineering Sector 9) Rural Development Programme (RDP) Business Plans Programme 10) Cookstown & Magherafelt Town Centre Brand Refresh 11) Cookstown Summer Carnival 12) Mid Ulster Village Spruce Up Scheme 13) Village Renewal Project 14) A6 Randalstown – Castledawson Dualling Scheme Meet the Buyer / Employability Event 15) Cookstown Town Centre Forum and Magherafelt Town Centre Forum Minutes 16) Killymoon Post Office, Cookstown 17) St Anne's Clock, Dungannon
Reporting Officer	Fiona McKeown, Head of Economic Development

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To provide Members with an update on key activities as detailed above.
2.0	Background
2.1	<p>Christmas Off Street Car Parking Charges - Dungannon & Magherafelt Over the last two years, a car parking scheme was implemented in Dungannon and Magherafelt town centres to boost trading over the key Christmas period. Following positive feedback from businesses and the public, it is proposed to bring into effect a similar scheme this year to support the local retail sector.</p>
2.2	<p>Renewable Engine Partnership Agreement At the April 2017 Development Committee members gave approval for the Council to act as an Associate Partner on the 'Renewable Engine Project'. This 4½ year programme is led by the South West College and funded by the European Union's Interreg VA Programme, managed by the Special EU Programmes Body, with match funding provided by the Department for the Economy and the Department for Jobs, Enterprise and Innovation in Ireland. 'Renewable Engine' aims to support regional enterprises to engage in research and innovation (R&I) by delivering strategic change through the creation of a new unique cross-border R&I 'supercluster' involving high calibre research and industry partners. The overall programme cost is 6,104,964 Euros. Mid Ulster Council has been allocated a budget of 22,089 Euros annually to help with local promotional activity. There is no monetary cost to Council as an Associate Partner.</p>
2.3	<p>NI Business Start Programme (NIBSP)</p> <ul style="list-style-type: none"> <p>New CRM Service Level Agreement In October 2016, Mid Ulster District Council's Development Committee agreed that Council would participate in the new 11 Council NIBSUP. One of the four components of this is the development of a new Customer Relationship Management (CRM) System which all Councils will have access to, to enable the management and monitoring of a high volume of local and regional programme data and facilitate efficient reporting of statistics to the Department for the Economy on Councils' statutory targets.</p> <p>New Business Start Programme Following the receipt of the Invest NI Letter of Offer to Lisburn and Castlereagh City Council (lead Council for NIBSUP) resourcing 80% of eligible costs for delivery, in April 2017, the notice was published in the OJEU to invite tenders for the delivery of the new 3½ year NI Business Start Programme.</p>
2.4	<p>PLATO EBR (Eastern and Border Region) Proposal The Council has received a proposal for the delivery of a 'PLATO' Programme to approximately 20 businesses in the Mid Ulster District Council area over the next 12 months. PLATO is a non-profit business development support network driven by entrepreneurs for entrepreneurs and is based on the network principle where two larger 'Parent' companies (multinational/indigenous) from the Council District, volunteer their time and expertise every month, to support small business owners through their business challenges to growth during a 12-month tailored programme specific to the needs of Programme participants.</p>

2.5	<p>Local Full Fibre Networks (LFFN) Programme</p> <p>The Department for Digital, Culture, Media and Sport (DCMS) issued a letter to Mid Ulster Council on 28 July 2017 inviting Expressions of Interest from local authorities and other public bodies for funding to help build Local Full Fibre Networks (LFFN). Enclosed with their letter was Guidance Notes on Programme. The funding from the LFFN Programme is expected to stimulate future commercial deployment of full fibre networks. There is a fund of £200 million allocated this programme.</p> <p>There was a very short turnaround for Expressions of Interest to be submitted; ie, 23 August 2017. Funding is available in the following areas;</p> <ol style="list-style-type: none"> <i>1. Using the public sector estate as an anchor tenant for fibre spine networks that reduce the cost of subsequent deployment of full fibre networks</i> <i>2. Launching a gigabit connectivity voucher scheme that will stimulate demand for full fibre connections and encourage investment</i> <i>3. Delivering full fibre upgrades to public sector buildings that will extend fibre networks closer to more homes and businesses</i> <i>4. Reusing public sector infrastructure assets to lower the deployment costs for operators wanting to invest in full fibre networks in these areas</i>
2.6	<p>Mid Ulster Skills Forum</p> <p>The Mid Ulster Skills Forum was established in April 2017 to maximise the potential for economic growth and enhance the area's competitiveness, support and encourage entrepreneurship, promote stronger alignment between employment, training and economic development in the local area. It also seeks to ensure that learning and skills directly contribute to employment, growth and economic success for local residents and businesses.</p>
2.7	<p>Former High School Site, Maghera</p> <p>This Council owned site has been identified as a potential site for development purposes within Maghera Development Framework Plan. It is envisaged that the site can act as an economic catalyst and job generator for the area.</p>
2.8	<p>Research Study into Mid Ulster's Engineering Sector</p> <p>Council officers undertook research in 2015 to review the statistics and data regarding Mid Ulster's key sectors, workforce and skills. However, while much research has been undertaken at a regional level, there is a significant gap in this data at sub-regional (Mid Ulster District Council Area) level. To progress this, a Skills Report and Action Plan 2017-2020 was commissioned in July 2017 for Mid Ulster District Council Area which will conduct a comprehensive analysis of the existing skills shortages, gaps /deficits and the future skills requirements and identify a solution and action plan to address these issues in the Mid Ulster District Council Area.</p> <p>Furthermore, the Forum's work has highlighted Mid Ulster's engineering sector as one of the key priority sectors where support is required to explore and address workforce and skills issues. In order to effectively determine and take forward actions to support this sector, it is imperative that any future work (to support this sector) in Mid Ulster is based on clear, robust and current sectoral data.</p>

2.9	<p>RDP Business Plans Programme</p> <p>To provide support to those submitting applications to the Rural Development Programme in 2017/18 and to maximise the quality of applications received by the LAG it is proposed to appoint a Select List of organisations to deliver Business Plans to those who have been invited to submit an application.</p>
2.10	<p>Cookstown & Magherafelt Town Centre Brand Refresh</p> <p>In 2016, Council commissioned a Town Centre Positioning Study, which provided a comprehensive assessment of the 3 town centres (Cookstown, Dungannon & Magherafelt) and produced a report which provided clarity on the future positioning of the 3 towns. An outcome of this study is the requirement to refresh the Cookstown and Magherafelt brands to reinforce and enhance a positive image of the town centres.</p>
2.11	<p>Cookstown Summer Carnival</p> <p>Cookstown Summer Carnival was held Friday 30 June 2017 from 6pm – 10.15pm. The carnival parade commenced at Ardculmer Road, through the main thoroughfare, Orritor Street to Burn Road. Children's and musical entertainment was delivered on the Burn Road. Cookstown Summer Carnival was delivered by The Hub BT80. A financial contribution was provided by Mid Ulster District Council</p>
2.12	<p>Mid Ulster Village Spruce Up Scheme</p> <p>Council approval has been granted to deliver Mid Ulster Village Spruce Up Scheme to offer businesses/commercial properties grant aid of up to 75% per property for eligible works, capped at £5,000 per property. The villages eligible to apply are based upon the proposed Mid Ulster Settlement Report as per the development of the Area Plan 'strategic settlement evaluation – position paper', with the additional village of Moygashel. The total budget available is £170,000 of which £150,000 is grant aid for businesses and up to £20,000 for a Chartered Architect to manage overall delivery of the scheme.</p>
2.13	<p>Village Renewal Project</p> <p>Council is leading on the Village Renewal Scheme included within the Rural Development programme 2014 -2020.</p> <p>Council will make an application to the Local Action Group for the village renewal programme and will lead on development and delivery. The LAG has allocated a budget of £2.15m in grant aid to the Village Renewal Scheme for the implementation of strategic and minor works within agreed villages. Council will contribute match funding of 25%, to compliment the funding from RDP.</p>
2.14	<p>A6 Randalstown – Castledawson Dualling Scheme Meet the Buyer / Employability Event</p> <p>The contract for the development of the A6 Randalstown to Castledawson Dualling Project was awarded to the Graham/Farrans Joint Venture. This will facilitate the upgrade of 14.7km road along the A6 transport corridor between Randalstown and Castledawson by Department for Infrastructure.</p>
2.15	<p>Cookstown Town Centre Forum and Magherafelt Town Centre Forum Minutes</p> <p>The Forums are representative of a broad range of stakeholders representing the public, private, community and voluntary sectors. They meet regularly in their respective towns to address key challenges facing town centres and are actively involved in the development and delivery of strategic town centre initiatives.</p>

2.16	<p>Killymoon Post Office, Cookstown Letter received from the Post Office, advising of the planned modernisation of Killymoon Street Post Office, Cookstown.</p>
2.17	<p>St Anne's Clock, Dungannon Members will be aware of the issue regarding St Anne's Clock, Dungannon which has been raised on several occasions at Council Meetings and an update is provided within the report.</p>
3.0	Main Report
3.1	<p>Christmas Off Street Car Parking Charges - Dungannon & Magherafelt As part of this year's Christmas Promotional Campaign, officers have considered options for a car parking scheme in Dungannon and Magherafelt town centres aimed at encouraging footfall and spend during the critical festive trading period. Following positive feedback from traders groups, it is proposed to implement a similar scheme to last year as follows:-</p> <p>The first 3 hours parking for 10 pence in <u>all</u> Pay & Display Car Parks from Saturday 25th November 2017 to Saturday 6th January 2018 (6 week period). The total cost of implementation will be £23,400.</p> <p>The normal tariff is 40p for 1 hour (except for Central in Magherafelt which has a tariff of 40p per three hours) and the proposed pricing arrangements are intended to boost town centre trade at one of the busiest times of year. The very nominal fee of 10p for the first three hours is being charged to prevent 'all day parkers' and ensure town centre car parks are available to visitors and shoppers.</p> <p>The car parks included in the scheme are:</p> <ul style="list-style-type: none"> • Dungannon; Ann Street East, Castle Hill, Perry Street West and Scotch Street North car parks. • Magherafelt; Rainey Street, Union Road and Central car parks.
3.2	<p>Renewable Engine Partnership Agreement A Partnership Agreement has been prepared for this project (Appendix 1). The Partnership Agreement has been reviewed by Council's solicitor and is now before the Development Committee with a recommendation to approve for signature.</p>
3.3	<p>NI Business Start Programme (NIBSP)</p> <ul style="list-style-type: none"> • New CRM Service Level Agreement The Customer Relationship Management (CRM) element of the Programme was deemed ineligible for funding by Invest NI, so it was agreed by all 11 Councils that this solution would be delivered by Belfast City Council (BCC). The estimated cost to Mid Ulster over the next 4 years will be up to a maximum of £22,000, as agreed by the Development Committee in February 2017. This includes all aspects of the system including, CRM development, customisation, maintenance, licences for users, change requests and training for Council staff (Appendix 2). • New Business Start Programme

	<p>Following the tender assessment process, the contract for delivery of the new programme was awarded to Enterprise NI at a value of £3,083,000; the contract was issued in July 2017 with an end date of 17 January 2021. This is for the delivery of 9,730 Business Plans (980 in Mid Ulster) at a cost of £287 per plan and also provision of a regional marketing budget of £290,500. The new programme is scheduled to start on 3 September 2017 and Mid Ulster District Council has therefore advised its current delivery agent for the 'Interim' Programme', Mid Ulster Enterprise Partnership, that the contract for that programme will end on 31 August 2017.</p> <p>The procurement processes seeking delivery agents for regional marketing and enquiry handling for the NIBSUP are also nearing completion, with contracts to be awarded in September 2017. Members will be kept informed of progress.</p> <p>3.4 PLATO EBR (Eastern and Border Region) Proposal</p> <p>There are currently 6 PLATO groups operational with up to 20 companies participating (12-15 is optimum); each group may contain a jurisdictional mix e.g. Mid-Ulster clients may choose to engage in a cross-border group in another Council jurisdiction for monthly meets and vice versa. In addition to monthly meets there will be a number of inter-group/inter-region training and networking events according to the needs of participants. The value of peer-to-peer learning with other businesses over an intensive 12-month Programme is novel and different to other Networks where members change at each meeting and the network is not consultancy-driven or profit-driven.</p> <p>The anticipated results are as follows:</p> <ul style="list-style-type: none"> • Up to 20 small participant companies and 2 'parent' companies engaged • 100% of cross-border network still in existence after 12-months • 50% of members will increase sales by an average of 15% • 30% of members will engage in cross-border sales • 40% of members to create / safeguard employment as a direct result of PLATO membership • 100% of members will implement a business growth improvement plan • Minimum of 2 site visits to larger companies across the PLATO EBR Region as case study examples • Maximum of 3 inter-regional training events held within Mid-Ulster District Council Region • Minimum of 5 inter-regional training events held across the Partner jurisdictions. <p>The proposed Programme will be delivered over the next 12 months at a cost of up to £15,000, with the 20 participating businesses each required to contribute a fee of €300 (Proposal attached on Appendix 3).</p> <p>3.5 Local Full Fibre Networks (LFFN) Programme</p> <p>The Department for Digital, Culture, Media and Sport (DCMS) issued letter to Mid Ulster Council on 28 July 2017 (Appendix 4a) inviting Expressions of Interest from local authorities and other public bodies for funding to help build Local Full Fibre Networks (LFFN). Enclosed with their letter was Guidance Notes on Programme (Appendix 4b).</p> <p>The deadline for receipt of Expressions of Interest to the LFFN Programme was 23 August 2017, and in order to meet this very tight timescale, two expressions of interest were tentatively submitted on behalf of Mid Ulster District Council, which are now listed below seeking Members approval.</p>
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- The first Expression of Interest (Appendix 4c) was submitted directly by Mid Ulster District Council and proposes to take forward a number of projects that will build a full fibre network to bring gigabit internet services to existing/future business parks in four of Mid Ulster's towns as detailed below.
 - From BT exchange in Maghera to Council owned Development Site in Maghera.
 - Cookstown Enterprise Centre Loop at Derryloran Industrial Estate.
 - From Technical Services Depot in Dungannon (adjacent to Dungannon Enterprise Centre) to Coalisland Recreation Centre (Gortgonis Road, Coalisland).

The overall solution will consist of a fibre network, end to end. Fibre is not limited by distance in the same way traditional copper networks are, allowing for much faster speeds to travel over longer distances. Council do not have to provide match funding for the project. Funding is intended for capital expenditure only and Council will not retain ongoing responsibility (if successful) for the project.

- The second Expression of Interest relates to a request received from Belfast City Council (Appendix 4d) seeking Mid Ulster District Council's support to form part of a collaborative NI bid to the Local Full Fibre Networks Programme for the delivery of a Regional Gigabit Voucher Scheme. Council issued a letter to Belfast City Council (Appendix 4e) indicating our tentative interest in the scheme. Council may be required to pay Belfast City Council a management fee if the scheme is successful and details of this will be brought back to Members to consider at the appropriate juncture.

If either of the two expressions of interest are successful, there will be a call to complete a full application. DCMS are holding a series of workshops for local bodies in the autumn in support of the final bid process.

Funding will prioritise those projects that:

- Unlocks the most benefits and provides incentives for commercial investment around the public networks.
- Makes public sector owned assets available in an anchor tenancy agreement, or stimulate business demand for vouchers in areas where public sector sites are also being upgraded).
- Include contributions from local bodies, e.g. commitment to stimulating demand for vouchers in target areas.
- Align with the local digital strategy, and are accompanied by a deliverable plan;
- Are received from local bodies who encourage investment in faster broadband roll out through positive approaches towards planning, street work permits, wayleaves, etc.
- Maximise the overall public sector leverage by coordinating and committing demand with other local bodies, for example a procurement that included services at health or emergency services sites as well as council sites.

A Project proposal at this stage must be realistic and not speculative. Also deliverability of proposals must be fully considered such as:

- Need accurate costings
- Need to identify what areas could potentially benefit
- Identify number of premises: Public buildings, Businesses, Business parks, homes, etc.

	<ul style="list-style-type: none"> ▪ Identify number of chambers were future fibre can be extracted from ▪ Identify the issues ▪ Timescale for delivery
3.6	<p>Mid Ulster Skills Forum</p> <p>Minutes of Mid Ulster Skills Forum Meeting held on the 25th April 2017 are attached for information (Appendix 5).</p>
3.7	<p>Former High School Site, Maghera</p> <p>The site of the former Maghera High School has been identified as a potential strategic site for economic development purposes. Council has commissioned WDR & RT Taggart to complete a Technical Appraisal of the site area with a view to determining its development potential. A further report will be brought back to Committee when the above matter is concluded.</p>
3.8	<p>Research Study into Mid Ulster's Engineering Sector</p> <p>Quotations will be sought to commission an organisation to undertake a comprehensive Research Study specifically into the Mid Ulster Engineering Sector, to the value of up to £28,000 (including expenses and excluding vat) which will provide robust quantifiable data on all aspects of the sector, including a detailed profile and analysis of the industry and its sub sectors, benchmarked against the sector's regional performance, using the data collected to identify and quantify the key issues, gaps and potential opportunities facing the sector over the next 10 years and making recommendations on what actions are required to address these. This project will be completed by 31 March 2018.</p>
3.9	<p>RDP Business Plans Programme</p> <p>In accordance with Council's procurement process, quotations will be sought to draw up a Select List of organisations to provide RDP Business Plans to those who have been formally invited by the RDP Team to proceed to submit an application to the Programme up to 31 March 2018. It is anticipated that this should cost in the region of £10,000 (including expenses and excluding vat) and provide support to approximately 20 applicants, depending on the cost per Plan. However, should more applicants request support Council will try to ensure additional numbers are accommodated.</p>
3.10	<p>Cookstown & Magherafelt Town Centre Brand Refresh</p> <p>Consultants McCadden have been appointed to conduct a review of the existing Cookstown and Magherafelt brands as a key recommendation from the Town Centre Positioning Study Implementation Plan. McCadden are currently conducting desktop research, to assist with developing brand refresh concepts for Cookstown and Magherafelt. Consultations will be conducted with key stakeholders once brand refresh concepts are developed. Once the refreshed brands are developed for Cookstown and Magherafelt, new Brand Guidelines and an Implementation Plan will be prepared to ensure successful and effective execution of the brands for each town.</p>
3.11	<p>Cookstown Summer Carnival</p> <p>To receive Evaluation Report on Cookstown Summer Carnival held Friday 30 June 2017 (Appendix 6).</p>

3.12

Mid Ulster Village Spruce Up Scheme

The specification for a Chartered Architect to manage the overall delivery of the scheme, was issued Wednesday 2 August 2017, with a return date of Thursday 10 August 2017 at 4pm. Chartered Architects McCarter Hamill, Dungannon were appointed.

The scheme opened for applications on Friday 25 August 2017 and will close for applications Friday 15 September at 4pm. A number of workshops will take place geographically spread over the Mid Ulster District Council area (details below) to advise and assist applicants with completion of applications. Once the scheme closes to applications, a rigorous assessment process will be conducted by Chartered Architects McCarter Hamill, with assessment report presented to October 2017 Development Committee.

Eligible businesses/commercial premises within the development limits of the following villages can apply;

Aghaginduff/Cabragh, Annaghmore, Ardboe, Augher, Aughnacloy, Ballinderry, **Ballygawley**, Ballylifford, Ballyronan, Bellaghy, Benburb, Brockagh/Mountjoy, Caledon, Castlecaulfield, Castledawson, Churchtown, Clady, Clogher, Coagh, Desertmartin, Donaghmore, Draperstown, Drummullan, Edendork, Eglishe, Fivemiletown, Galbally, Granville, Gulladuff, Killyman, Moneymore, Moortown, Moy, Moygashel, Newmills, Orritor, Pomeroy, Sandholes, Stewartstown, Swatragh, Tamnamore, The Bush, The Loup, The Rock, Tobermore and Upperlands.

A number of Business Clinics to assist applicants will be held on the following dates/times;

Monday 4th September	Ballygawley	10am - 1pm	Ballygawley Community Hall-Fairfield House
	Donaghmore	2pm - 5pm	Bardic Theatre, Torrent Complex
Tuesday 5th September	Stewartstown	10am - 1pm	Crieve Centre- Hillhead
	Moneymore	2pm - 5pm	Moneymore Recreation Centre-Moneyhaw Road
Wednesday 6th September	Tobermore	10am - 1pm	The Kilcronaghan Centre - 10 Rectory Road
	Bellaghy	2pm- 5pm	Seamus Heaney HomePlace - Main Street
Monday 11th September	Ballygawley	10am - 1pm	Ballygawley Community Hall-Fairfield House
	Donaghmore	2pm - 5pm	Bardic Theatre, Torrent Complex
Tuesday 12th September	Stewartstown	10am - 1pm	Crieve Centre- Hillhead
	Moneymore	2pm - 5pm	Moneymore Recreation Centre- Moneyhaw Road

	Wednesday 13th September	Tobermore	10am - 1pm	The Kilcronaghan Centre - 10 Rectory Road
		Bellaghy	2pm - 5pm	Seamus Heaney HomePlace - Main Street
3.13	<p>Village Renewal Project</p> <p>The sign-off stage of the community consultation with the design team have commenced with visits to Ballygawley, Augher, Granville, Caledon, Maghera, Upperlands and Swatragh. Members have also been in attendance at these events.</p> <p>The PQQ documents for Ballygawley have been issued with a closing date of 28th July 2017. ITT documents will be released early September to appoint a company to complete works.</p> <p>Meetings with TNI & NIHE are to be scheduled to discuss the relevant projects. Legal agreements are being processed through the legal team. Economic development staff are currently compiling all the leases and completing the application forms and business cases to be submitted to the LAG.</p> <p>First applications from Council expected late September to be assessed for the October LAG meeting. These are to include one for playparks (across 5 villages) and 2 major works projects.</p>			
3.14	<p>A6 Randalstown – Castledawson Dualling Scheme Meet the Buyer / Employability Event</p> <p>Officers have met with the contract team and are planning to deliver a Meet the Buyer / Employability Event on Tuesday 26 September 2017 10am – 1pm in The Elk, Toome. The event will give local businesses the chance to discuss potential opportunities for working with the contract team on the project. The contract team are also looking for apprentices, students, work experience and are offering local job opportunities. Local people will have the opportunity to submit their CV's as part of the employability event.</p>			
3.15	<p>Cookstown Town Centre Forum and Magherafelt Town Centre Forum Minutes</p> <p>The minutes of recent meetings of Cookstown Town Centre Forum held on 3 May 2017 (Appendix 7a) and Magherafelt Town Centre Forum held on 15 May 2017 (Appendix 7b) are attached for information.</p>			
3.16	<p>Killymoon Post Office, Cookstown</p> <p>Mid Ulster District Council has received correspondence from the Post Office (Appendix 8) advising that Killymoon Street Post Office branch will be one of their new main style branches. This change is part of a major programme of modernisation taking place across the Post Office network. The aim is to create a more modern and convenient retail experience for customers that will include longer opening hours. As a result of the modernisation process, this will mean that customers will be able to avail of;</p> <ul style="list-style-type: none"> • A newly refurbished branch providing a modern open plan environment. • The same product and services with a wider selection of on demand travel money • Longer opening hours 			

3.17	<ul style="list-style-type: none"> Selected Post Office services will also be available at the retail counter during the shop opening hours. <p>The new look Post Office is scheduled to open at the current location on Thursday 12 October 2017 at 1pm, but will need to close for refurbishment on Saturday 30 September 2017 at 12.30pm.</p> <p>St Anne's Clock, Dungannon</p> <p>There are a number of clocks in the Mid Ulster District and Council has responsibility for the upkeep and maintenance of the clocks in Draperstown and Cookstown. There is a clock in Fivemiletown, and whilst the Council do not own it, the legacy Council in Dungannon agreed that Council should insure the clock.</p> <p>Much research has been conducted by Council's Democratic Services staff within Council minutes and to date they have not found any evidence of any other clocks that have been adopted by Council, including St Anne's Clock, Dungannon.</p> <p>Officers established that there may be an opportunity via the Landfill Communities Fund to source monies to undertake repairs to St Anne's Clock. However, on pursuance of this matter, it has now been established that St Anne's Church has progressed and employed an organisation to make repairs to the clock. As a result this now makes St Anne's Church ineligible to apply for funding to the Landfill Communities Fund.</p> <p>Some months back Council Officers advised members of St Anne's Church that the Heritage Lottery Fund (HLF) offers 'Grants to Places of Worship' ranging from £10,000 – £250,000. If successful in obtaining a grant, this can fund urgent structural repairs. At the time, Church members advised they did not want to pursue the HLF funding, however, Council Officers are willing to work with the Church to make an application for funding, if they desire to do so.</p> <p>Council has no other programme whereby we can assist in retrospectively funding repairs specific to St Anne's clock. Officers will take guidance from Members on this matter.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial:</p> <p>Christmas Off Street Car Parking Charges Dungannon & Magherafelt Provision of £23,400 funding has been included in Council's Regeneration Budget</p> <p>NI Business Start Programme –Service Level Agreement for new CRM As agreed at February 2017's Development Committee up to £22,000 has been allocated from the economic development budget over the next 4 years</p> <p>PLATO EBR (Eastern and Border Region) Proposal £15,000 is available from the economic development budget; approximately 50% (£7,500) from 2017/18 and 2018/19 respectively</p> <p>Local Full Fibre Networks Programme – Up to £1,000 provision for 3 x days technical assistance is required for the Expression of Interest from within the Economic Development budget. Officer time required to complete Expression of Interest.</p> <p>If Belfast City Council is successful in their bid to develop and deliver a Regional Gigabit Voucher Scheme, this is likely to require Mid Ulster Council having to pay the lead</p>

	<p>partner (Belfast CC) a management fee, details of which will be provided to Council when available.</p> <p>Research Study into Mid Ulster's Engineering Sector £28,000 is available from within the 2017/18 economic development budget</p> <p>RDP Business Plans Programme £10,000 is available from within the 2017/18 economic development budget</p> <p>Cookstown & Magherafelt Town Centre Brand Refresh Provision of £19,800 funding has been included in Council's Regeneration Budget</p> <p>Mid Ulster Village Spruce Up Scheme Provision of £170,000 (£20,000 appointment of Chartered Architect, £150,000 grant aid) funding has been included in Council's Economic Development Budget</p> <p>Human: Officer Time</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	Recommendation(s)
5.1	<p>Christmas Off Street Car Parking Charges Dungannon & Magherafelt That Members approve the temporary reduced tariff for the first 3 hours of 10 pence in all Off Street Pay & Display Car Parks in Dungannon and Magherafelt from Saturday 25th November 2017 to Saturday 6th January 2018 (6 week period) at a cost of £23,400.</p>
5.2	<p>Renewable Engine Partnership Agreement It is recommended that Members give approval for Council to sign the Renewable Engine Partnership Agreement.</p>
5.3	<p>NI Business Start Programme (NIBSP)</p> <ul style="list-style-type: none"> - Service Level Agreement for new CRM It is recommended that Members give approval for Council to sign the NI Business Start Programme Service Level Agreement for the Customer Relationship Management system. - New Business Start Programme Members to note progress.
5.4	<p>PLATO EBR (Eastern and Border Region) Proposal It is recommended that Members approve the contribution of up to £15,000 towards the costs of the delivery of the Plato Programme over the next 12 months.</p>
5.5	<p>Local Full Fibre Networks Programme It is recommended that Members approve the submission of two funding applications to the LFFN Programme. The first Programme is Council's application to create full fibre</p>

	<p>networks at business parks in Cookstown, Dungannon/Coalisland and Maghera. Secondly, approval is also sought for Council to form part of the Regional Gigabit Vouchers bid, being spearheaded by Belfast City Council.</p>
5.6	<p>Mid Ulster Skills Forum Members to note minutes of Mid Ulster Skills Forum, dated 25 April 2017.</p>
5.7	<p>Former High School Site, Maghera Members to note progress.</p>
5.8	<p>Research Study into Mid Ulster's Engineering Sector Members to note progress, including need to commission a comprehensive Research Study into Mid Ulster's Engineering Sector with an anticipated budget of up to £28,000 (including expenses and excluding Vat).</p>
5.9	<p>RDP Business Plans Programme Members to note progress, including the need to draw up a Select List of consultants to prepare Business Plans to support Rural Development Programme applicants, with an anticipated budget of £10,000 (including expenses and excluding Vat) assigned for this work.</p>
5.10	<p>Cookstown & Magherafelt Town Centre Brand Refresh Members to note progress</p>
5.11	<p>Cookstown Summer Carnival Members to note Evaluation Report on Cookstown Summer Carnival</p>
5.12	<p>Mid Ulster Village Spruce Up Scheme Members to note progress for Mid Ulster Village Spruce Up Scheme.</p>
5.13	<p>Village Renewal Project Members to note progress</p>
5.14	<p>A6 Randalstown – Castledawson Dualling Scheme Meet the Buyer / Employability Event Members to note details of Meet the Buyer / Employability Event on 26 September 2017 from 10am to 1pm in The Elk, Toome.</p>
5.15	<p>Cookstown Town Centre Forum and Magherafelt Town Centre Forum Minutes Members to note minutes of Cookstown Town Centre Forum held on 3 May 2017 and Magherafelt Town Centre Forum held on 15 May 2017.</p>
5.16	<p>Killymoon Street Post Office, Cookstown Members to note receipt of letter from Post Office advising of modernisation of services at Killymoon Street Post Office branch.</p>
5.17	<p>St Anne's Clock, Dungannon Members to note there is no Council programme to support retrospectively funding repairs to St Anne's Clock, Dungannon, and are happy to take guidance from Members on the matter.</p>

6.0	Documents Attached & References
	<p>Appendix 1 - Renewable Engine Partnership Agreement</p> <p>Appendix 2 - Service Level Agreement with Belfast City Council for new Customer Relationship Management System for NI Business Start Programme</p> <p>Appendix 3 - PLATO Programme Proposal for Mid Ulster</p> <p>Appendix 4a - Letter from Dept of Culture, Media and Sport re Local Full Fibre Networks Programme</p> <p>Appendix 4b – Guidance Notes - Local Full Fibre Networks Programme</p> <p>Appendix 4c - Expression of Interest from Mid Ulster District Council re Local Full Fibre Networks Programme – Business Parks</p> <p>Appendix 4d - Correspondence from Belfast City Council re Local Full Fibre Networks Programme – Regional Gigabit Voucher Scheme</p> <p>Appendix 4e - Expression of Interest from Mid Ulster District Council re Local Full Fibre Networks Programme – Regional Gigabit Voucher Scheme</p> <p>Appendix 5 - Mid Ulster Skills Forum Minutes (25.4.17)</p> <p>Appendix 6 - Cookstown Summer Carnival Evaluation</p> <p>Appendix 7a - Cookstown Town Centre Forum Minutes (3.5.17)</p> <p>Appendix 7b - Magherafelt Town Centre Forum Minutes (15.5.17)</p> <p>Appendix 8 - Letter from Post Office re Modernisation of Killymoon Post Office</p>

SOUTH WEST COLLEGE

AND

QUEENS UNIVERSITY BELFAST

INSTITUTE OF TECHNOLOGY SLIGO

UNIVERSITY OF STRATHCLYDE

MANUFACTURING NI

ACTION RENEWABLES

MID-ULSTER COUNCIL

PARTNERSHIP AGREEMENT

RENEWABLE ENGINE

Name of Partnership

Renewable Engine

Details of Partners

This agreement is made between:

Lead Partner

Partner 1 – South West College (SWC) 2 Mountjoy Road Omagh Co. Tyrone BT79 7AH Northern Ireland

Represented by: Malachy McAleer

Project Partners

Partner 2 – Queens University Belfast (QUB) 63 University Road Belfast BT7 1NF Northern Ireland

Represented by: Dr Dermot Leonard

Partner 3 – Institute of Technology Sligo (ITS) Ash Lane Sligo Ireland

Represented by: Dr John Bartlett

Partner 4 - University of Strathclyde (US) UK Advanced Manufacturing Catapult 16 Richmond Street Glasgow Scotland G1 1XQ

Represented by: Alison McFarlane

Partner 5 (Associate Partner) - Manufacturing NI (MNI) 5 Diviny Drive Carne, Portadown Co. Armagh BT63 5WE Northern Ireland

Represented by: Stephen Kelly

Partner 6 (Associate Partner) - Action Renewables (AR) Block C Unit 1 Boucher Business Studios Glenmachan Place Boucher Road Belfast BT12 6QH Northern Ireland

Represented by: Michael Doran

Partner 7 (Associate Partner) - Mid- Ulster Council Burn Road Cookstown Co, Tyrone, BT80 8DT Northern Ireland

Represented by: Anthony Tohill

Please note that the use of the term "Partnership" does not signify, and is not intended to establish, that a legal partnership between the parties exists.



- **CO42 – 4 research institutions participating in cross-border, transnational or interregional research projects**

- South West College
- Queens University
- Institute of Technology Sligo
- UK Advanced Manufacturing Catapult based at University of Strathclyde

Article 4 Relationships

4.1 Organisational Structure

4.1 The Renewable Engine project will facilitate the creation of a unique cross-border R&I 'supercluster' involving internationally recognised partners in the area of renewable energy and advanced manufacturing technologies. The R&I supercluster will include:

- Project Management Team (Project Manager + Project Board)
- Industry (8 industrial research partners + 3 R&I coordinators)
- Stakeholders (International Stakeholder Group + Associate Partners)
- Research Team (3 Principal Investigators, 4 Post Doc Researchers, 12 PhD students)

4.2 For the successful management of the partnership and completion of the programme, a 'Project Board' will be set up. The Project Board will be chaired by a Senior Manager appointed by the Lead Partner organisation and include one representative from each Partner, representatives from the International Stakeholder Group and key stakeholders including SEUPB, DfE, DJEI, Scottish Enterprise, Invest Northern Ireland and Enterprise Ireland. Other parties may be invited to join the Project Board following its inception. The Project Board will meet three times per year.

4.3 The Project Board will have the authority to delegate specific tasks or responsibilities to such sub-committees as it shall deem appropriate to establish. These tasks may include responsibility for financial control, the monitoring of project activities and evaluation of the outcomes, and such other tasks as considered appropriate by the Board. The Project Board will agree on a terms of reference (including voting mechanisms, quorum requirements, rights of veto) at its first meeting.

4.4 An International Stakeholder Group (I.S.G.) will be established and will formally meet twice per year. The I.S.G. will be chaired by the University of Strathclyde and representatives of the Project Board will also be invited to attend.

4.5 Renewable Engine sub-committees will include a Project Management Team, IP working group and individual Team Meetings.

4.6 A draft agenda for meetings will be sent out a week in advance and each partner should let the chair know whether or not they have additional items. Meeting minutes will be circulated within two weeks of any meeting and

will include a number of actions and responsibilities. Outside of formal meetings the partnership will communicate by email, telephone & video-conferencing.

Article 5 Obligations

5.1 The Lead Partner and all Project Partners commit themselves in doing everything reasonably required to ensure the implementation of the project.

5.2 The Lead Partner shall fulfil all obligations arising from the Letter of Offer and the approved application. In particular the Lead Partner shall fulfil the following obligations:

- The Lead Partner is responsible for the overall co-ordination, management and implementation of the project. The Lead Partner shall be the beneficiary of the ERDF grant and shall manage the funds in accordance with the details of this Partnership Agreement. The Lead Partner assumes sole responsibility for the entire project vis-à-vis the Managing Authority.
- The Lead Partner shall appoint a Project Manager who has operational responsibility for the implementation of the overall project.
- The Lead Partner will ensure timely commencement of the project and implementation of the entire project within the time schedule in compliance with all obligations to the Managing Authority. The Lead Partner shall notify the Managing Authority of any factors that may adversely affect implementation of the project activities and/or financial plan.
- Reception of payments from the Managing Authority and the management of the EU funds, in particular:
 - their timely onward transfer to the Project Partners;
 - review of the appropriate spending of the EU funds by the Project Partners;
 - consolidation of the project-related individual accounting records of the Project Partners and preparation of all required documents and records for the final audit (with assistance of the Project Partners);
 - preparation of a work plan setting out the tasks to be undertaken as part of the project and the role of Project Partners in their implementation, and a project budget;
 - preparation and submission of periodic progress reports, interim reports, final reports, follow-up budget documentation, financial declarations, requests for payment, financial reports and application for budget or contract clause alterations;
 - Any other tasks agreed with the Project Partners.

5.3 Every Project Partner and the Lead Partner (in their function as Project Partner) shall accept the following duties and responsibilities:

- Expeditiously carrying out the specific activities set out in the project work plan or otherwise agreed;

- Providing all information and data to the Lead Partner by the deadlines required that will enable it to coordinate and monitor the implementation of the project and for reporting purposes;
- Notifying the Lead Partner of any factors that may adversely affect implementation of the project in accordance with the work plan;
- Project Partners agree to take all reasonably necessary steps enabling the Lead Partner to comply with its responsibilities as set out in the Letter of Offer;
- Produce all documents required for the audit, provide necessary information and, for audit purposes, give access to its business premises to the responsible auditing bodies implementing the Programme audit requirements;
- Retain at all times for audit purposes all files, documents and data about the part of the project for which it is responsible in a safe and orderly manner for a minimum of 6 years after the final payment by the EU Commission to the programme;
- Provide the independent assessors carrying out the programme mid-term and post evaluation with any document or information necessary to assist with the evaluation;
- Organise commitment of user groups in their region, their participation in the regional project and pilot projects and their co-operation in the dissemination of the Project result;
- Comply with EU and national legislation.

5.4 The main tasks for each Project Partner are outlined below:

5.4.1 The main tasks of **South West College**, referred to as the 'Lead Partner', are summarised as follows:

- Project management of Renewable Engine with associated planning, monitoring, reporting, promotion and evaluation activity;
- Financial management of funding, distribution of finances to partners and State Aid management;
- Recruitment of Project Manager and Northern Ireland R&I coordinator;
- Recruitment of SWC's academic research staff (1 x Post-Doctoral Researcher & 4 PhD's);
- Recruitment of 8 Industry Partners including the coordination of promotion activity, development of invitation to tender documents and selection of industrial research projects in conjunction with the Project Partners;
- Establish Renewable Engine Project Board organising and chairing 3 annual meetings;
- Establish Renewable Engine Project Management Team organising and chairing quarterly meetings for the duration of the project;
- Manage and develop publicity activity and promotional materials for Renewable Engine;
- Organise Renewable Engine Project Launch and Final Conference;
- Monitor the performance of the project throughout implementing the monitoring and evaluation plan to support development of progress reports, interim evaluation and final evaluation;
- Deal with all contractual and other legal issues related to the project in particular oversee the Partnership Agreement;
- Manage and award the projects technology development grants budget to 4 industry partners;
- To identify suitable representatives for the International Stakeholder Group and participate in the organisation of stakeholder activities.

5.4.2 The main tasks for **Queens University Belfast**, are summarised as follows:

- Participate in the Renewable Engine Project Board Meetings and sub-committees when required;

- Ensure efficient administrative and financial processes are in place to support the project;
- Promote Renewable Engine in line with the Communication plan and the Dissemination & Exploitation Strategy;
- To identify suitable representatives for the International Stakeholder Group and participate in the organisation of stakeholder activities;
- To chair the projects Intellectual Property working group to advise on appropriate processes for managing the IP associated with the Industrial Research projects;
- Participate in the promotion and selection of the 8 industrial research projects and technology grants to 4 industry partners;
- Recruitment / staff allocation of QUB Renewable Engine research team (1x Principal Investigator, 1xPost Doctoral Researcher, 3 PhDs);
- To cooperate with the projects research institutions and industry partners to ensure industrial research is cross-border ;
- Oversee the Identification and acquisition of key equipment and materials for the industrial research
- Organise and manage the 3 annual Research Colloquia to include elements of professional development activity for the PhDs;
- Oversee the publication of the projects 10 peer reviewed journals to ensure quality, cross-border authorship and Gold Standard open-access availability.

5.4.3 The main tasks for the Institute of Technology Sligo, are summarised as follows:

- Participate in the Renewable Engine Project Board Meetings and sub-committees when required;
- Ensure efficient administrative and financial processes are in place to support the project;
- Implement an appropriate level of communication and dissemination activity throughout the project;
- To identify suitable representatives for the International Stakeholder Group and participate in the organisation of stakeholder activities;
- To ensure one representative from ITS participates in the IP working group;
- Participate in the promotion and selection of the 8 industrial research projects and technology grants to 4 industry partners;
- Recruitment / staff allocation of ITS Renewable Engine research team (1x Principal Investigator, 1xPost Doctoral Researcher, 2 PhDs);
- To cooperate with the projects research institutions and industry partners to ensure industrial research is cross-border;
- Development of a quality assurance plan to maintain the quality of research publication and outcomes
- Oversee the evaluation and impact assessment of the industrial research programme in conjunction with all partners;
- Define a Innovation Management and exploitation plan in conjunction with the R&I coordinators to promote knowledge transfer and commercial exploitation of the industrial research;
- Oversee the development of a strategy to sustain the Research Supercluster post project.

5.4.4 The main tasks for the University of Strathclyde, are summarised as follows:

- Participate in the Renewable Engine Project Board Meetings and sub-committees when required;
- Ensure efficient administrative and financial processes are in place to support the project;
- Implement an appropriate level of communication and dissemination activity throughout the project;

- To identify suitable representatives for the International Stakeholder Group and participate in the organisation of stakeholder activities;
- To ensure one representative from US participates in the IP working group;
- Participate in the promotion and selection of the 8 industrial research projects and technology grants to 4 industry partners;
- Recruitment / staff allocation of US Renewable Engine research team (1x Principal Investigator, 1xPost Doctoral Researcher, 3PhDs);
- To cooperate with the projects research institutions and industry partners to ensure industrial research is cross-border;
- To oversee the recruitment and implementation of the International Stakeholder Group;
- Organise I.S.G engagement activities including workshops, site tours and seminars built around energy and engineering excellence;
- Provide partner cash contribution of €159,726.51.

5.4.5 The main tasks for the **Associate Partners** are summarised as follows:

- Participate in the Renewable Engine Project Board Meetings and sub-committees when required;
- Development of business linkages, provision of regional and sectoral knowledge and market analysis;
- Provide input into the development of the open call including the promotion of the opportunity to industry networks;
- Utilise the activities and outputs of Renewable Engine to influence government policies across the regions;
- Actively participate in the projects publicity and dissemination activity e.g. events, newsletters & briefings.

Article 6: Finances and Match Funding

6.1 Staff Costs

- The Project Partners accept the simplified cost options that have been agreed in the letter of offer:
 - Office and Administrative Costs (Indirect Costs) –flat rate of 25% of eligible direct costs less sub-contracting and third-party costs, in accordance with the rules applicable in Union for similar type of operation and beneficiary – Horizon 2020 (Article 68 (1) (C) of Regulation (EC) 1303/2013 and Article 20 of Delegated Regulation 480/2014;
 - Unit cost of €16,869.28 per annum (€1,405.77 per calendar month) in respect of STIPEND payments to PhD researchers in the UK and Ireland;
 - Unit Cost of €1,800 per researcher per calendar month;
 - Staff Costs – Hourly rate calculated as the latest documented annual gross employment cost divided by 1720 hours (Article 68 (2) of Regulation (EC) 1303/2013. The hourly rate can be updated if and when the annual gross employment costs changes.

6.2 Match Funding

- Company match funding (cash or in-kind) for industrial research will be at the rate of 25% for SMEs and 35% for large companies and this will be managed by the lead partner;
- University of Strathclyde will provide a Partner cash contribution of €159,726.

Article 7: Management of PhDs

7.1 All PhD researchers will be supervised by the Principle Investigators and Post-Doctoral Researcher or staff members from the relevant schools /departments depending on the skills and knowledge required. Additional supervisors will be appointed if required.

7.2 All PhD students will undergo an individual induction process to cover facilities and resources available, skills training programmes and introduction to supervisory team.

7.3 At the outset of the PhD research, students and supervisors will agree on the frequency and nature of meetings and other communications. The frequency and pattern of supervisory meetings will alter throughout the student's research programme, dependent on the particular stage reached.

7.4 The responsibility of the supervisors will include providing guidance, reviewing and monitoring the standard and level of the research. All research students will have their progress formally assessed at least on an annual basis to ensure research is at a PhD level.

7.5 The Partners will follow the partnerships agreed model for assessing and monitoring PhD level Research in line with SEUPB's required for annual confirmation from the lead partner that the research falls into the category of industrial research.

7.6 Each academic partner will be responsible for adherence to their own institutional guidelines for management of PhD study programmes, course regulations, and codes of practice for Post Graduate research study.

Article 8: Results of Joint Activities

8.1 The result of any joint activities (excluding for the avoidance of doubt specific industrial research projects) covered by this agreement including reports, documents, studies, electronic data and other products (this is not an exhaustive list), be they disseminated free of charge or commercially, are the joint property of the Partners; subject to any separate IP agreement specifically agreed through the Intellectual Property working group.

8.2 The Project Partners dispose of the property in accordance with mutually agreed upon rules, based on the prevailing rules of co-authorship.

8.3 The Project Partners explicitly commit themselves, and without a time limit, to stating that the implementation has taken place with the co-operation of the Programme.

Article 9: Intellectual Property Rights

9.1 The Lead Partner and the Project Partners shall ensure that all industrial research developed within the framework of the Renewable Engine project is managed in accordance with the provisions of national laws regarding intellectual property.

9.2 All research partners agree to participate in an Intellectual Property Working Group chaired by SWC. The IP Working Group's activities will be overseen by the Project Board. The IP Working Group will formulate and implement an IP strategy to ensure the protection of intellectual assets associated with the industrial research.

9.3 Every Partner will be obliged to accept the projects internal intellectual property policy developed by the IP working group for effective management of their own IP and the IP of the industry partners (rules, procedures, awareness, and training).

9.4 IP-related issues should be clarified with the chair of the Intellectual Property working group as early as possible.

9.5 The proposed model for Intellectual Property associated with the industrial research projects will be outlined in the collaborative research agreement (which will be agreed in advance by the Lead Partner and Project Partners and) signed between the participating industry partner and research institutions. It will be the responsibility of the R&I coordinators to ensure the agreements are in place and monitored.

9.6 The partnership will call upon external expertise (intellectual property & legal advisors) when required to ensure special expertise is acquired to manage any complex IP issues.

9.7 This agreement does not affect the ownership of any Background IP that is not part of the project results or outcomes. 'Background IP' is defined as any intellectual property, information, techniques, Know-how, software and materials (regardless of the form or medium in which they are disclosed or stored) that is provided by a Project Partner for use in the Project. The Background IP will remain the property of the Partner that contributes it to the Project.

9.8 Each Project Partner agrees to grant to the other partners a royalty-free, non-exclusive licence to use its Background IP for the purpose of carrying out the Project, but for no other purpose. Any Background IP required to commercialise the results / outcomes of the Project will be licensed on fair and equitable commercial terms on a non-exclusive basis [option 1 - via the Intellectual Property working group]. In the event that fair and equitable exploitation arrangements cannot be agreed in relation to Background IP between the Project Partners, [option 2-] an independent arbitrator, mutually acceptable to all Partners, will be appointed to set the terms.

Article 10: Cooperation with third parties

10.1 In case of cooperation with third parties, including subcontractors, delegation of part of the activities or of outsourcing, the Project Partner concerned shall remain solely responsible to the Lead Partner concerning compliance with its obligations as set out in this Partnership Agreement including its annexes and through the latter to SEUPB implementing the Programme.

10.2 The Lead Partner shall be informed by the Project Partner about the subject and party of any contract concluded with a third party.

10.3 No Project Partner shall have the right to transfer its rights and obligations under this Partnership Agreement without the prior consent of the other project participants and the responsible programme implementing bodies.

10.4 Cooperation with third parties including subcontractors shall be undertaken in accordance with the procedures set out in EU public procurement directives.

Article 11: Liability

11.1. Each Partner, including the Lead Partner, shall be liable to the other partners and shall indemnify and hold harmless such other partners for and against any liabilities, damages and hold harmless and costs resulting from the non-compliance of its duties and obligations as set forth in this agreement and annexes.

11.2. No party shall be held liable for not complying with obligations from this agreement in case of force majeure. If such a case arises, the Project Partner involved shall announce this immediately in writing to the other Project Partners.

11.3 No Partner can exclude or limit liability to the other Partners for defaults which are specifically excluded by law including death, personal injury, fraud or fraudulent misrepresentation.

Subject always to the above the liability of any Project Partner for defaults (except those excluded by law which shall not be capped) shall be subject to the following financial limits:

- i. the aggregate liability of any Project Partner (including the Lead Partner) for all defaults resulting in direct loss of or damage to the other partner or partners (other than a default governed by clause 11.3) shall in no event exceed the total amount paid or due to be paid to that Project Partner under the terms of this agreement.

Article 12: Budgetary and financial management (eligibility of expenditure), accounting principles

12.1 The Lead Partner is responsible for preparing a project budget setting out an estimate of eligible expenditure and funding. The budget shall be denominated in euro or in sterling.

12.2 The eligibility of expenditure will be determined based on Commission Regulations and national laws. Eligible expenditure must be: 1) directly related to the subject matter of the project and mentioned therein; 2) necessary for the implementation of the project as long as it is reasonable and consistent with the principles of operational efficiency and economy; and 3) actually incurred and identifiable and verifiable in the accounting and taxation records of the Project Partner.

12.3 Eligible expenditure may include the salaries plus social security charges and other remuneration-related costs of staff assigned to the project, travel and subsistence costs for staff involved in the project's implementation, depreciation costs for equipment (new or used), costs of consumables and supplies, expenditure on subcontracting,

and costs deriving directly from the requirements of the Letter of Offer (e.g. evaluation activities, dissemination of information). Where it is necessary to convert from one currency to another, the eligible conversion rate will be the rate on the day that the claim in respect of the expenditure incurred is submitted to SEUPB. The following website is recommended by the project funder: www.x-rates.com.

12.4. The Lead Partner is the sole responsible party to the JS/MA concerning the realisation of payment claims and financial reports. The Lead Partner must ensure the reliability of the accounting and financial reports and documents drawn up by all Project Partners. The Lead Partner can request further information and evidence to that effect.

12.5 In default of evidence or in the event of non-fulfilment of the Programme rules concerning eligibility of expenses, the Lead Partner shall ask the Project Partner to review the submitted financial documents. In case of repeated non-fulfilment, the Lead Partner shall be entitled to deny the expenses submitted by a Project Partner. In such cases, the Lead Partner is obliged to inform the concerned Partner of the denial of expenses and the motivation thereto; also, the MA/JS shall be informed

12.6 The ERDF financial contributions shall be paid into the account of the Lead Partner who shall be responsible for the administrative and financial management of the funds and for distributing the funds between the Project Partners in accordance with their certified expenditure incurred for project actions effectively carried out. Payment of eligible claimed expenditure will only be released to all Project Partners once the Lead Partner has received payment from the project funder.

12.7 The Lead Partner shall quantify common managements cost and Project Partners agree that these shall be met by the partnership as a whole.

12.8 All Project Partners shall commit to keep separate accounts in accordance with the rules prescribed by the MA/JS and in accordance the eligibility of expenditure rules. The accounts shall provide for registration in Euros/Pounds of total expenses (expenditure) and of the return (income) related to the Project. These will be required to be forwarded to the lead partner on a yearly basis.

12.9 Accounting reports or other documents, including copies of all pieces of evidence shall be submitted to the Lead Partner or to the body appointed to that effect, in accordance with the schedule and requirements stipulated by the Lead Partner.

12.10 The Project Partners are obliged to have their project accounting certified by an accountant or auditor. All partners must produce all documents and necessary information required for audit by local, regional, national or European auditors, and give access to their business premises in accordance with European Regulations.

12.11 The financial, accounting and reporting policy of the Lead Partner (as well as its directions and requests towards the other Project Partners in connection therewith) shall be based on the rules and regulations determined by the Programme in respect of the Project and in general as interpreted by the Lead Partner. The Lead Partner shall use reasonable endeavours to obtain clarification and/or comfort in respect of such rules, regulations and interpretation where appropriate, in order to avoid differences of opinion with the JS which might lead the JS to

reduce discontinue or even re-claim subsidies from one or more of the Project Partners. The Lead Partner, however, shall not be responsible and/or liable towards the other partners for any adverse consequences resulting from a different interpretation and/or approach of relevant rules and regulations by the JS at any stage of the Project.

Article 13: Monitoring, Evaluation and Reporting

13.1 The Lead Partner has overall responsibility for monitoring the actions undertaken by the Project Partners on an ongoing basis.

13.2 The Lead Partner is responsible for submitting interim reports to the JS throughout the lifetime of the project and by the official end date of the project in order for final payment to be received. These reports should provide details of the activities undertaken as part of the project, the progress/outcomes achieved against targets, expenditure incurred, an explanation for any variances against the work plan's targets for physical outputs and budget, and proposed corrective actions, and any other information deemed relevant.

13.3 Every partner commits to providing the Lead Partner with the information needed to draw up progress reports and other specific documents required by JS. The reporting periods as laid down in the Letter of Offer as well as instructions in the reporting forms shall be observed. Partners will provide the information by the deadlines requested by the Lead Partner.

13.4 The Lead Partner shall systematically send every partner copies of the progress reports submitted to the JS and keep the partners informed on a regular basis of all relevant communication with JS/MA.

Article 14: Modifications of the Work Plan and Budget Reallocation

14.1 Before applying for reallocation of total costs as stated in the approved application from one budget line to another in accordance with the contract with SEUPB the lead partner shall obtain the approval of its partners.

14.2 Any request for amendment of the contract presented by the Lead Partner to the MA/JS of the Programme shall be authorised by the partners of the project beforehand.

14.3 Modifications to the project (e.g. concerning time schedule or budget) that have been approved by the Project Board can be carried out without amending the agreement.

Article 15: Non-fulfilment of Obligations or Delay

15.1 All Project Partners are obliged to promptly inform the Lead Partner and to provide the latter with all the useful details should there be events that could jeopardise the implementation of the Project.

15.2 Should one of the Project Partners be in default, the Lead Partner shall admonish the respective partner to comply within a reasonable period of time, a maximum of one month.

15.3 Should the non-fulfilment of obligations continue, the Lead Partner may decide to debar the Project Partner concerned from the Project, with approval of other members of the Project Board. SEUPB shall be promptly informed of such a decision.

15.4 The debarred partner is obliged to refund to the Lead Partner any Programme funds received which cannot be proven on the day of debarring that they were used for the implementation of the Project according to the definition of eligible expenses stated in the Programme rules.

15.5 In cases where the non-fulfilment of a Project Partner's obligations has financial consequences for the funding of the Project as a whole, the Lead Partner may demand compensation to cover the sum involved.

Article 16: Confidentiality Requirements

16.1 Although the nature of the implementation of this Project is public, it has been agreed that part of the information exchanged in the context of its implementation between the Project Partners themselves or with the JS or Project Board, can be confidential. Only documents and other elements explicitly provided with the statement "confidential" shall be regarded as such. This mainly concerns studies that have been made available to one of the parties in the context of the Project concerning methods, know how, files or any other type of document labelled confidential. This information can only be used by the Partners according to the provisions of this agreement.

16.2 Project Partners commit to taking measures so that all staff members carrying out research respect the confidential nature of this information, and do not disseminate it, pass it on to third parties or use it without prior written consent of the Lead Partner and the partner institution that provided the information. The Project Partners commit to taking the same measures to maintain the confidential nature of the information, as they would do should it concern their own confidential information.

16.3 This confidentiality clause shall remain in force for two years following the termination of this agreement.

16.4 The Partners acknowledge that some of them are subject to the requirements of the Data Protection Act and Freedom of Information Act 2000, and each Partner shall, in relation to the Project, facilitate and other Partner's compliance with its statutory information disclosure obligations.

Article 17: Demand for repayment by the Managing Authority

17.1 If the MA's demand for the repayment of subsidy already transferred is specifically due to one or more Project Partner(s) failing to comply with their duties and obligations, then that Project Partner(s) shall be liable the other Partners for the amount of the repayment and shall indemnify the other Partners their portion of the repayment amount accordingly, subject to the liability limits contained in Article 11. Any disputes which may arise in relation to this provision will be referred to the Project Board and their decision will be final [or subject to Article 19: Disputes between Partners.

Article 18: Communication and Publicity

18.1 The Project Partners shall implement jointly the communication plan towards potential beneficiaries and towards the general public in accordance with the project application and Commission Regulations on information and publicity measures to be carried out by the Member States concerning assistance from the Structural Funds. They shall play an active role in any actions organised to disseminate the results of the project.

18.2 Each Project Partner shall point out in the framework of any public relations measures that the project was implemented through financial assistance from funds of the present Operational Programmes.

18.3. Each Project Partner shall take note of the fact that the results of the Renewable Engine project may be made available to the public and they agree that these results shall be available for all interested parties. Furthermore, they commit to playing an active role in any actions organised to capitalise on, disseminate and valorise the results of the project.

Article 19: Disputes between Partners

19.1 The Lead Partner and the Project Partners agree not to withdraw from the project unless there are unavoidable reasons for it. If this were nonetheless to occur, the Lead Partner and the Project Partners shall endeavour to cover the contribution of the withdrawing Project Partner, either by assuming its tasks or by asking one or more new Partners to join the partnership. In case of any disputes among themselves, the Project Partners are obliged to work towards an amicable settlement. Disputes will be referred to the Project Board. The Lead Partner will inform the other partners and may, on its own initiative or upon request of a Partner, ask the MA/JS of the Programme for advice.

19.2 If efforts to achieve an amicable settlement should fail, the Project Partners are obliged to request and accept arbitration carried out by an independent arbitration committee agreed by all partners.

19.3 Every Partner shall be obliged to accept and apply the decisions of the arbitration committee, subject to the applicable law hereby agreed upon and in compliance with the provisions of the Community law.

Article 20: Amendment of the Agreement

20.1 Any modification to the present Partnership Agreement shall form the subject of an additional clause to this contract, which shall be submitted for the approval of the Project Partners as represented in Project Board.

Article 21: Legal Succession

21.1 In cases of legal succession (e.g. where any Partner changes its legal form), the Partner is obliged to transfer all duties under this contract to the legal successor.

Article 22: Nullity

22.1 Should one of the provisions of this agreement be declared null or void in the national law of one of the parties or the law governing this agreement, this shall not render the remaining provisions null and void. The fact that one of

the parties does not request application of one of the provisions of the agreement does not imply that this party waives such provision.

Article 23: Lapse of Time

23.1 Legal proceedings concerning any issue ensuing from this agreement may not be lodged before the courts more than three years after the fact. In the event of legal proceedings concerning a claim to refund funds, a period of three years following the last transfer shall be applied.

Article 24: Domicile

24.1 To the effect of this agreement, the Project Partners shall irrevocably choose domicile at the address stated in their letterhead where any official notifications can be lawfully served. Any change of domicile shall be forwarded to the Lead Partner within 15 days following the change of address by registered mail.

Article 25: Final Statement

25.1 The EC guidelines and the distributed financial and legal obligations are considered to be integral part of this contract between all Project Partners.

Article 26: General

26.1 Except where this Partnership Agreement expressly states or requires otherwise, this Partnership Agreement shall be governed by the laws of Northern Ireland and shall be subject to the non-exclusive jurisdiction of the Courts of Northern Ireland.

26.2 Although the terms of this Partnership Agreement are governed by the laws of Northern Ireland, this does not preclude or limit the obligation of the parties to comply with the laws of Ireland or Scotland in so far as it is necessary to do so to give effect to any term of the Partnership Agreement.

Written in *Omagh* in two original copies on the.....

On behalf of **South West College**:

Signed.....

Dated.....

Name (capitals).....

Position:.....

Written in *Omagh* in two original copies on the.....

On behalf of **Queens University Belfast**:

Signed.....

Dated.....

Name (capitals).....

Position:.....

Written in *Omagh* in two original copies on the.....

On behalf of Institute of Technology, Sligo:

Signed.....

Dated.....

Name (capitals).....

Position:.....

Written in *Omagh* in *two* original copies on the.....

On behalf of **AFRC, University of Strathclyde**

Signed.....

Dated.....

Written in *Omagh* in two original copies on the.....

On behalf of **Manufacturing NI**

Signed.....

Dated.....

Name (capitals).....

Position:.....

Written in *Omagh* in two original copies on the.....

On behalf of **Action Renewables**

Signed.....

Dated.....

Name (capitals).....

Position:.....

Written in *Omagh* in two original copies on the.....

On behalf of **Mid Ulster Council**

Signed.....

Dated.....

Name (capitals).....

Position:.....

Annexes

- The Letter of Offer signed by the Chief Executive of the Managing Authority (MA) SEUPB and co-signed by the Lead Partner Legal Representative dated 24/01/2017
- The Project Work Plan with its time schedule and detailed budget included in the finalised Application Form as received and approved by SEUPB.
- The Communications Plan
- Partner Budget

**APPENDIX 2 -
SERVICE LEVEL AGREEMENT WITH BELFAST CITY COUNCIL FOR
NEW CUSTOMER RELATIONSHIP MANAGEMENT SYSTEM FOR
NI BUSINESS START PROGRAMME**

**NI Business Start Up Programme CRM
Service Level Agreement**

Between

BELFAST CITY COUNCIL

and

MID ULSTER DISTRICT COUNCIL

in respect of

A CRM system to support regional delivery of the NI Business Start Up Programme (NIBSUP) as defined within the Collaborative Agreement between Lisburn and Castlereagh City Council and the ten Councils of Northern Ireland dated 31 January 2017.

Version 4.0

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Appendix 1: NIBSUP CRM Business Requirement Document

Appendix 2: Data Controller Agreement

Appendix 3: Cost Apportionment

Service-level agreement – NI Business Start Up Programme (NIBSUP) CRM

This Agreement dated the 31st day of March 2017 between

- (1) **BELFAST CITY COUNCIL** (hereinafter referred to as 'BCC') having its office at City Hall, Belfast, BT1 5GS , and
- (2) **MID ULSTER DISTRICT COUNCIL** having its office at Burn Road, Cookstown, BT80 8DT (hereinafter referred to as "MUDC");

1.1 Signatories

Name	Role	Signature
Kathy McCollum Senior Digital Consultant Digital Services Finance and Resources Belfast City Council 28-23 Gloucester Street Belfast BT14 1LS T: 028 9024 4832 (ext 4475) E: mccollumk@belfastcity.gov.uk	CRM development, review, implementation, training, change control and internal cost management aligned to pre-agreed specification.	
Colin McCabrey Economic Development Manager Development Department Belfast City Council 9 Adelaide, 9-21 Adelaide Street Belfast BT2 8DJ T: 028 9027 0675 E: mccabreyc@belfastcity.gov.uk	Programme Management of CRM to support the achievement of the project as defined within the Collaboration Agreement for the project.	
Adrian McCreesh Director of Business & Communities Mid Ulster District Council Burn Road Cookstown BT80 8DT T: 03000 132 132 E: adrian.mccreesh@midulstercouncil.org	Programme Manager on behalf of named partner Council in accordance with the Collaborative Agreement for the project.	

1.2 Distribution List

The distribution list for this Service Level Agreement is the Council officers detailed in Section 1.1.

2. Introduction

2.1 Background

Lisburn and Castlereagh City Council entered into a Collaboration Agreement dated 31 of January 2017 with each of the 10 other district Councils in Northern Ireland in respect of the Northern Ireland Business Start-Up Programme (NIBSUP). Under the Collaboration Agreement, Belfast City Council is required to develop a cloud hosted managed application and software development services for the 11 council consortium to support the NIBSUP. This Service Level Agreement (SLA) provides BCC with a way of defining the CRM services to be provided to Councils in terms which are clear and measurable.

2.2 Purpose

The purpose of this SLA is to clarify what services BCC shall provide to each partner Council and what level of support to expect. It will set out the responsibilities that the partner Council must undertake, any limits on the service to be provided and any security considerations for each party. It will also set out the cost to be paid to BCC for the Service.

3. Service Details

3.1 Scope of service to be provided

This Agreement includes the maintenance, management and administration during Development, user acceptance and go Live.

The scope of the service covered by this agreement includes:

- The development of the NI Business Start Up Programme CRM in accordance with Appendix 1; and
- Monthly representation by BCC Digital Services and / or BCC Economic Development Unit Representatives, as appropriate, at meetings and committee's established to deliver, monitor and govern the project;

Service Description:

- Managed application environment;
- Business continuity & disaster recovery;
- Security services;
- 3rd party software and contract management

3.2 Exclusions

Excluded from this agreement are:

- Development and management of client facing interfaces such as website for NIBSUP;
- Development and management of the call-handling service contract for NIBSUP;
- Development and implementation of the marketing and communications plans for the project which will help populate the NIBSUP CRM.

3.3 Licensing:

Contractual Arrangements/Ownership:

- BCC is the owner of the copyright and absolutely entitled to the software programs known and hereinafter referred to as NIBSUP (MS Dynamics) System.
- BCC has agreed to licence the use of the system to MUDC in accordance with the provisions of this Agreement made between the BCC and MUDC.
- Microsoft is the owner of the copyright and absolutely entitled to the software programs known and hereinafter referred to as Microsoft Dynamics.
- BCC holds a licence from Microsoft for Dynamics and the NIBSUP system is created and hosted within BCC's tenancy of Dynamics.
- Title, copyright and all other proprietary rights in the Program (NIBSUP system) and the documentation and all parts and copies thereof shall remain vested in BCC

3.4 Change Control Requests:

Change Control Requests will be instructed by the NIBSUP Operational Group and signed-off by Lisburn and Castlereagh City Council, as Lead Partner, for implementation.

4. Finance

4.1 Apportionment of cost

The cost model and apportionment between each partner Council, upon which the NIBSUP CRM Project is based is detailed in Appendix 3. Figures are accurate at time of drafting this agreement and are subject to change upon agreement, in accordance with the Governance Structure set-out in Section 2 of the Collaboration Agreement.

4.2 Cost payable for services

The apportioned cost for services for MUDC under this agreement for configuration, portal development / customer interface, licensing, support, maintenance and initiation training is £20,604.

4.3 Additional costs

For non-routine work the Service Provider will provide to MUDC an accurate and clear estimate of the costs in so far as is reasonably practical.

Daily rates for development/change requests are £700 per day.

4.4 Invoicing

Charges will be invoiced in accordance with the schedule below:

MUDC will pay the BCC for the NIBSUP solution on presentation of a vat invoice. The preferred method of payment will be by Bankers Automated Clearing System (BACS).

An overview of the total costs of the CRM system are as follows:

	Year 1	Year 2	Year 3	Year 4	Total
CRM development	£60,000	0	0	0	£60,000
Training	£5,000	0	0	0	£5,000
MS licensing cost	£16,000	£16,000	£16,000	£16,000	£64,000
CRM support and maintenance	£10,000	£10,000	£10,000	£10,000	£40,000
Change requests	£10,000	£10,000	£10,000	£10,000	£40,000
Total	£101,000	£36,000	£36,000	£36,000	£209,000

The cost per council area is as follows:

Council	Proportional Formula %	Total
Antrim & Newtownabbey	6.60%	£13,464
Ards & North Down	7.50%	£15,300
Armagh, Banbridge & Craigavon	11.70%	£23,868
Belfast	13.70%	£27,948
Causeway Coast & Glens	8.00%	£16,320
Derry & Strabane	7.60%	£15,504
Fermanagh & Omagh	8.80%	£17,952
Lisburn & Castlereagh	8.80%	£17,952
Mid & East Antrim	7.10%	£14,484
Mid Ulster	10.10%	£20,604
Newry, Mourne & Down	10.30%	£21,012
Total	100.20%	£204,408

*An additional £5,000 to be added for training

License costs estimated by Digital Services are based on Microsoft's current pricing which is subject to change at any time.

5. System Availability / User Access

- The hours of operation are 24/7;
- There may be an exceptional requirement due to unforeseen circumstances for unplanned maintenance to be carried out which may have an impact on the hours of operation. Where possible this will be agreed in advance with Lisburn and

Castlereagh City Council and each partner Council shall be notified through their representative indicated in 1.1 above.

5.1 Service Times

BCC Digital Services Service Desk is the single point of contact for logging incidents and users should contact the Service Desk in the first instance for queries or issues with the service. The Service Desk is available at the following times:

Mon – Fri: 9am – 5pm
Weekend: Closed
Bank Hols: Closed

5.2 Support services will be provided to:

- Council Officers
- Sub-contractors
- Call handling centre

The support service is defined by the number of users assumed under each category in Appendix 1.

Approximate user breakdown is as follows:

Councils	11 Economic Development users
LCCC	3 users for management of programme delivery
BCC	2 users for access and review of CRM performance
DCSDC	2 users for access and review of effectiveness of marketing campaign
External organisations	20 users
Contact centre	6 users

The system can accommodate additional users if required however this will incur an additional Microsoft license and support costs and the cost of same shall be apportioned respectively.

The Service Desk is accessible via:

- Telephone 9027 0707 or ext 4444
- Email: servicedesk@belfastcity.gov.uk
- Voice mail is available out of hours.

BCC's responsibility:

- Log your call and give you a log number
- Log your call in the call-management system and give you a unique reference number
- Respond to your call within the agreed service levels set out below
- Provide you with regular updates

MUDC's responsibility:

- Contact the service desk to report a problem
- Tell the service desk of any changes to your existing service

Service level:

- Respond to calls for support within four working hours of the call being logged at the service desk. Ability to respond to your request may depend on:
 - Whether BCC needs help from other organisations (for example, support to maintain hardware, software or networking) and the availability of the necessary resources.

5.3 Maintenance Window for software updates

- During each maintenance window the service will be unavailable to the users. Such windows will be reported to and agreed at the NIBSUP Operational Group and notification will include but not be confined to the signatories in Section 1.

The following maintenance windows apply:

Maintenance Task	Frequency	Duration
Server Maintenance	Up to 12 per year	Normally outside operational hours

Business Continuity & Disaster Recovery.

- Disaster recovery is a feature of Microsoft Dynamics 365 (online) to recover from a planned or unplanned service interruption.
- The Microsoft Dynamics 365 (online) data centre maintains a duplicate and synchronized (alternate) copy of the NIBSUP data on a different server. When a failure or a disaster occurs, well-defined processes are applied by the administrators of the Microsoft Dynamics 365 (online) data centre to recover from a service interruption.

5.4 Duration and Termination of agreement

This agreement shall commence on 31 of January 2017 and shall continue until 31 March 2021 subject to annual review. This Agreement may continue beyond the duration of the collaboration agreement.

Parties may exit this agreement by giving three months' notice in writing to the NIBSUP Operational Group and will be liable for the apportioned costs to point of exit. The balance of cost will then be reapportioned across the remaining councils. Such re-profiling will be agreed by the NIBSUP operational group.

5.5 Transfer & Sub-Contracting

BCC is not permitted to transfer or sub-contract the technical and administrative management of the NIBSUP CRM solution to another provider without the consent of MUDC.

6. Exceptions

6.1 Waivers

Where NIBSUP's use of the CRM system is impacted by misuse by staff, contractors, users or supplied equipment, software or third-party outages, BCC shall not be liable under the terms of this Agreement for rectification of same.

7. Dispute Resolution

Should any dispute arise in connection with this Agreement, the parties hereto agree to attempt to resolve same through dialogue between the relevant signatories at clause 1.2 above. Thereafter the matter shall be escalated to the respective Head of Service in each Council.

If the dispute is still unresolved after a period of 20 working days then the Parties shall resolve the Dispute in accordance with clause 41 of the Collaboration Agreement, subject to the right to terminate in accordance with clause 5.4 above.

8. Data Protection

Each Council has a legal obligation to comply with the provisions of the Data Protection Act and will act as 'Data Controllers in Common' for this specific programme and details of the compliance arrangements are found in the Data Controller Agreement. A Signed copy of this agreement can be found in Appendix 2.

9. Freedom of Information

Each party will ensure it acts in accordance with clause 16 of the Collaboration Agreement.

10. Contact Points

The contact points for this Service Level Agreement are:-

Belfast City Council

Paul Gribben – Head of Digital Services	90 244832 x4237
Paul O'Brien – Portfolio Manager – Solutions & External Business	90 244832 x4280
Lynne Lyttle – Delivery Manager	90 244832 x4320
Kathy McCollum – Senior Digital Consultant	90 244832 X4475

Lisburn and Castlereagh City Council

Hazel King - Economic Development Manager	92 509484
NIBSUP Programme Manager	92 447615

11. Indemnity and Insurance

11.1

BCC shall indemnify and keep indemnified MUDC, against injury (including death) to any persons or loss of or damage to any property (including the NIBSUP CRM solution) which may arise out of the act, default or negligence of BCC, its employees or agents in consequence of BCC's obligations under this Agreement and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto, provided that BCC shall not be liable for nor be required to indemnify MUDC against any compensation or damages for or with respect to injuries or damage resulting from any act, default or negligence on the part of MUDC its employees or agents.

11.2

MUDC shall indemnify and keep indemnified BCC against injury (including death) to any persons or loss of or damage to any property (including the NIBSUP CRM solution) which may arise out of the act, default or negligence of MUDC, its employees or agents in consequence of MUDC's obligations under this Agreement and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto, provided that MUDC shall not be liable for nor be required to indemnify BCC against any compensation or damages for or with respect to injuries or damage to persons or property to the extent that such injuries or damage result from any act, default or negligence on the part of BCC its employees or agents.

11.3

Without thereby limiting their responsibilities under 11.1 and 11.2, each party shall insure with a reputable insurance company against all loss of or damage to property and injury to persons (including death) arising out of or in consequence of its obligations under this Agreement and against all actions, claims, demands, costs and expenses in respect thereof, save only as is set out in the exceptions in 11.4 below.

11.4

Except in respect of injury, including death to a person due to negligence for which no limit applies, the liability of the parties under this clause 11 shall not exceed the sums specified in Appendix 3 hereto (the costs) in respect of any event or series of connected events.

12. Governing Law

This Agreement shall be governed by, and construed in accordance with, the law of Northern Ireland.

Signed by for and on behalf of **MID ULSTER
DISTRICT COUNCIL**

APPENDIX 3 - PLATO PROGRAMME PROPOSAL FOR MID ULSTER



Programme Overview

PLATO is a non-profit business development support network driven by entrepreneurs for entrepreneurs targeted at diverse industry sectors. PLATO is based on a proven network principle where two larger 'Parent' companies (multinational/indigenous) from the Council District, volunteer their time and expertise every month, to support small business owners through their business challenges to growth during a 12-month tailored programme specific to the needs of Programme participants – e.g. areas of focus may include but is not limited to strategy, sales, R&D, staffing, supply chain, Branding/Social media, leadership for growth, financial management, succession, current challenges e.g. Brexit, GDPR etc. There are 6 groups operational of up to 20 companies (12-15 is optimum), each group may contain a jurisdictional mix e.g. Mid-Ulster clients may engage in a cross-border group in another Council jurisdiction for monthly meets and vice versa. In addition to monthly meets there is a number of inter-group/inter-region training and networking events according to the needs of participants. It is *planned* to host a Brexit Conference – no timelines have yet been established. The value of peer-to-peer learning with the same like-minded individuals over an intensive 12-month Programme is novel and different to other Networks where members change at each meeting and the network is not consultancy-driven or profit-driven.

Programme Partners

PLATO is currently facilitated in the Eastern and Border Region (EBR) by the Local Enterprise Offices of Cavan, Louth, Meath and Monaghan and their respective Councils and in Northern Ireland by Armagh, Banbridge and Craigavon Borough Council and Newry, Mourne and Down District Council. Additional Partner Councils in Northern Ireland have shown interest. There are current and future funding streams (National and EU) open to the Partnership and where appropriate Mid-Ulster District Council Programme participants can avail of these in due course if successful.

Programme Metrics

Results:

Quantitative

- Min. 12 - Max. 20 small participant companies engaged in the 12-month Programme of monthly meets
- Min. 2 larger Parent Companies engaged in the 12-month Programme of monthly meets
- Min. 2 site visits to larger companies across the PLATO EBR Region as case study examples
- Max 3 inter-regional training events held within Mid-Ulster District Council Region
- Min 5 inter-regional training events held across the Partner jurisdictions excluding Brexit Conference
-

Qualitative

Diverse industry sector participation

Tailored supports for the development of both the entrepreneur and business for each 12-month Programme

Enhanced knowledge and skills required for growth & being globally competitive given the Challenges of Brexit etc. Strong Formal Stakeholder engagement by neighbouring counties in the Border Region – north and south

Recommendations/Collaboration for developing industry-specific clusters for business growth and development requiring a critical mass of SMEs from the PLATO EBR Border Region.

Impact:

- 100% of cross-border network still in existence after 12-months
- 50% of members will increase sales by an average of 15%
- 30% of members will engage in cross-border sales
- 40% of members will create or safeguard employment as a direct result of PLATO membership
- 100% of members will implement business growth improvement plan

Programme Investment

The investment sought from Mid-Ulster District Council is £15,000 contribution for the duration of the 12-month Programme. Small participant companies contribute a standard 12-month Programme fee of €300 (payment online, one-off fee entitled to attend all PLATO EBR inter-regional events in addition to group monthly meetings with plus one. Parent companies contribute 30-40% of a 12-month Programme costs. Actual costs of this contribution is valued at €133,000 per company individual hence total cost of €266,000 (£242950.06 14th August conversion), however this contribution is priceless since these individuals do not do consultancy and this is the unique underpinning element on the Programme. Further in-kind contribution include leveraging the resources/infrastructure of stakeholders in the Partnership, Industry guest speakers, Parent company premises to host meetings.

Programme Timescales

Should this proposal be approved, the proposed timelines are to commence recruitment activity in October 2017 with launch in November 2017.

Officers are not aware of any declarations of interest in relation to this matter. There has been a legacy of Mid-Ulster District Council involvement in PLATO Blackwater as far back as the 1990s.

APPENDIX 4A -
LETTER FROM DEPT OF CULTURE, MEDIA AND SPORT
RE LOCAL FULL FIBRE NETWORKS PROGRAMME

Council leader

Dear

Local Full Fibre Networks Programme

I have just written to your Chief Executive Officer about Government's new Local Full Fibre Networks Programme (text included below). We will be inviting bids for funding in the autumn, and you may wish to discuss with your Chief Executive before then as to how the programme can support your area's digital ambitions.

Letter to CEO

The Government is determined to give the UK the high quality digital infrastructure that our businesses and citizens need. The Department for Digital, Culture, Media and Sport (DCMS), will shortly be inviting bids from local authorities and other public bodies (local bodies) for funding to help build full fibre networks.

Full fibre networks will promote economic growth in all areas of the UK. Where available at scale, full fibre networks will enable a step change in productivity for companies and more efficient delivery of public services. They will also help extend the reach and accelerate the roll-out of the next generation of mobile services.

Delivery will be led at the local level, working in partnership with Government. Around 50 local authorities, in partnership with other councils, have already successfully worked with DCMS as part of previous Broadband Delivery UK programmes to ensure the widespread availability of superfast broadband, which is on track to reach 95% by the end of 2017. A further 50+ cities have improved broadband connections to over 40,000 small businesses.

As one of the next steps in the UK's digital connectivity, the Local Full Fibre Networks (LFFN) programme will be inviting bids from a broad range of local bodies for projects in their area that will stimulate commercial deployment of full fibre networks. £200 million has currently been allocated from the National Productivity Investment Fund.

The Challenge Fund

We are making the funding available through a Challenge Fund that is intended to support different approaches to stimulating investment in full fibre networks, including

projects combining approaches for greater impact. We do not expect local bodies to provide match funding for projects, however there will be an expectation that local bodies provide resource to support delivery of the projects. Local bodies should assume that funding for this scheme will be for capital expenditure only and cannot be used to capitalise local bodies' resource expenditure.

The objectives of the Local Full Fibre Networks programme

The Local Full Fibre Networks programme aims to encourage substantial new investment in full fibre networks. In high density areas it will benefit the growth of small business operations, start-up businesses and home working, and further inward investment to the area. In lower density or harder-to-reach areas, the intervention aims to unlock substantial commercial investment in fibre connectivity.

The programme will rely on local bodies using levers - such as coordinating public sector demand, stimulating business demand and reducing the cost of deployment - to directly deliver more full fibre connectivity, and in turn incentivise substantial additional commercial investments.

Delivery Approaches

We want local bodies to develop innovative plans for how they can support these objectives. The main delivery approaches that we are expecting to fund and provide central support for include:

1. ***Using the public sector estate as an anchor tenant for fibre spine networks that reduce the cost of subsequent deployment of full fibre networks***
2. ***Launching a gigabit connectivity voucher scheme that will stimulate demand for full fibre connections and encourage investment***
3. ***Delivering Full fibre upgrades to public sector buildings that will extend fibre networks closer to more homes and businesses***
4. ***Reusing public sector infrastructure assets to lower the deployment costs for operators wanting to invest in full fibre networks in these areas***

More details about these delivery approaches can be found in the attachment to this letter: LFFN EoI guidance note. Local bodies will be able to propose alternative approaches.

The expected role of local bodies

As part of the programme, local bodies will be expected to address local requirements, engage with communities and deliver initiatives to procure, stimulate demand, target areas, govern and assure the implementation of solutions. This will involve entering into contracts with suppliers and service providers for the delivery of full fibre solutions.

Next steps

DCMS will be formally writing to you later this Autumn to invite bids for the first round of funding. It will help us to better manage the programme if you would please complete the Expression of Interest form by **23 August 2017** to help us to understand

potential demand for the Challenge Fund, and to enable us to provide appropriate support for your team when needed.

DCMS intends to hold a series of workshops for local bodies in the autumn in support of the bid process. These sessions will be aimed at local body officials preparing applications. We will be in contact with further details in due course.

If you have any questions, please do contact the team: LFFN@culture.gov.uk

Yours sincerely,

Matt Hancock
Minister for Digital

Attachment: LFFN EoI guidance note

DCMS will manage personal information from collection or creation, through use and storage to final disposal, in line with legal and regulatory requirements. DCMS is subject to various transparency requirements, including the Freedom of Information Act, however, we do not intend to publish any information relating to your Expression of Interest unless legally required to do so.

Local Full Fibre Networks Programme

This document provides guidance on LFFN programme and the Expression of Interest process

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The LFFN Programme & Process

About the Programme

To help provide the fastest and most reliable broadband available, Government will invest £200m in locally-led projects across the UK. Starting in late 2017 the Local Full Fibre Networks (LFFN) programme will invite bids into a Challenge Fund from local bodies who can leverage local investment and activity to stimulate more fibre connections in their local areas.

Engagement with network operators and local bodies has helped to shape a programme that will include: harnessing long-term public sector internet demand, providing gigabit connection vouchers to increase business take-up, upgrading connections into public buildings with fibre and improving access to publicly-owned infrastructure. These approaches focus on improving the business case for the private sector to invest in fibre networks to connect even more homes and businesses.

We published a [Call for Evidence](#) about the programme in late 2016, the response to which will be published on the Government's website shortly.

Who is the programme for / who can express an interest in the programme?

Once the Challenge Fund has been launched, bids may come from any public sector body, or group of bodies in the UK. Therefore Expressions of Interest (EoI) are now welcome from all tiers of local government, metropolitan and combined authorities and from other public sector bodies, for example NHS Care Commissioning Groups. We are keen to see proposals that come from as wide a geography as possible, for example matching a Local Enterprise Partnership (LEP) footprint, or Combined Authority's membership, or from a Public Sector Partnership, for example those which bring together the combined buying power of local government, health and education are also welcome.

Why an Expression of Interest stage?

At this stage, it is important that we gain a comprehensive understanding of the range and scope of projects the programme can support. The Expressions of Interest will help us assess the likely level of interest across the programme's planned approaches when we launch the Challenge Fund application process later in 2017. You will be permitted to apply to the Challenge Fund if you do not send us an EoI now, although we urge you to send us an EoI even if your plans are at a very early stage - we will be better able to support your preparation of bids into the Challenge Fund, if we have an early understanding of your intentions.

How much information do we need to provide about our Proposed Project?

We understand that you may be at an early stage of development for your ideas. Preferably we want to hear about projects that are *realistic* and not speculative. Please aim to tell us accurately and succinctly about your plans. This is light-touch scoping exercise, but please make sure that the deliverability of your plans has been fully considered.

What's the rest of the process to seek funding?

We expect to open the Challenge Fund for bids later in 2017. We will provide full and detailed guidance in advance. We plan to arrange a series of workshops and other opportunities for you to learn more about the programme in advance.

Will these projects constitute State aid?

The projects and funding will need to be compliant with State aid guidelines and guidance will be provided where required.

Target projects for LFFN support

What sort of funding is available?

We anticipate at this stage that the LFFN programme will only offer capital funding; no revenue funding, or contribution to admin costs will be eligible. Please develop your project on this basis.

Will match funding be required?

It is not expected to be a condition for support that you must provide match funding, however we are more likely to support proposals which either have co-investment from you (either capital funding, or committed service charges over several years), or those projects that are most likely to encourage additional investment from other parties.

When will funding be available?

The LFFN programme will have capital funding available from FY18/19 to FY20/21 (with some funding planned for use in FY17/18). Please develop your project so that all LFFN funding is disbursed no later than March 2021.

What types of project approaches will LFFN support?

The LFFN programme will support projects which are intended to create a significant incentive to the commercial deployment of full fibre networks in the UK, using one or more of four delivery methods.

Public Sector Anchor Tenancy	<p>The strategic procurement of long-term fibre connectivity for multiple locations (where the public sector body is the 'anchor' tenant), which would be expected to require the creation of additional fibre infrastructure in the region. The effect would be greater where multiple public sector agencies are included. Depending on local delivery model, this approach may involve separate commercial arrangements for the infrastructure provision into the sites from the delivery of active services at these locations.</p> <p>For example, in 2013, Peterborough City Council agreed a strategic partnership with CityFibre, for which they created a local fibre network. The network initially connected 107 public sites, and in 2016 an additional 220 sites were agreed. CityFibre has deployed over 90 kilometres of fibre infrastructure, which has been made available on a wholesale basis to provide full fibre services to businesses.</p>
Gigabit Voucher Scheme	<p>The operation of a voucher scheme which helps businesses (or clusters of businesses) buy gigabit-capable connectivity (often full fibre) in anticipation that the aggregate level of demand created may encourage operators to invest in new infrastructure to extend their footprints to reach these potential customer.</p> <p>For example, in 2014/15 the business Connection Voucher Scheme helped more than 40,000 SMEs access Superfast Broadband. In London the Perseverance Works - a cluster of creative businesses - aggregated connection vouchers from its eligible SME tenants to fund the build of new infrastructure.</p>
Full Fibre Upgrades for Public Sector Sites	<p>Tactical connectivity upgrades for full fibre at specific public sector locations, where the operator fulfilling the new order may use the opportunity to reuse the infrastructure to extend the fibre "footprint" to surrounding premises.</p>
Reuse of Public Sector Infrastructure Assets	<p>The re-use or developing and making available public sector infrastructure assets (for example CCTV duct networks) intended to increase the commercial availability and reach of duct / fibre infrastructure and reduce the costs to operators considering deploying full fibre networks in these areas.</p> <p>For example Colchester Borough Council recently selected County Broadband to run a fibre network using its upgraded CCTV system, having identified a substantial number of underserved SMEs as potential customers along the route.</p>

We will expect these Delivery Methods to be used in combination. For example, we expect to see proposals which link the use of Vouchers to other delivery methods, or to other relevant local projects which may be taking place without direct support from the LFFN programme.

In the main, we expect to support projects which use the four Delivery Methods. However we remain open to other relevant capital investment initiatives you may wish to suggest, where these clearly support the Programme's aim of encouraging commercial investment in full fibre networks.

What type of projects will attract funding? What does 'good' look like?

Formal evaluation criteria will be published alongside the application process for the Challenge Fund, however at this stage we anticipate the fund will prioritise those projects that:

- Create the greatest level of 'additionality' from the Challenge Fund by focusing on areas where central funding unlocks the most benefits, relative to what would happen without the central funding. For example, where a local body is able to coordinate, where appropriate, approaches that can demonstrate aggregation of public sector demand to reduce costs, whilst providing incentives for commercial investment around the public networks.
- Combine and coordinate the different approaches (for example making public sector owned assets available in an anchor tenancy agreement, or stimulate business demand for vouchers in areas where public sector sites are also being upgraded). It is our to concentrate and enhance the overall effect at encouraging commercial investment;
- Include contributions from local bodies, e.g. commitment to stimulating demand for vouchers in target areas, or a long-term commitment to a Wireless Access Network infrastructure contract as part of a public sector anchor tenancy agreement;
- Align with the local digital strategy, and are accompanied by a deliverable plan;
- Are received from local bodies who encourage investment in faster broadband roll out through positive approaches towards planning, streetworks permits, wayleaves, etc.
- Maximise the overall public sector leverage by coordinating and committing demand with other local bodies, for example a procurement that included services at health or emergency services sites as well as council sites.

Completing the Expression of Interest

Eol - Project Information

We are keen to use the collective buying power of the public sector. Please tell us about any other public bodies and agencies with whom you intend to work, or are already working with to deliver better digital connectivity. We are interested to learn about "cross-border" initiatives operating across wide geographies and across administrative, or organisational boundaries.

Eol - Delivery Mechanisms

Please indicate which delivery methods you intend to use for your projects, or describe the alternative approach. Where you are proposing an alternative approach please make clear how you anticipate this will deliver the outcomes you expect to achieve from your project.

Eol - Project Description

Please summarise your project ideas making clear which delivery methods you would like to use. Please be specific about your objectives for your project. The project's vision should be clearly and concisely expressed and make clear what you would not be able to achieve without support from the LFFN programme.

Eol – Digital Strategy

Your project should be consistent with your Digital Connectivity Strategy (DCS), or other plan setting out a long term vision for digital connectivity - if you have one. Please describe to what extent the plan is demonstrably supported by any partners you have referenced in the Eol. If you don't have a DCS now, but are developing one, please tell us when you expect it to be adopted. Not having a current DCS will not automatically prevent your bids being considered, but having a DCS would enable us to understand the context of your project and where our support can best be targeted.

Eol - Existing Environment

At this stage you should consider the existing capability and capacity of the market, so that you are in a position assess the market's fibre investment potential when you later submit your funding bids. It would be helpful if you tick the relevant boxes on the Eol form to identify which key steps you've already begun and provide a brief summary of the outcomes you expect from your project on the Eol.

Eol - Project Timescales & Funding

The support we may be able to offer relates to projects for which we are able to disburse all funding **by March 2021**. (See information on funding constraints in section 2). We understand that at this early stage it may not be possible for you to give us firm information about start and finish dates, or the precise value, or total funding you may need from us for your project. Forecasting expenditure and resource requirements is however, key to successful programme planning and the more we know at this early stage will be beneficial to our support for projects.

Eol - Project Management

Please tell us about the resources you have where you already have a project team with the capacity to deliver the project you are proposing, or tell us about your plans to build a team

with capability to deliver; this will again provide us with the best opportunity to identify capacity and plan our own resource support for local projects.

It would also be helpful to us if you can say, even at this early stage, the type of support, in addition to the funding, that you would find most beneficial in delivering your projects. A clear and concise section setting out the potential needs you may have, e.g. legal, commercial and State aid would help with resource planning for the LFFN team.

How to get help?

If you need to contact us for advice, please email: LFFN@culture.gov.uk

Next steps

Your Eol must be completed by **23 August 2017**. Don't worry if your plans change between the Eol and the full application. At this stage it is more important that we gauge the level of interest in the programme and the overall scale and scope of local bodies' intentions. If we need more information, we will contact you.

Please submit your Eol no later than 23 August 2017

APPENDIX 4C -

EXPRESSION OF INTEREST FROM MID ULSTER DISTRICT COUNCIL RE LOCAL FULL FIBRE NETWORKS PROGRAMME – BUSINESS PARKS

Expression of Interest for DCMS Local Full Fibre Networks Programme

We welcome expressions of interest from any public sector body or group of bodies in the UK. We are keen to see proposals that come from as wide a geography as possible, we need to know as much as possible about projects that the Local Full Fibre Networks programme may support. If you think your organisation may be interested in this programme please let us know. Please note if you are unable to complete certain sections please mark as "not known" and continue to the next section. The closing date for this expression of interest is 23rd August 2017

Email address *

colin.mckenna@midulstercouncil.org

Project Information

Name of Organisation *

Mid Ulster District Council

Type of Public Sector Organisation *

Local Government

Name of Main Contact Point for the Proposed Project *

Colin Mc Kenna

Job Title / Position in the Organisation *

Economic Strategies Manager

Email address for correspondence *

colin.mckenna@midulstercouncil.org

Telephone Number *

0300 132 132

Postal Address

Mid Ulster District Council offices, Burn Road, Cookstown, Co.Tyrone, BT80 8DT

Alternative Contact Point/s

Please include any email addresses you would like cc'd in correspondence

fiona.mckeown@midulstercouncil.org

Name of the Proposed Project *

If known at this stage

Mid Ulster Fibre Extension Linkages (MUFEL)

Geographic area(s) and other Public Sector organisations in scope for the Proposed Project *

MAGHERA, CO. DERRY; COOKSTOWN, CO. TYRONE; DUNGANNON & COALISLAND, CO. TYRONE

Delivery Mechanisms

Please complete this section covering the delivery mechanism/s your project is considering or a combination thereof. Within the "Other" section please describe any other relevant capital investment initiatives.

Which delivery mechanisms (or combination of mechanisms) is it intended the Proposed Project would use? *

- ☒ 1. Public Sector Anchor Tenancy procurement
- ☒ 2. Gigabit Voucher Scheme
- ☒ 3. Full Fibre Upgrades for Public Sector Sites
- ☒ 4. Reuse of Public Sector Infrastructure Assets
- ☐ 5. Other (Please provide more information below)

(If applicable) Please describe any *other* approaches to stimulating full fibre intended to form part of your Proposed Project

1. Public Sector Anchor Tenancy procurement – This is a project which will deliver Gigabit Internet to three parts of the Mid Ulster District Council area, through: - The establishment of a full fibre network from the existing BT exchange in Maghera to the Council owned site (former Maghera High School) currently under development as a new Maghera Enterprise Centre, where 40 business units are being built. - Mid Ulster District Council in partnership with Cookstown Enterprise Centre propose to establish of a full fibre network in the Derryloran area Cookstown. - The establishment of a full fibre network from Mid Ulster District Councils Technical Service Depot in Dungannon (adjacent to Dungannon Enterprise Centre) to the new Coalisland Recreation Centre (running alongside Coalisland Enterprise Centre) through Edendork, a regional hub for engineering firms in Northern Ireland. These three key sites across the Mid Ulster District Council area have been identified as requiring fast and reliable broadband with the potential to maximize future broadband demand for the surrounding areas. This project will be led by Mid Ulster District Council, potentially working in collaboration with Dungannon Enterprise Centre and Cookstown Enterprise Centre, which are two of the 32 Local Enterprise Agencies in Northern Ireland. 2. Gigabit Voucher Scheme Mid Ulster District Council will create a communications plan to maximise publicity to encourage uptake of a Gigabit Voucher Scheme. This will involve - A Press release to all local papers - A Social media campaign - Contacting our MUDC Business directory - Contacting Industry Sectorial bodies in NI - Publicising it on NI Business Info website - Informing all local Enterprise Agencies within the district - Informing all local schools & Colleges 3. Full Fibre Upgrades for Public Sector Sites The locations identified are close to: - St Patricks Maghera Grammar School - Maghera Recreation Centre - Kilcronagh Business Park – 25 units - Derryloran Business Centre – 31 units - Ballyreagh Industrial Estate – 4 units - Dungannon Enterprise Centre – 51 units - South Tyrone Hospital - Dungannon Health Centre - Coalisland Enterprise Centre – 27 units - Sperrinview Special School - Edendork Primary School - 5 x Engineering Parks - International Motorsport Centre of Excellence & Industrial Site 4. Reuse of Public Sector Infrastructure Assets This is an area to be explored in more detail as it may well be pioneering here in Mid Ulster. For example the use of public sector ducts. This creates a win win opportunity for local authorities and suppliers, bringing underused assets into use for provisioning fibre networks. This could also

reduce capital costs as existing infrastructure can be re-used and the public sector benefits from both enhanced local services and a potential new source of income.

Project Description

If already known / envisaged at this stage, please summarise the Proposed Project, including: 1.its objectives, scope, scale (e.g. number of public sector sites, businesses, homes; 2. application and sequencing of approaches; [3.delivery](#) bodies or other key stakeholders; 4. target / priority locations or beneficiaries; 5. anticipated benefits (including *incremental* benefits anticipated as a result of central funding) and any other relevant information. *

Project Description - 1. Its objectives, scope, scale (e.g. number of public sector sites, businesses, homes) This is a project being led by Mid Ulster District Council and in collaboration with Cookstown Enterprise Centre and potentially in partnership with Dungannon Enterprise Centre. There are 3 main towns and 2 smaller towns in Mid Ulster District Council area. This projects objective is to deliver Gigabit Internet to four of these key towns and surrounding areas within Mid Ulster District Council area, which are Maghera, Cookstown, Dungannon & Coalisland and maximise the benefit. The Enterprise Centres are regarded as key to business support for new start-ups and opportunities for the development of new businesses, entrepreneurs and the growth of existing businesses in Mid Ulster District Council area. They are complementary partners for this project given the Council's responsibility for local economic development. This arrangement will work well as these organisations are significant players in the realisation of the Council's Economic Strategy, a crucial part of which is the delivery of improved broadband access, coverage and speeds for businesses across the district. The Mid Ulster District Council area is rural in its make-up. It represents a population of more than 142,000 people across 1,714 km² i.e. 14% of the NI land mass. With almost 8,000 VAT registered businesses and approximately 230 business starts each year, Mid Ulster District Council has published a £30m economic development strategy, which will create and sustain 3,000 jobs, support 1,500 businesses and provide employment and training opportunities for 4,000 people. One of the key requirements of this strategy is the provision of improved broadband connectivity for businesses in the Mid Ulster region and this project is a key part in the achievement of that objective. The following strategic (public & private) centres could potentially benefit from this project: - St Patricks Maghera Grammar School - Maghera Recreation Centre - Kilcronagh Business Park – 25 units - Derryloran Business Centre – 31 units - Ballyreagh Industrial Estate – 4 units - Dungannon Enterprise Centre – 51 units - Coalisland Enterprise Centre – 27 units - Sperrinview Special School - Edendork Primary School - 5 x Engineering Parks - International Motorsport Centre of Excellence & Industrial Site 2. Application and sequencing of approaches; The overall solution will consist of a Fibre network end to end. Fibre is not limited by distance in the same way traditional copper networks are, allowing for much faster speeds to travel over longer distances. The end solution talks of Gigabit speeds, but with the installation of the Fibre network end to end, this will allow for the upgrades long term to 10Gb and beyond. Between each of the council properties, the council can keep a dark fibre circuit for their own use will allow for limitless transfer of data, privately, between their properties. This will create a single LAN solution, reducing costs long term for the council not having to rent data lines from BT, Eir and similar. A key consideration should be trying to connect all the networks to Hibernia and Project Kelvin, perhaps via commercial operators providing an interconnection option for larger businesses to access this service. Further enhancing the opportunity for business growth and FDI into the areas listed. 3. Delivery bodies or other key stakeholders; Maghera Enterprise Centre; - This is a new site undergoing development which will act as an economic catalyst and job generator for the

wider Maghera area. Maghera town centre suffers from poor internet with some businesses currently having to use Fixed Wireless services. A route from the local BT exchange via the main street to the new 40 Unit Business Park at the former high school site will allow the council to address both the poor broadband in the town centre but also give the new enterprise centre the opportunity to thrive. The need for development land is the single most important development constraint for medium/large sized companies in the Mid Ulster area. This site owned by the Council and is approximately 7.84 hectares. Chambers in Main Street at the cross roads to allow for growth in the town centre and arterial routes leading into the more rural locations. Cookstown Enterprise Centre; - This is an area that is heavily populated with business and enterprise. The view here would be to create a fibre ring starting and finishing at the Cookstown Enterprise Centre as the hub. On the Fibre Ring putting chambers every 400m would allow current and future enterprises to access the Fibre network. With the network at the edge of the main town, future expansion would be possible to allow for access to the Glenavon Hotel, Greenvale Hotel and other premises along that route. Mid Ulster District Councils Technical Service Depot in Dungannon to the new Coalisland Recreation Centre; - This route takes in the large town of Dungannon and smaller town of Coalisland. This area in general is very enterprising and consists of a number of large global engineering business, business parks and the new Hotel and Motorsport centre and business park at 51 Dungannon Road, which has recently been announced. This route not only offers the opportunity for the wider network to benefit the town centres of Dungannon and Coalisland, but also leaves opportunity to connect in small hamlets, such as, Edendork, Newmills, Bush and Killyman along the way. Heavy industry sites on the Coalisland Road vicinity will potentially benefit such as Maximus Crushing, Mallaghan Engineering, Chieftain Trailers and Powerscreen. Recent developments in Bush and Killyman have seen these areas become more heavily populated. It is proposed that this project will lay 4 chambers in the centre of the town centre of Coalisland and this will facilitate further expansion of the arterial routes leading out from the town centre.

4. Target /Priority locations or beneficiaries; (I) Cookstown Enterprise Centre Loop (II) Maghera Enterprise Centre to Maghera Town Centre (III) Mid Ulster Technical Services Depot (Adjacent to Dungannon Enterprise Centre) to new Coalisland Recreation Centre, Gortgonis Road, Coalisland.

5. Anticipated benefits (including *incremental* benefits anticipated as a result of central funding) and any other relevant information In addition to those detailed above, the following Domestic & non –domestic properties could also potentially benefit from this project: Cookstown Enterprise Centre: 69 Non Domestic Properties & 97 Domestic Properties Maghera Enterprise Centre 67 Non Domestic Properties & 17 Domestic Properties Dungannon Enterprise Centre 94 Non Domestic Properties & 195 Domestic Properties

Digital Strategy

DCMS would like to understand your Digital Strategy considering alignment to the objectives of the LFFN Programme. Including local growth priorities, political support and how it can contribute to DCMS learning.

Please provide a brief description of how this proposal fits within your organisation's overall strategy - and digital infrastructure strategy, if applicable (please provide link) *

Mid Ulster District Council's Corporate Plan that was approved by full Council (Political buy-in) states that "Council will create the conditions for growth in Mid Ulster and work to ensure business and employment opportunities, support for rural communities, the regeneration of our towns and villages and investment in the district's tourism potential are maximised, with the aid of our expanded powers and responsibilities." A key priority set out in the Corporate Plan is to maximise opportunities to create and grow district wide business and investment. We believe our strategy follows similar lines to The Department for Digital,

Culture, Media & Sport (DCMS) which tries to help to drive growth and enrich lives. Mid Ulster District Council area is the most entrepreneurial region in Northern Ireland in terms of business start-ups and possesses the largest business base outside of Belfast. Supporting economic development and investment is very clearly a priority in our Corporate Plan, where 'Creating Growth' is a key strategic theme. Under theme 4: "Enabling Infrastructure and Connectivity". To facilitate growth among indigenous companies and potentially attract foreign direct investment, Mid Ulster must have the requisite physical infrastructure and connectivity in place. Consultations identified a significant number of 'not-spots' with limited or no broadband connection and poor mobile phone coverage; this situation must be addressed urgently. The Councils Development Framework Plan has identified the former Maghera High School Site as a key opportunity for development. Furthermore the Councils Community Plan 2030 has identified the need to ensure the Council's Local Development Plan 2030 provides for industrial and employment sites at key growth locations.

Existing Environment

DCMS would like you to outline the current understanding or research undertaken about fibre in your area. DCMS at this stage do not expect full detailed mapping unless it is available.

Please indicate which, if any, of the following preparatory activities have already been conducted. *

- ☒ [X] Mapping or surveying the extent of existing full fibre infrastructure in your area
- ☒ [X] Engaging with broadband operators to understand interest / plans to deploy full fibre infrastructure
- ☒ [X] Identifying existing demand for full fibre within your area
- ☒ [X] Considering measures to stimulate demand / take up of improved connectivity

Please provide a succinct description of the preparatory activities conducted (as indicated above) and their outcomes. *

In April 2017 Mid Ulster District Council undertook a detailed survey of local businesses and households to further understand and provide evidence of the broadband and mobile issues of the area. Mid Ulster District Council designed a questionnaire and survey which was promoted across the entire district. This was carried out through public adverts, social media and in hard copy format. In total 295 hard copy questionnaires were received and 479 online questionnaires (using Survey Monkey) were received, yielding a combined sample of 774 responses. In the OFCOM Report 2016 it states that key services in Mid Ulster District Council (MUDC) area lags far behind that of other regions. This was borne out in the preparation of Mid Ulster's Economic Development Plan (2015-2020) where 'Improvements to Telecommunications' including broadband and mobile phone coverage, was clearly highlighted by businesses and residents as their top priority which they wanted to see addressed immediately. Also within the OFCOM Report (2016) the MUDC area is identified as having the second worst broadband service in Northern Ireland. There are approximately 52,726 premises in MUDC area where approximately 18% (9,490 premises) receive less than 10 Mbit/s. MUDC area has fewer availability, choice and coverage in terms of numbers of fixed, mobile and broadband operators. Summary of Mid Ulster District Councils Broadband Findings: • 82% of respondents were not satisfied with their current broadband service. Half (50%) said this was due to their broadband being too slow; a further 48% said it was due to unreliable, poor connection, and continual buffering. Respondents also cited serious adverse impacts on health / family life, business / farming, and education resulting from poor broadband. • Most respondents (73%) were households; • 22% respondents were not able to receive broadband • Download speeds were slow. Despite average broadband download speeds of 28.3 Mbps in Northern Ireland only 15% of respondents had a download speed of

over 25 Mbps. 60% had a download speed of 10Mbps or less. Over a third (36%) had speeds of between 1 and 2 Mbps. • Upload speeds were slow. Despite average broadband upload speeds of 4.5 Mbps in Northern Ireland only 24% of respondents had upload speeds of over 3 Mbps. 55% had upload speeds of 2 Mbps or less. 6% had speeds of 25 Mbps or above. • There was a strong appetite for faster broadband in Mid Ulster. The majority (88%) of survey respondents said they wanted or needed faster broadband. Only 10% said they did not. • The most frequent uses of broadband given were email (95%), purchasing goods and services (89%), social media (81%) and online banking (80%). Businesses used broadband more than average for e-Government services, to consult information, and for security systems. • The most frequently used type of internet connection was fixed line standard broadband (47%) followed by wireless connection (30%), fibre based (17%), satellite (8%) and mobile (6%). • Most respondents (44%) paid £20-30 per month for their broadband service. 25% paid £30-40 per month, and 10% paid £40-50 per month. Only 5% paid £50-60 and 6% paid more than £60. Broadband Conclusions • Although most respondents (78%) could receive broadband, download and upload speeds were considerably slower than the Northern Ireland average. Insufficient bandwidth or speed was the main reason. • The majority of respondents (82%) were not satisfied with their current broadband service. Half said their broadband was too slow; a further 48% said they had an unreliable, poor connection, and continual buffering. • There does however, appear to be a strong appetite for faster broadband in the Mid Ulster District Council area, with the majority (88%) of survey respondents saying they wanted or needed it. • Lack of full broadband provision has had serious adverse impacts on their health / family life, business / farming activities and education. By installing full-fibre networks this will encourage investment and promote competition which will benefit consumers in the Mid Ulster District Council area. People and businesses need reliable phone and broadband services more than ever. Presently the market is not delivering the best possible services for homes and business across Mid Ulster. Mid Ulster District Council agrees with Ofcom's analysis that more people will continue to take superfast broadband over the coming years. Ofcom's had previously stated that the most important package will be one offering a 40 Mbit/s download speed, and 10 Mbit/s upload speed. This project will enable this opportunity for this to materialize. In this rural area this intervention by the local Council and Local Enterprise Centre will ensure that dark fibre backhaul can be reached to within a few kilometres of all homes and businesses. Residents and businesses which have to fund the final connection can be supported by the gigabit voucher. The objective for the Council is to ensure widespread availability of full fibre connections. This project will reduce the cost of doing business as we know from our study that within the district as a number of private and public-sector organisations currently have individual leased lines, which are prohibitively expensive, and act as a barrier to growth. By delivering this project, the aggregation of public sector demand for broadband will achieve additional commercial investment in the Mid Ulster Council area. Over the years Mid Ulster District Council has been to the forefront in championing for broadband improvements. Early this year the Council has made it clear in meetings with central government departments such as Department for Economy and with the private sector telecommunication providers such BT, B4B and Bluebox, that it was willing to explore all potential options to bring investment that will deliver faster and more reliable broadband for homes and businesses across the district. The Council has been explicit and has made its intentions known that if investment requires a partnership approach then the Council is up for that discussion. This area needs prioritizing funding for new full fibre to the premise connections.

Project Timescales

DCMS would like to understand the best available information on timescales for the Proposed Project for overall programme planning purposes. DCMS understands at this early

stage the dates may change, and your answer here does not prevent your organisation actually submitting a bid sooner / later than indicated here.

When do you anticipate your Project would be ready to bid for funding? *

[April √] [1 √] [2018 √]

Please provide key milestones / dates for the Proposed Project, to the extent known at this stage. Please also reference other events that will impact on the delivery of the Project, for example relevant IT procurements, capital investment or estates rationalisation programmes. *

This project can be comfortably delivered before the deadline for expenditure of March 2021. From start to finish, the project could be completed within 9 months of commencement, allowing for all necessary planning, permissions and works.

Project Management

Resources What capability and capacity exists or can be allocated to deliver the Proposed Project, and over what timescales would these be mobilised? *

Addressing poor broadband is the number one priority for Mid Ulster District Council. The Council has repeatedly stated that they are prepared to have discussions on whatever it takes to find a solution to fix this problem. Therefore the Council is willing to explore potentially a partnership approach in whatever form that requires either manpower or finance or both. The Council has the capability and capacity to play its part in this project. As this project will be completed in a strategic manner it will be planned, not only, to meet the current needs of the existing businesses in the area, but will be future proofed to allow the projected increasing digital demands on businesses to be met by current businesses and to enable for the location of additional economic operators in the region. The Council will be instrumental and central in publicising and raising awareness to increase uptake opportunities that this project will create. The Council has a Communications Department that will be available for such matters. The Economic Development team will endeavour to stimulate additional economic activity in the Mid Ulster District Council area as to increase the competitiveness of businesses in the district. The Councils Community Development team will ensure communities throughout the area understand the benefits of availing the provision of Gigabit internet, which can be scaled up to meet future requirements.

Risks and mitigations To the extent identified at this stage, what are the most important risks for mobilising and delivering your Proposed Project? If it were made available, what type of information / central support from DCMS would help mitigate these risks? *

This project would not be financially feasible without some form of central government intervention. The best method of delivering Gigabit internet to these locations is through the creation of a local full fibre network, which will deliver broadband to the premises at either end of the network and through the strategic placement of chambers along the route, the network will be accessible to the many current public and private sector premises along the route, as well as being future proofed for further economic development. A range of studies have been carried out in recent years and these have all identified ICT being one of the biggest sectors for economic growth and job creation in Northern Ireland, if appropriate investment is made in both infrastructure and skills. There is a vibrant and world-renowned cluster of advanced engineering facilities located within the Mid Ulster Council area. These companies, which is a mix of locally owned and internationally owned, put significant focus on investment in research and development, which often requires dedicated and reliable

internet access in order to allow file and data sharing between users and between sites across the globe. At present, the internet connectivity in the areas where these facilities are based is not sufficient to meet their needs, which presents a real barrier to Invest NI and to Mid Ulster District Council with regards to their efforts to attract additional economic investment into the region. Various government strategies and recent interventions have focussed heavily on the need for increased investment in telecommunications and superfast broadband and this project is a strategic investment, which will deliver significant economic and social benefits for the Mid Ulster District Council area, and Northern Ireland as a whole.

APPENDIX 4D – CORRESPONDENCE FROM BELFAST CITY COUNCIL LOCAL FULL FIBRE NETWORKS – REGIONAL GIGABIT VOUCHER SCHEME

From: Anne Stone [<mailto:StoneA@BelfastCity.gov.uk>] **On Behalf Of** Suzanne Wylie

Sent: 21 August 2017 15:05

To: 'Jacqui Dixon' <Jacqui.Dixon@antrimandnewtownabbey.gov.uk>;

'roger.wilson@armaghbanbridgecraigavon.gov.uk' <roger.wilson@armaghbanbridgecraigavon.gov.uk>;

'David Jackson' <David.jackson@causewaycoastandglens.gov.uk>; 'John.Kelpie@derrystrabane.com'

<John.Kelpie@derrystrabane.com>; 'Brendan Hegarty' <Brendan.hegarty@fermanaghomagh.com>;

'Theresa Donaldson' <Theresa.Donaldson@lisburncastlereagh.gov.uk>;

'Anne.Donaghy@midandeantrim.gov.uk' <Anne.Donaghy@midandeantrim.gov.uk>; Anthony Tohill

<Anthony.Tohill@midulstercouncil.org>; 'Liam Hannaway' <Liam.hannaway@nmandd.org>;

'stephen.reid@ardsandnorthdown.gov.uk' <stephen.reid@ardsandnorthdown.gov.uk>

Subject: Local Full Fibre Networks - Regional Gigabit Voucher Scheme

Importance: High

Dear Colleague

I am contacting you in relation to the recent announcement from the Department for Culture, Media and Sport regarding the £200 million challenge fund for Local Full Fibre Networks (LFFN). I have attached the scheme documentation for reference. **I am asking for your support in the form of a statement of intent (email or letter) for Belfast City Council to administer a Regional Gigabit Voucher Scheme.**

The aim of the programme is to deliver full fibre capabilities throughout cities/regions via a series of locally led projects. Public bodies are invited to submit Expressions of Interest for the fund by 23 August.

I believe that this is a huge opportunity; the benefits of which could still be realised 50 years from now. Belfast City Council will be submitting an expression of interest, with proposals for each of the 4 streams mentioned in the document. One of the streams is a voucher scheme, and I feel that a scheme such as this should be looked at in a regional context given our successful experiences with broadband voucher schemes in the past.

There is no doubt that there is a huge demand from businesses in each of our areas to avail of high-speed broadband connectivity, and the need for such connections is constantly growing. Our officers have been speaking to each of your Economic Development departments, who have indicated that centralised administration of the voucher scheme would be the most beneficial approach to take.

Can I ask that you send an email or letter indicating your support? I have included a short paragraph below as a suggested template for your response. I would be grateful if you could return the statement of intent by no later than **6pm on Tuesday 22 August**.

[Council name] welcomes the opportunity to participate in a Regional Gigabit Voucher Scheme. We are proposing that Belfast City Council will manage and administer the Voucher Scheme process on our behalf, and [council name] will provide the necessary local support and assistance to ensure the scheme is successfully delivered.

Kind regards

Suzanne Wylie
Chief Executive

Belfast City Council
City Hall
BELFAST
BT1 5GS
Tel No: 028 9027 0202
Email: wylies@belfastcity.gov.uk

Appendix 4e - Expression of Interest from MUDC

22 August 2017

Ms Suzanne Wylie
Chief Executive
Belfast City Council
City Hall
BELFAST
BT1 5GS



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

Dear Suzanne

Challenge Fund: Local Full Fibre Networks - Regional Gigabit Voucher Scheme

Mid Ulster District Council welcomes the opportunity to participate in a Regional Gigabit Voucher Scheme. We are proposing that Belfast City Council will manage and administer the Voucher Scheme process on our behalf, and Mid Ulster District Council will provide the necessary local support and assistance to ensure the scheme is successfully delivered.

The Mid Ulster District Council area is home to over 8,000 businesses, which is the largest concentration of businesses outside of the Belfast Metropolitan Area. Our businesses regularly report significant and ongoing problems with broadband coverage and speeds and this was clearly highlighted as the top priority within Mid Ulster's Economic Development Plan. Ofcom concur with this view and have indicated that Mid Ulster has the second greatest deficit within Northern Ireland in terms of broadband coverage at speeds to fulfil a Universal Service Obligation (USO) of 10 M/bits. These connectivity problems have been an impediment to businesses in Mid Ulster for too long and require immediate intervention. It is therefore essential that any bid for funding which Mid Ulster District Council is party to, ensures that our rural district has an equitable distribution of vouchers to address the underlying connectivity issues in our area.

I trust this is sufficient information from Council at this stage, but if you require any further clarifications, please do not hesitate to contact me.

Yours sincerely

Anthony Tohill
Chief Executive

APPENDIX 5 - MID ULSTER SKILLS FORUM MINUTES

Mid Ulster Skills Forum

Minutes of Meeting held on Tuesday 25th April 2017 at 10.00am

VENUE: Tower Room, Ranfurly House Arts & Visitors Centre

Present:

Sectoral/Industry Bodies	Mairaid McMahon – FSB NI, Harry Hamilton – NI Food & Drink Association
Construction	Jennifer Cruickshank – Henry Brothers Ltd, Paula Coney – Lafarge Cement
Manufacturing	Jane Millar – SDC Trailers, Karen Trainor – Specialist Joinery Fittings Ltd
Engineering	Sharon Cain – Edge Innovate (NI) Ltd, Sinead Gaynor – Mallaghan Engineering
Food & Drink	Angela Givan – Linden Foods, Alan McKeown – Dunbia Ltd, , Brian McElroy – Genesis Crafty
Public Sector	Marissa Canavan – MUDC, Ethna McNamee – InvestNI, Claire O'Hare – Northern Trust
Education Providers	Catherine Devlin – CAFRE, Clare O'Neill – Northern Regional College, Denise Falls – Queen's University (William J Clinton Institute)
Elected Members	Clr Sharon McAleer, Clr Frances Burton

In Attendance:	Adrian McCreesh – Director of Business & Communities (MUDC), Fiona McKeown – Head of Economic Development (MUDC), Colin McKenna – Economic Development Strategies Manager (MUDC), Paul McCreedy – Funding & Investment Manager (MUDC), Colleen McGuinness– Project/Admin Officer (MUDC)
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Apologies:	Stephen Kelly – Manufacturing NI, Tracy Blacker – Dunbia, Colin Conway – Newell Stores, Michael Gould – Dept. for the Economy, Malachy McAleer – South West College, Maria Hackett - South West College, Martin McKendry – CAFRE, Joy Alexander – CAFRE, Gareth Hetherington – Ulster University, Jim Eastwood – Cookstown Enterprise Centre, Conor O'Kane – Beacon 13, Liz Kearns – Copeland Ltd, Stephen Mohan – Cuba Clothing, Anthony Tohill, Chief Executive (MUDC), Clr Dominic Molloy - MUDC
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1. Welcome and introductions

- 1.1. A McCreesh welcomed all to the second Mid Ulster Skills Forum (The Forum). He thanked everyone for their highly valued participation at the Forum's initiation meeting on 1st March 2017 and attendees were provided with packs containing an agenda, minutes from the previous meeting, updated Terms of Reference for the Forum and a Skills Report and Action Plan.
- 1.2. A quick round of introductions were completed and new members were welcomed.
- 1.3. A McCreesh commented on the flavour and complexity of the roles and industries from the wide range of sectors in attendance and thanked everyone once again for their commitment.

2. Apologies

Apologies were made on behalf of those who could not attend.

3. Presentation by Brian McElroy, HR Manager – Genesis Crafty

- 3.1. A McCreesh introduced Brian McElroy from Genesis Crafty adding that Genesis Crafty were an innovative and creative company that other businesses could learn from.
- 3.2. It was agreed that it would be useful for different companies to present their businesses, from time to time, so that the Forum can learn, share, benchmark and ensure best practice across the spectrum.
- 3.3. B McElroy thanked A McCreesh for his introduction and commenced his presentation on Genesis Crafty. B McElroy gave an overview of Genesis Bakery and highlighted the opportunities and challenges they have identified in the market.
- 3.4. The overview of Genesis Bakery included the following facts:
 - Based in Magherafelt with 209 staff, Genesis Bakery was established by the McErlean family in 168;
 - A motivated and flexible workspace with 147 staff based in production and 24/7 operation;
 - 400,000 retail units are produced per week and they supply high street retailers in the U.K. and Republic of Ireland.
- 3.5. The opportunities, challenges and benefits presented included:
 - Skills shortages and the Apprenticeship Levy;
 - The need to build and foster a learning culture to develop staff;
 - Better employee retention with increased and visible career paths;
 - Talent pipeline for long term 'next generation' bakers and managers;
 - Reduction on 'reactive' recruitment;
 - Genesis Bakery's structured training programme delivery from a recognised 'best in class. Provider in CAFRE with exam by FDQ.

3.6. B McElroy welcomed questions from the Forum and the following was discussed:

- Apprenticeship levy – the difficulties with claiming back. It was agreed there still remained some the uncertainty for businesses and that the levy should be broken down in more detail;
- Interaction with schools – Genesis Bakery found success with generating interest in providing information sessions with careers teachers, participating in career fairs, interview sessions etc;
- Lack of domiciliary care workers within the Northern Trust – it was agreed that the stipulation in many job descriptions, to have access to a car, was deterring younger potential workers and excluding many from the workforce.

3.7. A McCreesh ascertained from the Forum whether it would be beneficial to have careers teachers sit as members of the Forum.

3.8. A pilot scheme was discussed whereby careers teachers could come on site to various industries and shadow a number of roles to broaden their understanding and in turn enhance their careers advice and increase their knowledge and understanding of careers and jobs available to school leavers.

3.9. It was agreed that a representative from the Mid Ulster body for careers teachers should be invited and noted that a Cookstown Teachers' Conference, occurring May, would be a good opportunity to network.

4. Minutes of the last meeting

A McCreesh provided an overview of the minutes of meeting held on Wednesday 1st March 2017. Everyone was satisfied that the Minutes documented were a fair reflection of the last meeting.

5. Matters arising

The Forum agreed that there were no matters arising from the minutes of meeting held on Wednesday 1st March 2017.

6. Consideration of updated Terms of Reference for Mid Ulster Skills Forum

- 6.1. A McCreesh described the request of the Forum for updated Terms of Reference as a clear message to revise and remove 'government speech'. The feedback received showed preference of a more concise and purposeful document that would assist the Forum in identifying and addressing such issues as the needs of employers; skills gaps and growing the economy with a focus on Mid Ulster.
- 6.2. The Forum then discussed whether it should be a permanent Forum with fixed members or whether it would be a task/finish type model. The consensus amongst the Forum was that it would be more successful if gaps were continually filled. Longevity is determined with membership and if members of the Forum feel that adding further representation from other sectors will be a valuable contribution, then new membership should be considered on an ongoing basis to keep the Forum energised, refreshed and moving forward. It was established,

however, that for certain issues, work groups would be set up to resolve matters on the task and finish basis.

- 6.3. A McKeown suggested that the Terms of Reference should have more emphasis placed on leadership and entrepreneurial skills. P McCreedy to update the terms of reference to reflect same.

7. Consideration of draft Statement of Requirements to undertake Skills Report and Action Plan

- 7.1. A McCreesh referred to a key action from the last meeting which is the first piece of action required, that is, the preparation of a study to ascertain where Mid Ulster is at, what does it look like in terms of skills and what's working and what's not. Capturing accurate data that is valuable to businesses so that a precise action plan can be developed. Adrian went on to say there are many NI wide studies but Mid Ulster needs an immediate parochial approach. A McCreesh added that MUDC will put the financial resources forward to make this happen.
- 7.2. The Forum was asked if any members had in interest in tendering for this particular piece of work. Queen's University indicated there could be a possibility but unsure at this stage.
- 7.3. A McCreesh went on to run through the four stages of the Proposed Scope of Work and Statement of Requirements. The following is some additional points raised by the Forum:

Stage 1 – Desk Research

- Keep in mind that some local businesses have locations all over the world;
- InvestNI have always undertaken some desk research that may be of value. InvestNI will share its statistical information with the Forum to help build a regional profile, as up to date as possible, of how businesses are performing, size, scale and turnover of businesses.
- F McKeown to explore the availability of existing, high quality data from NISRA and InvestNI's regional profile.

Stage 2 – Consultation & Engagement

- A good cross section across the province is required as well as open and honest conversations;
- Face to face consultations are extremely important, especially to shape and influence – the use of telephone interviews should be completely removed;
- There is a large number of businesses in the district to survey and build analysis from.

Stage 3 – Interim & Draft Action Plan

- All evidence will be pulled together to build a concise, executive and professional report;
- An action plan will be developed to show when and what will be achieved;
- The vision is moving forward together, particularly in the public sector if we are trying to support the private sector.

7.4. Discussion ensued to identify approximate timeframes and budget for the proposed scope of work. The following was agreed to put forward at the next MUDC Development Committee meeting:

- Tenderers must show value for money;
- A 6 month timeline for a reasonable analysis of skills in Mid Ulster;
- Tender documents released for tender in May for 6 weeks;
- Desk research to begin July;
- Bulk of engagement to be accomplished between August and December (it was noted that consultations could prove difficult over the summer months);
- A budget of £25,000 to be provided by MUDC;
- MUDC will be committed to this piece of work as part of the Council's Economic Strategy.

7.5. MUDC to amend the "Skills Report and Action Plan 2017/2010 – Proposed Scope of Work & Statement of Requirements" document to reflect Forum's discussion and will reissue to Forum members via email. Forum members will have to opportunity to make comment on the revised document and return to MUDC within one business day.

8. Election of Chairman and Vice Chairman

- 8.1. A McCreesh proposed that the Chair of the Forum should be from a Mid Ulster business that showcases credibility, strength, drive and energy in the marketplace. The Forum should no longer resemble a Council forum but should be industry lead.
- 8.2. Alan McKeown, Dunbia Ltd was nominated and then elected Chairman of the Forum for a term of 12 months;
- 8.3. Jane Millar, SDC Trailers was nominate and then elected as Vice Chair of the Forum.

9. Consideration of Forum's working structures

9.1. It was agreed by all to keep the Forum open with the formation on sub-working groups to expedite some of the outputs. The sub-working groups would be very specific task and finish groups and the first four to be set up are:

- a) Apprenticeships (levy)
- b) Brexit
- c) Education engagement & linkages
- d) Skills based gaps analysis (Action Plan)

9.2. Forum members are free to participate on more than one group. Liaison will be via email.

9.3. The Forum decided that a document containing all members' details should be developed and used to facilitate interaction within the Forum.

9.4. MUDC to develop and issue a template containing the four working groups so members can place themselves in groups.

10. Consideration of invitation for a representative to sit on the Education & Skills Thematic Group for Community

10.1 A McCreesh explained MUDC has a legal duty to prepare a community plan but are not intending to establish a competing forum. MUDC would like someone to come on board and become the voice of industry across Mid Ulster. They could also then feed-back to this Forum.

10.2 Liz Kearns, Copeland was nominated in her absence.

11. Any other business

Timetable for feedback should be within the range of a few days to make necessary changes.

12. Date of next meeting

To be confirmed. MUDC will issue next date well in advance together with accompanying papers.

APPENDIX 6 – COOKSTOWN SUMMER CARNIVAL EVALUATION



COOKSTOWN SUMMER CARNIVAL

30 JUNE 2017



EVALUATION REPORT

1.0 Introduction

The Hub BT80 hosted Cookstown Summer Carnival on Friday 30 June 2017. This was the first year for delivery of the event. Cookstown Summer Carnival included a carnival parade which made it's way from Ardcumber Road to Burn Road via Orritor Street to the Burn Road. A road closure was in place along Burn Road between the junction with William Street and Park Avenue- this allowed for a safe pedestrianised zone for the finale of the parade and for the delivery of childrens entertainment and stage entertainment. The carnival is delivered through strong partnership workings with statutory bodies.

2.0 Background

The weekly footfall in The Hub BT80 is 1000 plus- this is through attendance at classes and workshops and casual callers. Through the footfall to the The Hub BT80 staff and volunteers were able to identify the needs and wants of our community. The most common issue was 'lack of fun'. People were seeking a night to remember that everyone could afford at an all-inclusive neutral event. The word carnival means festival/celebration so collectively it was agreed to deliver a Summer Carnival. The Hub BT80 met with a few businesses to find out their thoughts, with the feedback very enthusiastic and thought it a good idea.

3.0 Feedback from Cookstown Summer Carnival 2017

Cookstown Summer Carnival took place on 30 June 2017, with the carnival parade commencing at the Ardcumber Road at 6pm, to Burn Road via Orritor Street to the Burn Road. On Burn Road Childrens entertainment and musical entertainment was provided alongside food vendors. A Survey Monkey questionnaire was created and link published on The Hub BT80 facebook page (Appendix 1-3)

Recommendations for future delivery of Cookstown Summer Carnival included:

- Better toilet facilities
- Later start time for the parade

4.0 Event Planning of Cookstown Summer Carnival 2017

The Hub BT80 worked closely with Mid Ulster District Council and Statutory Agencies, organisations participating in the parade, food vendors and entertainers to ensure that all elements of project delivery are considered, implemented and delivered to a high standard.



The parade commenced at Ardculmer Road and proceeded along the main arterial route diverting off at Orritor Street to finish on Burn Road. The stage for live music, food vendors, children's entertainment and fairground were located on the Burn Road.

4.1 Marketing & Promotion

The marketing and promotion campaign was delivered over a four week period commencing with the Carnival launch on Saturday 03 June 2017. A variety of marketing channels were implemented:

Carnival Launch – Held on Saturday 3rd June 2017

Newspapers

Mid Ulster Mail – Full page editorial including A5 leaflet and pictures

Tyrone Courier – Full page editorial including A5 leaflet and pictures

News Letter – Full page editorial including A5 leaflet and pictures

Irish News – half page editorial including pictures

Belfast Telegraph – Quarter page a5 leaflet

Radio

Q radio – Errol Doherty

BBC Radio Ulster

Posters – schools, organisations and local businesses

Leaflets – over 5,000 delivered to local homes

Advertising Bike (x2) – cycled at different locations throughout Cookstown

4.2 Cookstown Summer Carnival Competition

A competition was run to heighten the profile of the carnival through social media. The competition via social media provided people with the chance of winning £10 vouchers for use at the food village.

4.3 Street Entertainment

To add to the atmosphere a variety of street entertainment was planned and delivered over the evening, 6.30pm-10.15pm. This included a stage entertainment on the Burn Road, running order Appendix 2. There was also childrens entertainment including fairground, face painters, balloon modelling, henna tattoo art and a magician located at various points throughout the Burn Road.

5.0 Cookstown Summer Carnival Outputs

- ❖ Approx 6,000 in attendance
- ❖ 52 groups participated
- ❖ 8 food vendors
- ❖ Variety of Children's entertainment and musical entertainment
- ❖ Social Media:-
 - The Hub BT80 facebook- 86 facebook posts, 239,098 people reached, 73,543 people engaged
- ❖ Vouchers to the value of £10 to be spent Cookstown Summer Carnival
- ❖ Total Cost of delivery £12,809.51- £5,000 Mid Ulster District Council, £1,280.00 Sponsorship, £6,529.51 The Hub BT80

5.0 Feedback/Evaluation of Continental Market

5.1 Feedback from Public

A Survey Monkey questionnaire (Appendix 1) regarding Cookstown Summer Carnival was compiled and the link created published on The Hub BT80's facebook page

The response rate was very successful with 100 respondents

Feedback from the public included:-

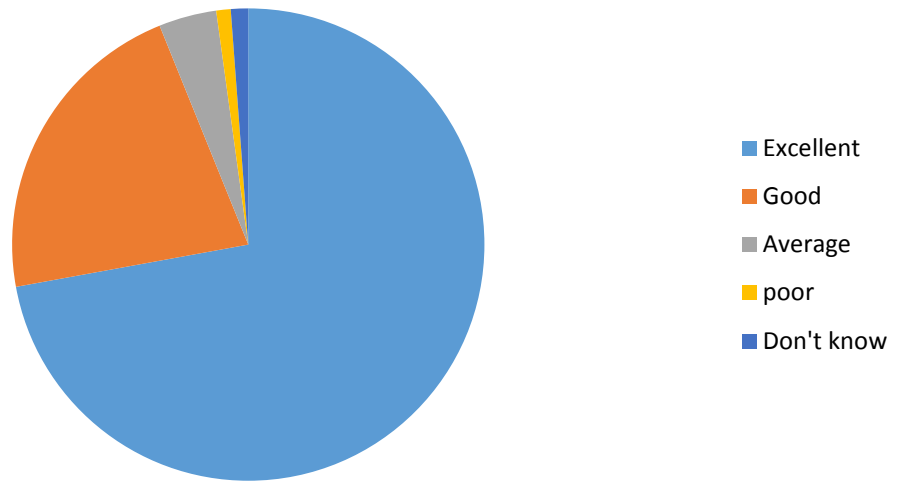
"Everything was fab!"

"It was a really good night no need for improvement. Well done to all who helped organise it!"

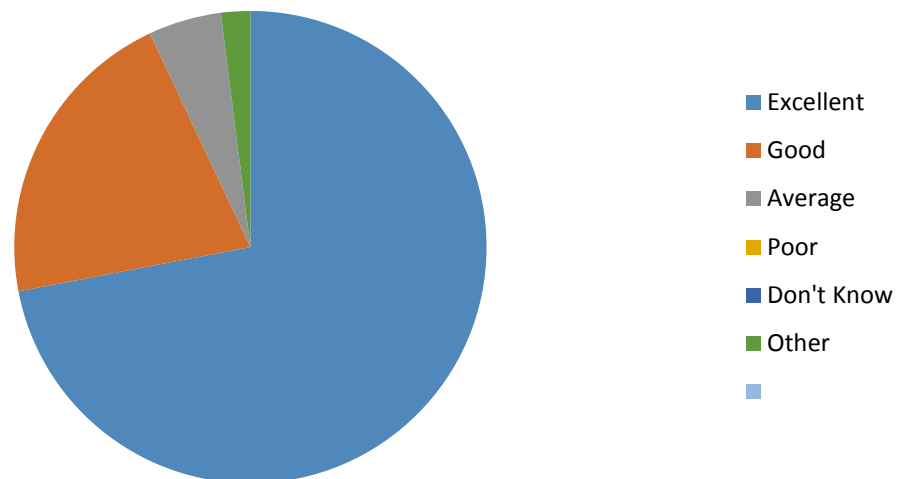
"More events – would be great if the carnival was part of a longer festival period maybe over the Friday/Saturday/Sunday"

A sample of responses are depicted in the following pie charts:-

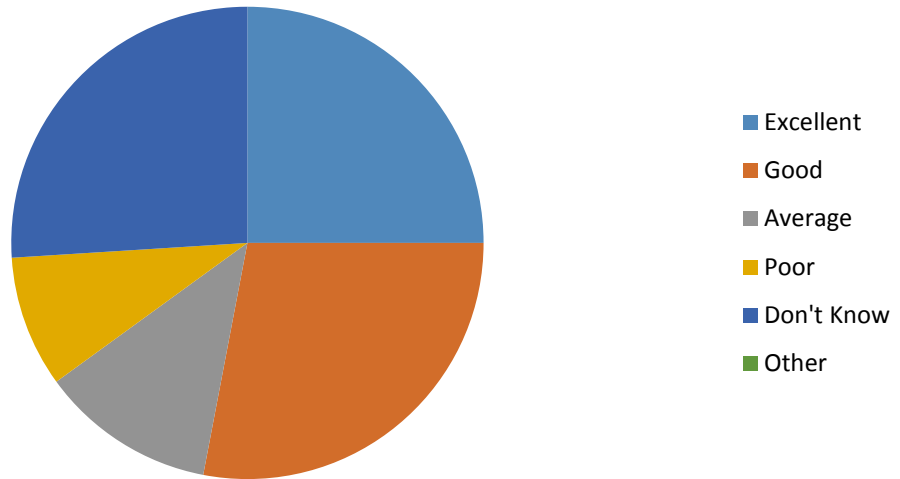
1. How would you rate the varity of entertainment provided?



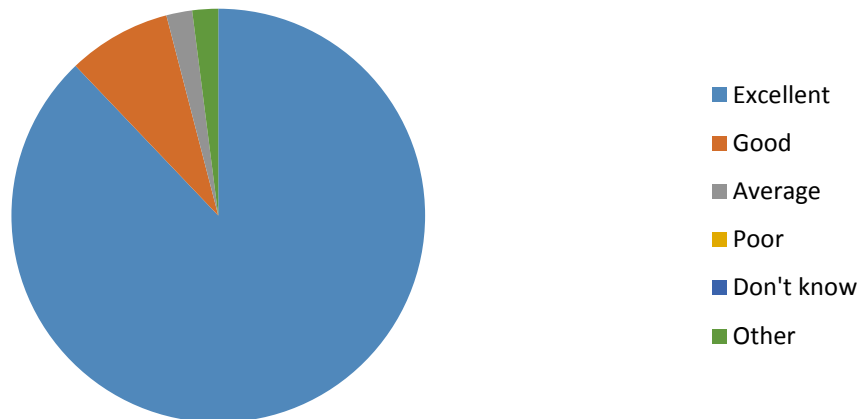
Q2. How would you rate the location/layout of Cookstown Summer Carnival?



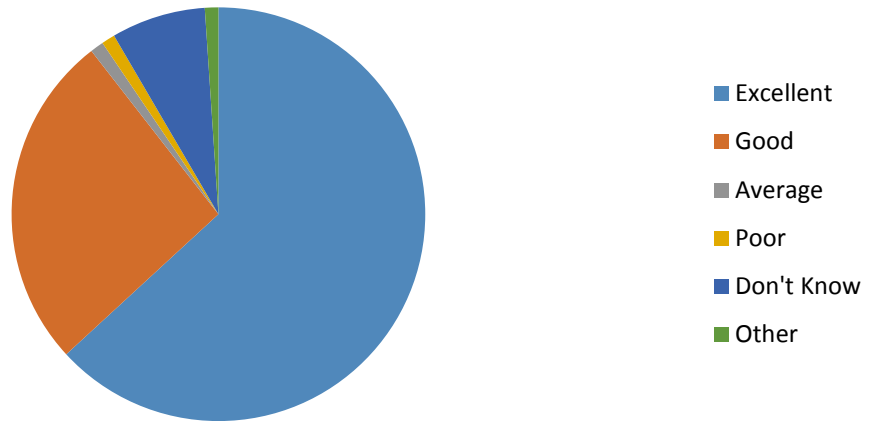
Q3. How would you rate the toilet facilities provided?



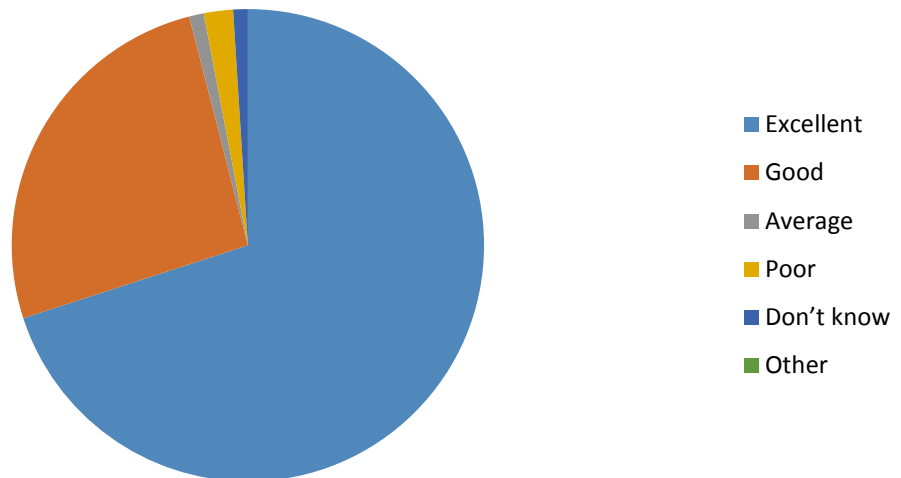
Q4. How would you rate the atmosphere in Cookstown Town Centre during the Summer Carnival?



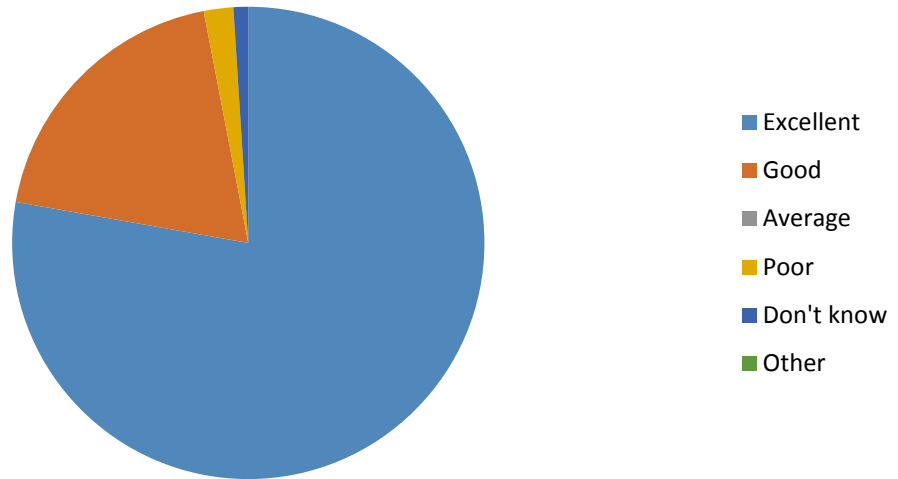
Q5 How would you rate the children's entertainment provided during the Summer Carnival?



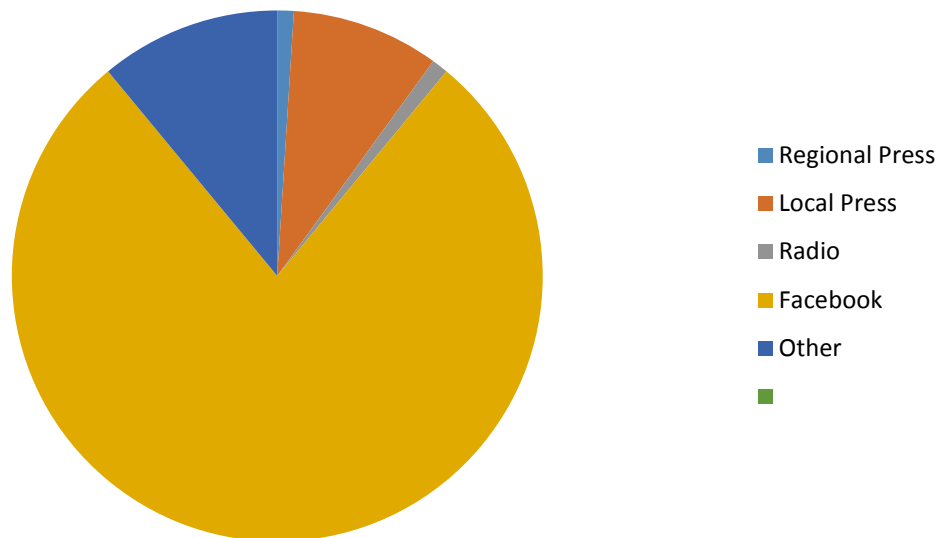
Q6 How would you rate the musical entertainment provided?



Q7 How would you rate the marketing/promotion of the event?



Q8 How did you hear about this event?



6.0 Recommendations

Should Cookstown Summer Carnival return, the following recommendations have been submitted through the evaluation process

- ❖ More toilets
- ❖ Extend street party location for more space
- ❖ More walking space between stalls
- ❖ Route for wheelchair users
- ❖ More seating area
- ❖ Later start time to ease traffic congestion
- ❖ Encourage local shops and cafes to open late

APPENDIX 1

EVALUATION OF COOKSTOWN SUMMER CARNIVAL FRIDAY 30 JUNE 2017

On 30 June The Hub BT80 hosted Cookstown Summer Carnival.

This was one of The Hub's signature events for 2017 and indeed its inaugural carnival. Fifty organisations were involved in the actual parade, artisan food vendors, fairground, live music and free on-street entertainment provided to add to the ambiance.

To assist us in evaluating Cookstown Summer Carnival, we would appreciate if you could take a few moments to complete and submit this brief questionnaire.

1. How would you rate the variety of entertainment provided?
 - ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know

2. How would you rate the location/layout of Cookstown Summer Carnival
 - ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know

3. How would you rate the toilet facilities provided?
 - ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know

4. How would you rate the atmosphere in Cookstown town centre during the Summer Carnival?
- ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know
5. How would you rate the children's entertainment provided during the Summer Carnival?
- ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know
6. How would you rate the musical entertainment provided?
- ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know
7. How would you rate the marketing/promotion of the event?
- ☐ Excellent
 - ☐ Good
 - ☐ Average
 - ☐ Poor
 - ☐ Don't know
8. How did you hear about the event?
- ☐ Regional press
 - ☐ Local press
 - ☐ Radio
 - ☐ Facebook
 - ☐ Other (please specify)

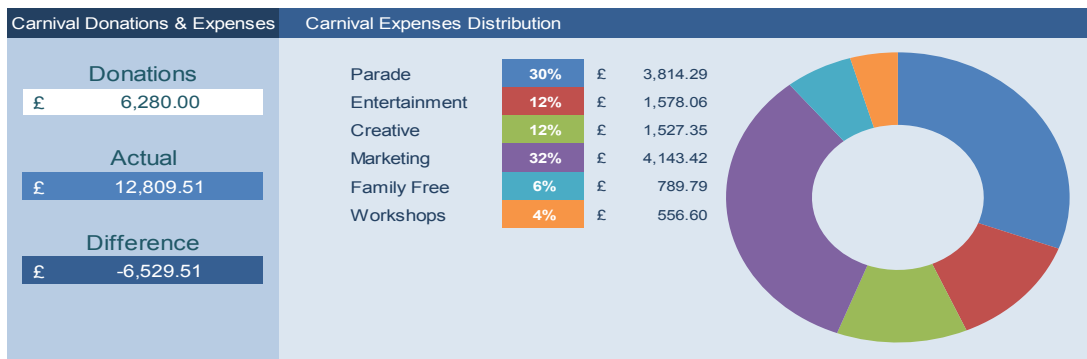
9. Where did you travel from to attend Cookstown Summer Carnival?

10. If Cookstown Summer Carnival was to run again, are there any areas for improvement regarding the development and delivery of the event?

APPENDIX 2

Stage Entertainment

6.30pm	Kojak
7.30pm	Breige Devlin
8pm	Hub Community Choir
8.30pm	Coalisland Silver Band
9.00pm	Justin McGurk
9.30pm	Cookstown Folk Group
10.00pm	“Blues Brothers”



Description	Category	Amount
Ben Beggs (19/04/17)	Creative	£ 97.79
Burkes of Cornascribe (PSNI Tractor)	Parade	£ 300.00
Glasgowbury Samba Band	Parade	£ 1,000.00
Coalisland Silver Band	Entertainment	£ 150.00
Ben Beggs (04/05/17)	Creative	£ 102.21
A5 Carnival Flyers (Jungle Rampage)	Marketing	£ 105.00
Carnival Rhythm Workshop	Workshops	£ 556.60
Postage (01/03/17)	Marketing	£ 33.00
Postage (13/04/17)	Marketing	£ 33.60
Ben Beggs (hessian ref. Cookstown bags)	Creative	£ 190.65
EMS (ambulance/4 x first aiders)	Parade	£ 300.00
Wire Coat Hangers	Creative	£ 30.00
Event Insurance	Parade	£ 416.00
Ben Beggs (01/06/17)	Creative	£ 102.12
Joanne McLernon (Facepainting @ launch)	Family Free	£ 50.00
Balloons (launch)	Marketing	£ 114.00
Gortreagh - Milburn SS Banner	Marketing	£ 110.00
Gortreagh - Tricycle Banners	Marketing	£ 208.00
Gortreagh - A5 Flyers	Marketing	£ 168.00
Gortreagh - A4 Posters	Marketing	£ 25.00
Gortreagh - Carnival Logo	Marketing	£ 20.00
Gortreagh - A1 Signs	Marketing	£ 144.00
Childrens Ponchos	Family Free	£ 159.80
Masks for Hub Choir	Entertainment	£ 98.10
Carnival CD	Entertainment	£ 7.33
Umbrellas	Family Free	£ 154.99
KDM - VSM signs	Marketing	£ 396.00
Castle Stage Hire	Entertainment	£ 900.00
Sarika Shah (Henna Tattoo)	Family Free	£ 150.00
Liam O'Neill Magician	Family Free	£ 200.00
Purple Dot - black and white promo video	Marketing	£ 60.00
Print Xpress (hi-vis vests, carnival t-shirts, Cookstown bags)	Parade	£ 990.00
Newsletter	Marketing	£ 331.41
Disposable Cups	Entertainment	£ 34.67
Disposable Plates	Entertainment	£ 27.96
Newsletter	Marketing	£ 331.41
Irish News	Marketing	£ 450.00
Rea Sound (PA)	Entertainment	£ 360.00
Irish News	Marketing	£ 450.00
Tyrone Courier	Marketing	£ 400.00
Adrian Robinson Photography	Marketing	£ 150.00
Iron it Out (Cookstown bags)	Creative	£ 140.00
CK the Clown	Free Family	£ 250.00
Fun & Games (Facepainting)	Free Family	£ 150.00
Belfast Telegraph	Marketing	£ 240.00
Joanne McLernon (Facepainting)	Family Free	£ 75.00
Digimetric Limited (Marco's logo)	Marketing	£ 35.00
Northwest Community Ambulance Service (ambulance/2 x first aiders)	Parade	£ 190.00
Ben Beggs	Creative	£ 64.67
Margaret McCrory (05/07/17)	Creative	£ 121.22
Postage (06/07/17)	Marketing	£ 39.00
Poundworld	Creative	£ 10.00
Homebase	Creative	£ 21.98
Margaret McCrory (05/07/17)	Creative	£ 53.93
Lord & Lady Killymoon Outfits	Parade	£ 249.50
Ben Beggs	Creative	£ 433.73
Ben Beggs	Creative	£ 145.07
Glue Sticks	Creative	£ 13.98
Purple Dot - carnival promo video	Marketing	£ 300.00
Cartoon Characters (Pooh, Tigger, Scooby Doo, Kung Fu Panda, Easter Bunny)	Parade	£ 300.00
Tam O'Shanter Hats	Parade	£ 41.00
Purple and Yellow Tights (Cookstown Shopping Bags)	Parade	£ 27.79
TOTAL EXPENSES	£	12,809.51

APPENDIX 7A - COOKSTOWN TOWN CENTRE FORUM MINUTES



MINUTES OF COOKSTOWN TOWN CENTRE FORUM MEETING HELD ON WEDNESDAY 3 MAY 2017 AT 12.30PM IN THE CHAMBER, MUDC OFFICES, COOKSTOWN

Present:

Councillor J McNamee	Mid Ulster District Council
Councillor T Wilson	Mid Ulster District Council
Hazel McKenzie	Cookstown North Tenants Association
Sean MacMahon	MacM Construction
Patrick Anderson	Department for Communities
Sharon McGowan	Department for Communities
Neil Bratton	Department for Infrastructure
Tom Jebb	Vintners Association
Ursula Marshall	Cookstown Disability Forum
TP Sheehy	Small Independent Retailer
Bernie Sonners	Tenants Association

Fiona McKeown)
Colin McKenna) Mid Ulster District Council
Mary McCullagh)
Annette McGahan	

In attendance: Emma Bell-O'Brien) Mid Ulster District Council

The Chairman, Councillor McNamee welcomed Ms Hazel McKenzie to her first Cookstown Town Centre Forum Meeting. He congratulated Ms Bernie Sonners on behalf of the Forum for completing the 2017 Belfast Marathon.

I. APOLOGIES

Apologies were received on behalf of Councillors Bell, Buchanan; Glasgow and Mallaghan, Mid Ulster District Council; Raymond McGarvey, Cookstown Chamber of Commerce; Ciaran McHugh, Translink; Conall McKee, Department for Infrastructure; Inspector Danny Walsh, PSNI; Elaine Mullin and Adrian McCreesh, Mid Ulster District Council.

II. MINUTES OF PREVIOUS MEETING

It was AGREED to ADOPT the minutes of the Town Centre Forum Meeting held on 30 November 2016.

III. MATTERS ARISING FROM MINUTES

a) Cookstown Public Realm Scheme

M McCullagh advised that parking enforcement cannot be completed throughout Cookstown Town Centre due to lack of parking restriction signage following Cookstown Public Realm Scheme. Council are working with Transport NI and FP McCann to obtain costs to remedy the situation.

N Bratton highlighted that this is not his area, however if signage was in place then the legislation needs to be approved by NI Assembly.

TP Sheehy highlighted that Cookstown PR scheme was completed in September 2016 and now there is a situation whereby people are parking all day in the main street outside shops.

Councillor Wilson highlighted that it may be an option for Council to bring the consultants concerned back to meet with Council regarding the matter.

The Chairman enquired if this issue arose with Dungannon or Magherafelt Public Realm Schemes and advised that he would raise it at Council's next Environment Committee Meeting.

The Chairman advised that Elected Members will seek an update regarding the Public Realm Schemes from Mr Mark Kelso.

b) Christmas Lights

M McCullagh advised that following the last CTCF Meeting Mr Terry Scullion confirmed that the Christmas lights in Cookstown are the same colour as before, however the new street lighting as part of the public realm scheme are brighter and have affected the overall effect. The bulbs cannot be changed, however all Christmas lighting will be the same for next year on the main street and side streets.

IV. MID ULSTER TOWN CENTRE ACTION PLAN 2017/2018

a) Marketing & Promotion

i) Seasonal Marketing Campaigns across Mid Ulster Towns

M McCullagh advised that Marketing and Promotional Campaigns will continue to be developed for key periods throughout the year and proposed that such campaigns include local/regional press, bus rears, adshells, billboards, social media and Q Radio. In addition eight videos were made by Corish Film Production as a result of DfC Revitalise Funding for 2016-2017. Such films will be utilised via Social Media at key periods within the retail calendar i.e. spring, summer, Father's Day and Mother's Day. M McCullagh extended her thanks to all traders involved in their production.

ii) Shop Local Campaigns

M McCullagh advised that the Shop Local Campaign will be delivered via Social Media using the promotional videos produced by Corish Film Production. The next one to be uploaded will promote Father's Day.

iii) Town Centre Branding

M McCullagh circulated a copy of the Mid Ulster Town Centre Positioning Study, which was completed by Place Solutions in association with McCadden and Mosaic Partnership, following consultation with Cookstown Chamber of Commerce, Cookstown Town Centre and two Focus Groups. The purpose of the study was to:

- Review the existing branding and positioning of each the town centres.
- Identify opportunities for leveraging private sector funding to support town centre marketing.
- Identify a proposition and vision for each of the three town centres (Cookstown, Dungannon & Magherafelt) which provides the opportunity to establish three unique but complementary approaches to positioning and promotional activity.

M McCullagh advised that the Study proposed the following recommendations:

- Cookstown- refresh of brand
- Dungannon- new brand developed
- Magherafelt- refresh of brand

A Terms of Reference is currently being prepared to appoint a suitable company to undertake a brand review of Cookstown Town Centre.

b) Business Support/Attracting Investment

i) Baseline Studies

M McCullagh reminded Members that the Springboard Vacancy Survey is completed on a quarterly basis by Council. At present Cookstown Town Centre vacancy rate is 12%, however this percentage may increase in the next quarter as a few businesses have recently closed.

M McCullagh advised that consultations were held recently regarding the Local Development Plan Preferred Options Paper. Following a public consultation, which closed in January 2017 659 public representations have been received and 20 consultation bodies have responded. Council's Planning department are currently working through responses received with the expectation that a draft plan, will be available by the end of this calendar year. To date tenders have not been sought for the Retail Capacity Study, as it needs to be co-ordinated to link in with the Local Development Plan.

ii) Provision of free Wi-Fi in town centres

M McCullagh advised Wi-Fi is now available in all five town centres, namely Coalisland, Cookstown, Dungannon, Maghera and Magherafelt. Wi-Fi provision was completed in Maghera in February 2017.

c) Town Centre Events

i) Continental Market

M McCullagh highlighted that Mid Ulster District Council in partnership with Cookstown Town Centre Forum will host the Continental Market for the fourth year running in Cookstown Town Centre, over a two day period. The event will be held on Saturday 20 May, from 9am to 9pm, and on Sunday 21 May 2017, from 11am to 7pm, in William Street. A road closure will be in operation from the Burn Road junction to the Orritor/Coagh Street junction from 8pm on Friday 19 May 2017 to 10pm on Sunday 21 May 2017

M McCullagh advised that a variety of street entertainment has been organised over the two day period. On Saturday 20 May face painting, balloon modelling and caricatures will be available. In addition to performances by Fidget Feet, Fitzafrenic, Limavady Big Band and Donal Canavan accompanied by 200 children from eight schools will provide music. On Sunday 21 May face painting and balloon modelling will also be available, in addition to performances from Caroline Gregg School of dance, The Banjacks, The Hub Choir and Cookstown Folk Club. An application for an 'Occasional Licence' has been submitted for the provision of a German Beer Stall to be located outside Santander, William Street. A seated area will be provided from Santander up to Menary's inclusive. Furthermore a Children's Certificate has been applied for the seated area to allow them to sit with parents or guardians, however they will not be permitted in the bar area. An SIA Licenced security guard will be present at the entrance to the beer stall at all times.

Marketing for the event commenced on 24 April 2017 and will continue on a weekly basis using a variety of channels.

d) Physical Regeneration/Improving Infrastructure

i) Rural Regeneration Projects

M McCullagh advised that a total of 37 villages will access funding under the Rural Development Programme to develop and deliver projects identified through their respective village plan, which are currently being prepared.

Projects have been identified through the village plan process.

Designs for the projects are being prepared by a professional design consultancy team for each village. In addition, a cross Council Working Group has been established for the lifetime of the project.

The eight villages within the former Cookstown District Council area to be included within delivery of the programme between 2017-2019 are:

- Pomeroy
- Ardboe
- Stewartstown
- Sandholes
- Coagh/Drummullan
- The Rock
- Ballyronan
- Moortown
- Churchtown/Lissan
- Orritor/Broughderg

N Bratton enquired what is involved in Pomeroy's Village Plan. M McCullagh advised that each Village Plan is individually tailored and proposes suitable projects for each village. N Bratton advised that Transport NI are currently considering resurfacing Pomeroy village during the summer period. C McKenna highlighted that he was recently liaising with Transport NI regarding the plan and would check if any proposals have been put forward for Pomeroy in light of the proposed resurfacing works.

The Chair highlighted that a Public Realm Scheme would be beneficial for Pomeroy if Peace IV funding was secured.

M McCullagh advised that a Stage 2 Peace IV funding application will be submitted on Friday 12 May 2017.

ii) Mid Ulster Town Centre Shop Improvement Scheme

M McCullagh advised that the Shop Improvement Scheme is now complete with 102 projects being delivered across five Mid Ulster town centres. A breakdown of the projects is outlined below:

Town	Projects	Amount of Funding	Total Project Costs
Cookstown	25	£127,653.61	£305,745.38
Coalisland	5	£19,338.63	£38,641.26
Dungannon	31	£118,721.46	£256,721.24
Maghera	11	£33,946.25	£76,262.82
Magherafelt	30	£151,799.19	£361,843.67
TOTALS	102	£451,459.14	£1,039,214.37

M McCullagh advised that eight of the 25 schemes delivered in Cookstown received funding from the DfC Revitalisation Scheme. A copy of the final Shop Improvement Scheme Evaluation Report can be emailed to Cookstown Town Centre Forum Members if required.

The Chairman highlighted that the RITZ cinema recently won an award for their new frontage, which was funded under the Shop Improvement Scheme. Works were completed by Bill Eastwood Contracts.

e) Department for Communities Revitalise 2016-2017

M McCullagh advised that the following projects were delivered as a result of funding secured through the DfC Revitalisation Scheme:

- Eight Mid Ulster Town Centre Shop Improvement Scheme reserve applicants received funding.
- Purchase of branded Jute Shopping Bags
- Eight promotional videos for Cookstown produced by Corish Film Productions to be profiled at key retail periods throughout the year via social media channels
- Purchase of ten marquees
- 50% contribution towards Cookstown Christmas Lights

f) Department for Communities Cleansing & Minor Repairs, Burn Road 2016 - 2017

M McCullagh advised that funding was secured from DfC for the cleansing and minor repairs to the 2010 Burn Road Public Realm Scheme, which were completed in March 2017.

g) Shopmobility

M McCullagh highlighted that the Shopmobility Manager continues to raise awareness of the scheme to increase the number of volunteers and hire of equipment within the Cookstown and Dungannon area. On 1 April 2017, there was approximately 400 scheme members, with many of these being weekly users. Within 2016-2017 there was 5,000+ bookings and approximately 62% of these were for wheelchair hire and 38% mobility scooter hire. There is an increasing demand for wheelchair hire with more referrals and bookings being received from the NHS and Occupational Therapy.

U Marshall advised that Shopmobility are filling a huge gap in the short-term service provision of wheelchairs, which cannot be met by the National Health Service.

U Marshall highlighted that Mr Christie Quinn has resigned from Shopmobility in Dungannon and Ms Fiona Hamill has been appointed to fulfil his role.

5) OFF STREET PARKING

M McCullagh advised that Council's draft Parking Strategy is expected to be presented to Council in June 2017 and a 12 week consultation period will follow. CTCF Members will be informed accordingly and encouraged to submit their views.

M McCullagh confirmed that she has forwarded a copy of Cookstown Town Centre Positioning Study to the Head of Property Services.

The Chairman advised that the Parking Strategy will not be implemented in 2017.

6) ANY OTHER BUSINESS

a) Living Over The Shops Scheme (LOTS)

P Anderson advised that the Living Over the Shops Scheme is high on DfC's list for funding in addition to several other projects, however no commitment can be given in reference to the roll out and delivery of any scheme at present, but it would be led by Northern Ireland Housing Executive.

b) Resignation

M McCullagh advised that she received an email from Mr John McConnell indicating his decision to resign as a Member of Cookstown Town Centre Forum. Mr McConnell highlighted that he was unable to attend a number of CTCF Meetings and would like the position filled by another representative from the large Independent Retail sector located in Cookstown Town Centre. He thanked everyone for their support over the years.

TP Sheehy highlighted the importance of obtaining good representation at Forum Meetings from this sector.

M McCullagh sought nominations for position of large Independent Retailer. As no proposals were received M McCullagh asked Members to consider the matter and forward any nominations to her via email and she will put forward for approval by Cookstown Town Centre Forum. The Chairman concurred with M McCullagh and requested that nominations are received as soon as possible.

c) Traffic Congestion in Cookstown

TP Sheehy enquired if there were any further developments regarding the congestion issue in Cookstown? Councillor Wilson advised this is an ongoing issue. He previously met onsite with Transport NI representatives to discuss congestion issues at the Sweep Road/Killymoon Street/Dungannon Road junction, following which they received assurances from Siemens that the traffic light sequencing was correct, however it later transpired after the traffic lights stopped working again that 3 loops were found not to be attached. Councillor Wilson highlighted that a lot of the congestion issues in Cookstown are related to the volume of traffic coming from Moneymore.

N Bratton advised that the traffic lights in Cookstown cannot be sequenced to all turn green at the same time, as they operate using the Mova system. Optimum traffic light sequencing is being utilised in Cookstown. A 'green wave' system operates in Belfast, however it requires one long continuous cable to run from one traffic light to the next to enable the lights to change in sequence and is very unlikely to be implemented in Cookstown. All of the traffic lights in Cookstown town have been looked at regarding sequencing with the exception of the Orritor Road junction, which can be quite congested especially at peak times, however there is no funding available to address the matter at present.

B Sonners advised that the Tenants Association have met with Transport NI on three occasions to request an island to be located on the Sweep Road, Cookstown to assist pedestrians to cross. On each occasion the proposal was rejected due to the number of roads entering the Sweep Road and also because there is not sufficient numbers of pedestrians crossing this road. B Sonners highlighted that it is only a matter of time until someone is injured trying to cross the Sweep Road due to the volume of traffic. U Marshall concurred with B Sonners.

The Chairman highlighted that the introduction of a puffin crossing on Orritor Street has received very positive feedback from users.

d) Traffic Congestion in Moneymore

N Bratton advised that he is aware of calls for a bypass around Moneymore, however there are no current plans for this, as the Cookstown and Dungannon bypasses are a higher priority.

Councillor Wilson advised that at the meeting with Mr Chris Hazzard, Minister for Infrastructure on 16 November 2016 he advised that the bypass around Moneymore was not a priority at present.

6) DATE & TIME OF NEXT MEETING

Members will be advised of date and time of the next Cookstown Town Centre Forum Meeting accordingly.

The meeting ended at 1.10pm.

APPENDIX 7B - MAGHERAFELT TOWN CENTRE FORUM MINUTES

MINUTES OF MAGHERAFELT TOWN CENTRE FORUM
MONDAY 15 MAY 2017 AT 6PM
MAGHERAFELT OFFICES,
MID ULSTER DISTRICT COUNCIL

Present:

Councillor Clarke	Mid Ulster District Council
Councillor McLean	Mid Ulster District Council
Patrick Anderson	Department for Communities
Andy Archibald	PSNI
Dr Jack Keatley	Magherafelt Town Trustee
Robin Kennedy	Chamber of Commerce
Ursula Marshall	Disability Forum

In Attendance:

Fiona McKeown	Mid Ulster District Council
Michael Browne	Mid Ulster District Council
Colin McKenna	Mid Ulster District Council
Davina McCartney	Mid Ulster District Council

Apologies:

Councillor McFlynn	Mid Ulster District Council
Councillor Totten	Mid Ulster District Council
Adrian McCreesh	Mid Ulster District Council
Shauna McCloskey	Community Development / PCSP
Gareth Thomas	Meadowlane Shopping Centre
Sinead McEvoy	Mid Ulster District Council

	DISCUSSION	ACTION
1.	WELCOME The Chairman, Cllr Clarke welcomed everyone to the meeting.	
2.	MINUTES OF PREVIOUS MEETING Minutes of previous meeting were agreed as accurate. Proposed by: Patrick Anderson Seconded by: Robin Kennedy	
3.	MATTERS ARISING FROM PREVIOUS MEETING D McCartney reported that a response had been received from TNI regarding the removal of double yellow lines from one side of Queen Street. TNI would not be keen to do this as it would restrict the free flow of traffic through Magherafelt. J Keatley	

	expressed his disappointment at this response. Cllr Clarke stated there was a proposal to reclassify the A31 route through from the Castledawson Roundabout to the Moneymore Road Roundabout to a B route and there may be some leverage in the future to look at this again.	
4.	KEY SUCCESSES 1 APRIL 2015 – 31 MARCH 2017 D McCartney delivered a presentation on the work carried out from 1 April 2015 – 31 March 2017 by Mid Ulster District Council (presentation attached). Cllr Clarke commented on the amount of work that had been carried out and how the Public Realm Scheme had made a big impact on the town centre. Cllr McLean commented that there should be a consistent message used when marketing the town.	
5.	KEY PROJECTS 2017 D McCartney delivered a presentation on the Town Centre Regeneration Action Plan 2017/18. M Browne delivered a presentation reviewing previous events and planned events for 2017. Cllr McLean asked if there were plans to make improvements to the Christmas Market and highlighted the importance of using local producers where possible. Cllr McLean also suggested contacting local schools to sing carols at the Christmas Market to involve the local community.	
7.	STRATEGIC ISSUES FOR MAGHERAFELT R Kennedy asked for an update on the Public Art in the Three Spires Roundabout. D McCartney stated Council are working with TNI to gain approvals. R Kennedy enquired if there was any update on the replacement of the public toilets on Rainey Street. Cllr Clarke stated an item had been presented to Environment Committee regarding options to replace the Public Toilets on Rainey Street. An update will be provided at the next meeting. R Kennedy asked if there was any funding for Rural Villages for Shop Improvement Schemes. D McCartney to investigate potential sources of funding.	MUDC MUDC
8.	ANY OTHER BUSINESS J Keatley asked if there was any update on the traffic figures for Magherafelt following the opening of the By Pass. D McCartney to contact TNI for updated traffic counts.	MUDC
9.	DATE OF NEXT MEETING Monday 7 August 2017 at 6pm.	

Meeting ended 6.55pm



Dear Sir/Madam

**Killymoon Street Post Office®
44 Killymoon Street, Cookstown, BT80 8JZ**

Modernising your Post Office

I'm delighted to tell you that we've decided, with the Postmaster's agreement, to change the above Post Office branch to one of our new **main** style branches.

This change is part of a major programme of modernisation taking place across the Post Office network, the largest in the history of Post Office Ltd. The Programme is underpinned by Government investment and will see up to 8,000 branches modernised and additional investment in over 3,000 community and outreach branches. Our aim is to create a more modern and convenient retail experience for customers **that will include longer opening hours**.

What will this mean for customers?

- a newly refurbished branch providing a modern open plan environment for customers
- the same products and services with a wider selection of on demand travel money
- longer opening hours
- selected Post Office services will also be available at the retail counter during shop opening hours

Your new-look Post Office is scheduled to open at the current location on Thursday 12 October 2017 at 13:00 - it will need to close for refurbishment on Saturday 30 September 2017 at 12:30. If there are any unforeseen schedule changes which mean these dates change, posters will be displayed in branch to let customers know. I've included details of other Post Office branches in the area that customers can use during the refurbishment and some useful information about the change. Posters will now be displayed in branch so customers are aware of the change.

Getting in touch

I'm happy to answer any questions you may have about the new service. Please email or write to me via our Communication & Consultation team, whose contact details are provided overleaf.

We look forward to welcoming customers to their new **main** Post Office branch.


Yours faithfully


John Hollywood

**John Hollywood
Area Manager**

How to contact us:

 comments@postoffice.co.uk

 Customer Helpline: 03452 66 01 15
Textphone: 03457 22 33 55

 **FREEPOST Your Comments**
Please note this is the full address to use and no further address details are required.

 www.postofficeviews.co.uk

To get this information in a different format, for example, in larger print, audio or braille please contact the Customer Helpline on 03452 66 01 15 or Textphone 03457 22 33 55.

This communication process has been agreed with the independent statutory consumer watchdog, which in Great Britain is Citizens Advice and Citizens Advice Scotland, and in Northern Ireland, the Consumer Council, and is being carried out in line with our Code of Practice for changes to the Post Office network, which we have agreed with them. If you'd like copies of the Code they are available in branch, or by contacting us or on our website at: www.postofficeviews.co.uk. If you think that the process has not been properly followed and wish to make a complaint, then please write to us or email us via the contact details included in our posters and letters and let us know why. We'll examine your complaint and respond to you as soon as we can. We will provide you with the relevant contact points for the consumer watchdog, so if you are still not satisfied when you have received our response, you can ask them for their assistance.

Killymoon Street Post Office information sheet

Killybeggs Street Post Office Information Sheet				
Post Office opening hours	Current		New	
	Mon	09:00 – 17:30	Mon	08:00 – 18:00
	Tue	09:00 – 17:30	Tue	08:00 – 18:00
	Wed	09:00 – 17:30	Wed	08:00 – 18:00
	Thu	09:00 – 17:30	Thu	08:00 – 18:00
	Fri	09:00 – 17:30	Fri	08:00 – 18:00
	Sat	09:00 – 12:30	Sat	08:00 – 18:00
	Sun	Closed	Sun	Closed
Products & Services	The same wide range of products and services will still be available with the addition of a wider selection of on demand travel money.			
Accessibility works	There will be a low level serving counter and a hearing loop.			
Serving positions	There will be two serving positions. These will be a mixture of one screened and a Post Office serving point for use at the retail counter, which is available during shop opening hours offering selected services.			
Current Post Office branch closes for refurbishment		New style Post Office branch opens		
12:30 on Saturday 30 September 2017		13:00 on Thursday 12 October 2017		
Other Post Offices branches in the area				
Cookstown Post Office 6-12 Burn Road Cookstown BT80 8DN		Oritor Post Office 221 Oritor Road Cookstown BT80 9NB		

H

Report on	Development Committee
Reporting Officer	ESF Phase 1 Performance (2015-2017) and New ESF Phase 2 Match Funding Requests (2018-2022)
Contact Officer	Fiona McKeown, Head of Economic Development

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1	Purpose of Report
1.1	To consider current ESF Phase 1 Performance (2015-17) and financially supporting a number of new match funding requests under ESF Phase 2 (2018-22).

2	Background
2.1	The Department for the Economy (DfE) has recently announced that the opening of ESF Phase 2 (2018-22) application for funding competition will start on 11 September 2017 and will close at noon on 13 October 2017.
2.2	As part of the delivery of ESF support for employability development, the Council is currently committed to supporting four programmes under Phase 1 over a 3 year period:- <ul style="list-style-type: none"> 1. Step Up to Sustainable Programme (SUSE+ Programme) 2. Exploring Enterprise 3 Programme (EE3P) 3. Up for Work Programme (UFWP) 4. Job Match Programme (JMP)
2.3	The lead organisations responsible for the delivery of the current four programmes plan to submit proposals for ESF funding under the second call. In addition Council has received matching funding requests for two additional programmes to be considered: <ul style="list-style-type: none"> 1. Community Family Support Programme 2. Workforce IV
2.4	The lead organisations require match funding support as part of a wider cocktail of funding to allow the employability schemes to commence.
2.5	The funding requested from Council will potentially leverage substantial amounts of ESF funding into Mid Ulster and contribute to the achievement of objectives set out in the Council's Economic Development Plan.

3

Main Report

3.1

SUSE + (Lead organisation: South West College)

SUSE+ delivers skills development and employability support to help participants into further development, training, education and employment.

Performance to date

At the mid-point of the third year of delivery, 159 or 36% of participants in Mid Ulster have entered sustained employment. Even at minimum wage, this yields wages of £2.2M per annum into the local economy.

Cumulative Outcomes against SUSE+ Programme Targets 2015-17

Year 1 & 2 Key Targets	Target s Up to Y2	MFelt	Ctown	Dung	Total	% Achieveme nt
Participants	477	121	174	155	450	94%
Level 1 Qualificatio ns	1270	347	538	540	1335	105%
Specialist Qualificatio ns	269	79	121	123	323	120%
Jobs	95	35	53	71	159	167%
Further Education	191	29	33	34	96	50%

Job Creation Outcomes 2015-17

SECTOR	ROLE	FULL TIME	PART TIME
Agriculture	Labourer	2	
Community Services	General Operative	7	1
Community Services	Administrative	3	1
Community Services	Youth Work	2	
Construction	General Operative	12	
Education	Administrator	4	2
Education	Cook	1	1
Education	General Operative		2
Engineering	General Operative	1	
Manufacturing	General Operative	54	
Health & Social Care	Care Assistants	12	2

Hotel/Restaurants	Counter Assistants	7	5
Personal Services	Child Care Assistant	1	
Security	Security Officer	1	
Transport	Drivers	4	
Wholesale / Retail	Assistants	28	6
TOTAL		139	20

Programme Proposal 2018-22

A request has been received from South West College (SWC) to provide match funding towards a new SUSE+ Programme (which is a follow on to the current programme supported by Council). To date, the Department of Agriculture, Environment and Rural Affairs (DEARA), Fermanagh and Omagh District Council (FODC) have confirmed their desire to partner in any new initiative.

Projected Outcomes

The programme will run from 2018-22 and over this 4 year period will seek to provide the following achievements/outputs for the Mid Ulster District Council area:-

- 728 or 65% of participants to Achieve Level 1 Employability Qualification
- 1,493 qualifications achieved at Level 1
- 403 Essential Skills Level 1 Qualifications to be achieved (Literacy , Numeracy and a strong focus on ICT)
- 560 or 50% of participants to Undertake Work Placement
- 403 participants or 36% of Participants Enter Employment on leaving the Programme
- 336 Participants or 30% of Participants in Employment Six Months After Leaving Programme
- 224 or 20% of leavers from the Programme Join Education or Training Programmes
- 672 Specialist qualifications attained

The programme funding package is £3,366,456 and per annum is £841,614 DfE funding of £634,614 per annum with a match contribution of £207,000.

The *annual* funding profile of the programme is:

Source	Percentage	Amount
DfE/ESF	75%	£634,614
DAERA	12%	£100,000
MUDC	5%	£40,000
FODC	3%	£27,000
SWC	5%	£40,000
Total	100%	£841,614

The request from Mid Ulster District Council per annum is £40,000, which would leverage an additional £464,768 of funding to support citizens in the district. The overall contribution as a percentage to the programme for Mid Ulster District Council is under 5%.

Based on current budget constraints and pro-rata annual contribution level to the current programme, it is recommended to approve a financial commitment of £40,000 per annum for the period 2018-2022.

3.2

EE3P (Lead organisation: Enterprise NI)

EE3P supports participants from disadvantaged groups who are unemployed / economically inactive, or working or in training less than 16 hours per week to explore self-employment, to enter or return to the labour market.

Performance to date

Cumulative Outcomes against EE3P Programme Targets Years 2015-17

Year 1 & 2 Key Targets	Targets Up to Y2	MFelt	Ctown	Dung	Total	% Achievement
Participants	96	27	17	44	88	92%
Level 1 Qualifications	56	15	12	20	47	84%
Into Jobs	21	16	6	17	39	186%

Job Creation Outcomes 2015-17

SECTOR	ROLE	FULL TIME	PART TIME
Construction	Bid Manager	1	
Manufacturing	Quality / Process Officers	2	
Manufacturing	Service Engineer	1	
Manufacturing	H&S Administrator	1	
Care Sector	Child Care	1	
Communications	Virgin Media	1	
Creative Industries	Dance / Art Instructors	1	1
Education	School Crossing Patrol		2
Education	Class Room Assistant		1
Food	Cake makers & Drinks	1	2
Health & Beauty	Beautician / Holistic Therapy	4	1
Personal Services	Cleaner		2
Personal Services	Photographer	1	
Personal Services	Kids Yoga		1
Professional Services	Freelance Journalism	1	

Professional Services	Graphic Design		1
Retail	Assistants	3	2
Service	Pet Care	1	
Tourism	National Trust & Support Role		2
Training	Emergency Training		1
Transport	Driver	1	
Other	Business Service Others	1	2
Totals		21	18

Programme Proposal 2018-22 – EE4P

The Exploring Enterprise 4 Programme (EE4P) is a follow on from its predecessor programmes, Exploring Enterprise 1,2 and 3. The EE4P programme will offer participants an opportunity to look at self-employment as a potential career option. It is aimed at pre start-up clients who want to find out about self-employment and explore and research a business idea. The programme will also provide clients with a recognised qualification in Business Enterprise.

Projected Outcomes

The Programme outcomes set for the Mid Ulster area for the period 2018 – 2022 are as follows:-

Programme Components	No of participants
Pre-Assessment	
Pre Training Personal Development Plan	252
Pre Training Baseline Rickter Review	168
Training	
QCF Level I in Understanding Business Enterprise	147
Study visits	105
Post training	
Post Training Rickter Review	147
Post Training Personal Development Plan to include business advisory support in improving participant's skills and employability prospects	147
Post programme outcomes	
Into employment	14
Into self - employment	21
Into Further education & Training	7

The Exploring Enterprise 4 Programme will deliver 21 courses over the next 4 years (2018-2022) throughout the Mid Ulster Council area. The primary post programme outcome is to create **35 new jobs** (14 into employment & 21 into self-employment).

The overall Programme will cost £309,332.31 to deliver throughout the Mid Ulster region. It is expected that the majority of the funding £201,066.00 (65%) will be secured from ESF and the Department for the Economy (DfE), leaving a funding gap of £108,266.31 (35%) which has been requested from Mid Ulster District Council, as shown below.

PROPOSED FUNDING PACKAGE 2018-22	£	%
ESF and DEL	£201,066.00	65%
Enterprise NI	£70,459.03	22.8%
Mid Ulster District Council (<i>gap funding requested</i>)	£37,807.28	12.2%
Total Proposed Funding Package	£309,332.31	100%

Based on current budget constraints and pro-rata annual contribution level to the current programme, it is recommended to approve a financial commitment of £9,452 per annum for the 4-year period 2018-2022.

3.3

UFWP (Lead organisation: Network Personnel)

UFWP seeks to engage and support participants who are not in employment, education or training (NEET's) to enter or return to the labour market.

Performance to date

Cumulative outcomes against targets for years 1 and 2 - April 2015 to March 2017, as well as MUDC additional targets and outcomes for year 2 are outlined below:-

Cumulative Outcomes against UFWP Targets - Years 2015-17 (exc additional Y2 targets)

Year 1 & 2 Key Targets	Targets Up to Y2	MFelt	Ctown	Dung	Total	% Achievement
Participants	155	90	45	23	158	102%
Level 1 Qualifications	109	101	50	16	167	153%
Jobs	22	24	7	3	34	159%
Further Education	28	16	5	1	22	79%

MUDC Additional UFW Programme Targets Year 2 2016/17

Year 1 & 2 Key Targets	Targets Up to Y2	MFelt	Ctown	Dung	Total	% Achievement
Level 2 Qualifications	22	11	3	2	16	73%
Jobs	9	2	2	2	5	56%
Further Education	4	5	0	0	5	125%

Job Creation Outcomes 2015-17

SECTOR	ROLE	FULL TIME	PART TIME
Administration	Administrator	2	0
Agriculture	Labourer	1	0
Construction	General Labourer	9	0
Construction	Joiner	1	0
Construction	Bricklayer	1	0
Construction	Landscaping	1	0
Engineering	Engineer	2	0
Hospitality	Catering	1	0
Manufacturing	General Operative	7	0
Childcare	Childcare / Care Assistant	1	0
Retail	Assistants	5	1
Other	Environmental Science	1	0
Other	Support Services	1	0
TOTAL		33	1

***Job Creation from additional funding in
2016/17***

SECTOR	ROLE	FULL TIME	PART TIME
Health & Beauty	Beauty Therapists	3	0
Manufacturing	General Operative	1	0
Retail	Counter Assistant	1	0
TOTAL		5	0

Programme Proposal 2018-22

A request has been received from Network Personnel to provide match funding towards an Up for Work Programme in Mid Ulster (which is a follow on from the current programme supported by Council).

The Programme will adopt a youth-work based methodology that will enable participants aged 16-24 to develop their personal, social and employability skills.

Over the 4 year period (2017-22) it aims to attract **300** participants across the Mid Ulster Council area who are 'Not in Employment, Education or Training' (*NEET*'s).

The new programme is based on the learning from the current initiative and will seek to engage and support those perceived to be at most distance from the labour market.

Network Personnel plan to offer a bespoke programme to 300 participants, which will incorporate personal development with employability support. They envisage this being the 'go to' provision for young people who fall out of college/work or are just unsure of their path in life.

Projected Outcomes

An annual breakdown of the projected outcomes for the Mid Ulster area are detailed below:-

	Participants	Qualifications	Jobs	Progress to FE/Training
Year 1 2018/19	75	85	20	16
Year 2 2019/20	75	85	20	16
Year 3 2020-21	75	85	20	16
Year 4 2021-22	75	85	20	16
TOTAL	300	340	80	64

The overall cost of delivering the Up for Work Programme is **£2,636,661**. The annual breakdown of funding requested from Mid Ulster District Council over a 4 year period (2018-2022) is set out in the table below:-

ESTIMATED FINANCES	TOTAL	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Programme Total	£2,636,664	£659,166	£659,166	£659,166	£659,166
Funding breakdown					
ESF (65%)	£1,713,832	£428,458	£428,458	£428,458	£428,458
DfE (20%)	£545,676	£136,419	£136,419	£136,419	£136,419
MUDC (1.5%)	£38,048	£9,512	£9,512	£9,512	£9,512
5 ADDITIONAL COUNCIL AREAS*	£282,123	£70,531	£70,531	£70,531	£70,531

Workspace (2.16%)	£56,952	£14,238	£14,238	£14,238	£14,238
TOTAL	£2,636,631	£659,157	£659,157	£659,157	£659,157

* meetings being held with respective Councils.

A Council investment of £38,048 (equivalent to 1.5%) over 4 years (2018-22) will leverage substantial funding into the Mid Ulster District to support 300 people who are Not in Employment, Education and Training (NEET's) and encourage them to re-engage with the labour market and enhance their personal and employability skills.

Based on current budget constraints pro-rata annual contribution level to the current programme, it is recommended to approve a financial commitment of £9,512 per annum (1.5% contribution) for the 4 year period 2018-2022.

3.4

JMP (Lead organisation: Network Personnel)

JMP supports long-term unemployed people from marginalised backgrounds into work and/or gain further qualifications and training.

Performance to date

Cumulative outcomes against targets for years 1 and 2 - April 2015 to March 2017, as well as MUDC additional targets and outcomes for year 2 are outlined below:

Cumulative Outcomes against JMP Targets Years 1&2 (excl additional Y2 targets)

Year 1 & 2 Key Targets	Target s Up to Y2	MFelt	Ctown	Dung	Total	% Achieveme nt
Participants	206	156	96	33	285	138%
Level 1 Qualification s	142	142	85	25	252	103%
Jobs	36	35	31	7	73	203%
Further Education	54	1	2	0	3	%

MUDC Additional Job Match Programme Targets Year 2 2016/17

Year 1 & 2 Key Targets	Target s Up to Y2	MFel t	Ctown	Dung	Total	% Achieveme nt
Level 2 Qualification s	50	5	1	0	6	12%

Jobs	17	0	0	0	0	0%
Further Education	4	0	0	0	0	0%

Job Creation Outcomes 2015-17

SECTOR	ROLE	FULL TIME	PART TIME
Construction	Labourers	21	0
Production	Operatives	27	0
Retail	Assistants	12	3
Cleaning Ops	Cleaners	0	4
Other		6	0
TOTALS		66	7

Programme Proposal 2018-22

A request has been received from Network Personnel to provide match funding towards a Job Match Programme in Mid Ulster (which is a follow on from the current programme supported by Council).

The Programme will be delivered to **2346** clients in Magherafelt, Cookstown, Dungannon, Omagh, Antrim, Ballymena, Larne, Carrickfergus and Newtownabbey. Of the 2346 clients the programme will benefit, **392** will be from the Mid Ulster area over the four year period 2018-22.

The main target groups will be the long term unemployed and have as a priority, helping those who are marginalised including ex-offenders, those with drug and alcohol issues, carers and the economically inactive.

The Job Match programme will provide vocational training and employability support for those aged over 18 years old. Once again, it will have a particular focus on supporting participants with specific barriers e.g. long-term unemployed, economically inactive, caring responsibilities, ex-offenders, addictions and NEETS.

The programme will encompass:-

- Support to manage immediate personal needs where they exist (e.g. mental and physical health problems; debt problems; caring responsibilities)
- Personal and social development (e.g. communication skills and self-esteem/confidence building)
- Skilling/up skilling in skills shortage areas
- Employability and 'in-work' support - e.g. job search, work placements, mentoring, and self-employment guidance.
- Online skills development e.g. using webinars and online training materials

Projected Outcomes

An annual breakdown of the projected outcomes for the Mid Ulster area are detailed below:-

	Participants	Qualifications	Jobs	Progress to FE/Training
Year 1 2018/19	98	137	25	10
Year 2 2019/20	98	137	25	10
Year 3 2020-21	98	137	25	10
Year 4 2021-22	98	137	25	10
TOTAL	392	548	100	40

The global cost of delivering the Job Match Programme across all the areas identified above is **£4,105,000**.

The annual breakdown of funding requested from Mid Ulster District Council over a 4 year period (2015-2018) is set out in the table below:-

ESTIMATED FINANCES	TOTAL (6 Council Areas)	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Programme Total	£4,105,000	£1,026,250	£1,026,250	£1,026,250	£1,026,250
Funding breakdown					
ESF (65%)	£2,668,250	£667,063	£667,063	£667,063	£667,063
DFE (20%)	£867,519	£216,880	£216,880	£216,879	£216,880
MUDC (1.01%)	£41,328	£10,332	£10,332	£10,332	£10,332
5 OTHER COUNCILS M/F CONTRIBUTION (2.14%X5)*	£439,235	£109,809	£109,809	£109,809	£109,809
WORKSPACE (2.16%)	£88,668	£22,167	£22,167	£22,167	£22,167
TOTAL	£4,105,000	£1,026,250	£1,026,250	£1,026,250	£1,026,250

* meetings being held with respective Councils.

3.5	<p>A Council investment of £41,328 (equivalent to 1.01%) over 4 years (2018-22) will leverage substantial funding into the Mid Ulster District to support 392 long term unemployed people from marginalised backgrounds into work and/or gain further qualifications and training.</p> <p>Based on current budget constraints and pro-rata annual contribution level to the current programme, it is recommended to approve a financial commitment of £10,332 per annum (1.01% contribution) for the 4-year period 2018-2022.</p> <p>Community Family Support Programme (Lead organisation: Network Personnel)</p> <p>A request has been received from Network Personnel to provide match funding towards a Community Family Support Programme (CFSP) in Mid Ulster.</p> <p>Network Personnel currently delivers the 'Community Family Support Programme' in 4 District Council areas, which equates to 2 'ESF contract areas'- a) Antrim & Newtownabbey and Mid & East Antrim and b) Mid Ulster and Causeway Coast & Glens. Network Personnel has delivered the DEL CFSP initiative in all of these areas from the programme's pilot phase in 2013 through to 2015 (when the programme was a SIF funded initiative).</p> <p>The Community Family Support Programme is the provision of a holistic support package where Health and Social Care work alongside Training and Employment. CFSP helps to tackle the issues the participant and their family are facing by improving motivation, confidence and enabling all participants to avail of employment/education/training opportunities, where the end goal is <i>sustainable positive outcomes through empowerment</i>.</p> <p>The Programme incorporates a combination of one-to-one family and individual support, as well as group-based activities. Specific activities depend upon the individual needs of each family or young person (determined through a detailed and holistic needs assessment process). Network Personnel provide:</p> <ul style="list-style-type: none"> a) An employability mentoring and support service, primarily provided by our skilled Employment Engagement officers (EEOs). b) A dedicated family support, health and social care service provided by our Family Liaison Officers (FLOs) e.g. support with drug/alcohol misuse, domestic violence, physical/mental health issues, debt, housing concerns/homelessness, need for grants/bursaries to improve domestic circumstances or addressing the specialist needs of minority groups. c) A mentoring support service to address the educational needs of family members aged 13 to 16, preventing them falling into the not in education, employment or training (NEET) category. <p>Every family includes at least one participant aged 16-65, who is not in education, training or employment (ETE). The CFSP would be delivered on a roll-on/roll-off, needs-led basis. Whilst some families may engage with the programme for a few weeks, other have engaged for up to 18 months.</p>
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Projected Outcomes

An annual breakdown of the projected outcomes for the Mid Ulster area are detailed:

	Participants	Qualifications	Jobs	Progress to FE/Training	Positive family support / social outcomes
Year 1 2018/19	105	126	11	11	210
Year 2 2019/20	105	126	11	11	210
Year 3 2020-21	105	126	11	11	210
Year 4 2021-22	105	126	11	111	210

The global cost of delivering the Community Family Support Programme across all the four council areas identified above is **£4,000,000**.

The annual breakdown of funding requested from Mid Ulster District Council over a 4 year period (2015-2018) is set out in the table below:-

ESTIMATED FINANCES	YEAR 1	YEAR 2	YEAR 3	YEAR 4	TOTAL (4 years)
Programme Total (4 x council areas)	£1,000,000	£1,000,000	£1,000,000	£1,000,000	£4,000,000
Funding breakdown					
ESF (65%)	£650,000	£650,000	£650,000	£650,000	£2,600,000
DfE (25%)	£250,000	£250,000	£250,000	£250,000	£1,000,000
Mid Ulster District Council (2%)	£20,000	£20,000	£20,000	£20,000	£80,000
Mid & East Antrim (2%)	£20,000	£20,000	£20,000	£20,000	£80,000
Newtownabbey & Antrim (2%)	£20,000	£20,000	£20,000	£20,000	£80,000
Causeway Coast & Glens (2%)	£20,000	£20,000	£20,000	£20,000	£80,000
Workspace (2%)	£20,000	£20,000	£20,000	£20,000	£80,000
TOTAL	£1,000,000	£1,000,000	£1,000,000	£1,000,000	£4,000,000

It is recommended not to support this match-funding request given on the basis that there is insufficient budget available and there may be alternative funding sources that would financially support this type of programme.

3.6

Workforce IV (Lead organisation: NOW Group)

A request has been received from NOW Group to provide match funding towards a Workforce IV Programme which is aimed at people with a learning disability and/or autism/Aspergers.

Workforce IV is a project providing training and employment services as well as one-to-one specialist support to individuals to assist them getting the job they want. Workforce III clients can engage in:

- training courses
- work placements
- voluntary work
- community/social activities

The NOW Group has delivered programmes under the ESF programme through the last 3 calls. The current programme is delivered in partnership with Stepping Stones and provides training and employment services for people with learning disabilities/difficulties and Autism, across four geographical areas; Belfast, Lisburn, Newtownabbey & Antrim

The programme will encompass: -

- Employment Programme providing one-to-one specialist support to individuals to help them get the job they want and keep it.
- A range of interventions to build clients capacity to engage in training, work placements, voluntary work and community / social activities.
- Vocational and employability training delivered at appropriate levels.

As part its working model NOW Group plan to engage with other agencies and organisations to establish collaborative working relationships for the benefit of participants and as part of this model, they will establish an appropriate base in Mid Ulster.

Projected Outcomes

An annual breakdown of the projected outcomes for the Mid Ulster area are detailed below:-

Outcome	Annual Target	4 Year Target
Participants Supported	32	128
Participants completing Academy Vocational Training	30	120
Paid Employment Outcomes (over 10 hours)	7	28
Voluntary Jobs	7	28
Positive Progression Route for Participants	70%	70%

Stakeholders Engaged	65	260
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The annual breakdown of funding requested from Mid Ulster District Council over a 4 year period (2015-2018) is set out in the table below:-

Proposed Funder	%	Year 1	Year 2	Year 3	Year 4	Total
ESF	65%	£65,000	£65,000	£65,000	£65,000	£260,000
DfE / DES	10%	£10,000	£10,000	£10,000	£10,000	£40,000
MUDC	25%	£25,000	£25,000	£25,000	£25,000	£100,000
TOTAL		£100,000	£100,000	£100,000	£100,000	£400,000

It is important to note that NOW Group have not included any self-match funding, which is under consideration by their Senior Management Team. Moreover, NOW Group have provided inadequate information on the level of engagement with relevant local organisations and groups. There is insufficient budget to support this match funding request and for the aforementioned reasons it is recommended not to support the Workforce IV Programme.

4 Other Considerations

4.1 Financial and Human Resources Implications

Financial Resources:-

Step Up to Sustainable Programme +

SWC financial commitment sought is £40,000 per annum for the period 2018-2022 (over 4 years from Council's LED Budget).

Exploring Enterprise 4 Programme

Enterprise NI's total financial commitment sought is £9,452 per annum for the period 2018-2022 (over 4 years from Council's LED Budget).

Up for Work Programme

Network Personnel's total financial commitment sought is £9,512 per annum for the period 2018-2022 (over 4 years from Council's LED Budget).

Job Match Programme

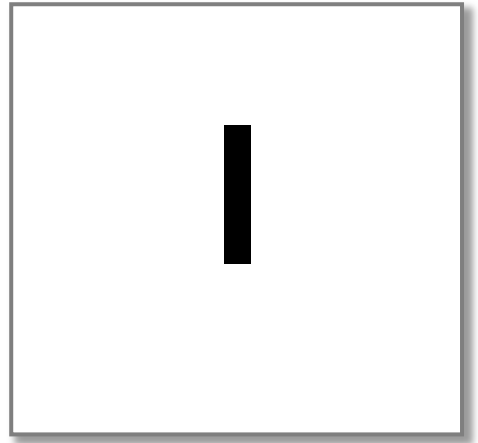
Network Personnel's total financial commitment sought is £10,332 per annum for the period 2018-2022 (over 4 years from Council's LED Budget).

The total aggregate annual contribution is £69,296 which amounts to a total financial contribution of £277,184 over the 4 year period (2018-22).

Human Resources:-

Commitment of officer time on the Programme Management Partnerships.

4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>Risk level is mitigated as Council contributions will be subject to confirmation of funding from other sources.</p>
5	Recommendation(s)
5.1	That Members note current progress on current ESF Phase 1 Performance (2015-17)
5.2	<p>That Members approve the undernoted match funding requests under ESF Phase 2 (2018-22) for Mid Ulster District:-</p> <p>SUSE+ A financial contribution of £40,000 per annum to SWC for the period 2018-2022.</p> <p>Exploring Enterprise 4 Programme A financial contribution of £9,452 per annum to Enterprise NI for the period 2018-2022.</p> <p>Up for Work Programme A financial contribution of £9,512 per annum to Network Personnel for the period 2018-2022.</p> <p>Job Match Programme A financial contribution of £10,332 per annum to Network Personnel for the period 2018-2022.</p>
5.3	That Members do not approve the match funding requests under ESF Phase 2 (2018-22) for the Community Family Support Programme and Workforce IV Programme for the reasons outlined in this report.
6	Documents Attached & References
6.1	N/A



Report on	Mid Ulster Rural Development Partnership
Reporting Officer	Head of Economic Development
Contact Officer	Rural Development Programme Manager

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To update members on progress with the interim rural development strategy for Mid Ulster.
2.0	Background
2.1	<p>Mid Ulster Rural Development Partnership has been allocated £10.16m for the roll out of a local rural development strategy for Mid Ulster funded under the 2014-2020 NI Rural Development Programme.</p> <p>The Schemes within the local rural strategy are:</p> <ul style="list-style-type: none"> • Rural Business Investment Scheme • Rural Services Scheme • Village Renewal • Rural Broadband; and • LAG Co-operation <p>Further detail on these Schemes is available on the LAG website www.midulsterrdp.org</p>
3.0	Main Report
3.1	<p>Members are asked to note progress on the roll out of the strategy schemes as follows:</p> <p>Rural Business Investment Scheme (RBIS) To date 37 businesses have been approved for funding under this Scheme to the value of £780,256. The job creation target from these projects is 84. 22 projects have completed to date drawing down £462,997 in grant aid.</p> <p>A further 19 projects are currently under assessment seeking grant aid to the sum of £434,490.</p> <p>The next call for applications under this Scheme is planned to open in November of this year with mandatory funding workshops to be scheduled for late October. Workshops dates when finalised will be advertised on the LAG website www.midulsterrdp.org, through social media channels and local papers.</p>

The LAG has now increased the level of funding available under this Scheme to £90,000 for existing small businesses and £50,000 for existing micro businesses. Full detail of the Rural Business Investment Scheme are available on the LAG website. Members are encouraged to forward these details to interested businesses.

Rural Basic Services Scheme

12 applications were received from the first call for capital support under this scheme seeking grant aid of £1.7m.

To date:

- 8 applications have been brought to the LAG with 7 approved for grant aid totalling £1,046,621 which are:
 - Tobin Youth Centre (Moortown) Ltd
 - Knocknagin Hall Committee
 - Rock St Patrick GAC
 - Workspace (Draperstown) Ltd
 - Moortown St Malachy GAC
 - Clonoe Rural Development Agency Ltd
 - Lissan Hall Committee Ltd
- A further 3 have been to a LAG assessment panel (on 15th August) and will go to the August (29th) LAG Board for a decision.
- 1 remains under assessment.

As previously agreed by Council, all approved projects who accept an offer of funding from the LAG will be issued with a 5% match funding contribution from Council via a letter of offer.

No LAG letters of offer have been issued as yet as DAERA requires a legal charge to be executed for each approved project beforehand. This process is ongoing for those projects approved to date.

LAG Co-operation

- **International Appalachian Trail (IAT)** – Derry and Strabane Local Action Group are leading on this project. Outdoor Recreation NI has now completed a draft study on the opportunities to improve the route of the trail and associated infrastructure and marketing for the Ulster section of the IAT. This incorporates a 14km length within the Mid Ulster Council area. The LAGs involved will use this study to support the next phase of this project which will be to develop a funding application for capital works. The draft report extends to over 300 pages but the sections relevant to Mid Ulster are attached at Appendix 1 below. For a full version please email eamon.gallogly@midulstercouncil.org.
- **Lough Neagh** – a terms of reference to scope out concept designs and options for improvements to various access points across Lough Neagh is

	<p>currently out for pricing. This project involves the LAG's in Mid Ulster, Armagh/Banbridge and Craigavon and Antrim/Newtownabbey. Again the completed scoping study will help to inform an application for funding by the LAG for capital infrastructure.</p> <p>17/18 Spend target</p> <p>The LAG's spend target for 17/18 is £1.23m. The majority of this spend will come from the Rural Business Investment Scheme and Village Renewal (£403,000). Due to the timing of calls most of this spend is profiled for the third and fourth quarters of 17/18.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: N/A – the overall Council match funding contribution going to approved Rural Services projects has already been approved.</p> <p>Human:N/A</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	Recommendation(s)
5.1	<p>In relation to the issue of Council letters of offer to projects approved under the LAGs Rural Services Scheme, members are asked to approve the process outlined below:</p> <ul style="list-style-type: none"> • Letter of offer from Council to be drafted following receipt from the project promoter of a signed accepted copy of the LAG's offer of funding; • Key tasks and targets to be aligned with those outlined within the LAGs letter of offer; • Members will be notified in Committee papers of all letters of offer issued to Rural Services applicants; • Progress against issued letters of offer will be included within the RDP update report to the Committee.
6.0	Documents Attached & References
6.1	Appendix 1 – extract from Scoping Study on the Ulster - Ireland Section of the International Appalachian Trail

Extract from Scoping Study on the Ulster-Ireland Section of the International Appalachian Long Distance Walking Trail: Mid Ulster Council area.

Physical Course

THEME: Physical Course

BASELINE SITUATION

The IAT Ulster-Ireland chapter in Mid Ulster is 9 miles (or 14kms) long. The route follows on from Derry City & Strabane where it leaves the B47 Glenelly Road along a track ascending Crockback Hill followed by Crockmore (see Error! Reference source not found.). The route descends the open hill to join private, farm track laneways into Moneyneany. From here the route is on public footpath along the B40 through the village of Moneyneany to Moydamlaght Forest. The route climbs consistently uphill on forest road to Eagles Rock (see Error! Reference source not found.). At Eagles Rock, the route leaves Mid Ulster and over open hillside to Glenshane Forest and Causeway Coast & Glens. The IAT route in Mid Ulster follows the route of the Ulster Way completely and in other places follows sections of medium and short distance Quality Walks including Crockbrack Way, Hudy's Way, Eagles Rock Trail and Moydamlaght Forest Trails (developed by The Sperrins Landscape Partnership Scheme).



Fig. 1: Start of Crockback section (left), views from Moydamlaght Forest (middle) and Eagles Rock (right)

OUTCOME OF REVIEW

This review has found that the majority of the IAT route is off-road (i.e. over Crockback and Crockmore) and on private laneways and farm tracks which can be classed as quiet roads due to very little traffic. For that reason, it is considered to be a good route through Mid Ulster but with opportunities for enhancement.

There is potential to avoid the main B40 road through Moneyneany without taking walkers away from the town and the benefits that can have for both walkers and the local community and businesses. It is proposed that from the centre of Moneyneany the IAT follows the route of Hudy's Way into Moydamlaght Forest. The route is still on road but not on the main road and a much more pleasant walk following an existing Quality Walk.

There is also potential to create a linear spur off the main IAT spine to link to Derrynoid Forest (and Rural College if developed in the future) and Draperstown along the Mulvanoo Road. This is a very, quiet, scenic country road (see below) which is only suitable for farm traffic most of the year due to a ford across the road towards the end before it joins the B41. There is a pedestrian bridge across the ford to maintain access for walkers and local residents (see Error! Reference source not found.). Draperstown provides a greater range of services which will be important for through-hikers, especially as Moneyneany (which is directly on the IAT route) and Draperstown (approx. 5km off the IAT route) are the first well-provisioned towns with accommodation since leaving Gortin (23 miles between Gortin and Moneyneany).



Fig. 2: Mulanvoo Road and pedestrian bridge across ford

ISSUES

- Walking on main B40 road through Moneyneany
- No connection with neighbouring town of Draperstown providing a greater range of services

OPPORTUNITIES

- Re-route IAT along Hudy's Way between Moneyneany and Moydamlaght Forest
- Link to Derrynoid Forest and Draperstown along the Mulanvoo Road

Trail Condition & Infrastructure

THEME: Trail Condition & Infrastructure

BASELINE SITUATION

The IAT Ulster-Ireland trail passes through a variety of environments and therefore terrains in Mid Ulster. The first section over Crockbrack and Crockmore is open hillside and upland peat and heathland environment. The middle section from Crockmore through the area of Drumderg to Moydamlaght utilises farm tracks with grass growing up the middle, private concrete lanes, quiet country road and public footpath. The final section through Moydamlaght to Eagles Rock is all on forest road. There is very little infrastructure except from entering and exiting Moydamlaght Forest, the form of stiles and pedestrian kissing gate. There are no visitor counters along the route.

OUTCOME OF REVIEW

Trail condition and infrastructure along the route is deemed to be fit for purpose. No issues have been identified that require addressing however the views from Moydamlaght Forest are breath-taking and the route would benefit from installing 2-3 benches at key viewpoints within the Forest.

ISSUES

- No visitor counters along the route
- Missed opportunity to install benches at key view and rest points in Moydamlaght Forest

OPPORTUNITIES

- If the proposed re-route from Moneyneany to Moydamlaght is developed, this will utilise existing infrastructure (entering the Forest on the eastern boundary) which is also deemed fit for purpose.
- Benches
- Install visitor counters along route to capture usage, for example at Crockmore and Moydamlaght Forest

Signage & Interpretation (incl. Trail Art)

THEME: Signage & Interpretation (incl. Trail Art)

BASELINE SITUATION

The IAT Ulster Ireland route follows the Ulster Way completely through Mid Ulster and therefore walkers follow this trail waymarking to navigate the route.

The route also follows several quality walks through the area and therefore waymarking for these routes also appears along the IAT.

OUTCOME OF REVIEW

Trailhead Panels & Trail Information Boards

There are no trailhead panels or trail information boards relating to or containing information about the IAT Ulster-Ireland. There is potential to develop a trailhead in Moneyneany (or Draperstown) and trail information boards in Moydamlaght Forest and Draperstown (or Moneyneany).

Trail Waymarking

This review has found there is no dedicated trail waymarking for the IAT anywhere along the route in Mid Ulster.

Ulster Way signage is very sparse and inconsistent, for example there is no signage where the route leaves the Glenelly Road to indicate the correct track to follow up Crockbrack Hill.

Waymarking in the form of metal fingerposts is good and easy to follow where the route falls on a quality walk as a result of the recent investment in trail waymarking as part of the Landscape Partnership Scheme walk trail projects (see Error! Reference source not found.).

Waymarking in the form of wooden or recycled plastic posts and disks is particularly good on quality walks except in Moydamlaght Forest. Here the arrow disks and name disks appear to be missing making routes more difficult to follow. The Ulster Way signage specifically in Moydamlaght Forest is poor and missing in lots of places, especially at the start of the route where directionary arrows are required due to junctions and path options. Whereas at the top of the forest where the route is a straight forest road with no other path options, there are several waymarkers.



Fig. 3: Route signage in Mid Ulster

Interpretation & Trail Art

There is no dedicated interpretation or trail art along the route in Mid Ulster, either developed as part of the OAT or relating to the IAT. The only identified interpretation is at Eagles Rock which was installed by The Sperrins Landscape Partnership Scheme. This panel is deemed to be fit for purpose.

ISSUES

- No IAT signage (branded or directional) in Mid Ulster
- Ulster Way waymarking is inconsistent, sparse and missing in places where needed and over-provided where it is less needed
- No trailhead panels or trail information boards containing information about the IAT Ulster Ireland
- Lack of trail art or interpretation

OPPORTUNITIES

- Replace missing Ulster Way signage and install new waymarkers where required
- Install IAT signage along the entire route – branded plaque and directional arrows where necessary
- Develop 1x trailhead panel (at either Moneyneany or Draperstown) and 2x information boards (at Moydamlaght Forest and either Moneyneany or Draperstown)

Management & Maintenance

THEME: Management & Maintenance

BASELINE SITUATION

No one body or organisation owns the IAT Ulster-Ireland or is responsible for it in its entirety. Mid Ulster District Council is the overall body responsible for managing and maintaining the Ulster Way and therefore the IAT in its area.

In order for the Ulster Way to be developed all local Councils had to sign up to the management and maintenance of the route in their area. Permission was also required for the entire route for all land that it falls on, both private and public. Theoretically there should be permission in place for the entire Ulster Way and by default, the IAT. This is specific to off-road sections because on-road sections do not require permission except that of Transport NI to erect route signage, i.e. metal fingerposts. This permission may take a variety of forms from formal, written access agreements to informal, verbal 'gentleman's agreements'. The route may also be on an asserted public right of way or permissive path.

OUTCOME OF REVIEW

It is the duty of Mid Ulster District Council to maintain all route signage relating to the Ulster Way and IAT in its area, for the entire route both on and off-road. As well as route signage, on the off-road sections the Council is responsible for maintaining the trail and any infrastructure or furniture.

On the Crockbrack and Crockmore section this includes the trail itself (if there is a formal trail surface) and any stiles, gates, etc. that form part of the route.

In Moydamlaght Forest, the former Northern Ireland Environment Agency (NIEA), on the condition that local Councils sign up to manage and maintain the Ulster Way in their area, entered into an agreement with Forest Service NI for the Ulster Way to pass through the Forest using a prescribed network of forest roads and paths and to erect signage along this route. In this case Forest Service NI maintain the roads and paths and Council has responsibility for maintaining the trail waymarking.

As the Ulster Way through Mid Ulster is a 'quality section' it is subject to 2x volunteer ranger audits each year. This Volunteer Ranger Scheme is managed by Outdoor Recreation NI and applies to all 'quality' sections of the Ulster Way, Waymarked Ways and all quality walks. The results of these audits are reported to Council with issues needing addressed identified. It is then the duty of the Council to carry out these repairs/maintenance works.

ISSUES

- When the Ulster Way was originally developed Forest Service NI and NIEA were separate bodies. They are both now departments within the same organisation, the Department of Agriculture, Environment and Rural Affairs (DAERA). This now means that DAERA cannot have an agreement with itself in the future. When the current agreement relating to the Ulster Way expires (expected 2019) Council will

need to enter into a licence agreement directly with Forest Service to ensure the continued maintenance of the Ulster Way through Gortin Glen Forest Park. This new form of licence agreement will also be required if the Council wish to develop any additional facilities, e.g. trail information board or interpretation, or re-route in the Forest Park

OPPORTUNITIES

Management

- Council enter into licence agreements for entire existing route and ensure long term existence and maintenance of the Ulster Way in its current route and consider any new re-route(s) and infrastructure
- All partners who sit on the IAT Steering Group could sign up to a 'IAT Partnership Agreement' that clarifies the role and responsibility (if any) of each body or organisation. This Agreement would also set out an agreed vision and mission statement for the IAT in Ulster-Ireland which all parties agree to and a minimum commitment from each in achieving this, e.g. waymark route with agree branding, etc. allocate resources to maintenance, attend meetings, etc.

Maintenance

- Depending on internal resources, Council could allocate an annual budget to trail maintenance, e.g. £20 per km equating to £280 per year for Mid Ulster. If this budget is not used it is carried forward to the following year or used to develop other walking product in the Council area
- Trail maintenance works could be carried out by –
 - Internally by Council staff
 - Volunteer Rangers (co-ordinated by Outdoor Recreation NI) engaged in auditing quality sections of the Ulster Way twice a year
 - Local community groups, charities, etc. who 'adopt a section of the IAT/Ulster Way' and maintain on behalf of the Council and applying for funding from the annual budget to carry out repairs
- A training programme and/or fund is developed to train volunteers and/or community groups in sustainable trail maintenance techniques



OUTDOOR RECREATION NORTHERN IRELAND

Derry City and Strabane Overview:
Map 2

1:35,000



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Report on	Capital Community Discretionary Grant
Reporting Officer	Adrian McCreesh
Contact Officer	Claire Linney

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1	Purpose of Report
1.1	To seek guidance on a proposed Capital Discretionary Grant for Mid Ulster Council.

2	Background
2.1	As part of the Council Grant Policy review in 2014-2015 consideration was given to the development of a Capital Discretionary Grant for Mid Ulster.
2.2	The aim of grant was to recognise that there are times when a modest amount of capital investment in our community can create the potential for a much larger project to happen. In such circumstances Council could potentially be a discretionary funder of last resort to allow projects to happen and maximise investment to our areas and communities. Any contribution would be a small percentage towards a much larger project.

3	Main Report
3.1	Consideration is sought with regard to a potential Capital Discretionary Grant for Mid Ulster where a locally based community, sports or arts organisation, operating on a not for profit basis, is progressing a major capital project and has raised the vast majority of funding and requires funding of last resort to make sure the project happen.
3.2	<p>Criteria for consideration:</p> <p>Capital funding – Council will consider providing financial support for capital projects, which are defined as projects which will provide benefit to the community for a period in excess of five years, examples of which may include a new building or refurbishment/renovation of an existing building. It will not provide support for acquisition of land, buildings or other assets such as equipment other than fixed plant for example permanently installed elevators/lifts.</p> <p>The project funded must be in community ownership (satisfactory evidence of legal title or an appropriate long term (minimum 25 years) lease will be required.</p> <p>Not for Profit - Funding will only be considered for not for profit constituted community and voluntary groups which are involved in progressing a major community capital project which will provide significant benefit to the community within the Mid Ulster District Council area -Groups/organisations must able to demonstrate that the majority of project beneficiaries (>80%) live within the Mid Ulster District Council area.</p>

	<p>Community Benefit – A Project Plan must be in place to show community need and benefit and to avoid any potential issues of duplication.</p> <p>Funder of Last Resort - The majority of funding at least 70% should be in place and that all funding avenues have been exhausted. Evidence of this will be required.</p> <p>Statutory Requirements - The project must be at a state of readiness 6 months after letter of offer; with planning permission, land acquisition or lease agreement (if required), and other statutory permissions in place along with accurate costings.</p> <p>Mid Ulster District Council Corporate Aims – The project must clearly demonstrate how it is achieving on Council corporate aims and objectives.</p> <p>The project is a minimum value of £300,000, with Council funding to a maximum contribution of £50,000.</p> <p>The Project must complete within 18 months of letter of offer; phased delivery and invoicing of expenditure can be accommodated.</p> <p>A Group can only submit one call per project for this Capital Discretionary funding Support and a submission will only be considered by a Group once every 3 years.</p> <p>The grant guidance as per previous</p> <p>Grant conditions, as per Council grants policy:</p> <ul style="list-style-type: none"> • Evidence of good management practices/policies, including an AGM, group bank account, financial management practice, insurances etc. will be required. • Successful applicants will draw down grant funding retrospectively based on vouched expenditure. • Retrospective applications cannot be considered. • Religious or political activity cannot be funded. • Applications from groups or activities that discriminate against any section of the community cannot be considered. <p>Groups/Organisations would be required to formally present to a Special Development Committee of Council.</p> <p>It is proposed the grant process would be as follows: Advertisement Mid October with a 4 week period for submission of an application Presentations to a special Development Committee November Assessment and recommendation December Letters of Offer issued January with a completion date of June 2019, allow for 18 months for completion.</p>
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4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: The proposed Capital Discretionary Grant will fund a number of projects to a maximum of £50,000 each subject to conditions as outlined above.</p>

	<p>A Capital Discretionary Grant fund is proposed at £150,000 to allow for 3 projects initially with a further review of budget thereafter. The proposed budget allocation to be presented to Policy and Resources for 2017 – 2018 is to allocate £50,000 from within year savings and for the release of £100,000 from monies earmarked for in year opportunities.</p> <p>The proposed funding budget requirement will be presented to Policy and Resources Committee and Council for final agreement.</p> <p>Human: None</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>None</p>
4.3	<p><u>Risk Management Implications</u></p> <p>None</p>
5.0	Recommendation(s)
5.	To consider a Capital Discretionary Grant for Mid Ulster Council, pending agreement from Policy and Resources on a finalised budget.
6.0	Documents Attached & References
	None.

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Report on	Community Development
Reporting Officer	Claire Linney

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To seek Committee approval for Good Relations and Community Festivals rolling grant award recommendations.
1.2	To Agree Peace IV Local Action Planning Partnership recommendations.
1.3	To agree operational delivery of advice provision across Mid Ulster.
1.4	To consider a request for support for the UK Government Syrian Refugee Programme and associated awareness training.
1.5	To update on Community Development.
2.0	Background
2.1	Community Grants Rolling Programme - The Grant Aid Programme for the 2017/18 financial year facilitates applications being made on a rolling basis for Community Festivals and Good Relations.
2.2	Peace IV Local Action Plan 2017 – 2020 – The operational delivery of the Plan is currently in development through guidance by the Peace IV Partnership who make recommendations to Committee for delivery at a local level.
2.3	Advice Provision Mid Ulster - CAMU has been contracted by Mid Ulster District Council to delivery general advice provision across Mid Ulster. Following a review meeting with officers and then a presentation to members at the Development Committee on 5 th July highlighting the pressures re growing demand for the service it was proposed that further discussions would take place with regard to flexibility of operational delivery with an update presented to members for approval.
2.4	Syrian refugee Programme - Council has been informed that as part of the UK Government Syrian Refugee Programme (Vulnerable Persons Relocation (VPR) Scheme), managed by the Department for Communities that there have been 7 families located within Mid Ulster; Dungannon and Magherafelt areas in August 2017.
2.5	Community Development Update - An update is provided on the following areas: Community Support – Grants, Support, Advice, Village Planning, Community Centres, DSD Neighbourhood Renewal

	Peace IV and Good Relations PCSP
3.0	Main Report
3.1	<p>Community Grants Rolling Programme</p> <p>22 Community Festival applications are proposed for awards to a value of £13,598.</p> <p>12 Good Relations applications are proposed for awards to a value of £5,382; one application did not meet minimum threshold and one application was Ineligible.</p> <p>Please refer to Appendix 1 for detail.</p>
3.2	<p>Peace IV Local Action Plan 2017 – 2020</p> <p>Peace programme specifications agreed to go to tender are:</p> <ol style="list-style-type: none"> 1. Peace Cross Border Heritage – research, management and programme facilitation 2. Post Primary Schools Programme – Programme management and delivery <p>Project Partner proposals recommended to go to letter of offer are:</p> <p>CWSAN/COSTA: TOTAL COST: £88,301.88 Timeframe October 2017 – June 2020 Outcomes Increased cross community engagement between communities. Engagement of communities who have had limited engagement in Peace and good relations. Greater capacity of marginalised groups to participate in peace and community activity</p> <p>EA YOUTH MODEL: TOTAL COST: £100,000.00 Timeframe Oct 2017- June 2020 Outcomes Increased number of young people who have an understanding of their own identity and respect for others of difference. Increased number of young people who have greater respect for diversity. Increased number of young people who have greater confidence and emotional skills to participate in active citizenship & community activity.</p> <p>SPEEDWELL TRUST: TOTAL COST: £97,550.00 Timeframe Oct 2017 – June 2020 Outcomes Increased number of young people who have an understanding of their own identity and respect for others of difference. Increased number of young people who have greater respect for diversity. Increased number of young people who have sustained contact with young people from other traditions</p>

	<p>Increased competency and skill set of teachers to deliver shared education lessons</p> <p>STEP: TOTAL COST: £124,248.70 Timeframe Oct 2017 – June 2020 Outcomes Increased cross community engagement between communities. Increase in engagement of communities who have had limited work in Peace and good relations. Increase in number of marginalized groups participating in community activities</p> <p>Further confirmation and agreement was sought from SEUPB regarding final commitment to proceed on the partner proposals and this has been received.</p> <p>Officers are currently working with Technical staff on concept designs for Peace IV Shared Spaces - Donaghmore, Moy, Castledawson, Money more and Draperstown to undertake further community consultation prior to quoting for the design team.</p> <p>Works being proposed are; Castledawson Recreational Grounds, Draperstown Plantin and Fairhill, Money more Recreational Grounds. Works being proposed that are not on Council owned land are; Donaghmore are along the Riverside owned by the Torrent Centre, where a Project Agreement for permission of works on 3rd party land is being considered (similar to Rural Villages Agreement); and Moy along the riverside which after investigation is in private ownership and is being explored under a permissive path agreement and Moy GAA right of way along the outside of their pitches which is being considered as a project agreement for permission on 3rd party land. Following further consultation and discussion final proposals on the design and way forward will be presented to Committee for final agreement.</p>
3.3	<p>Syrian refugee Programme</p> <p>The Syrian Refugees that have been located in Mid Ulster were part of a wider group who were met officially by The Lord Mayor of Belfast in the Welcome Centre in Belfast. The PSNI and DFC Social Care teams have been notified of the families and locations so that they can provide support and be alerted to any issues if they arise.</p> <p>As part of the support the refugees the public and charities have been contributing essential items; food, clothing etc. A request has been received by Council from the Department for Communities for a contribution to facilitate the cost of storage of donated food and essential items for families (warehouse location Greater Belfast area). This facility is managed by Bryson House (Community and voluntary group).</p> <p>The Department for Communities with Bryson House have developed a training and awareness programme for Councillors, agencies, Community and Voluntary representatives on the VPR scheme (full day £750). A proposed training session has been arranged for members Tuesday, 17 October 2pm- 5pm in Ranfurly</p>

<p>3.4</p>	<p>House. It is proposed that a morning session would be planned for staff and agencies.</p> <p>Advice Provision Mid Ulster</p> <p>Central to the CAMU presentation to committee on the 5th July was the request for flexibility on local delivery to meet the increasing demand for general advice support, particularly on the pressures and challenges with the introduction of the Welfare Reform. Flexibility has already been agreed on the provision of outreach advice that was recommended for rural areas subject to need and demand.</p> <p>Further areas of flexibility requested to meet the increasing demand is to amend opening times for the “drop in’ element of advice provision and late night drop in provision. It is proposed to retain advice provision from 9am – 5pm in the three main offices with drop in provision ending at 4pm instead of 5pm with telephone advice available to 5pm. It is proposed that one late night ‘drop- in’ in the three main locations would be provided on an appointment basis. This would allow for the resource allocation to the contract to be maximised where demand requires and allow for increased pressure of telephone handling and queries.</p> <p>CAMU has asked that members be made aware of a major concern that will impact on people at a local level; the challenge of Universal Credit (UC) transferring to an online application with no provision for a hardcopy paper form which could cause hardship to many and particularly those most vulnerable. The internet/IT infrastructure is not available to manage the process either within the advice centres or the wider community, and the capacity for many to complete the application is not there.</p> <p>CAMU is seeking further funding support from DFC to recruit 2 part time data/IT staff who could support clients to input data to enable some level of support for the completion of the online forms.</p> <p>CAMU is also working with Council officials seeking to bring to DFC attention to the need for retention of the training support funding allocation to allow advisors to train in Universal Credit whilst allowing for continuity of service.</p>
<p>3.5</p>	<p>Community Development Update</p> <p><u>Community Support</u></p> <p>Sports Capital Development and Sports Small Development grants letters of offer have been issued to all groups. Sports Small Development Grant to be opened again with further Sport NI funding, and the Festive Lights grant to be delivered with Groups.</p> <p>Rolling programmes for community festivals and good relations are ongoing.</p> <p>Ongoing support to communities and groups on village plan implementation and funding opportunities; with a monthly newsletter on funding and other Council community opportunities.</p>

Ongoing management of Council community centres and promotion of other Council community space within our facilities.

Neighbourhood Renewal: NR plan 2017 – 2018 is in development along with DFC; project development and monitoring continues as per letter of offer conditions. Capital initiatives are also in development and being supported in relation to potential funding sources; match funding to the First Steps Women's Centre has been received from DFC under Neighbourhood Renewal £78,000 to match the Spaces and Place funding with a total investment of region of close to £400,000.

Peace and Good Relations

Peace Regional Shared Space Project; No further update; currently with SEUPB for assessment.

Peace Local Action Plan; Small grants programmes remain open to close 29th September.

The application for the projects that require resubmission for Peace funding has opened and the following will be submitted; Supporting People Impacted by the Troubles, Decade of Commemoration, uplift to cross border shared heritage project, uplift to shared literary project; and shared space project Aughnacloy. Closing date for submission is Sept 18

Good Relations; Project development is ongoing with a number of strategic programmes being rolled out; including schools cross community engagement with Speedwell across Mid Ulster, cultural music programme with schools, shared space initiative with Seamus Heaney Centre, diversity and cultural awareness days with schools, and with STEP and Artsekta for an International Cultural Festival on 9 September at the Junction encouraging participation from the wider ethnic communities. Ongoing engagement with local community on development of good relations projects for grant support. Good Relations partnering sports development youth diversionary initiatives in the Cookstown areas, working with PCSP in areas of ASB as detailed within PCSP report and linking with Arts and Culture in the delivery of projects and programmes.

PCSP

CCTV -Wired Up Solutions is finalising the phase I upgrade for the Mid Ulster CCTV system. The Works in Phase 1 include installation of the Mid Ulster control room and equipment, 7 cameras in Magherafelt, 4 cameras in Cookstown, 5 cameras in Dungannon. There will be recording of all locations and monitored recording for 34 hours per week. Live monitoring is from Thursday to Sunday (amended to suit need).

Phase II completion is due to commence Maghera (4 cameras), Draperstown (1 camera), Fivemiletown (2 cameras), Coalisland (2 cameras).

Re-deployable cameras available and these have been fitted in public car parks and Council-owned open spaces to deter antisocial behaviour and theft where required.

	<p>Personal Safety - initiatives of programmes for post primary schools on intervention on domestic violence, positive relationships, bullying and internet safety.</p> <p>As part of a safe Night Time Economy there are Alcohol Awareness Courses targeting young people and people who have been drinking in public areas and continued support Street Angels/Club Angels to help keep people safe at night. Screens have been installed in all post primary schools and are used to deliver safety messages, diversionary activity.</p> <p>Officers have been delivering presentations on scams and bogus callers to older people and other groups to increase awareness and reduce fear of crime. There are a number of programmes to support people keep themselves safe through safety equipment, partnering with Agewell to install equipment in older people's homes, and with PSNI to victims of domestic violence who are deemed at high risk.</p> <p>There are screens in livestock markets to highlight stolen plant to farmers attending the markets and crime prevention messages. A range of initiatives to support safe driving are ongoing with communities and schools</p> <p>Officers continue to hold working group meetings with partners to address ASB in hotspot areas in Dungannon, Cookstown, Coalisland and Maghera. Programmes are being developed with partners to address the issues raised.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Community Festival awards £13,598 and Good Relations awards £5,382 Syrian Refugee Programme £1000 from the Good Relations Programme Peace IV partner proposals £410,000 and Peace IV tenders for cross border heritage programme and post primary school programme value region of £140,000</p> <p>Human: None</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>None</p>
4.3	<p><u>Risk Management Implications</u></p> <p>None</p>
5.0	Recommendation(s)
5.1	To approve the grant award recommendations under the Community Festivals and Good Relations grants as per Appendix 1
5.2	To approve the Peace IV Partnership recommendations; Peace partner proposals for EA Youth, STEP, COSTA/CWSAN, Speedwell

	<p>Peace Cross Border Heritage to go to tender</p> <p>Peace Post Primary Schools Project to go to tender</p>
5.3	To consider approval for £1000 towards the UK Syrian Refugee Programme; breakdown £250 towards storage of basic provisions and up to £750 for awareness training
5.4	
	To approve the request for flexible local advice delivery, in line with agreed targets and outcomes as per original Agreement, to meet the increasing demand across geographical areas and advice provision communication.
5.5	To note the community development update report.
6.0	Documents Attached & References
6.1	Appendix 1 Rolling Grant Programmes award recommendations

Appendix 1

Local Community Festival September 2017					
	Organisation Name	Title Of Event	Request	Band	Award
1	Acorn CC	Fergals 10 Miler, Family Festival	£7,532.00	4	£700.00
2	Balinderry Shamrocks GFC	It's a Knock-Out / Family Fun Festival	£1,000.00	4	£700.00
3	Bellaghy Classic Cars & Vintage Club	Vintage Rally & Fun Day	£1,000.00	3	£800.00
4	Cookstown Mugendo	Mid Ulster Festival of Martial Arts	£900	5	£540.00
5	Cookstown Swimming Club	Community Fire Walk Festival	£6,350.00	4	£700.00
6	Dungannon Presbyterian Church Entertainment Group	Andy Rodgers Sings Elvis Concert	£7630.00	5	£458.00
7	Dungannon United Youth	Youth Festival of Soccer	£1,000.00	5	£600.00
8	Roughan Silver Band	Clogher Valley Culture & Fun Night	£1,730.00	6	£500.00
9	South Tyrone Ulster Farmers	Family Fun Night & BBQ	£800.00	6	£400.00
10	The Zacchaeus Outreach Project	Praise Him on the Big Bass Drum	£1,000.00	5	£600.00
11	Tyrone Towers Basketball	Summer Basketball Camp	£1,955.00	4	£700.00
12	Carn Wheelers	Cycling Championship	£1,000.00	4	£700.00
13	Bellaghy Village Regeneration	Bann Bonanza	£850.00	6	£425.00
14	Derrytresk Community Projects	Bike Festival 2017	£1,000.00	5	£600.00
15	Parkview Community Group	Global Party/Family Day	£950.00	6	£475.00
16	St Michaels Lissan GFC	Community Festival	£1,000.00	4	£700.00
17	Aughnacloy & District Development Association	Last Saturday Demonstration	£2,200.00	4	£700.00
18	Tobermore Community Projects	Autumn Fair	£400.00	6	£200.00
19	Friends of Tamlaght Church	Scruffs Dog Show and Family Fun Day	£3,210.00	4	£700.00
20	Bann Valley Community Group	Bann Valley Community Fun Day	£1,030.00	4	£700.00
21	Killelagh & St Johns Community Association	Fun & Vintage day	£1,000.00	4	£700.00
22	Geordie Hanna Traditional Singing Society	The 30th Anniversary Celebration of The Geordie Hanna Traditional Singing Weekend	£1,000.00	1	£1,000.00
				Total	£13,598.00

Ineligible or Unsuccessful

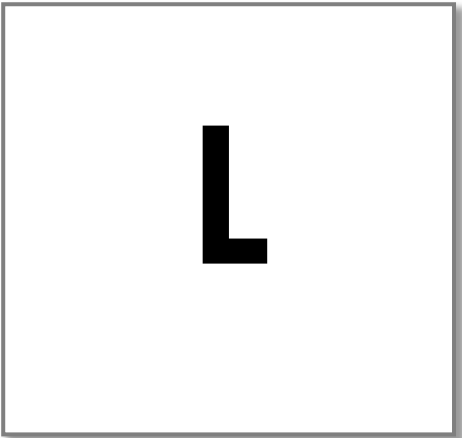
		%	Score	Bands
		40%	30-39	7
		50%	40-49	6
		60%	50-59	5
		70%	60-69	4
		80%	70-79	3
		90%	80-89	2
		100%	90+	1

Good Relations - September 2017					
	Organisation Name	Title Of Event/project	Request	Band	Award
1	Concern Cookstown	30 year Cookstown Concern - Educating the youth	£550.00	6	£225.00
2	Maghera Cross Community Link	Summer Scheme	£950.00	2	£855.00
3	Team ASPIE	Team ASPIE HQ	£1,000.00	5	£600.00
4	Mid Ulster Victims' Empowerment Project	Healthy for Life & Community	£1,000.00	5	£600.00
5	Ballyneagh Cultural Development Association	Cultural Educational Event	£1,000.00	7	£400.00
6	Hebron School of Martial Arts	Our Community Summer Scheme	£650.00	3	£520.00
7	Dungannon Probus Club	Series of talks and visit to The Seamus Heaney Home Place	£605.00	7	£242.00
8	Tullylagan Pipe Band	Celebration Event 2017	£800.00	6	£400.00
9	Royal British Legion Activity Group	Our Community - Our World 2017	£900.00	5	£540.00
10	Cineal Eoghan	Moy Townlands Ancient Conference & Festival	£1,000	1	£1,000
				Total	£5,382.00

Ineligible or Unsuccessful

1	Clogher Valley Outdoor Bowling	Did not meet minimum score threshold		
2	Slatequarry Development Association	Ineligible Double Category Application		

Bands	Score	%
7	30-39	40%
6	40-49	50%
5	50-59	60%
4	60-69	70%
3	70-79	80%
2	80-89	90%
1	90+	100%



Report on	Partnership with Disability Sport NI on provision of a Disability Sports Hub based at Mid Ulster Sports Arena, Cookstown
Reporting Officer	Anne-Marie Campbell
Contact Officer	Liam Glavin

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To seek permission to proceed with the partnership based on an agreed Memorandum of Understanding (MoU) and Development Plan.
2.0	Background
2.1	In April 2017 Members agreed to the proposal that Officers work with Disability NI to develop an MoU and Development Plan for provision of a Disability Sports Hub based at Mid Ulster Sports Arena for a two-year period from April 2017 to March 2019.
3.0	Main Report
3.1	<p>Officers are now reporting back to Council for agreement on the following:</p> <ul style="list-style-type: none"> • MoU with Disability Sport NI (See Appendix 1 for suggested MoU which has been agreed with Council's legal team.) • A two-year plan to encourage and support people with disabilities to participate in sport and active recreation through the Disability Sports Hub. (See Appendix 2 for proposed Development Plan suggested by Disability NI and Council Officers).
4.0	Other Considerations
4.1	<p><u>Financial</u></p> <p>Disability Sport NI are providing equipment to the value of £45,500 for the project. Council will pay £1,900 for specific training on use of the equipment. The cost of training is in existing Leisure Budgets.</p>

	<p><u>Human resources</u></p> <p>None.</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	Recommendation(s)
5.1	That Members agree the attached proposed MoU and Development Plan to allow the partnership to proceed.
6.0	Documents Attached & References
6.1	<p>Appendix 1 – Proposed Memorandum of Understanding</p> <p>Appendix 2 - Proposed Development Plan</p>

**A Memorandum of Understanding between
Disability Sport NI and Mid Ulster District Council with respect to the
Active Living No Limits 2021 'District Council Disability Sports Hub' Project 2017-2019**

The '**District Council Disability Sports Hub**' Project is a new initiative between Disability Sport NI, Unit F, Curlew Pavilion, Portside Business Park, 189 Airport Road West, Belfast BT3 9ED and Mid Ulster District Council, Cookstown Office, Burn Road, Cookstown, BT80 8DT which will see the development of a disability sports hub in the area, focused on putting in place the equipment and services required to increase the number of people with disabilities involved in sport and active recreation in the area.

This Memorandum of Understanding outlines the agreement between Disability Sport NI and the Council with respect to the development, promotion and delivery of the project for the period from April 2017 – March 2019. Under the terms of this agreement, we agree to implement the following:

Equipment: Disability Sport NI will provide an inclusive sports equipment package, funded by the Department for Communities, as described in Appendix 1.

The equipment will be the property of the Council, however Disability Sport NI reserves the right to reclaim ownership of the equipment if it is deemed the equipment is not being used for its intended purpose. In the event that Disability Sport NI proposes to reclaim ownership of the equipment, the Council shall be contacted regarding the issues and afforded a reasonable period of time in order to correct same. The Council will provide secure storage and ensure that the equipment is insured and maintained.

Disability Sport NI will deliver the equipment to the following 'Disability Sports Hub' site and satellite sites as specified by the Council:

Disability Sports Hub Site: Mid-Ulster Sports Arena (Generic Sports Wheelchairs, Adapted Cycles, Boccia and Sensory Equipment)

Satellite Sites: Meadowbank Sports Arena (Racing/Track Wheelchairs)

District Council Liaison Officer: The Council will appoint the following member of staff to manage the project, in partnership with Disability Sport NI's Community Sport Manager.

Name: Eunan Murray

Development Plan 2017-2019: The Council will develop and implement a two-year project development plan agreed between Disability Sport NI and the Council as outlined in Appendix 2.

Training: The Council will fund a hub training programme at a cost of £1,900, which will cover training for up to 16 council staff and volunteers. The 2 day training programme will be delivered by Disability Sport NI and will be designed to train staff and volunteers in the appropriate use of the disability sports hub equipment.

Promotion: The Council and Disability Sport NI will jointly promote the use of the hub and related activities through all digital media channels and through local and national news media.

Monitoring & Evaluation: The Council and Disability Sport NI will work in partnership to record the number of people to benefit from the disability sports hub project.

Dates: This agreement will commence on 1st April 2017 and end on 31st March 2019.

This Agreement may only be modified via the mutual consent of both parties in writing.

Signed: _____
On behalf of Disability Sport NI
Name: Kevin O'Neill
Position: CEO
Date: 17.8.17

Signed: _____
On behalf of Mid Ulster District Council
Name:
Position:
Date:

APPENDIX 1

EQUIPMENT HUB PROJECTS

Each of the 11 Council areas in Northern Ireland will be provided with the following range of specialised equipment for use by a wide range of people with disabilities:

- **12 x RGK Club Sport Generic Multi-Sport Wheelchairs**
- **3 x Top End Eliminator OSR Track/Racing Wheelchairs**
- **2 x Top End Excelerator Hand Cycles (Adults)**
- **3 x Top End L'il Excelerator Hand Cycles (Kids)**
- **4 x Dawes Duet Tandem Cycles**
- **3 x Tomcat Fizz Trike Cycles**

All of the above wheelchairs and adapted cycles include a range of sizes.

- **1 Boccia Starter Pack**
(consists of 3 x Competition Boccia sets, ramp, court tape and referee kits)
- **1 Sensory Activity Pack**
(consists of a Goalball kit, Futsal bell balls, flashing bounce balls, sensory bean bags, low compression Tennis balls & ASC squeeze machine)

APPENDIX 2

**MID ULSTER DISTRICT COUNCIL
DISABILITY SPORTS HUB PROJECT**

DEVELOPMENT PLAN

APRIL 1st 2017 – 31st MARCH 2019

AIM: To develop an innovative sports and leisure programme which gives people with disabilities in the Mid Ulster District Council area an equal opportunity to lead a fit and active lifestyle through programmes initiated via the disability sports hub.

	Actions	Target/Timescale	Responsible
1	Equipment: To provide an inclusive disability sports equipment package at the agreed disability sports 'hub' site and satellite sites.	1.1 Equipment to be delivered to the approved 'hub' site and satellite sites between July and September 2017. 1.2 Arrangements for storage, insurance and maintenance of equipment in place.	Disability Sport NI (DSNI) District Council Liaison Officer (DCLO)
2	Training: To develop a pool of trained coaches and/or sports leaders with the skills and knowledge to deliver a range of hub related activities.	2.1 To develop and deliver a training programme in the use of the new 'hub' equipment, for council staff/volunteers by September 2017. 2.2 To have a pool of at least 10 coaches/sports leaders trained in the delivery of 'hub' activities by November 2017. 2.3 To organise 'An introduction to autism and sport coaching course' by March 2019.	DSNI in liaison with the Cedar Foundation & Sustrans. DSNI & DCLO DSNI & DCLO
3	Wheelchair Sports Initiatives: To develop a range of wheelchair sports activities for children and adults with physical disabilities.	3.1 To run a 12wk programme of activity for young people (4-10yr olds) with physical disabilities, with a view to the development of a wheelie active/ Junior Paralympic Club by March 2018 . 3.2 2 x wheelchair sport taster sessions to be delivered by March 2019 3.3 1 x wheelchair sports competition/event to be held by March 2019.	DCLO in partnership with DSNI DCLO in partnership with DSNI supported by NI Knights WBC & Ulster Barbarians Wheelchair Rugby Club
4	Sensory Sports Programme: Introductory sports programme for people with sight loss organised.	4.1 1 x Goalball taster session to be delivered annually. 4.2 1 x sensory based activity session to be delivered annually.	DCLO in partnership with DSNI Active Clubs Officer supported by RNIB/Angel Eyes
5	Boccia: Taster events organised with the aim of introducing local players to the sport.	5.1 1 x Boccia taster session to be delivered by March 2018. 5.2 1 round of NI Boccia League to be held in the area by March 2019.	DCLO in partnership with DSNI Active Clubs Officer
6	Inclusive Cycling: To offer cycling opportunities for local people with disabilities through the 'hubs' range of adapted bikes.	6.1 To organise an Inclusive Cycling initiative annually.	DCLO in partnership with DSNI supported by Cedar Foundation
7	Volunteering: To develop a pool of local volunteers to assist with the delivery of sustainable hub activities.	7.1 Sustainable Volunteer plan developed by March 2019.	DCLO in partnership with DSNI
8	Promotion: To promote and advertise the project through all available channels.	8.1 'Hub' programmes to be promoted annually in local websites, social media platforms, publications and media.	DCLO in partnership with DSNI

M

Minutes of Meeting of the Development Committee of Mid Ulster District Council held on Wednesday 5 July 2017 in the Council Offices, Ballyronan Road, Magherafelt

Members Present	Councillor Wilson, Chair Councillors Burton (7.05 pm), Clarke (7.02 pm), Cuddy, Doris, Elattar (7.43 pm), McAleer, McEldowney, McFlynn, McNamee, Molloy, Monteith (7.10 pm), J Shiels
Officers in Attendance	Ms Campbell, Director of Leisure and Outdoor Recreation Mr McCreesh, Director of Business and Communities Mr Clarke, Community Development Manager Mr Hill, Head of Parks Ms Linney, Head of Community Development Mr McCance, Head of Culture and Arts Ms McKeown, Head of Economic Development Miss Thompson, Committee Services Officer
Others in Attendance	Agenda Item 4 - Citizen's Advice Mid Ulster Messrs Catherwood and Paisley and Ms Smith

The meeting commenced at 7.00 pm.

D138/17 Apologies

Councillors Forde, Milne and G Shiels.

D139/17 Declaration of Interests

The Chair reminded members of their responsibility with regard to declarations of interest.

Councillor McNamee declared an interest in Cookstown Fr Rock's GFC listed under Paper C – Sports Capital Development Grants.

Councillor Molloy declared an interest in Square Wheels CC listed under Paper C – Sports Capital Development Grants.

Councillor Clarke entered the meeting at 7.02 pm.

D140/17 Chair's Business

The Director of Business and Communities proposed a briefing meeting in relation to Ann Street to be held on Monday 10 July at 6.30 pm in Dungannon Offices.

Councillor McNamee advised of Dual Language meeting taking place at 6 pm on Monday 10 July in Cookstown.

The Director of Business and Communities stated he was aware of the clash with Dual Language meeting and proposed that this meeting be reorganised to accommodate important briefing in relation to Ann Street.

Councillor Burton entered the meeting at 7.05 pm and Councillor McAleer entered the meeting at 7.06 pm during discussion of the above.

Resolved That briefing meeting in relation to Ann Street be held on Monday 10 July 2017 at 6.30 pm in Dungannon Offices. Dual Language meeting to be rescheduled.

Councillor McNamee commended those involved with the organisation of the festival and parade in Cookstown on Friday past particularly Carol Doey and The Hub. The Councillor stated that there was representation from all areas of the community and that the event should be held annually. Councillor McNamee proposed that a letter of congratulations be sent to Ms Doey from the Chair of Committee.

The Chair advised he was in receipt of correspondence from Ms Doey in which she thanked staff for their assistance with the event. The Chair advised he would forward this correspondence to Councillors and agreed to send a letter from Council in return.

Councillor Monteith entered the meeting 7.10 pm.

Councillor Cuddy referred to judging taking place in Castlecaulfield on Monday and stated that the village was a credit to Council and the community who had worked together so well to make the village look amazing.

D141/17 Citizen's Advice Mid Ulster (CAMU)

The Chair welcomed representatives from Citizen's Advice Mid Ulster to the meeting and invited them to make their presentation.

Citizen's Advice Bureau (CAB) made presentation on the work of Citizens Advice Mid Ulster, the access routes for advice, their achievements for 2016-17 and challenges since the move to commissioning. It was requested that due to unforeseen demand they would like Council to consider either additional resources to meet demand or allow for greater flexibility of provision across the District to meet the demand hotspots.

In response to questions from the members; the Chair, Cllr Burton, Cllr Shiels, Cllr McNamee, McEldowney, Cllr Doris, Cllr McAleer, Cllr McFlynn, Cllr Monteith; regarding -

- (I) Level of flexibility needed and what would be reasonable within the contract in light of procurement.
- (II) How the demand levels were set at the start and could demand have been foreseen?
- (III) Would resources allow for additional staff to be employed?
- (IV) Confirmation of activity in areas where targets which had not been fully achieved i.e. In Carntogher and Torrent.

- (V) How the outreach offices were identified and was there any level of flexibility?
- (VI) Noted the level of need is higher in Maghera than Swatragh and need to allocate resources accordingly.
- (VII) In an area such as Coalisland where the political party office is so busy it struggles with demand was there potential for CAB to work with political parties?

CAB advised that greater contract flexibility would assist with better management of resources to meet demand. They advised that there are outreach locations that may require review and secondary locations that are not high in demand where resources could be more effectively used elsewhere.

CAB advised that demand was growing at such an alarming rate that more funding would be of benefit to meet demand and contextualised that the legacy Council amount of £270,000 would be more in line to deliver the service need. CAB clarified that they had met targets and exceeded these but that the extra funding was being requested to meet the demand that had not been anticipated. The need for additional and flexible resources was not necessarily required for more staff but for a better allocation of resources to meet demand levels in locations of need.

The Director of Business and Communities stated that within any contract there is room for review to meet need but advised that this had to be within procurement, legal advice and guidelines, and no change could be made outside of this. He also advised that Council had no additional budget available this financial year.

The Chair noted that there was growing demand for the CAB services due to current environment that the level would have been hard to anticipate.

It was noted that this meeting may not be the appropriate forum for some of the specific detail of questions being asked.

CAB advised that representatives had met with Council officers every quarter and updated them regarding the Torrent area; in which demand for the service is low and could be attributed to the number of other service providers within the area. It was advised that the overall targets had been exceeded.

In relation to how office and outreach areas were chosen initially CAB advised that there had been some flexibility in this and that it was based on proposed demand.

CAB advised that CAMU have established links with political parties but it was an area that they were keen to take further.

The Chair felt that services needed to be demand led and that to ensure meeting need some flexibility required to do this.

The Director of Business and Communities stated that demand had clearly exceeded targets however Council did not have any extra budget available. The Director advised that Council officers could meet with representatives to discuss issues and bring report back to committee for Members consideration.

Representatives from Citizens Advice Mid Ulster and Mr Clarke left the meeting at 7.42 pm.

Confirmation was sought from officers on how the targets were set.

The Head of Community Development advised that targets were set in conjunction with Williamson Consulting using population, deprivation and previous supply and demand. The officer advised that if there needed to be changes made to office/outreach locations in order to meet demand and in line with the overall contract conditions this could be accommodated.

Councillor Elattar entered the meeting at 7.43 pm.

Councillor Monteith felt that targets set were too reliant on old figures and that there needed to be a better rationale for future targets.

The Chair requested that officers bring report back to committee as soon as practical.

Resolved That it be recommended to Council that Council officers meet with Citizens Advice Mid Ulster to discuss issues and that a report be brought back to Development Committee for consideration.

Matters for Decision

D142/17 Community Development Report

The Head of Community Development presented previously circulated report which sought approval for Good Relations and Community Festivals rolling grant award recommendations. The report also provided an update on CCTV Phase I and sought approval to move to Phase II for CCTV Mid Ulster. An update on Community Development matters was also provided.

Councillor Monteith recorded his opposition to Council money being spent in relation to CCTV where it has no statutory responsibility to do so.

Councillor Cuddy asked for a translation of organisation listed under Good Relations Grants.

The Head of Community Development advised that it was the actual organisation name, but a line stating the work of the group could be provided.

Councillor Cuddy advised that this would be useful for people who did not speak/read Irish as the name of the organisation could mean anything, even "ISIS".

Councillor Monteith stated that he totally rejected the remarks of Councillor Cuddy in that a group using an Irish name could be compared to ISIS.

Councillor Elattar concurred with Councillor Monteith.

Councillor Cuddy apologised for his comments.

Proposed by Councillor Burton
Seconded by Councillor McFlynn and

- Resolved** That it be recommended to Council –
- (I) To approve grant award recommendations under Community Festivals and Good Relations programmes as per appendix to report.
 - (II) To move to Phase II of CCTV alignment for Mid Ulster.
 - (III) To note community development update.

D143/17 Community Festive Lights Grant

The Head of Community Development presented previously circulated report which sought approval for the future provision of festive lights funding across the District.

Councillor Burton stated that Ballynakelly was not included on the list and had been in the past and asked why it was not included this time.

The Head of Community Development advised that if the group had applied for a grant within the last two years then they should have been included on the list and advised she would check on this.

Councillor McAleer declared an interest in Ballygawley Community Group.

Councillor Monteith felt that communities should not be penalised because they don't have a community group in place and that this situation needed consideration by Council.

Councillor McAleer advised she would consider this a role for Councillors.

The Chair referred to difficulties in getting a community group together in some areas and felt that encouragement should be given where there are no groups in place.

Proposed by Councillor Burton
Seconded by Councillor Cuddy and

- Resolved** That it be recommended to Council to approve the provision of festival lights funding as set out in appendix 1 and ensure support and/or provision for those areas that do not have community or development groups.

D144/17 Sports Grant Funding

The Head of Community Development presented previously circulated report which set out proposed community grant allocations for the range of:

- Sports Capital Grants
- Strategic Sports Development
- Sports Development Grant
- Sports Representative Grant – Team and Individuals

Councillor Monteith declared an interest in Eoghan Ruadh Hurling Club.

Councillors Clarke, McEldowney, McNamee and Monteith declared an interest in Tyrone GAA.

Councillor McAleer declared an interest in Knockmany Running club.

The Chair, Councillor Wilson declared an interest in Cookstown Hockey Club.

In response to Councillor McNamee's question the Director of Business and Communities advised that officers were progressing matters in relation to acquisition of lands for expansion at Mid Ulster Sports Arena.

Proposed by Councillor Clarke
Seconded by Councillor McNamee and

Resolved That it be recommended to Council to approve sports grant allocations as set out in appendix to report.

The Chair, Councillor Wilson left the meeting at 7.58 pm. Councillor Doris took the Chair at this point of the meeting.

D145/17 Economic Development Report

The Head of Economic Development presented previously circulated report which provided an update on the following –

- **Strategic Review of Economic Development Services to Business**

Proposed by Councillor McNamee
Seconded by Councillor Burton and

Resolved That it be recommended to Council to note progress and approve the procurement of a suitably qualified organisation to strategically review the economic development section's interface with businesses and provide specific recommendations, actions and costings upon how more of these services can be moved online from 2018/19. Project costs estimated at up to £27,000.

- **SGN Gas to the West**

In response to Councillor Cuddy's question as to whether Council facilities would be able link up to gas supply the Director of Business and Communities advised it would depend on the route of the pipeline and advised of upcoming meeting in relation to the project.

*Councillor McAleer declared an interest in Caledon Regeneration and LAG.
Councillor Burton declared an interest in Caledon Regeneration.*

- **Change to processing locations for Income Support**

Councillor Monteith proposed that Council write to Department for Communities expressing concern at movement of services from Dungannon Jobs and Benefits Office and subsequent loss of jobs in the area. The Councillor also stated that officials from Department should be invited to meet with Council.

Councillor Molloy seconded Councillor Monteith's proposal.

Councillor Cuddy agreed with the comments made stating it was important to lobby that services remain in Dungannon.

Resolved That it be recommended to Council to write to Department for Communities expressing concern at movement of services from Dungannon and inviting officials to meet with Council.

- **Village Renewal Project**

In response to Councillor J Shiels question the Director of Business and Communities advised he did not anticipate any excess monies for transfer.

- **Cookstown & Magherafelt Town Centre Brand Refresh**

Proposed by Councillor McNamee
Seconded by Councillor J Shiels and

Resolved That it be recommended to Council to note progress and approve the procurement of a suitably qualified organisation to undertake the assignment to provide a 'brand refresh' for the Cookstown and Magherafelt town brands, with costs of up to £20,000.

Councillor McNamee referred to discussion at Environment Committee in which it had been agreed that there would be a 12 week consultation period regarding car park charging. Councillor McNamee expressed the concern of the community in relation to these proposals and the misuse of residential parking spaces throughout the town and stated it would be important for officers to reassure residents/businesses in relation to the proposals. Councillor McNamee also referred to car park at Union Place, Cookstown which was given to Council on the basis that there would never be a charge for its use.

The Director of Business and Communities advised that officers were aware of issues related to car parking and these were raised at the last Environment Committee and are planned to be raised at the Town Centre Forum Meeting in Cookstown this forthcoming Friday. The Director of Business and Communities advised that he will ensure that the concerns of Members and wider stakeholders regarding car parking charges are brought to the attention of the Director of Environment and Property.

- **Cookstown Continental Market Evaluation Report 2017**
- **Dungannon Regeneration Partnership**

Councillor Cuddy declared an interest in this item.

- **Coalisland Economic Appraisal**

Proposed by Councillor Doris

Seconded by Councillor McFlynn and

Resolved That it be recommended to Council to appoint a suitably qualified organisation to conduct an economic appraisal for Coalisland for a fee of up to £25,000, in preparation for a future public realm scheme in the town.

- **Mid Ulster Business Spruce Up Scheme**

Councillor McNamee felt it was important for Council to continue to fund such schemes and added that in future he would like to see this opportunity extended to town centres.

Councillor Monteith proposed that Council move towards making a grant available for renovation/repair of business/retail units anywhere within the Mid Ulster area.

Councillor Clarke referred to Dunnamore which was not included on list of villages but would have a bigger population than some of the “villages” listed and asked if it could be included in the scheme.

The Head of Economic Development advised that the villages were selected using the same methodology as set out in the Area Plan’s Settlement Evaluation Position Paper, with the only addition being Moygashel as it is not recognised by the Department for Communities as a town, nor is it recognised as a rural settlement by the Department for Agriculture, Environment and Rural Affairs, and as such neither benefits from urban or rural regeneration support.

The Director of Business and Communities advised that sizeable populations outside of the list could be considered for a future scheme, or if there was insufficient demand experienced for the current scheme.

Councillor Molloy stated he was opposed to money going to wealthy landlords to improve empty properties and when works are complete, the properties still are not ‘let’ to prospective businesses. Councillor Molloy stated that the property seeking a grant should house an operational business.

In response to Councillor Cuddy’s question the Head of Economic Development advised that Council funded the largest percentage of monies towards the recently completed Shop Improvement Schemes delivered across Mid Ulster’s five town centres but added that the Department for Communities had also provided some funding towards the Shop Improvement Scheme.

Following Councillor Molloy's comments, Councillor Burton stated she would prefer if vacant premises could be included that had a history of being a business and could become a business again within a short period of time, as it did not take long for empty buildings to become dilapidated and that improvements to shop frontages can assist with encouraging trade back to an area.

Councillor Molloy stated that he took on board Councillor Burton's comments but felt it was wrong for wealthy landlords to use Council as a means of improving the frontage of empty premises.

Proposed by Councillor Monteith
Seconded by Councillor Burton and

Resolved That it be recommended to Council –

- (I) To allocate a sum of up to £150,000 during the 2017/18 financial year from Council's economic development budget to facilitate Council to match fund and deliver a pilot Mid Ulster Business Spruce Up Scheme. Additionally, it was recommended that a further scheme be worked up for next year for Members consideration. It was agreed that vacant premises would not be eligible for inclusion in the scheme, unless they had a history of being a business and could become a business again within a short period of time.
- (II) That a separate budget of £20,000 from Council's economic development budget be set aside to procure an independent chartered architect to oversee the scheme for 2017/18.
- (III) That the Mid Ulster Business Spruce Up Scheme be rolled out in the following villages in Mid Ulster during 2017/18; Ardboe, Ballinderry, Ballylifford, Ballyronan, Churchtown, Coagh, Drummullan, Moneymore, Moortown, Orritor, Pomeroy, Sandholes, Stewartstown, The Loup, The Rock, Aghaginduff/Cabragh, Annaghmore, Augher, Aughnacloy, Benburb, Brockagh/Mountjoy, Caledon, Castlecaulfield, Clogher, Donaghmore, Edendork, Eglish, Fivemiletown, Galbally, Granville, Killyman, Moy, Moygashel, Newmills, Tamnamore, The Bush, Bellaghy, Castledawson, Clady, Desertmartin, Draperstown, Gulladuff, Swatragh, Tobermore and Upperlands. That consideration be given to widen the eligible area to include other sizeable populations within Mid Ulster during 2017/18 financial year should there be insufficient demand arising from the villages identified above.

Councillor Monteith requested that Cappagh also be included on list of villages if funding became available to widen the scheme to include other rural areas.

- **Business Improvement District's Feasibility Study**

Proposed by Councillor Monteith
Seconded by Councillor McNamee and

Resolved That it be recommended to Council to approve the procurement of a suitable organisation to undertake a Feasibility Study costing in the region of £20,000 to identify the potential of developing BID's in Mid Ulster.

- **Business Events 2017-18**

Proposed by Councillor Molloy
Seconded by Councillor McNamee and

Resolved That it be recommended to Council to approve the procurement of consultants to deliver a series of Digital Seminars at a cost of up to £8,000 (including expenses and excluding vat), and a further budget be made available to procure the necessary expertise to deliver a Brexit Event and Empowering Women Events.

- **Business Programmes – Proposals to EU Growth and Jobs Fund**

Councillor Clarke referred to the good track record of these programmes and proposed the officers recommendation.

Councillor Molloy asked what the implications were of Council not meeting the stipulated job creation target.

The Head of Economic Development advised that there was nothing in writing to say exactly what the implications would be but that Council should make 'best endeavours' to meet the job targets which were negotiated by the former Department of Enterprise, Trade and Investment on behalf of local government (ie, to create 1 job for every £1,000 in ERDF/Invest NI funding awarded to projects). The officer stated that it is likely that EU auditors will look initially at Northern Ireland as a whole, however, past experience has shown that individual Councils will be selected for audit and if jobs targets are not met, then this may trigger financial implications for local Councils.

Councillor Molloy seconded Councillor Clarke's proposal.

Resolved That it be recommended to Council to approve the development of the following three applications to the EU Growth and Jobs Programme to be delivered from 2017/18 to 2020/21 with estimated costs to Council as follows;

- Tender Programme £52,240
- Fast Growth / Digital Programme £108,180
- Engineering Support Package £80,000

If the programmes are approved by Invest NI, Council's investment of £240,420, will leverage further funding circ. £961,680 from ERDF/Invest NI.

- **ICBAN Funding Request 2017-18**

In response to Councillor Cuddy's question the Director of Business and Communities advised that ICBAN did offer value for money and as Mid Ulster was a border Council it was important to be part of a cross border body.

Proposed by Councillor Cuddy
Seconded by Councillor McFlynn and

- Resolved** That it be recommended to Council –
- (I) To approve the provision of up to £10,000 funding for ICBAN from Council's Economic Development Budget 2017/18, to be paid in two equal instalments, subject to Council being provided with the requisite documentation (application form, confirmation of match funding, copies of accounts, insurances financial report and Progress Updates).
 - (II) To approve the release of the first 50% payment once Council is in receipt of all documentation requested (outlined above). Progress updates from ICBAN will be provided to future Development Committee meetings.

- **Caledon Regeneration Partnership**

Councillor Burton asked what support was available to Caledon Regeneration Partnership and if a dedicated council officer could not be provided.

The Head of Economic Development advised that council officers are supportive of the project and can provide guidance and information to groups such as Caledon.

The Director of Business and Communities advised that there were hundreds of groups across the District and that Council did not have the resources to provide a dedicated person on the ground for one particular group over others. The Director stated that council officers can provide advice and that this is done on an equal basis.

In response to Councillor Burton's question the Director of Business and Communities advised that groups in both Caledon and Draperstown were treated equally by Council officers.

Proposed by Councillor McNamee
Seconded by Councillor McFlynn and

- Resolved** That it be recommended to Council that Caledon Regeneration Partnership be advised that Council will informally support their group to develop a Regeneration Project via the Heritage Lottery Fund by way of officer attendance at their meetings, however, it is not recommended that a dedicated staff member provide direct support to the Group, as this would set a precedent and Council simply do not have sufficient staff resources to meet requests of this nature. The correspondence also alluded to requesting financial support from

Council towards their regeneration project, but no specific value was attributed.

- **Foreign Direct Investment app (FDI APP) Upgrade**

Councillor J Shiels asked how many times the app had been downloaded and when it had been created.

The Head of Economic Development advised that the app was created in 2015 and was mainly used by InvestNI as an information portal and that the information held for Mid Ulster District Council required updating. The officer advised that she could seek some information from InvestNI as to the usage of the app.

Councillor J Shiels asked what Council contributed at the time of the app creation.

The Head of Economic Development advised that Council contributed £2000 at that time.

Councillor Shiels expressed some concern at additional monies being required two years after app creation and the fear that more monies would be requested in the future.

Councillor McEldowney left the meeting at 8.36 pm.

The Director of Business and Communities advised that the Chief Executive and he had met with representatives from InvestNI recently and that they had advised Council to provide them with the most up to date information in order to remain competitive.

Councillor J Shiels stated he would like to know the usage of the app and expressed concern at the ongoing cost to maintain it.

Councillor Cuddy referred to there being no Invest NI office in Mid Ulster area where the main industry in the west of Northern Ireland is located and asked when this situation will be remedied. The Councillor also stated that SMEs in Mid Ulster don't get a fair chance and that Council should focus on this area as it could not depend on InvestNI to make SMEs in Mid Ulster a priority.

Proposed by Councillor McNamee
Seconded by Councillor McFlynn and

Resolved That it be recommended to Council to procure a suitably qualified organisation to undertake the upgrade work on the existing FDI App, estimated to cost £10,000.

- **Sponsorship Request from DIGG for Charity Event in Dungannon**

Councillor Monteith stated that whilst he accepted that Council could not directly fund a business the idea of the event was fantastic and should not be dismissed as this was a niche market. Councillor Monteith proposed that officers seek mechanism to support event.

Councillor Cuddy agreed that new ideas were needed to promote business and that Council should try to support the event in some way.

Councillor Molloy stated a mechanism was needed to support the event.

The Director of Business and Communities stated he took on board the comments of Members in their desire to see the event taking place.

The Head of Economic Development suggested that Council liaise with DIGG to explain that Council cannot fund individual traders, and request that they work with Dungannon Traders Association to deliver the proposed event.

Councillor Burton reminded Members of Council's recycling targets and felt that a further element to this event would be to incorporate stalls for those who wish to sell second hand baby and toddler items. The Councillor also felt that the event should be held at a family friendly time ie. Friday night or Saturday.

Councillor Elattar agreed with the comments of Councillor Burton in respect of having second hand stalls at the event.

Resolved That it be recommended to Council that if DIGG works in partnership with Dungannon Traders Association to deliver the proposed Baby and Toddler event, then the funding request for £2,000 be met.

- **ESF Funding – NOW Group**

Proposed by Councillor McFlynn
Seconded by Councillor Burton and

Resolved That it be recommended to Council to note the correspondence from the NOW Group until such times as officers have the opportunity to review and determine the future intentions of the groups Council is presently financially supporting through ESF Round 1.

Councillor Burton referred to officer employed within South West College that may be a point of contact for Council in relation to this matter.

D146/17 Mid Ulster District Council Response to Guidance on the Children's Services Co-Operation Act (NI) 2015

The Director of Leisure and Outdoor Recreation presented previously circulated report which sought approval for Council response to Guidance on the Children's Services Co-Operation Act (NI) 2015.

Proposed by Councillor J Shiels
Seconded by Councillor McFlynn and

Resolved That it be recommended to Council to approve the Mid Ulster District Council response to Guidance on the Children's Services Co-Operation Act (NI) 2015.

D147/17 Railway Park Project

The Head of Parks presented previously circulated report which provided update on progress of draft development proposals for Railway Park, Dungannon.

Councillor Monteith congratulated officers and staff, particularly the two wardens working at Railway Park for the vast improvement to the Park and hoped this would be kept up in the future.

Councillor Monteith, whilst supportive of the proposals for Railway Park, expressed some concern that the project would be starting from scratch when a lot of work had already been done.

The Head of Parks advised that there was no intention to start from scratch but to bring the project forward as a whole with the opportunity to refresh and update plans.

Councillor Monteith expressed the need for a timescale for this project and getting in budget in place for same. The Councillor hoped this was the start of a new era for Railway Park.

The Director of Leisure and Outdoor Recreation advised that there was a desire to move forward quickly with the project but that there was also a need to ensure that internal governance processes were followed regarding the Council's capital programme and that investment in the project would stand up to scrutiny.

Councillor Molloy stated there was a need for regular update meetings in relation to the project.

Councillor Cuddy agreed with the comments made and stated the Railway Park was looking well and being well used. The Councillor also referred to sections on either side of Railway Park which should not be forgotten about.

Proposed by Councillor Monteith
Seconded by Councillor Molloy and

Resolved That it be recommended to Council to proceed with DEA engagement and community meetings to further develop the conceptual process and progression of business case for Railway Park project. All Members of Council to be invited to attend meetings on this project.

D148/17 Ballysaggart Lough Development Proposal

The Head of Parks presented previously circulated report which provided update on progress of draft development proposals for Ballysaggart Lough.

Councillor Monteith spoke in relation to linkages between Ballysaggart Lough and Railway Park but felt that the project should not become so big it is unmanageable.

Proposed by Councillor Monteith
Seconded by Councillor Molloy and

Resolved That it be recommended to Council to proceed with DEA engagement and community meetings to further develop the conceptual process and progression of business case for Ballysaggart Lough project. All Members of Council to be invited to attend meetings on this project.

D149/17 Coalisland Town Centre – Town Centre Civic Event

The Director of Business and Communities presented previously circulated report which sought approval to deliver an additional town centre civic event in Coalisland in the autumn.

Proposed by Councillor Doris
Seconded by Councillor McAleer and

Resolved That it be recommended to Council that officers work with Coalisland traders to develop a late summer/early autumn town centre event with a total budget of £7,000.

D150/17 Lower Bann Corridor Identification Study – Summary Report

The Director of Business and Communities presented previously circulated report which provided the Recreational, Tourism and Commercial Product Identification study for the Lower Bann.

In response to question from Councillor J Shiels in relation to Glenone walkway the Director of Business and Communities confirmed the walkway would be included in future development.

Proposed by Councillor J Shiels
Seconded by Councillor McNamee and

Resolved That it be recommended to Council to endorse the vision and action plan of the study and continue with officer participation on the steering group.

Matters for Information

D151/17 Minutes of Development Committee held on Thursday 15 June 2017

Members noted minutes of Development Committee held on Thursday 15 June 2017.

D152/17 Mid Ulster District Tourism Development Group

Members noted previously circulated report which provided minutes of recent meetings of Mid Ulster District Tourism Development Group.

D153/17 Summer Events

Members noted previously circulated report which provided an update on Summer strategic events across the District.

D154/17 Knockmany Forest Licence Agreement

Members noted previously circulated report which provided an update on the progress in relation to proposed Licence Agreement and Lease associated to Knockmany Forest development.

D155/17 Altmore and Cappagh Reservoirs Update

Members noted previously circulated report which provided update on the current position in relation to Altmore and Cappagh Reservoirs and the proposal from NI Water to dispose of the amenities.

D156/17 Public Rights of Way (PRoW) Update

Members noted previously circulated report which provided update on the current position in relation to current programme of Council Public Right of Way investigations.

D157/17 Parks Service Progress Report

Members noted previously circulated report which provided update on the current position in relation to current programme of Council Public Right of Way investigations.

D158/17 Leisure Services Quarterly Progress Report

Members noted previously circulated report which provided update on the progress being made regarding activities in Leisure Services and to highlight events that will be occurring in the future.

D159/17 Mid Ulster Rural Development Partnership

Members noted previously circulated report which provided update in relation to the interim rural development strategy for Mid Ulster.

Local Government (NI) Act 2014 – Confidential Business

Proposed by Councillor McNamee
Seconded by Councillor Molloy and

Resolved In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items D160/17 and D161/17.

Matters for Decision

D160/17 Guided tour pricing structure at Hill of the O'Neill and Ranfurly House, Dungannon

Matters for Information

D161/17 Confidential Minutes of Development Committee held on Thursday 15 June 2017

D162/17 Duration of Meeting

The meeting commenced at 7 pm and concluded at 9.15 pm.

CHAIR _____

DATE _____

N

Report on	Parks Service Progress
Reporting Officer	Head of Parks
Contact Officer	Nigel Hill

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To update Members of the progress being made regarding activities and associated to Parks Services and highlight events or consultations that will be occurring in the future

2	Background
2.1	Mid Ulster District Council recognises the important role that Parks, Countryside recreation and play has in today's society and the ease of accessible, open space can have on basis quality of life issues and the health and wellbeing of the local community. The facilities and programmes provided in Mid Ulster are designed to maximise participation from all sections of the community and provide opportunities to maximise quality outdoor experiences for our residents across Mid Ulster District Council.

3.0	Main Report
3.1	<p>Parks "Play Days"</p> <p>Three events were simultaneously hosted this year helping to mark National Play Day, which this year celebrated its 30th anniversary and had the theme 'celebrate play', the event focused on providing entertainment for children in an outdoor setting. This was the second year that council have participated in the National Event and plans are being considered to include additional venues for 2018, subject to available resources.</p>

Play Day Fun at Round Lake Fivemiletown



Hands on with Clay wheel pottery at Dungannon Park



Crowds braved the wet conditions at Dungannon Park, Ballyronan and the Roundlake Fivemiletown, and where treated to face painters, balloon modelers, storytelling, dance workshops, arts, crafts and fun fairs. All together over 2000 children, mums, dads and grandparents enjoyed the fun!

3.2

Dungannon Park Summer Coarse Angling School 03-05 August

Twenty children were taught over 3 days by Philip Jackson and Jeff Quinn the basics of, Wagglers and pole fishing. Both instructors have fished Ireland at International level.



Junior anglers under tuition at Mid Ulster District Council's Summer angling School events.



It's all about the catches, junior angler proudly displays his catch for the camera.

3.3

Lakeside Concerts

Ever popular, Dungannon Park and Ballyronan continue to host our Sunday band concerts. This year's line-up includes Murley Silver, Coalisland Sliver, Dungannon Silver, Greystone Sliver and Derryfubble Accordion Bands. All the events drew visitors to the sites and were well received.

Call **028 8772 8690**
parks@midulstercouncil.org

**FREE
ADMISSION**

Lakeside Concerts

Sit back, relax and enjoy
the music this summer!

- **Dungannon Park**
02, 09, 16 July & 03 September
3pm - 4.30pm
- **Ballyronan Marina**
23 July, 3pm - 4.30pm



www.midulstercouncil.org



Comhairle Ceantair
Lár Uladh
Mid Ulster
District Council

3.4

Ballyronan Triathlon

Over 150 adults and 50 juniors braved the cool waters of Lough Neagh to compete in this year's National Series Triathlon. Competitors came from everywhere to take part in this grueling competition.



All age groups were represented, with over 50 young people participating on the Friday night in a series of compressed races including water, bike and run.



3.5

Bradley's Lake Angling School 2017

There was a great turn out of children for the fly-fishing summer school at Bradley's Lake Tobermore 8th to 11th August. Good fun was to be had and lots of fish were caught.



This now annual event held in partnership with Moyola Angling Association, MPB Decking, Gun & Tackle Strabane and DAERA, Inland Fisheries Community Outreach Program.



Angling facilitation provided by APGAI Ireland, fishing instructors Joe Stitt, Ray McKeeman ably assisted by volunteers from Moyola Angling Club. Frankie McPhillips provided fly-tying tuition.

3.6

Record-breaking fun at this year's Picnic in the Park!

Over 2500 people braved the soggy ground conditions to attend the ever-popular family fun day "Picnic in The Park "in Dungannon Park on August Bank Holiday Monday.



The highlight this year was a nail-biting World Record 'balloonathon' attempt by Britain's Got Talent Semi-Finalist Ryan Tracey. Ryan succeeded in his attempt, providing quite a spectacle for the attending children and parents alike.



There was lots of entertainment for all the family including: Trailer trampolines, the nerve testing 25ft tall inflatable infinity tower, crazy karts, climbing tower, go fly your kite workshop, face painting, balloon modelling, teddy bear's picnic dance party, puppet shows, magic shows and much more. Luckily, the rain stayed away and all had good fun.

3.7

Spectacular Ballyronan "Lumarina"

Ballyronan Marina played host to yet another successful firework fueled Bonanza. Visitors who totaled 3500 on the Friday night and 1400 on the

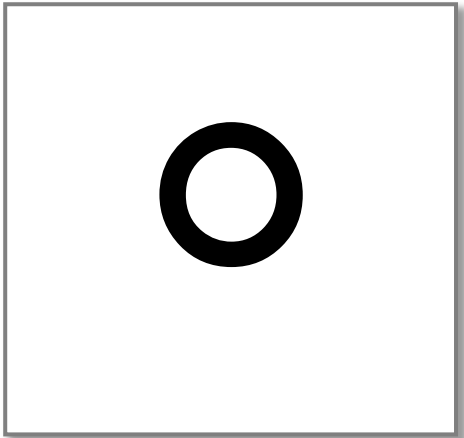
Saturday fun day, where treated to illuminated boats, magnificently lit tree and shore line illuminations with some fire eaters thrown in for good measure.



Other attractions included Krazy Karts, Climbing wall, Amusements and Fun Fair. Amidst all the fun visitors where treated on stage to live performances.



4.0	Other Considerations
4.1	<u>Financial & Human Resources Implications</u> N/A
4.2	<u>Equality and Good Relations Implications</u> N/A
4.3	<u>Risk Management Implications</u> N/A
5.0	Recommendations(s)
5.1	For member information purposes only.
6.0	Documents Attached & References
6.1	N/A



Report on	Culture & Arts Progress Report
Reporting Officer	Tony McCance
Contact Officer	Tony McCance

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To update Members on the progress being made across Culture and Arts Services and to highlight events that have taken place during the previous quarter. The report also highlights specific events and activities within Culture & Arts Services that is currently being developed by the officer team and which will take place in the future.
2.0	Background
2.1	Mid Ulster District Council recognises the important role that Culture and Arts plays in today's society and recognises that access to high quality culture and arts performances, events and activities can enhance the quality of life and wellbeing of the local community of Mid Ulster while also showcasing the quality of the Culture & Arts offering to visitors to our District. The Culture and Arts activity delivered, including facility programming is designed to maximise engagement and participation from all sections of the community in the Culture & Arts Service provided by Mid Ulster District Council.
3.0	Main Report
3.1	Full details of key elements Culture and Arts Service provision for the previous quarter period is detailed in Appendix 1.
3.2	<p>During the period April through to end of August highlights of the programme of activity delivered through Arts & Culture Services and across all functions include:</p> <ul style="list-style-type: none"> • Visit by Prince Charles and Duchess of Cornwall to Seamus Heaney HomePlace • Linkages established between Patrick Kavanagh Centre, Inniskeen and HomePlace • 7,376 customers visit Seamus Heaney Man and Boy Exhibition between April-August • Links developed between HomePlace and Queen's University and Ulster University • BBC's Blame Game first recording of their new series takes place at the Burnavon • 2,000 visitors attend Burnavon's Easter family Fun Day

	<ul style="list-style-type: none"> • Traditional Music In Schools Project celebrates 10th anniversary (over 2,000 school children across the region have participated in the programme over last 10 year period) • 300 school children participate in Tullaghoge Fort Education Programme • Burnavon's week long Ballet Summer School (delivered in partnership with Ballet Ireland) sell out with 50 young children participating • 80 students have graduated with Irish language Diploma since its commencement in 2012 • Regional and Minority Language Bursaries scheme receives 257 applications • 20 participants received silver fáinne award and seven the gold fáinne award achieved through attendance at Glór Mhachaire Fíolta and Glór na Speiríní adult night classes • Ranfurly hosts international event to celebrate the 150th anniversary of the birth of Sister Nivedita • Annual Blues Festival takes place on Hill of the O'Neill • Ulster Orchestra performs on Hill of the O'Neill as part of their 50th Anniversary celebrations • 320 pupils from 10 local schools participate in hugely successful "Create a Castle" Heritage Education Programme delivered at Ranfurly House Arts & Visitor Centre • "Digging the Past" event (commemorating 10 years since the Time Team dig at Castle Hill), attracts 202 school children • The Education Programme at Hill of The O'Neill & Ranfurly House Arts & Visitor Centre is awarded the "Learning Outside the Classroom" Quality Badge
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Within identified and agreed budgets approved by Council</p> <p>Human: Within identified staffing resources agreed and approved by Council</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>The Culture and Arts activity delivered, including facility programming is designed to maximise engagement and participation from all sections of the community in the Culture & Arts Service provided by Mid Ulster District Council.</p>

4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>
5.0	<p>Recommendation(s)</p>
5.1	<p>Members are asked to note activities undertaken within Culture and Arts Services over the last quarter period and to note planned activities currently being developed by the officer team as detailed under appendix 1.</p>
6.0	<p>Documents Attached & References</p>
6.1	<p>Appendix 1 - Culture & Arts Service Update Report</p>

Progress Report Appendix 1

Seamus Heaney HomePlace Update Report

HomePlace has been featured in extensive articles in Belfast Telegraph and Newsletter, and interviews carried out on Q Radio and 89FM Belfast.

Advertising piece through Tourism NI carried in Irish Times.

Tourism Ireland Board visited HomePlace on 22 March 2017 and were full of praise for the facility

Tourism Ireland CEO Niall Gibbons visited 5th April 2017

Webinar presentation opportunity for HomePlace in Tourism Ireland Dublin to worldwide contacts on 31st May 2017

Visit by Prince Charles and Duchess of Cornwall

Highly successful event on the 9th May when Prince Charles and Duchess of Cornwall visited HomePlace. Invited guest including councillors, community reps, local schools and the Heaney family where treated to specially commissioned musical piece performed by local artists, a performance of Burial at Thebes by Rainey Endowed students and a reading of 'Clearances' by Laura Porter. The 3 local schools also performed on arrival. Extensive positive press coverage on the back of the visit.



Celtic Connections

Following a very successful visit by Harvard Alumni, SHHP received a generous donation of £500 from those who participated in a visit to The Wood, Seamus Heaney's second home- organised by Celtic Connections tour operator.

Arts Council

Music/ Literature sectoral conference- 15th June
SHHP delivered a keynote address

Notable visitors:

Lord Nicholas Bourne of Aberystwyth- 6th July 2017
Pura Lopez-Colome- Heaney Spanish translator- 26th April 2017
Mitsuko Ohno- Saturday 29th July- Heaney Japanese translator
Richard Pietrab- Heaney German translator- 17th July 2017

Patrick Kavanagh- Monaghan

An initial meeting held to begin the first stages of establishing a relationship between SHHP and The Patrick Kavanagh Centre, Inniskeen. Following this meeting a bid for ROI funding was submitted by The Kavanagh Centre for monies to do future programming on a partnership basis. The bid was successful and jointly programmed event over the weekend.

Creative Learning Summer Programme

A successful Summer programme of creative arts activities, targeted at young people and families was delivered throughout July and August at HomePlace, including:

- Thumbprint Family Tree: 10 – 16 July
- Bespoke Bookmarks: 17 – 23 July
- Stone Art: 24 – 30 July
- Paint A Portrait: 31 July – 6 August
- Thumbprint Family Tree: 7 – 13 August
- Bespoke Bookmarks: 14 – 20 August
- Stone Art: 21 – 27 August



Room bookings

Northern Trust held a conference and discussion seminars on Friday 5 May with positive feedback received on the facility.

The National Trust had a delegation visit to learn from good practice and the experiences in establishing HomePlace, plus a view of the exhibition.

Education Programme

The following Education Programme is being delivered at HomePlace in the 2017/18 academic year

Key Stage 1

Blackberry Picking & Teddy Bears' Picnic - Foundation Stage & KS1 - September/ October 2017

Introduction to the language of poetry through storytelling and sensory experience of tasting blackberry jam on pancakes/ scones.

Key stage 2

A Kite for Aibhín- Explore and develop understanding of what makes a kite fly, with specific focus on key terms - wind, gravity and lift and make and fly a Sled Kite

Churning Day- Understand, identify processes involved in butter making and the origins and traditions associated with butter making in Ireland through practical experience

Key Stage 3

My Place in the Landscape

This programme seeks to focus students on this essential connection and encourage within them a love of both landscape and literature, whilst increasing an awareness of their own natural and cultural heritage.

The education programme has been developed collaboratively by staff from Lough Neagh Landscape Partnership (LNLP), RSPB NI and Seamus Heaney HomePlace.

Learning Objectives

Participating students will:

- Develop an understanding of Seamus Heaney's sense of place within the landscape (by analysing the poems: '*Digging*' and '*The Strand at Lough Beg*' and visiting outdoor locations close to the inspirational sites mentioned in these poems).
- Analyse, explore and understand changes that have occurred and may occur in the natural landscape over time – past, present and future.
- Explore their place within their landscape and produce a poem alongside a project portfolio that expresses their experience in this landscape, in an imaginative and creative manner.

Participation in this unique, inaugural programme will culminate in a celebration of all students' work at Seamus Heaney HomePlace in March 2018.

Key Stage 3

Alphabets –Creative Writing and iMedia Education Programme

'Alphabets' was written by Seamus Heaney in 1984; in it he recalls the process of learning how to read and write - a process that enabled him to 'journey into the wideness of the world'.

The 'Alphabets' education programme has been devised to enable students to journey into the wideness of their world; to explore the world of language, letters and creativity in a different and unique manner.

The Alphabets programme helps students to develop knowledge, understanding and skills by engaging with a range of stimuli (including poetry, media & peers) to enhance creativity and stimulate curiosity and imagination.

Key stage 4

This new lecture series for GCSE students explores the themes of identity (Anthology One), relationships (Anthology Two) and conflict (Anthology Three) as expressed through the three poems by Seamus Heaney which are included in the curriculum.

Schools requesting lectures on Hardy & Heaney legacy specification and lectures on both the new and legacy specification offered. Facilitator – Mrs. Shelagh O'Brien

Key stage 5

KS5 – Heaney and Hardy Lecture Series delivered through QUB (Fran Brearton) & UU (Frank Ferguson) – with PhD students running breakout seminar sessions to examine work in further detail

Memorandum of Understanding

A Memorandum Of Understanding between Queens University Belfast and Seamus Heaney HomePlace has been agreed in draft and is currently being exchanged between both parties for final consideration and approval.

The Memorandum Of Understanding between Ulster University and HomePlace has been approved in principle – HomePlace waiting on receiving final draft agreement from the University for final consideration and approval.

Arts Programme

Pictured: Simon Armitage reading and at book signing from Season Two



'A Home To Go To' the April to June programme was well received by audiences including sell out shows by:

- The Home Key with Bronagh Gallagher
- Michael Morpurgo in Conversation
- Songwriters in the Round: Anthony Toner, Matt McGlinn and Brendan Murphy



Michael Morpurgo: pictured

This was the first programme to feature visual arts, with installations by Varvara Shavrova and Dorothy Cross and an 'in conversation' event with Turner Prize-winning artist Richard Long.

'*Call it a Home From Home*', the Season Four programme, was launched in July and included a weekend of events curated by Paul Muldoon and featuring Jean Butler, Horslips and Ciaran Carson.

Successful summer events have also included a sell-out reading by Bernard MacLaverty and a performance reflection on *District & Circle* by well-known actor, Adrian Dunbar which was incredibly well received.



The Autumn 2017 programme will be delivered to HomePlace on Friday 1 September, to maximise sales over the Paul Muldoon weekend.

The Autumn programme includes performances by:

- Ralph McTell
- Ardal O'Hanlon
- John Hegley
- Jennifer Johnston
-

There are collaborative events with the John O'Connor Writing School and the Linen Hall Library and external funding was successfully applied for from the Department of Culture, Heritage and the Gaeltacht to programme a weekend of events exploring the links between Patrick Kavanagh and Seamus Heaney in conjunction with the Patrick Kavanagh Centre in Monaghan.

Timescale for production of the Winter/ Spring brochure is now also in place, with the aim of having it available to the general public from 29th November.

16 October – Copy complete

30 October – First Proof

14 November – Sign Off

15 November – Programme sent to print

29 November - Distribution

Funding has been acquired from the Good Relations Department and the Ulster Scots Agency and a two week series of events has been planned celebrating the links between Seamus Heaney and Robert Burns, featuring Eddi Reader, Robert Crawford and John Gordon Sinclair to take place mid-February 2018.

Community themed events continue to be explored, including an evening of Harp Music – Carolan's Welcome – in conjunction with Bellaghy Historical Society; a return of *Off The Cuff* with their Production of A Burial at Thebes and work continues with Arts Ekta and Stage Beyond in Derry with regard to the exploration and development of future arts activities.

Burnavon Arts & Cultural Centre Update Report April – August 2017

Programme of Events

April shows included the Bardic performing “The Lonesome West”, Philomena Begley and Ray Lynam, Dungannon Choral Society, Cash Returns, Conal Gallen “Only Joking”, Richie Remo “Country Boy Tour” and Sperrin Choir “A Tribute to the King of Rock and Rock, Elvis Presley”. We had a number of professional and community shows during the month of May. Some of the acts to grace the stage included Eilish O’Carroll from Mrs Brown’s Boys, Flash Harry, Comedian Pat Shortt, Holy Trinity Primary School and The Curious Adventures of Pinocchio.

June, July and August had a lower number of performances per month. These included children’s performances for school audiences and end of year displays as well as Councils July Celebration Concert. During July & August a number of week long workshops were held and attended well. August saw the return of Invasion Mid Ulster based around “Stars Wars”. The event brings to life the characters, set and props from the movies.



Cash Returns

BBC – The Blame Game

We were delighted to welcome the BBC to the Burnavon on 18th – 20th April. The BBC chose the Burnavon as the venue to record the first show of the new season of “The Blame Game”. The recording was completed on 19th April and aired on BBC on Friday 21st April.



The panel from The Blame Game



The Burnavon stage set for the BBC recording of The Blame Game.

Images of performances



Flash Harry 25th Anniversary Tour



Rehearsals by Holy Trinity Primary for Musical Extravaganza



Nursery children attending Pinocchio – My First Theatre Visit



Pupils from Orritor Primary School attending "Magic of the Mummy" puppet show.



Superstars in costume ready for their musical production "Happily Ever After" on 10 June 2017. This performance was the culmination of their work in the Burnavon every Wednesday night from September 16 – June 17.



Invasion Mid Ulster at The Burnavon



Events

Easter Family Fun Day

The Burnavon annual Easter Family Fun Day was held on Saturday 8th April. Another fantastic day with over 2000 visitors to the centre to check out our facilities, sample taster workshops and enjoy art based performances.



Linking to promote the Town Centre we had Street Entertainers and Buskers performing at different locations and an Easter Hunt throughout the town.

The event included face painting, balloon modelling, a Circus Performance, ArtCart, Jumping Clay, Arts & Crafts workshop, Science Boffins, Bricks for Kids and Cup Cake Decorating.



Traditional Music In Schools 10th Anniversary



The Traditional Music in Schools project marked its tenth anniversary year with a show-stopping performance as part of this year's continental market in Cookstown.

More than 150 children participating in the project came together to perform a range of musical pieces at the event, embracing both Irish and Ulster Scots traditions, and they were joined by the Ulster Scots Juvenile Pipe Band, led by Andy McGregor.

Launched in 2007 in Cookstown by Donald Canavan, the programme has seen over 2000 primary school children receive weekly tuition in Irish and Scottish traditional music, including tin whistle, flute, guitar, fiddle, mandolin and banjo.

Mid Ulster District Council has continued to support the programme and it has now also been extended into the Magherafelt and Dungannon areas with the support of an additional music tutor Mr Ryan McGarrity.

July Celebrations Concert

A fantastic line up of music and dance this evening showcased, Tullylagan Pipe Band, a great example of musical talent within our District. It also introduced Bright Light Dance Troupe from Belfast, Cup O' Joe from Co. Armagh and Kask who performed a fusion of traditional Scottish and Irish music.

The evening was compered by entertainer and comedian Gary Wilson.



Tullylagan Pipe Band



Kask



During the performance a video was recorded of Tullylagan Pipe Band playing a modern pop song.
The video has been viewed almost 50,000 times.

Tullaghoge Fort Education Programme

On week commencing 22 May six schools (300 pupils) took part in tours Interactive Living History sessions at Tullaghoge Fort. The tours took place over Monday – Friday with a morning and afternoon session each day.



primary
and

During the visit children were treated as guests attending the May celebration, Beltaine. They enjoyed activities ranging from sword fighting, running races, the arrangement of marriages, and feasting to the crowning of the O'Neill. As a result of the visit local children were introduced to the Fort and its historical significance within Mid Ulster.





Workshops

After School Crafts

Through this course participants had the opportunity to explore a wide range of craft techniques and produce brilliant results in the process. Mosaics, woodcraft, decoupage, making, tie dye and papercraft are all covered.



candle

Comic Book Art

Participants had the opportunity to create their own comic book story in this hands-on course. Children were encouraged to develop their art and drawing skills, create their own characters, write their own story and design their own finished comic book page.

Floral Art

Participants learnt flower arranging techniques with expert florist Sinead Goodwin. The workshops were equally suited to both beginners and the more advanced flower arranger, with a finished arrangement being made each of the 4 weeks.



Artfunkle – Mother's Day

Kids took part in a fun filled session painting a special canvas for Mother's Day. Paintings were taken home on the day and displayed with pride.



Watercolours

Another series of our very popular painting workshops saw participants being taken step by step through the process of producing their own watercolours. These classes are a great way for people to take time out, relax and explore their creative side.

Father's Day Card and Present Making

Children aged 7 – 11 will enjoy a fun filled session making a personalised card and picture frame to be taken home and filled with their favourite picture.



Summer Workshops

Traditional Music in Schools Summer Scheme

Almost 300 children are taught musical instruments each week across the district, through the Traditional Music in Schools Project with Donald Canavan. 30 of these kids (full capacity) took part in the Summer Scheme this year. This is a week long programme where the Burnavon offer pupils the chance to continue with their music lessons over the summer period. The week of lessons culminated in a short performance highlighting to family and friends what participants learnt throughout the week.



Ballet Summer School

The Summer Ballet School is now in its 16th year at the Burnavon. This is the only Northern Ireland stop on Ballet Ireland's tour, and has become one of the highlights of the summer. This year we had 50 participants (full capacity) with us, coming from far and wide including Cookstown, Belfast, Coleraine and Armagh.

Ballet Ireland worked extremely hard throughout the week teaching our young cast their dance steps and routines for the production, as well as helping them to create props and accessories for the show, which was viewed by friends and family.





Burnavon Summer Scheme

This was the first year of the Burnavon Summer Scheme and it attracted 45 Participants. Children, aged 4 – 11, undertook a different activity every day with different tutors throughout the week. These activities ranged from art & craft, to drama, Jumping Clay and lego building. The summer scheme was very successful and parents have already requested the scheme be held again next year.



Artfunkle workshop



Drama workshop

Pipes and Drums Summer School

16 Participants took part in the pipes and drums summer scheme with tutors from RSPBANI and MSPD. This is a six week long programme where the Burnavon offer pupils the chance to continue with their music lessons over the summer period. The lessons culminated in a short performance, to family and friends, to highlight what participants learnt throughout the course of the week.

Instrument tuition and music theory were provided on: Highland Bagpipes, Snare Drum, Tenor Drum, and Bass Drum. The summer programme will see pupils introduced to Scottish Small pipes and Low and High Whistles.





Performing outside Burnavon

Support Services (weekly)

The following sessions continue to be delivered/supported as part of the Burnavon programme and its associated outreach programme.

- Cookstown Folk Club
- Burnavon Writers Group
- Superstars Club Musical Theatre Group
- Traditional Music in Schools Project (delivered in local schools)
- Irish Diploma University of Ulster
- Irish Intermediate Classes – Irish Language Programme



What Is Up Next in September?

The Autumn programme of events has been circulated.

The programme is extensive with a variety of performances and workshops to suit all.



Workshops

The following workshops are due to be held in September:

Jiving

Participants will take their first jiving steps with Tina, from Modern Country Moves, on Monday nights throughout September.



Watercolours

Another series of our very popular painting workshops is due to commence on the 4th September.



Kid's Creative Storytelling

This workshop will build confidence in little ones, using scene development and role play. Children aged 4-9 years will develop their imaginations to create and perform their own stories.

Glass Painting

Participants will take a piece of glass and transform it into a beautiful decorative item to take home.

Lego Animation with iPads

7-14 year olds will take a journey into the colourful world of Lego animation with this mini animation masterclass, teach participants how to make a complete animated film on an iPad, including sound effects, visual effects, and their own title sequence.



which will

Mid Ulster District Council Animation Project

The Nerve Centre has been appointed to prepare resources in the form of comic illustrations for Key Stage 2 students that will interpret the heritage of Tullaghoge Fort, Beaghmore Stone Circles, Ardboe Cross and Abbey

Over Here The U.S Solider in World War II (Thurs 21st – Sat 23rd Sep)



The Burnavon will host an exhibition over 3 days displaying memorabilia from World War II and commemorating the 75th Anniversary of the US Solider based in Northern Ireland (free admission).

On Thursday 21st September at 7pm Historian John McCann will deliver a talk on the US Solider in the local area (talk is free but booking is essential) and on Saturday 23rd September the event will conclude with a living history at Killymoon Castle where the US Officers were based (£8.00).

Irish Language Update Report April – August 2017

Irish Language Diploma Celebrations



Guests at the Mid Ulster District Council - Ulster University Celebration hosted in the Burnavon 29th August.

The class of 2016-2017 have graduated in their Irish Language Diploma Ulster University. A celebratory event was held in the Burnavon on Tuesday 29 August to celebrate their achievements with Councillor Dominic Molloy welcoming Ulster GAA President Michael Hasson, Dr Tom Maguire Head of Arts & Humanities Ulster University, Dr Malachy Ó Néill, Provost Ulster University as well as Diploma participants to the evening. Since commencement in 2012, 80 students have graduated with a Diploma in Irish from Ulster University, some of which have continued to study Irish to degree level.

The Ulster University Irish Language Diploma groups undertook a very successful revision course in the event space in Dungannon in April to mark the end of the 2016-2017 year. It is intended to develop these monthly courses during 2017-2018 and open them out to beginner, intermediate and advanced levels for the wider community.



Some of the attendees at April's Intensive course

President of Conradh Na Gaeilge, Dr Niall Comer visits Dungannon

Dr Niall Comer, recently appointed president of Conradh na Gaeilge visited Dungannon in what was one of his first official branch visits recently in a joint project between Council and Conradh na Gaeilge to deliver an interactive discussion on the status of the Irish Language. Representatives from the local Conradh na Gaeilge branch, Irish teachers and local Irish speakers participated in the event which took place in Gaelscoil Aodha Rua, Dungannon.

Dr Niall Comer
(President of CnaG) with
some of the
attendees at
his recent
visit



Irish Language Funding

The public call for Regional Minority Language Bursaries, Irish Language Activity Funding 2017-2018 and for Irish Language tutors/teachers/artists opened in April 2017. 25 groups submitted applications to the Irish Language Activity Fund in relation to implementing Irish Language strands into their programmes throughout 2017-2018. These range from youth, sports, drama, educational and cultural based groups.



One of the projects funded through the Activity Funding Scheme is Campa Chormaic which engaged 258 young people in learning Irish and sport through the medium of Irish.

The public call for Regional Minority Language Bursaries attracted 257 applications. This scheme funded 230 applicants, including adults, teenagers and

families to attend Gaeltacht courses in Donegal Gaeltacht throughout summer 2017. Verifications and payments are in the final stages.

Fáinne Presentations

Fluency assessments and Fáinne presentations for adult learners took place recently in Magherafelt and Ballinascreen for those attending Glór Mhachaire Fiolta and Glór na Speiríní adult night classes in April. 20 participants received silver fáinne award and seven the gold fáinne.

Cultural Awareness Talks



Linda Ervine delivered highly informative and colourful talks for Council staff on her experience with learning and developing the Irish Language in East Belfast and the fact that the Irish Language is part of our shared heritage on Monday 23 March in Dungannon and in Magherafelt Council offices on 30 March to bring our linguistic diversity programme to a successful close for the year. In total 30 staff attended the sessions and feedback was very positive.

Educational Visits through the medium of Irish

Education officer and Irish Language officer collaborated to offer 'Digging on The Hill' programme to Irish Medium schools on the Hill of the O'Neill. The archaeological resources were translated into Irish and Irish Language officer shadowed archaeologists to offer bilingual experience to local Gaelscoileanna pupils throughout April and May.

Tourism Heritage cluster group

Irish language officers attended tourism cluster group in May 2017, focusing on the development of heritage across the district. It is hoped that this group may be a vehicle for which to develop the language through heritage initiatives moving forward.

Tour operators

Irish language officer, Déaglán Ó Doibhlin has qualified in Mid Ulster Level 2 Tour Guiding, offering further scope for Gaeilge based tourism initiatives. It is hoped that these skills can be utilised to develop tours in Council facilities through the medium of Irish.

Hill of The O'Neill Tour through Irish



In June Irish Language officers welcomed a group from the Newry and Mourne district and conducted a tour of Ranfurly House/Hill of the O'Neill and Tullaghoge Fort through the medium of Irish. The group thoroughly enjoyed the experience through Irish!

The visit was organised between the Irish Language unit of Newry and Mourne Council and Mid Ulster Council.

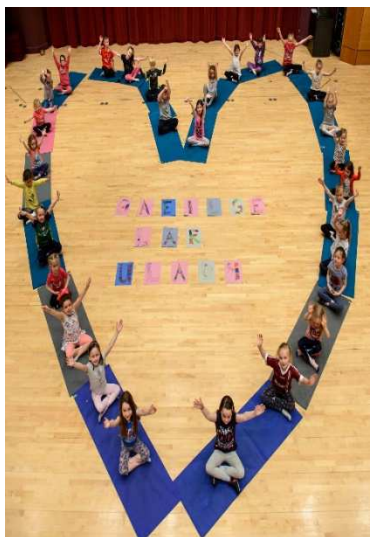
Fóram Lár Uladh – Irish Language Forum

The Irish Language officers in Mid Ulster Council hosted Gaeilge Lár Uladh, Irish Language Forum in The Glenavon Hotel in June. There were Irish Language representatives from right across the district present; Clogher Valley. Dungannon Coalisland/Clonoe, Pomeroy, Magherafelt, Maghera, Ballinascreen and Cookstown. It is hoped that the forum will meet on a quarterly basis to coordinate, develop and promote the Irish Language across Mid Ulster District Council.



Representatives at the Irish Language Forum held in The Glenavon, Cookstown

Yoga Summer School through Irish in The Burnavon



Participants enjoying Yoga through Irish in The Burnavon during July 2017

Irish Language Officer organised a 2-day Yoga & Well-Being summer school in The Burnavon for Primary children through the medium of Irish in collaboration with Ióga Yoga. The event was hugely successful and attracted 30 participants who engaged in yoga, mindfulness and craft through the medium of Irish.

Lúnasa Festival – Tullaghoge Fort



Some of the children who engaged in Irish Language craft activities during Lúnasa

Irish Language Officer participated in the Lúnasa Festival held at Tullaghoge Fort in August organised by the Ancient Clans of Ulster. 80 children engaged in Irish Language and craft activities throughout the day.

Irish Language Primary Schools Project

Training and resources have been provided to tutors who will deliver Irish Language and Gaelic Heritage sessions throughout primary schools across Mid Ulster commencing September. To date 30 schools have expressed interest for the delivery of the project.

Hill of the O'Neill and Ranfurly House Culture & Arts Update Report

History Forum

Dungannon History Forum – Workhouses talk & tour of sites in Mid Ulster
Dungannon History Forum hosted a talk 'The threat of the Workhouses' on Friday 23rd March in Ranfurly House Square Box, attendance was excellent. The panel of speakers for the evening included: local historians, Jack Johnson and Frank Shields, as well as Dr Robyn Atcheson, Irish History lecturer from Queen's University, Belfast.

Jack Johnson opened the evening sharing his research and knowledge relating, in particular, to the Clogher workhouse. His book 'Workhouses in the North West' traces workhouses across the Northern Ireland, reaching as far as Donegal.

Robyn Atcheson, Queens University lecturer made reference to her research carried out recently for her PhD on the Poor law and poverty in Belfast in the early nineteenth century.

Frank Shields in his presentation paid tribute to the late Theresa Mc Nichol R.I.P., former employee of Dungannon Council who had rescued the Dungannon workhouse journal from being shredded. Frank made reference throughout his presentation to this journal using images and entries from the Master's diary.

The following day, Saturday 24th March the Arts & Culture Officer arranged a bus tour to four of the sites in the Mid Ulster Council area: Dungannon, Clogher, Cookstown Magherafelt.

The first stop was the Dungannon site, the Quarry lane entrance to the South Tyrone Hospital where a plaque had been erected by Dungannon Council some years ago. Frank Shields addressed the participants with some background information and images. Jack Johnson shared his wealth of knowledge of the Clogher workhouse, at the Clogher site, he pointed out the various rooms in the remnants of the workhouse at the Clogher site. Images below.

The next stop was the Cookstown site at the Council offices, Orritor Street, where Robin Abbot shared his research and showed images and a number of artefacts including a set of clogs worn at this time. The final stop for the day was the Magherafelt site, beside Mid Ulster Hospital, where Councillor George Shields pointed out the workhouse graveyard which is now marked with an inscribed stone

The 32 participants on the tour found it most interesting.



Clogher workhouse, at the Clogher site



Clogs from Cookstown workhouse, provided by Robin Abbott, member of Dungannon History Forum

At the History Forum's monthly meeting in May, members suggested rescheduling the talk on Edgar Harper and his place in aviation, planned for Friday 12 May to later in the year, 17th November.

The application to erect a blue Plaque at No 3 Northland Place to commemorate the birth place of Edgar Harper is in progress, cost to Council approximately £1000.00. The History Forum suggested programming the unveiling of the blue Plaque and the talk on his life achievements on the same date.

Agreed talks for the autumn/winter programme include:

Friday 15th September – The merry wives of Hugh O'Neill, by Marian Lyons

Friday 13th October – the Sheils Houses in Dungannon, by Peter Acheson

Friday 17th November - Edgar Harper of Dungannon and his place in Aviation history by Guy Warner

It was agreed there would be no talk programmed for December, however one could be scheduled for the end of January 2018. Discussions took place regarding programming future talks within the timeframe from September to Easter as attendance seems to drop off in the spring/summer months. The History Forum's oral history project has commenced, this involves recording interviews with individuals and small groups of individuals, recalling their memories of the history of Dungannon. Interviews will be edited and archived.

The monthly talks finished for the season on Friday 16th June with the Hidden History of Protestants and the Irish Language presented by Linda Ervine. The audience were very interested in the origin of the language and Linda's personal involvement.

The History Forum's monthly meetings stopped for the summer months and will resume on Tuesday 12th September in the Tower Room at 4.30pm.

Art classes

A range of art classes for children and adults has taken place from April to August.



Mother's day cards in production



The children's Mother's day workshop held on Saturday 25th March and children's Easter themed candle making workshop on Saturday 8th April, images above were both fully booked with great feedback from participants and parents.

Adults were offered a one day workshop in silk painting with local textile artist Andrea Hayes on Saturday 8th April. Nigel Fleming, photographer, delivered a one day workshop on studio lighting on Saturday 25th March.



Image from Silk painting workshop

Easter Saturday in Ranfurly House

A range of activities were offered on Easter Saturday, 15th April, all floors in Ranfurly House were a hive of activity.

Activities included Jump, Jiggle & Jive, dance activity for age ranges 1 to 7 years. Jumping clay and drop in arts activities throughout the day. The Book clinic made a return visit with the Book doctor offering children a prescription of good books to read suited to the individual's age group. Face painting and Balloon modelling were as always a big attraction throughout the day.



Jumping clay workshop



Dance workshops in the Square Box – Jump Jiggle & Jive

A new evening class (6 week programme) commenced in April, An introduction to the Art of mindfulness, delivered by Local facilitator Madeline Mc Bride. This class was fully subscribed.

Make up Master Class

As a follow on from the success of the International Women's Day activities in Ranfurly House, Northern Ireland's leading Make-up artist Paddy Mc Gurgan delivered 2 master class workshops in Ranfurly House on Tuesday 23rd and Wednesday 24th March (7-9pm). Participants availed of Paddy's expertise and knowledge and then had the opportunity to practice techniques on each other under his guidance.



Makeup artists at work



Paddy Mc Gurgan
Makeup artist
demonstration

Acrylic painting evening classes were offered for the summer season, by popular demand. This six week course commenced on Tuesday 2nd May with the introduction of a new artist, Brian Donaghy, from 'Beam Creative Network's resident artist's database. Participants enjoyed the opportunity to work with Brian.

Participants on the beginners sewing class progressed to the intermediate level course and enjoyed the opportunity to create their own garments and make more effective use of their sewing machines. Floral art and pottery classes were also on offer for the summer term. Very positive feedback was received on all classes.

The one day workshop in Mobile Photography Advanced Editing and Manipulation, delivered by internationally acclaimed Fine Art and Award winning iPhone Art Image photographer, Gerry Coe attracted a good audience. Feedback on evaluations was very positive.

Children's summer arts activities

The range of arts classes/workshops offered over the summer months included:

Jewellery making, Batik painting, music, dance and drama workshops, a minion making workshop and a colored paper clay workshop. Some classes/workshops proved more popular than others.

New this summer was an animation with Lego workshop. It was so popular a second one was offered. Participants had the opportunity to learn how to make a complete short animated film using iPads, provided. The film included sound and visual effects. Participants received a copy of their film.



Young film makers
at work



Doh Ray Me Music with Nuala O'Neill was very popular with parents/carers and young children on Saturday 5th August 17, 2017. Participants enjoyed the interaction and play activities through music.

Adult Summer Arts activities

A number of Saturday workshops were offered for adults and proved very popular. Watercolours master class, wood carving, crochet and photography, with and without the use of a flash.

In the photography workshop participants learnt how to be creative in regard to lighting control when using their camera. The Hill of The O'Neill was used as a back drop for the models on the day.

South Tyrone Men's Shed

The South Tyrone Men's Shed Pottery course finished on Thursday 18th May, participants were very grateful to Council for the opportunity to avail of this 6 week programme as well as the wood turning course which also ran for 6 weeks prior to the pottery. The men who attended, hope to continue creating pottery pieces, as the centre have their own Kiln, and therefore can fire their own pieces. Shauna Mc Cann, local ceramic artist, who delivered the course was very helpful in advising participants and Men's

Shed staff on the safe use of the Kiln. Evaluations completed by participants were very positive with suggestions of further courses i.e. stain glass and basket weaving as well as more pottery classes.



A sample of the pottery pieces created at the Men's shed

Temporary exhibitions

Local crafter Suzi Salt from Moygashel exhibited her work for the month of April in Ranfurly House. Suzi's exhibition 'A touch of Denim' featured her own unique handbag collection made from recycled coffee sacks. Her exhibition also includes denim bags combined with other fabrics. Handmade cushions and pieces of Suzi's handmade Jewelry were also displayed.

The exhibition planned for the month of May was cancelled by the artist, Catherine Creaney, due to unforeseen circumstances. Catherine who exhibits throughout Ireland intends to exhibit in Ranfurly House in 2018. The June exhibition showcased the work of participants who attend the acrylic painting evening classes in Ranfurly House, under the guidance of artist and facilitator Frank Holmes.

In July the Cookstown/Dungannon Camera club returned for their fifth annual exhibition in Ranfurly House. Photographs included images of: landscapes, portraiture, sport and street photography. The club have at present sixty registered members and welcome photographers of all abilities. The exhibition was launched with the judging of the images on display.



Images on display at the Cookstown & Dungannon Camera clubs exhibition

The August exhibition on display was by Jasmina Blagojevic Hamill, titled Inexorable Sequence Art.

Serbian born professional artist Jasmina, has hosted several exhibitions throughout Ireland since first arriving in 2000.

Arts & Disability Stakeholders

Disability Arts projects finished for this season at the various centres in April. Final projects for the season included: Sperrin view special school dance project with Sheena Kelly and Beacon House glass painting project with local artist Hazel Busby.

Oakridge Social Education Centre, the Gateway Club and Parkanaur Training College, were also involved in dance projects with Sheena Kelly. Their final dance showcase was captured on camera by artist, Gwen Stevenson, who also works on the disability stakeholders programme. Gwen produced a DVD which was launched and viewed by the groups in Ranfurly House on Tuesday 9th May. Participants involved were delighted to receive a DVD to take home to share their activities with family and friends.

A meeting of the Arts & Disability stakeholders took place on Tuesday 6th June at 4.00pm. Groups were advised to discuss with their centre participants the type of art form they would like for the coming year and to bring their ideas to this meeting.

Projects currently on offer so far this year through the Arts and Disability Stake holders programme include: Pottery with Ciara Campbell at Willowbank Adult resource centre. This project commenced on the 31 July for 8 weeks, 2 hours per week.

The McCague Centre in Aughnacloy are offering a Dance project to their participants delivered by Sheena Kelly, start date 29 August for 8 weeks 2 hours per week.

Oakridge SEC Dance commence their dance project with Sheena Kelly on the 30th August for 8 weeks, 2 hours per week.

Arts & Culture Small grants

Arts & Culture officers Laura Porter and Christine Mc Gowan completed the assessment of the online Arts & Culture small grants in April. This year saw an increase in applications, with 91 groups receiving funding for Arts & Culture projects across Mid Ulster.

Square Box events

Buillie, Armagh brothers Niall and Caoimhin Vallely entertained traditional music fans on Saturday 25th March in the Square Box. They offered a master class to traditional music enthusiasts earlier in the afternoon, this was very well received.

John Colleary, Comedian rescheduled his show from Saturday 29th April to the Autumn season. (Saturday 18th November)

Fitzafrenic a Dublin group released their second album in the Square Box on Saturday 20th May to a delighted audience.

William Shakespeare's Much Ado about Nothing was contemporised by the South West College's, BTEC, Level 3 Performing Arts students under the guidance of Brian Mc Mahon, BDramatic. Two performances took place on the 1st and 2nd June in the Square box to a packed audience.

`Two for the road`, performers and song writers Brendan Murphy and Antony Toner, shared the stage to a delighted audience on Saturday 3rd June.

On Saturday 17th June Donal Lunny and Paddy Glackin accomplished banjo and fiddle players delighted a large audience of traditional music fans.

Mairead Duffy, local music teacher, launched her debut album Silver Tin House on 24th June in the Square Box.

Historic visit to Dungannon

An historic and momentous event took place in Dungannon on Wednesday 5th July to celebrate the 150th anniversary of the birth of Sister Nivedita.

The attendees comprised of visitors not only from all over Northern Ireland but also from Dublin, Scotland, London and America.

Born Margaret Elizabeth Noble in Dungannon in 1867 and known as "the Mother of the People", she is still revered and respected to this day in India. Revolutionising the Bengal Art Movement, reforming educational policies, helping India toward independence and designing the first national flag for India, were just some of her many accomplishments. A literary figure of

great renown she was also a forthright and articulate orator whose influence is still evident in Modern India today.

Chair of Mid-Ulster District Council, Councillor Kim Ashton, warmly welcomed everyone to the event at The Hill of the O'Neill & Ranfurly House, especially Swami Suithananda, Vice President of the Ramkrishna Mission, who travelled from India to visit the birthplace of Sister Nivedita. Musical and dancing contributions featured Mudra Dance Academy, Belfast and Coalisland and Clonoe Comhaltas. Following a guided tour of the centre the docudrama, "Awakening a Nation" was performed by The Noble Thespians.

Prior to the event Swami Suithananda undertook a private and very informative visit to First Steps Women's Centre, Dungannon.

Dungannon, since 2011, is attracting increasingly substantial numbers of tourists to the town, in recognition of the fact that it is the birthplace of Sister Nivedita



Mid Ulster District Council's Chair Councillor Kim Ashton with invited guests, speakers and organisers of the event



The young traditional musicians who entertained the audience at the Margaret Noble (Sister Nivedita) event



Busking & Blues on the Hill 2017

As part of Mid Ulster Council's Month of Music, the Dungannon town's Busking event came together with the Blues Festival on Saturday 5th August.

Talented musicians from across the province and beyond participated in the 3rd annual busking event in Market Square. Following the presentation of awards to the Buskers the music continued with high level blues performance on the Hill of The O'Neill. The head line act, Band of Friends, who once shared the stage with the late, great Blues musician Rory Gallagher was very well received and attracted visitors from far and near. The Blues Festival ran from 4.30 to 11pm with a line up on stage including: the Dublin Gospel choir, Blue's Queen, Grainne Duffy and band, the four piece ensemble Kick the Bucket and 5 piece band Rusty Jacks. The 2017 busking champion, Anna's Number, also got an opportunity to perform on stage. Visitors spoke of the great atmosphere, high quality music and spectacular views. Similar to other year's the Rory Gallagher exhibition was on display in the Tower Room and the Record Fair created a lot of interest in the Arts Studio. Kerry Mc Lean from BBC radio Ulster did a remarkable job as master of ceremonies for both event.

This year the outdoor events space was utilized instead of the open space near the towers, which had been used in previous years.



Mid Ulster Chair Councillor
Kim Ashton with the Dublin
Gospel Choir



Dublin Gospel
choir on stage



Grainne Duffy
and band

Ulster Orchestra's - Music for a Summer's day

The Ulster Orchestra brought the Hill of the O'Neill alive on Sunday 20th August for an afternoon of classical favourites from: Brahms, Mozart, Strauss and many more famous composers. The Conductor for the event was Robert Houlihan with special guest, Mezzo Soprano, Sinéad O'Kelly (NI Opera Young Artist 2016-17, BBC/ACNI Young Musicians Platform Award holder 2016).

The outdoor events space was packed to capacity to listen to the fifty piece Orchestra's 'On your doorstep series.' This initiative started in the Orchestra's 50th anniversary year where the Orchestra plays in a diverse range of venues across Northern Ireland.



Conductor
Robert Houlihan
with the
Orchestra



Hill of The O'Neill Autumn/ Winter events guide

The Autumn/ Winter events guide for the period September to February 2018 was available to the public from the beginning of August. A packed programme of activities offers something for all age groups.

Annaginny Culture & Heritage Day

Dungannon Arts Forum supported Annaginny Culture & Heritage Day the on Sunday 27th August. Newmills Vintage Club the organisers of the event provided a range of activities including: Spinning, chain saw art carving, wood turning, traditional music, Irish dancing, art exhibition by local artists and vintage tools.



Wood turning old style
on a manual lathe



Chain saw art

Education

“Create a Castle!” a heritage education programme for P3/4 pupils ran from 20th March until 6th April. 320 pupils from 10 schools from across Mid Ulster took part in this over-subscribed programme. “Create a Castle!” was very well received by the teachers from the participating schools, and a selection of their comments is below:

Children enjoyed the creative aspect of the art workshop and applied their knowledge of castle parts and joining materials very well.

Killyman Primary School.

Pupils and teachers thoroughly enjoyed our “Create a Castle!” experience. Resources and facilities were excellent.

Gaelscoil Aodha Rua.

Peter had the children captivated with his stories and information.

Pupils’ understanding evident in both their questions and their answers.

Edendork Primary School.

Brilliant trip – would really recommend. Thank you.

Woods Primary School, Magherafelt.



Following the successful visit by the Year 9 classes from Coláiste Feirste in February to the permanent exhibition in Ranfurly House, which was conducted mostly through the medium of Irish, the Education Officer and the Irish Language Officer have met to consider ways of encouraging Irish medium schools to pay educational visits to Hill of The O'Neill & Ranfurly House. A pilot programme will begin in the near future.

May 2017 was a very busy month for heritage education activities at Hill of The O'Neill & Ranfurly House. There were four visits by Year 9 classes from Royal School Dungannon on 2nd, 3rd, 4th and 5th May to the Flight of the Earls and Plantation of Ulster exhibition and the Hill of The O'Neill. 91 pupils participated in these visits which complemented their study of the Plantation of Ulster in History.

On Tuesday 16th May, a P5 class of 31 pupils took part in "In Sight – In Touch – In Mind", an environmental study of the nature of the park at Hill of The O'Neill, which is led by the Education and Biodiversity Officers. The visit concluded with a creative writing session for the pupils, based on their visit to the park.



Fivemiletown College and St Ciaran's College students and staff; facilitators for "Digging the Past"

From Monday 22nd to Friday 26th May, "Digging the Past", an archaeology themed education programme for Key Stage 2 and Key Stage 3 took place at Hill of The O'Neill. This project celebrated 10 years since Time Team visited Hill of The O'Neill, and archaeologists from the Centre for Archaeological Fieldwork from Queens University Belfast, some of whom had taken part in the Time Team dig, facilitated this part of the programme.

There was also a complementary art project which drew on the knowledge, and legends, of the tunnels which lie hidden beneath the Hill. This was facilitated by Hazel Boland.

Classes from ten schools took part in "Digging the Past": Newmills Primary School; St Mary's Primary School, Lisbuoy, Carland; Gaelscoil Aodha Rua, Dungannon; Gaelscoil Uí Néill, Coalisland; Dungannon Primary School; St Patrick's Primary School, Dungannon; Killyman Primary School; Laghey Primary School; Fivemiletown College; St Ciaran's College, Ballygawley. A total of 202 pupils and 23 staff participated in the activities.

There was a superb response to this programme, and teachers commented

on the imaginative ways in which children learned about the important history of Dungannon.



Digging the Past:
pupils from
Dungannon
Primary School



Digging the Past:
pupils from
Newmills PS and
St Mary's PS,
Lisbuoy.

The preparations for Northern Ireland Forest School Awards at the park at Hill of The O'Neill continue. The General Manager of this programme, Brian Poots, has begun to meet with senior staff in Dungannon schools so that this environmental award can begin in September 2017.

Learning Outside the Classroom Quality Badge

The Education Programme at Hill of The O'Neill & Ranfurly House Arts & Visitor Centre has been awarded a Learning Outside the Classroom Quality Badge. This award is a nationally recognised indicator of good quality educational provision. The awarding of the LOtC Quality Badge demonstrates that the Education Programme at Hill of The O'Neill & Ranfurly House has passed a robust assessment designed to ensure that it is meeting schools' learning and risk management needs.

This is the second major accolade that the Education Programme has received. In 2014, the facility won a Sandford Award for excellence in the provision of Heritage Education.



Cllr. Kim Ashton, Chair of Mid Ulster District Council, congratulating Joanne Robinson, Manager of Ranfurly House, and Peter Lant, Education Officer, on the awarding of a Learning Outside the Classroom Quality Badge to the Education Programme.

Visit from South West College Students and Staff

On Tuesday 18th July, a party of 29 students and staff from the Summer Scheme at South West College (Cookstown and Omagh Campuses) paid a visit to Hill of The O'Neill & Ranfurly House Arts & Visitor Centre. They were given a guided tour by the Education Officer and spent the morning at this site. After the visit, the group made a visit to Tullaghoge Fort.

P

Report on	Attendance Figures at recent Events and provide an update on Autumn Events
Reporting Officer	Michael Browne
Contact Officer	Sharon Arbuthnot

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	To provide attendance figures for recent Events and provide an update on Autumn Events.
2.0	Background
2.1	<p>The aim of our strategic events is to maintain/improve the reputation of Mid Ulster District Council as an area that delivers high quality public facing events.</p> <p>Good quality strategic events will also contribute to increasing visitor numbers to the area, and has an economic benefit to the economy. Visitors attending our strategic events will be encouraged to visit our town centres and local shops.</p>
3.0	Main Report
	<u>Update on Recent Events</u>
3.1	<p>Lumarina Festival Lumarina, the family friendly, fun filled, free event at Ballyronan Marina was back on Friday 18 and Saturday 19 August. This annual spectacular illumination has gained a reputation for amazing entertainment attracting almost 5000 people, with the picturesque backdrop of the Lough providing a unique atmosphere at this family themed event.</p>
3.2	<p>Enchanted Garden Nearly 4000 people attended the Enchanted Garden event at Maghera Walled Garden on Saturday 26 August from 12pm – 4pm. The free family fun day, involved a magical takeover by elves and fairies at Garden.</p>
3.3	<p>Picnic in the Park Picnic in the Park returned with a bang on Bank Holiday Monday (28 August) with over 2,500 people attending the free family fun day! The wet weather did not dampen spirits...The highlight of the event, was a live World Record attempt - 'Most Balloon Dogs Created Behind the Back in 1 Minute' by balloon modelling extraordinaire and Britain's Got Talent semi-finalist Ryan Tracey.</p>
	<u>Update on Forth Coming Events</u>

3.4	<p>Never Felt Better Day</p> <p>A musical themed “Never Felt Better” day is planned for Magherafelt Town Centre on Saturday 23 September 12pm – 4pm. Drumming Workshops will take place in various locations including the Civic Space and The Bridewell. Walkabout Performers will be in the town centre as will balloon modellers, face painters and glitter tattooist.</p>
3.5	<p>Fun day – Ranfurly House and The Hill of O’Neill</p> <p>Ranfurly House and The Hill of O’Neill will host a fun filled afternoon on Sunday 24 September 2017 from 2pm – 5pm. This free event will host a programme of activities to include Living History displays, Magic shows, Super Hero’s, Music and much more.</p>
3.6	<p>Halloween Celebrations</p> <ul style="list-style-type: none"> • Friday 27 October – Ranfurly House and The Hill of O’Neill will be illuminated on for Halloween from 7pm. Entertainment will include fire performers, performer’s music, and a fantastic fireworks display. • Saturday 28 October - Mid Ulster Sports Arena will host an evening of entertainment from 5.30pm to 8pm. Entertainment will include storytelling, fire performers, live music, arts and crafts, climbing wall and the finale will be a fantastic fireworks display. • On Tuesday 31 October Halloween celebrations will be hosted at Gortgonis Park Coalisland. Entertainment will include free fun fair and spectacular Fireworks Display. • On Tuesday 31 October Maghera Leisure Centre will host an evening of entertainment from 4pm – 7pm. Entertainment will include storytelling, magic shows, Broomstick Dance Workshops and Pirates Play area. From 7pm until 8pm, entertainment will continue at St Patrick’s College with Fire Performers and a spectacular Fireworks display as the finale.
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: Delivered within Budget</p> <p>Human: Delivered by officers</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>N/A</p>
4.3	<p><u>Risk Management Implications</u></p> <p>N/A</p>

5.0	Recommendation(s)
5.1	N/A
6.0	Documents Attached & References
	N/A

Q

Report on	NISRA Tourism Statistics 2016
Reporting Officer	Michael Brown
Contact Officer	Mary McGee

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report
1.1	<p>Tourism NI has produced a summary Local Government District (LGD) report that contains key data (e.g. overnight trips, nights and spend, reason for visit and origin of visitors) for all 11 LGDs (based on 2012-2016 Northern Ireland Statistics and Research Agency (NISRA) data) including Mid Ulster.</p> <p>TNI has also produced 11 LGD Fact Cards based on 2012-2016 data released by the (NISRA) on the LGDs.</p> <p>This report will inform members of a summary of these statistics. Full detail can be found by following this link; https://tourismni.com/facts-and-figures/tourism-performance-statistics/local-government-district-tourism-statistics/</p>
2.0	Background
2.1	<p>NISRA is tasked with producing ongoing statistical analysis of the developing tourism picture in Northern Ireland. NISRA staff member Sarah McAuley presented to the council Tourism Development Group in April on their role and work in collating these ongoing and annual statistics for the industry. Council tourism staff have been working closely with NISRA and tourism businesses across Mid Ulster to get a fuller picture of visitor numbers, nights and spend in Mid Ulster. This work sits as one of the key service improvement objectives for the tourism section in terms of economic growth.</p>
3.0	Main Report
3.1	<p>The recently released NISRA statistics make for favourable reading for the Mid Ulster Tourism business sector, with increases reported across the board from 2015.</p>

	<p>In summary:</p> <ol style="list-style-type: none"> 1. Trips made to Mid Ulster have increased by 14% from 156,252 in 2015 to 178,555 in 2016. 4% of trips to Northern Ireland in total. 2. Nights spent in Mid Ulster by visitors has increased by 16% from 614,960 in 2015 to 713,624 in 2016. 5% of nights spent in Northern Ireland in total. 3. Spend by visitors has increased 36% from £22.4m in 2015 to £30.3m in 2016. 4% of spend in Northern Ireland in total. 4. Hotel room occupancy up by 6%. <p>The report also reveals the following for 2016:</p> <ul style="list-style-type: none"> • Average length of stay for visitors to the region is 4 days. • Average spend is £170.00 and average spend per night is £42.00. • There were 775,162 visits made to attraction in Mid Ulster in 2016 • Lough Fea and Ballyronan Marina were the most popular visitor attractions. • 65% of our visitors are VFR (Visiting Friends and Relatives) <p>The market divides down as follows:</p> <table> <tr> <td>51%</td><td>Northern Ireland</td></tr> <tr> <td>27%</td><td>Great Britain</td></tr> <tr> <td>12%</td><td>Republic Of Ireland and other</td></tr> <tr> <td>6%</td><td>Mainland Europe</td></tr> <tr> <td>55%</td><td>North America</td></tr> </table>	51%	Northern Ireland	27%	Great Britain	12%	Republic Of Ireland and other	6%	Mainland Europe	55%	North America
51%	Northern Ireland										
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4.0	Other Considerations										
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial:</p> <p>Human:</p>										
4.2	<u>Equality and Good Relations Implications</u>										
4.3	<u>Risk Management Implications</u>										

5.0	Recommendation(s)
5.1	Tourism staff continue to engage with tourism businesses and NISRA in terms of statistical reporting.
6.0	Documents Attached & References
	NISRA Mid Ulster Fact Card

Mid Ulster LGD Fact Card

TRIPS, NIGHTS & SPEND	2014	2015	2016	2016 v 2015	2016 % of NI
Trips	213,795	156,252	178,555	+14%	4%
Nights	622,592	614,960	713,624	+16%	5%
Spend	£26.4m	£22.4m	£30.3m	+36%	4%
Average length of stay	2.9	3.9	4.0		
Average spend per trip	£123	£143	£170		
Average spend per night	£42	£36	£42		



3,409 tourism jobs
in Mid Ulster LGD in
2015 – 7% of total
employee jobs

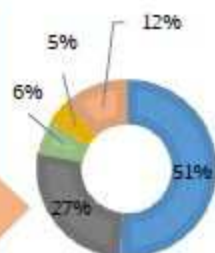


775,162 visits to
visitor attractions
in this LGD in
2016

Ballyronan Marina and
Loughfea were among the
most popular visitor
attractions in Mid Ulster LGD
in 2016 (excluding country
parks/parks/forests)

ORIGIN OF VISITORS 2014-2016 (3 year rolling average)

The majority of
overnight trips can be
attributed to the
domestic and GB
markets (with Mid & East
Antrim attracting similar
proportions)



■ NI ■ GB ■ Mainland Europe ■ North America ■ ROI & Other

REASON FOR VISIT 2014-2016 (3 year rolling average)*

This LGD attracted the third lowest proportion
of overnight holiday trips and the second
highest proportion of VFR trips of all the LGDs



28%

Holiday/pleasure/
leisure



5%

Business



65%

Visiting
friends/relatives

*Other reasons = 2%

ACCOMMODATION STATISTICS 2016



	Number	STOCK		OCCUPANCY	
		Rooms	Beds	Room	Bed-space
Hotels	9	238	588	54%	42%
GH/GA/B&B†	32	139	320	31%	22%
Self-catering	Units	Rooms	Beds	Annual	Peak (April-Sep)
	63	158	338	48%	57%

Mid Ulster LGD has the third
lowest number of hotel bed-
spaces as well as GH/GA/B&B
beds of all the LGDs

This LGD has the second lowest
hotel room occupancy of all the
LGDs (after Armagh, Banbridge
& Craigavon)

†Guesthouse/guest accommodation /bed & breakfast

Fact Card is based on data published by the Northern Ireland Statistics and Research Agency (NISRA).

Tourism performance estimates
Northern Ireland. Estimates relat

The full NISRA Report (including



10 / 12



om outside

ound at this [link](#)

R

Report on	Working Groups Reporting to Development Committee
Reporting Officer	A McCreesh, Director of Business & Communities
Contact Officer	P Moffett, Head of Service

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	x

1.0	Purpose of Report														
1.1	To provide members with a list of the current working groups associated with and reporting through to Development Committee.														
2.0	Background														
2.1	At the July meeting of Development Committee it was agreed that a future meeting of the committee be notified of the Working Groups established by and currently reporting to Development Committee. Minute Reference D161/17 refers (<i>that a list of working groups associated with Development Committee be brought to next meeting</i>).														
3.0	Main Report														
3.1	The council and its committees may establish a Working Group of councillors to progress and make recommendations on a matter of business, by either the council or a committee.														
3.1.2	The council's <i>Terms of Reference & Delegation to Committees</i> (March 2015) allows for the establishment of working groups.														
3.1.3	They are set up on a task and finish basis to further consider any remit of the committee convening it, or Council. When the matter under consideration has been completed by the working group and reported back to the Committee or Council it should be stood down as an operational Working Group. The Groups established to date/reporting to Development Committee include:														
	<table border="1"> <thead> <tr> <th></th><th>Working Group</th></tr> </thead> <tbody> <tr> <td>1</td><td>Regional & Minority Language</td></tr> <tr> <td>2</td><td>Good Relations</td></tr> <tr> <td>3</td><td>PEACE IV</td></tr> <tr> <td>4</td><td>Tourism Development Group</td></tr> <tr> <td>5</td><td>Mid Ulster Skills Forum</td></tr> <tr> <td>6</td><td>The Heart of Ancient Ulster Board</td></tr> </tbody> </table>		Working Group	1	Regional & Minority Language	2	Good Relations	3	PEACE IV	4	Tourism Development Group	5	Mid Ulster Skills Forum	6	The Heart of Ancient Ulster Board
	Working Group														
1	Regional & Minority Language														
2	Good Relations														
3	PEACE IV														
4	Tourism Development Group														
5	Mid Ulster Skills Forum														
6	The Heart of Ancient Ulster Board														

3.2	<p>Other – Representation to Outside Bodies</p> <p>It should be noted that councillors represent the council on a series of groups and bodies which may not be established by the council or any of its committees. This representation is reviewed and agreed at annual meetings of Council as ‘Representation to Outside Bodies’.</p> <p>Whilst the business of some of these groups/bodies may be considered and discussed by Development Committee they have not been established by it. A list of the outside bodies are attached as Appendix A.</p>
4.0	Other Considerations
4.1	<p><u>Financial & Human Resources Implications</u></p> <p>Financial: not applicable</p> <p>Human: not applicable</p>
4.2	<p><u>Equality and Good Relations Implications</u></p> <p>Not applicable</p>
4.3	<p><u>Risk Management Implications</u></p> <p>Not applicable</p>
5.0	Recommendation(s)
5.1	Members review, note and comment as necessary on the working groups established by and reporting to Development Committee.
6.0	Documents Attached & References
	Appendix A Council representation on outside bodies/groups

Appendix A

Outside Bodies/Groups with Representation from Mid Ulster District Council

A

Agewell Partnership, Magherafelt

B

Burnavon Arts & Cultural Centre, Cookstown

C

Caledon Regeneration Partnership
CDM Community Transport and Out & About
Coalisland and District Development Association
Coalisland and Dungannon Neighbourhood Renewal Partnership
Community Organisations of South Tyrone and Areas
Cookstown and District Town Twinning Committee
Cookstown Town Centre Forum

D

Dungannon Enterprise Centre
Dungannon Regeneration Partnership

F

Flavour of Tyrone (**Note:** *activity has been low since the establishment of the Mid Ulster Tourism Development Group, as referenced in the cover report/paper*)

I

ICBAN

L

Local Government Forum: Northern Commissioning Group, HSCB
Lough Neagh Partnership Board

M

Magherafelt Town Centre Forum
Mid Ulster Community Plan
Mid Ulster Policing & Community Safety Partnership

Mid Ulster Rural Development Local Action Group

N

National Association of Councillors (NI)
NI Housing Council
NI Local Government Association (NILGA)
NI Local Government Association (NILGA): Member Network - Community Planning
NI Local Government Association (NILGA): Member Network - Planning
Northern Ireland Amenity Council

P

Partnership Panel for NI
Pulse Contract Liaison Committee

R

Reserve & Cadets Association for NI

S

Shopmobility Mid-Ulster
Somme Association (Somme Advisory Council)
South Tyrone Hospital Community Forum
Southern Child Care Partnership

T

The Honourable: The Irish Society: Advisory Committee
Tullyvar Joint Committee
Tyrone & Sperrins Destination Joint Working Group (**Note:** *the activity of this body is likely to be determined/dependent on the outcome of the Future Search Conference on 27th-29th Sept*)

W

William Carleton Summer School
Workspace, Draperstown

End.