

## Mid Ulster District Council Statutory & Corporate Performance Improvement Indicators

## Q1 to Q2 - Sixth Month Progress Report 2020 – 2021

#### Performance Measures 2020 to 2021 - Statutory & Corporate Performance Indicators

#### **Statutory Indicators – Set for Us**

Under the Local Government (Performance Indicators and Standards Order (Northern Ireland) 2015), statutory performance indicators and standards have been set as part of the performance improvement arrangements for district councils (i.e. set for us). Performance measures have been specified for the functions of: Economic development, Planning and Waste management.

The aim of the performance measures is to promote the improvement of service delivery. The information is currently collated by the Department for the Economy, Department for Infrastructure and DAERA (Department for Agriculture, Environment and Rural Affairs) respectively and published on their websites. Once released to Council, this information is published for citizens and other stakeholders to assess Council's performance in these areas. Until validated by the Departments aforementioned, data will remain as management information.

#### **Corporate Performance Indicators – Set by Us**

During 2016/17, Council, in the absence of an agreed region wide performance management framework, decided to concentrate on ensuring the data quality of three of its proposed "set by us" or "self-imposed" performance indicators, standards/targets, with the aim of improving service delivery, across the three indicators; namely:

- 1. Prompt Payments (Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's),
- 2. Freedom of Information Requests (FOI) Responded to within 20 days, (Council meets its statutory obligations, customer requests are met within specified timeframes and citizens can get information in a timely manner through a transparent process), and
- 3. *Percentage lost time rate of sickness absence* (shows the percentage of total time available that has been lost due to any type of absence during a certain time period. The indicator is based on full time equivalent (FTE) employees useful as a general measure of the significance of sickness absence levels for an organisation).

#### **Benchmarking With Other Councils**

Currently Prompt Payments and the Average Days Lost per Anum due to sickness absence, in days are utislised by the Department for Communities, on an annual basis (from 2017/18 onwards), in order to benchmark with other Councils. The two measure have been introduced, while awaiting the development of an overarching regional benchmark framework. Benchmark data appears where the information is available in this report and is contained in Council's Annual Performance Assessment Report. Where other local Council's benchmark data are available (annual), the data is included in the report.

Data quality is a central part of the Council's operational business and performance management. Performance measures including Absence information, Freedom of Information Requests, and Prompt Payments information is used every day across the Council to help inform management decisions, plan services, benchmark performance and cost, and inform target setting.

#### <u>Rag Status, Target Direction and Performance Trend – Colours, Symbols and Descriptors.</u>

Table One – RAG Status and Descriptors

Table	Two –	Target	Direction
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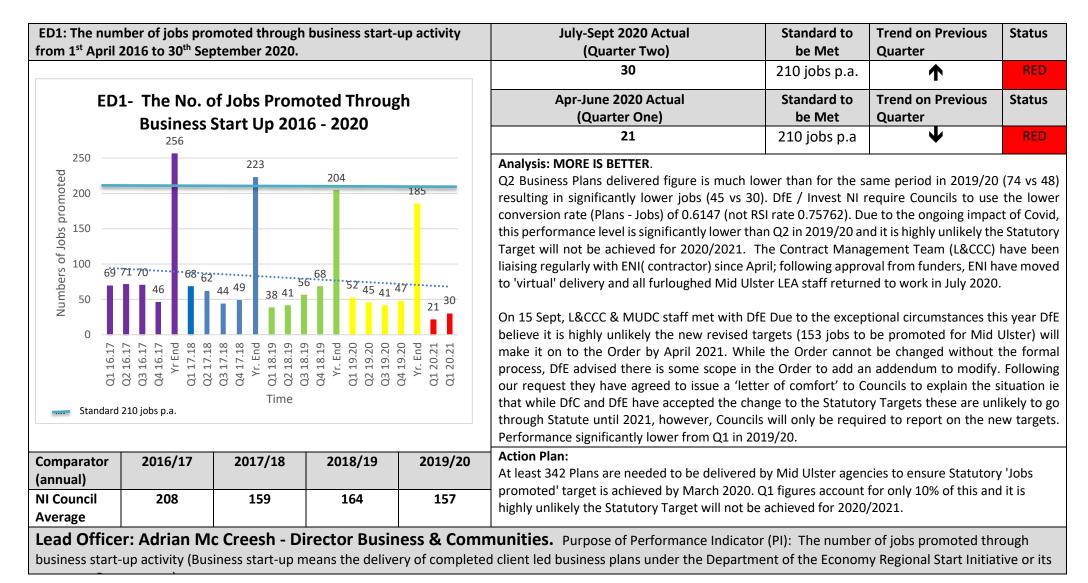
Status – Evaluated As	Explanation
GREEN	Met or exceeded target
AMBER	Missed target narrowly
RED	Missed Target Significantly
PURPLE	Information not available

Target Direction	Descriptor
More Is Better	A bigger value for this measure is best
Less Is Better	A smaller value for this measure is best

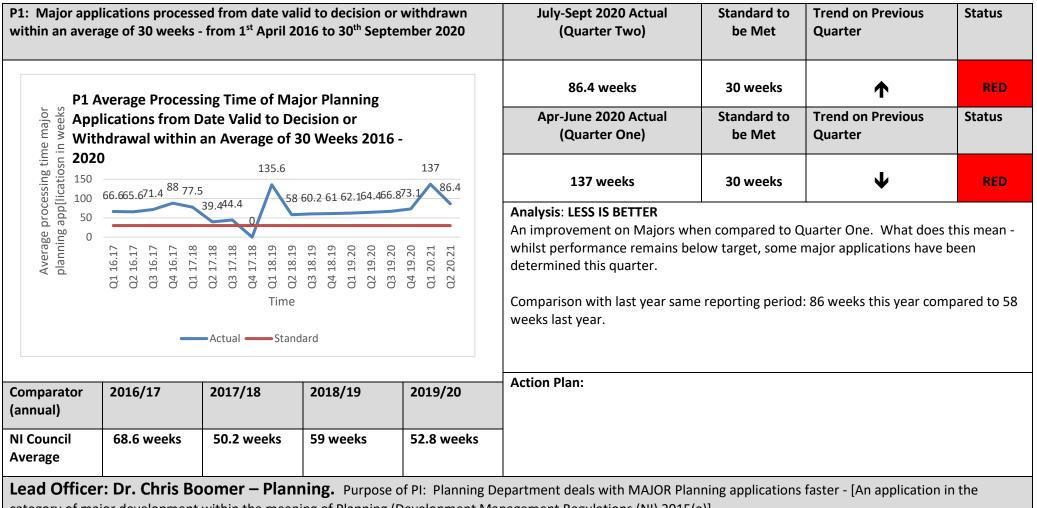
#### Table Three - Performance Trend

Direction of Travel										
The direction of travel shows if performance has improved, declined, or been maintained relative to previous quarter.										
Performance Improve	Performance Improve     Performance Remained Same     Performance Declined									
<b>^</b>	<b>←→</b>	↓ ↓								

#### STATUTORY INDICATOR & STANDARD Ref. No. : ED1 - MORE IS BETTER

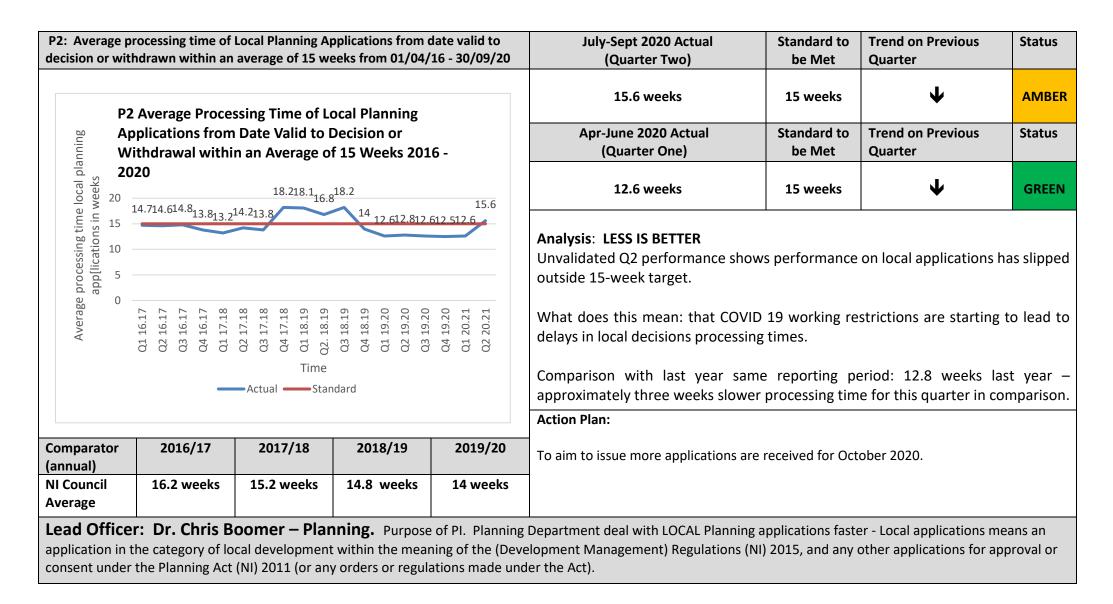


#### STATUTORY INDICATOR & STANDARD Ref. No. : P1 - LESS IS BETTER

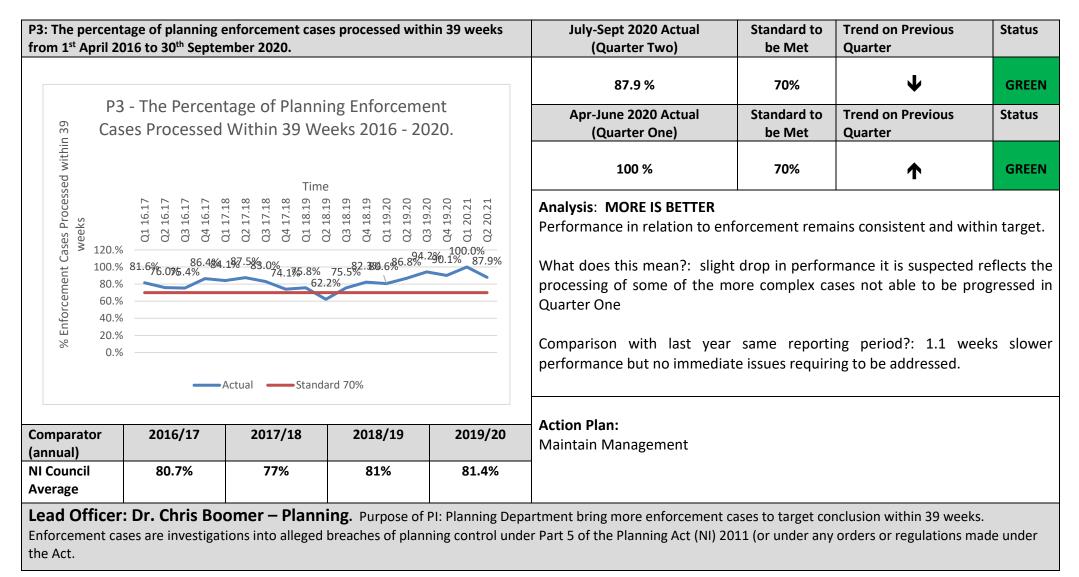


category of major development within the meaning of Planning (Development Management Regulations (NI) 2015(a)].

#### STATUTORY INDICATOR & STANDARD Ref. No. : P2 - LESS IS BETTER



#### STATUTORY INDICATOR & STANDARD Ref. No.: P3 - MORE IS BETTER



#### STATUTORY INDICATOR & STANDARD Ref. No.: W1 - MORE IS BETTER

	•	waste collected b ed for reuse) from	•		July-Sept 2020 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status		
					Awaiting data	NILAS Scheme to Dec 2020	NA	PURPLE		
		ge of Household at is Sent for Rec		l by	Apr-June 2020 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status		
	16/17 to 2020/2		63.25 <sup>62.47</sup> % 58.529	60.68%	60.68% (11,000 tonnes recycled)	NILAS Scheme to Dec 2020	<b>^</b>	GREEN		
۵۵ 40% - ۲۰۰۰ ۵۵ ۵۵% - ۲۰۰۰ ۵۶ ۲۰۰۰ ۵۶ ۲۰۰۰ ۵۶ ۲۰۰۰ ۵۶ - ۲۰۰۰ ۵۶	50.01% 45.19%	47.15%	50.82%		Analysis: MORE IS BETTER Recycling rate decreased due to impact of Covid19 The Recycling Centres closed for part of the quarter due to Covid Comparison with last year: Same reporting period the rate decreased by 2.57% percentage p 803 tonnes compared to same quarter in 2019/20					
Comparator (annual)	2016/17	2017/18	2018/19	2019/20	Maintain management					
NI Council Average	44.4%	48.1%	50%	*Not yet available						

\*Awaiting Annual Report from Department of Agriculture, Environment and Rural Affairs.

#### STATUTORY INDICATOR & STANDARD Ref. No. : W2 - LESS IS BETTER

		t (tonnage) of Bioo adfilled from 1 <sup>st</sup> Ap	•	Authority Collected ptember 2020	d Municipal	July-Sept 2020 Actual (Quarter Two)	Allowance 2020/21	Trend on Previous Quarter	Status		
		ne Amount (Tonna ed Municpal Wast	• •	abe Local Authorit	у	Awaiting Data	No set target 2020/21	NA	PURPL		
ority filled		2016/17 21,330 tonnes a		-		Apr – June 2020 Actual	Allowance 2020/21	Trend on Previous	Status		
Local Authority hat is Landfilled	22,000 20,000 18,000		2017/18 19,131 tonnes 2018/19 18,0			(Quarter One) 296 tonnes	No set target	Quarter	GREE		
Tonnage of Biodegradabke Local Collected Municapl Waste that is	16,000 14,000 12,000 8,000 6,000 4,000 2,000 0 Time	4,498 3,799 3,266283 / 2,50	799   2,339   2,026     2,501   2,248   1,865   1,288     508   331341369465   296			Analysis: LESS IS BETTER   No NILAS scheme/target in 2020/21.   Lowest ever quarterly tonnage of LACBMW landfilled   Comparison with last year, same reporting period: Amount landfilled has decreased by 35 tonnes					
Compara (annual)		2016/17	2017/18	2018/19	2019/20	Action Plan: Maintain Management					
VI Coun Average	-	18,580 tonnes	15,572 tonnes	13,938 tonnes	*Not yet Available						

\*Awaiting Annual Report from Department of Agriculture, Environment and Rural Affairs.

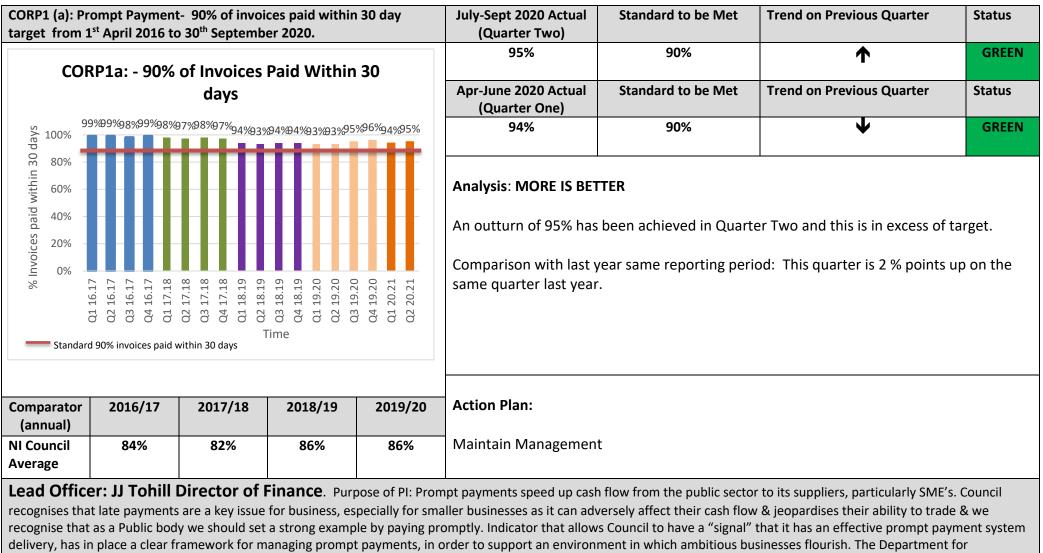
#### STATUTORY INDICATOR & STANDARD Ref. No.: W3 - LESS IS BETTER

	nt (tonnage) of Loc 16 to 30 <sup>th</sup> Septem	•	cted Municipal Wa	ste Arisings	July-Sept 2020 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status		
					Awaiting data	NA	NA	PURPLE		
W3		(tonnage) of L Iunicipal Wast	.ocal Authority e Arisings		Apr-June 2020 Actual (Quarter One)	Standard to be Met	Trend on Previous Quarter	Status		
25,000 2		22,179 70/ 21,781 20,876	21,022,023	10 724	19,724 tonnes	NA	•	GREEN		
Fonnage Local Authority Collected Munipal Waste Arisings 0 00000 0 00000				19,724 8,109	Analysis: LESS IS BETTER Less waste collected overall due to Covid19 - Recycling Centres cle part of the quarter due to Covid19 Comparison with last year, same reporting period: 2299 tone municipal waste collected compared to same quarter in 2019/20					
Comparator (annual)	2016/17	2017/18	2018/19	2019/20	*Not yet					
NI Council Average	89,636 tonnes	88,892 tonnes	90,021 tonnes	*Not yet Available						

arisings is the total amount of local authority collected municipal waste which has been collected by a district Council

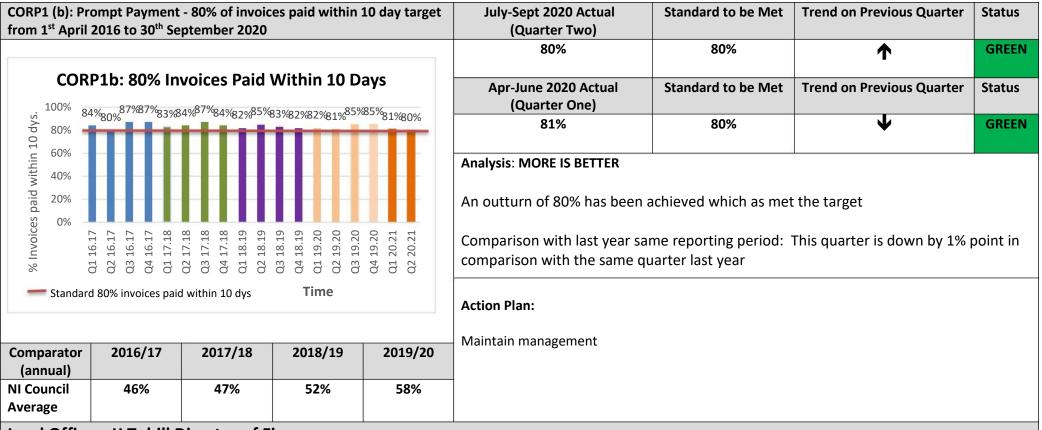
\*Awaiting Annual Report from Department of Agriculture, Environment and Rural Affairs.

#### CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No.: CORP 1a - MORE IS BETTER



Communities requests information from councils at the end of each Quarter on the processing of invoices as detailed in the following circular <u>https://www.communities-ni.gov.uk/publications/circular-lg-192016-guidance-prompt-payments</u>

#### CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 1b - MORE IS BETTER



#### Lead Officer: JJ Tohill Director of Finance

Purpose of PI: Prompt payments speed up cash flow from the public sector to its suppliers, particularly SME's. Council recognises that late payments are a key issue for business, especially for smaller businesses as it can adversely affect their cash flow & jeopardises their ability to trade & we recognise that as a Public body we should set a strong example by paying promptly. Indicator that allows Council to have a "signal" that it has an effective prompt payment system delivery, has in place a clear framework for managing prompt payments, in order to support an environment in which ambitious businesses flourish. The Department for Communities requests information from councils at the end of each Quarter on the processing of invoices as detailed in the following circular <u>https://www.communities-ni.gov.uk/publications/circular-lg-192016-guidance-prompt-payments</u>

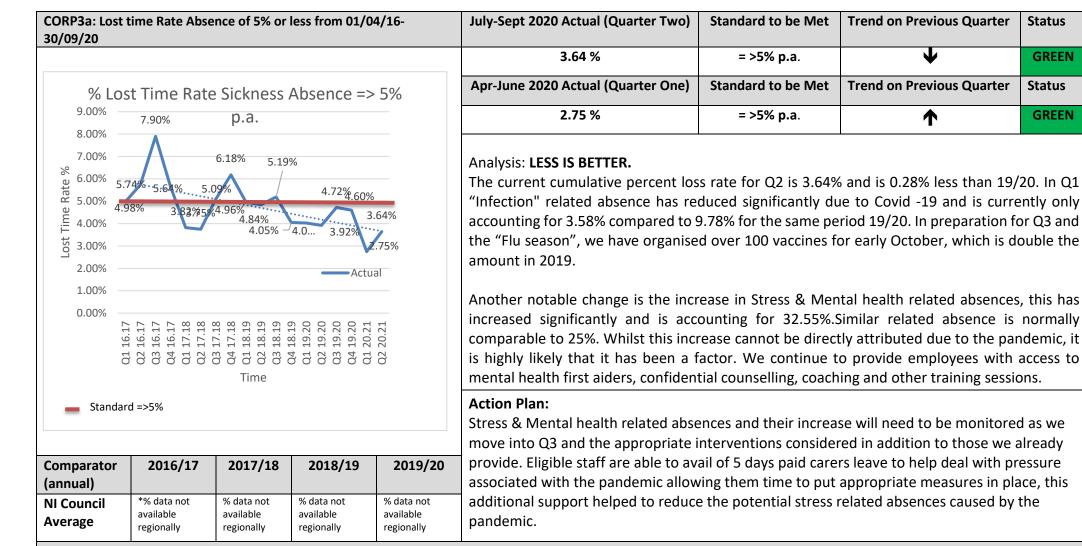
#### CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 2 - MORE IS BETTER

		Freedom Of Info April 2016 to 30	•	ts responded to 020.	within 20	July-Sept 2020 Actual (Quarter Two)	Standard to be Met	Trend on Previous Quarter	Status			
	90	% of FOI Reg	uests Respor	nded to With	in	92 %	90%	•	GREEN			
			ays 2016 to 2	2020		Apr-June 2020 Actual (Quarter One) Standard to be Trend on Previous Met Quarter						
	100% - 90% -	90% 83% 85%86%	84% <u>2%83%</u> 80%	95% <u>85%</u> 89%85% <sup>88%</sup>	00%93%92%	93 %	90%	<b>^</b>	GREEN			
% FOI requests		76.17 116.17 116.17 117.18		Q3 18.19 Q4 18.19 Q1 19.20 Q2 19.20 Q3 19.20 Q3 19.20		Analysis: MORE IS BETTER. By end Q2 Council received and processed/in the stages of processing 169 requests. For C this represents 99 requests received, with the remainder received in Q1. Of the 169 request 13 were not responded to within 20 days whilst 156 have been. This represents 92 % of a requests responded to within 20 days in line with the standard set. Similarly, to Q1 council h attained the 90% target in Q2, with 92% of all requests having been responded to within 2 days. Whilst there has been a marginal % decrease of attainment by 1%, the Council is still of track to meet this standard by year-end based on the Q2 attainment. There has been a rise the number of requests being received in Q2, 29 more compared to Q1. The rise during the period is not typical in comparison to other years but perhaps attributable to loosening COVID restrictions and organisations returning to offices.						
<b></b> 9		්රී රී රී රී 's responded to with		ασασα Time	Q1 Q2 Q2	The no. of requests received with the Cou but the % responded to within 20 day set	•	•	•			
						in context of COVID with staff working standard is being met	•	U U				
Compa (annual		2016/17	2017/18	2018/19	2019/20	Action Plan: Maintain management.						
NI Cour Averag	-	*Not available	Not available	Not available	Not available							

get information in a timely manner through a transparent process.

\*FOI statistics in N Ireland Councils- data is not currently available – awaiting regional framework

#### CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 3 - LESS IS BETTER



Lead Officer: M Canavan Director Org. Development - Purpose of PI: Lost Time Rate (LTR) shows the % of total time available that has been lost due to sickness absence during a certain time period. The indicator is based on full time equivalent (FTE) employees, useful as a general measure of the significance of sickness absence levels for an organisation.

**Trend on Previous Quarter** 

Trend on Previous Quarter

Status

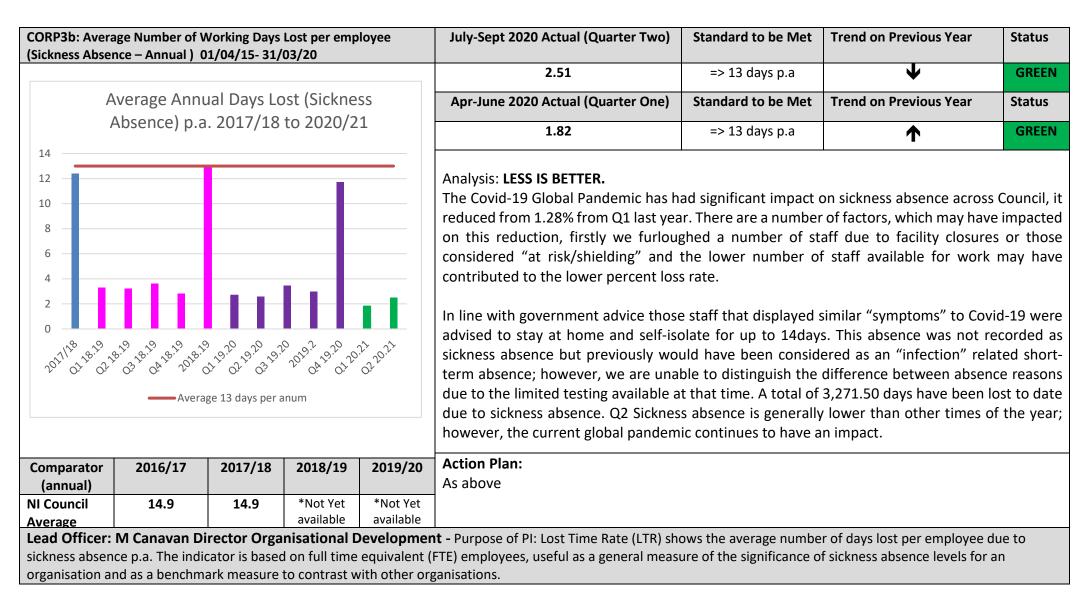
Status

GREEN

GREEN

\*% LTR Sickness Absence in N Ireland Councils data is not currently available – awaiting regional framework

#### **CORPORATE PERFORMANCE IMPROVEMENT INDICATOR & STANDARD Ref. No. : CORP 3 - LESS IS BETTER**



\*Supplied by Northern Ireland Audit Office

#### APPENDIX TWO

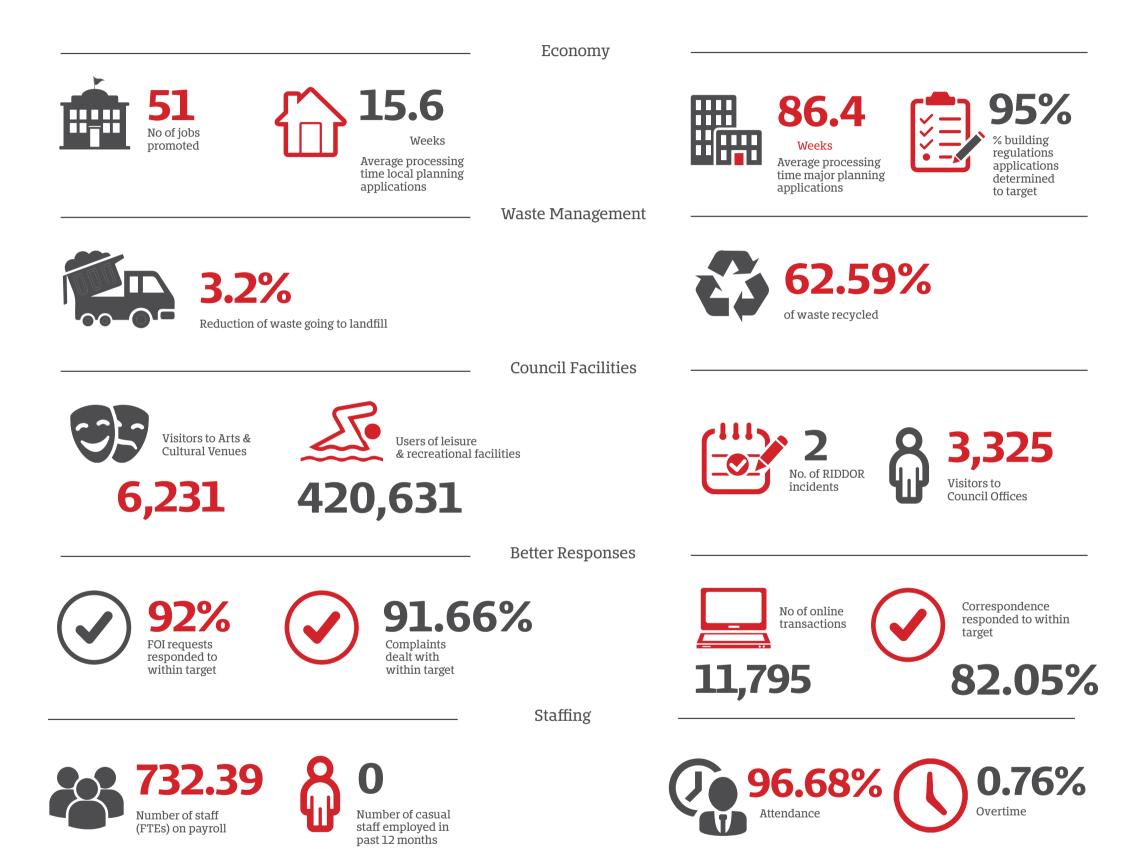
Mid Ulster District Council: Corporate Health I	Indicators			QUARTER TWO 2020/21						
Measures	Target/Standard 2020-2021	Annual Outturn 2018-19	Annual Outturn 2019-20*	Reporting (Calculating) Officer	Responsible Lead Service	QUARTER ONE 2020/21 (Total Q1)	QUARTER TWO 2020/21 (Cumulative total Q1 and Q2)	QUARTER THREE 2020/21 (Cumulative total Q1 + Q2 & Q3)	QUARTER FOUR 2020/21 (Cumulative Q1+ Q2+ Q3 & Q4)	Commentary (Explain why there is a non provision for Q2 How are you going to bring any remedial actions back on track to include information now required? Use SMART framework for
1.0 Economy			I	1	1	T	T	T		1
1.1 No. of jobs promoted	*210	204	185	Director, Business & Communities	Economic Development	21	51			
1.2 Average processing time for local planning applications (weeks)	15 weeks	16.9 weeks	12.5 weeks	Planning Manager	Planning: Development Management	14	15.6			Figures are, as yet, unvalidated
1.3 Average processing time for major planning applications (weeks)	30 weeks	64.7 weeks	73.2 weeks	Planning Manager	Planning: Development Management	137	86.4			Figures are, as yet, unvalidated
1.4 % building regulations applications determined to target	90%	90%	91%	Director, Public Health & Infrastructure	Building Control	96%	95%			
2.0 Waste Management			ı			L	•			
2.1 % of household waste going to landfill		16.31%		Director, Environment & Property	Environmental Services	3.20%	Not available			
2.2 % of household waste recycled		55.98%		Director, Environment & Property	Environmental Services	62.59%	Not Available			
3.0 Council Facilities										
3.1 Visitors to arts/cultural venues		120,247	135,939	Director, Business & Communities	Arts & Culture	0	6,231			
		•					,			
3.2 Users of leisure and recreation facilities	2,230,312	2,230,312	2,071,748	Director, Leisure & Outdoor Recreation	Leisure	163,948	420,631			
3.3 Visitors to council offices		Not Available	40,294	Director, Organisational Development	Human Resources	0	3,325			
3.4 No. of RIDDOR incidents		11	14	Director, Public Health & Infrastructure	Health & Safety	2	2			
4.0 Better Responses				1						
4.1 Fol requests responded to within target	90%	86%	88%	Head, Democratic Services	Democratic Services	93%	92%			
4.2 Complaints dealt with within target	90%	Not Available	89.47%	Head, Democratic Services	Chief Executive's Office	83.33%	91.66%			
4.3 Correspondence responded to within target	90%	Not Available	85.75%	Head, Democratic Services	Chief Executive's Office	82.35%	82.05%			
4.4 No. of online transactions	<17,022	16,655	17,022	Director, Finance	ІСТ	893	11,795			
5.0 Resident Satisfaction							,			
5.1 % of residents content with our services	80%	Not Available	Not Available	Head, Marketing & Communications	Marketing & Communications	Not Available	Not Available			
5.2 % of residents agree that council keeps them informed	80%	Not Available	Not Available	Head, Marketing & Communications	Marketing & Communications	Not Available	Not Available			
5.3 % of residents agree that council listens and acts on concerns	80%	Not Available	Not Available	Head, Marketing & Communications	Marketing & Communications	Not Available	Not Available			
5.4 No. of organisations receiving Grant Aid		800	860	Director, Business & Communities	Community Development	368	374			
6.0 Staffing			1		•	1	1	•		
6.1 Number of Staff (FTEs) on payroll		713.3	706.82	Director, Organisational Development	Human Resources	734.97	732.39			
6.2 Number of Casual Staff employed in past 12 months	0501	70	31	Director, Organisational Development	Human Resources	0	0			
6.3 % Attendance	95%	95%	95.69%	Director, Organisational Development	Human Resources	97.25%	96.68%			
6.4 % Overtime	2.5%	1.66.%	1.32%	Director, Finance	Finance	0.74%	0.76%			
7.0 Engaged Workforce:	<b>1</b>		T.		1	T	т	T		1
7.1 % of workforce satisfied with current job	80%	60.95.%	65.34%	Head, Marketing & Communications	Marketing & Communications	***65.34%	***65.34%			
7.2 % of workforce who take pride in working for Mid Ulster District Council	80%	79.48.%	84.07%	Head, Marketing & Communications	Marketing & Communications	***84.07%	***84.07%			
7.3 % of workforce who understand council's priorities and how they contribute to them	80%	69.91.%	78.13%	Head, Marketing & Communications	Marketing & Communications	***78.13%	***78.13%			
8.0 Finances			ł			ł	+			A
8.1 Loans Outstanding		6,746,933	6,114,748	Director, Finance	Finance	6,114,748	5,790,201			
8.2 Cash Reserves	£10m	13,029,169	11,791,888	Director, Finance	Finance	15,475,674	16,223,512			
8.3 Invoices paid within 30 Days	90%	94%	94%	Director, Finance	Finance	94%	95%			
*some data awaiting val					***Figures relate to 2019/20	0 survey				
** Currently under review by Department - subject to	change in statute ari	sing from Capaxo re	commendations							



# **Corporate Health Indicators**

## Statistics available ending September 2020

### **Mid Ulster District Council**



Engaged Workforce





of workforce who understand council's priorities and how they contribute to them

Finances

