Minutes of Meeting of Environment Committee of Mid Ulster District Council held on Tuesday 12 September 2017 in Council Offices, Burn Road, Cookstown

Members Present Councillor McGinley, Chair

Councillors Buchanan, Burton (7.12 pm), Cuthbertson, Gillespie, Glasgow, Kearney, McFlynn, B McGuigan, S McGuigan, McNamee, Mulligan, O'Neill, M Quinn, Reid,

Totten

Officers in Attendance

Mr Cassells, Director of Environment and Property Mr Kelso, Director of Public Health and Infrastructure

Mr Lowry, Head of Technical Services

Mr McAdoo, Head of Environmental Services Mrs McClements, Head of Environmental Health

Mr Scullion, Head of Property Services
Mr Wilkinson, Head of Building Control
Miss Thompson, Committee Services Officer

The meeting commenced at 7.01 pm

E199/17 Apologies

None.

E200/17 Declarations of Interest

The Chair reminded Members of their responsibility with regard to declarations of interest.

Councillor McFlynn declared an interest in Agewell.

E201/17 Chair's Business

The Chair referred to previous discussions regarding Traveller issues and asked for an update in relation to this.

The Director of Public Health and Infrastructure advised that meetings had taken place with NIHE over the summer months and that a report would be brought to the next committee meeting on this matter.

Councillor Reid referred to anti social behaviour taking place at playing field car park at Knockloughrim and asked if it was possible that the car park could be locked.

The Director of Environment and Property agreed to look into the Councillor's request.

Matters for Decision

E202/17 Bus Shelters

The Head of Technical Services presented previously circulated report which provided update on the application process of bus shelters that have been requested at various locations throughout the District. The Head of Technical Services advised that a meeting was scheduled with Transport NI for tomorrow to discuss bus shelters.

The Chair, Councillor McGinley stated that some of the proposed bus shelters were on the agenda for a long time and that people were becoming frustrated at the process and the lack of progress being made. The Chair asked that the Head of Technical Services stress to Transport NI the unsatisfactory way in which it is dealing with requests for bus shelters.

Councillor Buchanan advised he had requested a bus shelter at Tullyhogue and asked for an update on this.

The Head of Technical Services advised he would come back to the Councillor regarding this request.

Councillor Mulligan referred to request for bus stop at Augher which had been on the agenda for around five years but no progress was being made.

The Head of Technical Services advised that it was hoped a resolution could be achieved for all bus shelters at the meeting scheduled with Transport NI.

Councillor Mulligan advised of bus shelter beside old Clogher School which is damaged and has become rusted and asked that some repair work be carried out on this bus shelter.

The Head of Technical Services referred this repair work to Head of Property Services.

Councillor M Quinn asked if it was possible for Transport NI to advise where bus shelters can be located.

The Head of Technical Services advised this was one of the purposes of tomorrow's meeting with Transport NI and that he would reiterate Member's concerns.

Councillor O'Neill asked for site meetings to be held with Members and Transport NI to discuss siting of bus shelters.

The Head of Technical Services stated that this request would be put forward.

The Chair, Councillor McGinley asked that design of bus shelters also be included in next report coming to committee.

Proposed by Councillor Glasgow

Seconded by Councillor Kearney and

Resolved That it be recommended to Council to approve the proposed erection of

a bus shelter at Killeenan Road, Cookstown pending completion of

stages 6, 7 and 8.

E203/17 Code of Practice for management of Houses in Multiple

Occupation

The Head of Environmental Health presented previously circulated report which provided Council response to the Department for Communities (Housing Division) in relation to their proposed Code of Practice for management of Houses in Multiple Occupation.

Proposed by Councillor S McGuigan Seconded by Councillor Cuthbertson and

Resolved That it be recommended to Council to respond to the proposed Code of

Practice for management of Houses in Multiple Occupation with

commentary as circulated with report.

Councillor Burton entered the meeting at 7.12 pm.

The Food Standards Agency's consultation on The Food Hygiene

(Amendment) Regulations (Northern Ireland) 2017

The Head of Environmental Health presented previously circulated report which provided Council response to the Food Standards Agency's Consultation on The Food Hygiene (Amendment) Regulations (Northern Ireland) 2017.

Proposed by Councillor Gillespie Seconded by Councillor Mulligan and

Resolved That it be recommended to Council to respond to the Food Standards

Agency's consultation on The Food Hygiene (Amendment) Regulations (Northern Ireland) 2017 as outlined within report previously circulated.

E205/17 Consultation Paper – Transposition of the Medium Combustion

Plant Directive including the regulation of thermal electricity

generators

The Head of Environmental Health presented previously circulated report which provided Council response to consultation on proposals designed to reduce emissions of harmful air pollutants from medium sized combustion plants and generators in Northern Ireland.

The Director of Public Health and Infrastructure advised that the Directive may apply to Council plant of 1-5MW from 2029.

Proposed by Councillor B McGuigan

Seconded by Councillor M Quinn and

Resolved

That it be recommended to Council to respond to the consultation on Transposition of the Medium Combustion Plant Directive including the regulation of thermal electricity generators as outlined within report previously circulated.

E206/17 Ageing Well proposal

Councillors Burton and McFlynn declared an interest in this item.

The Head of Environmental Health presented previously circulated report which provided update on progress with the Ageing Well Initiative as part of Community Planning and sought approval for the development of a robust tender process for its future delivery.

Councillor Reid declared an interest in this item.

The Chair, Councillor McGinley referred to tender specification including outcome based accountability approach, he felt that not all Members may be fully aware of outcome based accountability and that a presentation on this may be useful.

The Head of Environmental Health advised that the Ageing Well initiative would be driven by the impacts being made in the community with a focus on the quality of engagement.

The Director of Public Health and Infrastructure advised that a presentation on outcome based accountability could be brought when a further report comes to committee on the proposed delivery of the initiative.

Councillor Burton stated that the Agewell initiative had been a success for Council and that it was assisting vulnerable people in the community and making a positive impact on people's lives. Councillor Burton felt that service providers can often prepare a good tender but that the reality can be very different and asked how Council can ensure it will get the best service.

The Head of Environmental Health advised that the purpose of the proposal to procure external expertise was to ensure that Council gets the outcome it wants.

Councillor Burton asked if someone from outside Mid Ulster can submit a tender.

The Director of Public Health and Infrastructure advised that Council would have to follow procurement processes in relation to the tender.

Councillor McFlynn advised that she sat on Agewell Partnership and was aware of the excellent work being done in the community by the Partnership. The Councillor referred to the ageing population within Mid Ulster and the need for this type of service to continue.

Proposed by Councillor McFlynn Seconded by Councillor Reid and

Resolved That it be recommended to Council to note the Community Planning

Ageing Well Framework and approve the procurement of external expertise to support the tender process for delivery of the Framework.

E207/17 The Licensing (NI) Order 1996 – Renewal of Liquor Licences

The Head of Building Control presented previously circulated report which advised of the Council's role in relation to the renewal of licences to sell alcohol from or on certain premises in accordance with the Licensing (NI) Order 1996.

Councillor Cuthbertson asked if PSNI would be taking the same approach with Liquor Licences as it had with Entertainment Licences.

The Head of Building Control advised that PSNI would reply directly to the Courts in respect of Liquor Licences. With regard to Entertainment Licences, it was advised that correspondence had been received from PSNI stating that it would be continuing with its generic response to object to premises seeking licences after 1 am. In addition, PSNI have stated that it does not see the merit in discussing individual cases and would not be attending committee meetings on this basis.

The Director of Public Health and Infrastructure advised that legal opinion states that unless specific objections are received then Council cannot take account of generic objections.

The Chair, Councillor McGinley stated that the response from PSNI was unacceptable and that Council should still continue to write to PSNI on each application for licence after 1am.

Councillor O'Neill declared an interest in The Central Bar, Coalisland listed within report - renewal applications received.

Councillor Reid also felt that there would be a need for discussion with PSNI regarding some applications.

Councillor Kearney asked if PSNI issue a similar response to applications made in other Council areas.

The Head of Building Control advised that other Councils do not receive a similar blanket response.

Proposed by Councillor McNamee Seconded by Councillor Reid and

Resolved That it be recommended to Council to agree the procedure as noted below for renewal of Liquor Licences:

All applications received will have an acknowledgement letter returned to the applicant's solicitor with the following additions:

- a) Where there is a reasonable expectation that an entertainment licence may be in force (eg. public house, hotel) comment will be provided that such a licence is/ is not in force
- b) Where the premises are shops/ off licences a generic letter of no objection to the renewal will be returned
- c) Where it is known that legal/ enforcement action has been taken against a particular premises for relevant offences by the Council (such as noise nuisance, or entertainment licensing matters for example) brief details of this will be provided
- d) Where the premises is no longer in operation or business has been discontinued, comment on this will be provided.

E208/17 Street Naming and Property Numbering

Members considered previously circulated report regarding the naming of new residential housing developments within Mid Ulster as follows –

Site off Maloon Manor, Cookstown

Proposed by Councillor McNamee Seconded by Councillor Glasgow and

Resolved That it be recommended to Council to name development off Maloon Manor, Cookstown as Maloon Crescent.

Site off Bush Road, Dungannon

Councillor Cuthbertson proposed the name Hillview Lane as there were another two developments with the name "Lisnaclin" nearby.

Councillor S McGuigan seconded Councillor Cuthbertson's proposal.

Resolved That it be recommended to Council to name development off Bush Road, Dungannon as Hillview Lane.

Site off Ballyheifer Road, Magherafelt

Proposed by Councillor B McGuigan Seconded by Councillor McFlynn and

Resolved That it be recommended to Council to name development off Ballyheifer Road, Magherafelt as Bracken Bawn.

E209/17 Dual Language Signage Survey

The Head of Building Control presented previously circulated report which advised on the result of a survey undertaken of all applicable residents on the street/road in response to a Dual Language Signage Nameplate request. Councillor McNamee proposed the recommendation to erect Dual Language Nameplates in Irish at Beaghmore Road, Cookstown and asked how many requests were in progress.

The Head of Building Control advised that approximately twenty preliminary enquiries had been made with three formal requests being made as listed in report later on agenda and a further two requests in progress.

Councillor Cuthbertson referred to report and queried the statement contained therein that there were no financial implications to the erection of Dual Language Signage.

The Head of Building Control advised that the erection of Dual Language Signage was within financial resources.

Councillor Cuthbertson stated he did not believe the erection of Dual Language Signage was value for money for all the residents of Mid Ulster and proposed that residents along the street/road where it is has been requested to erect this signage should contribute to the cost of same and that failing this Council should not proceed.

Councillor S McGuigan seconded Councillor McNamee's proposal.

Councillor Buchanan seconded Councillor Cuthbertson's proposal.

Members voted on Councillor Cuthbertson's proposal – That residents along street/road where Dual Language Signage is to be erected should contribute to cost of same -

For – 3 Against – 10 Abstained – 3

Councillor Cuthbertson requested a recorded vote on his proposal –

For – 3 (Councillors Buchanan, Burton and Cuthbertson)

Against – 10 (Councillors Gillespie, Kearney, McFlynn, McGinley, B McGuigan, S McGuigan, McNamee, O'Neill, M Quinn, Totten)

Abstained – 3 (Councillors Glasgow, Mulligan and Reid)

The Chair declared Councillor McNamee's proposal carried.

Resolved

That it be recommended to Council to approve the erection of Dual Language Nameplates in Irish at Beaghmore Road, Cookstown (as per appendix to report) in accordance with the Street Naming and Dual Language Signage – Section 6.0: Dual Language Signage Nameplates Policy as previously adopted.

E210/17 Northern Ireland Landfill Allowance Scheme (NILAS) transfer

The Head of Environmental Services presented previously circulated report which provided update on Council's NILAS performance during the 2016/17 scheme year and sought approval to transfer surplus allowances to a neighbouring Council.

Councillor Reid asked if the transfer of allowance would reflect badly on Council in future.

The Director of Environment and Property advised that the proposed surplus transfer would bear no reflection as Mid Ulster Council comfortably met its target for this year and indeed is already landfilling less BLACMW than the 2020 target. As Fermanagh and Omagh Council did not quite meet its target for this year there was no difficulty in making a transfer of allowance.

Proposed by Councillor S McGuigan Seconded by Councillor Mulligan and

Resolved

That it be recommended to Council to approve the transfer of 380 tonnes of surplus NILAS allowances from Mid Ulster District Council to Omagh and Fermanagh District Council under the terms of the existing NILAS transfer agreement.

E211/17 2017 RHS Britain in Bloom Awards Presentation

The Head of Property Services presented previously circulated report which sought approval for a Council Member and Council Officer to attend the 2017 RHS Britain in Bloom Awards Presentation in Venue Cymru, Llandudno on 27 October 2017.

Councillor S McGuigan proposed Councillor Gillespie attend the awards presentation as he had proposed Donaghmore's entry in the Britain in Bloom competition and lived closest to Donaghmore.

Councillor McFlynn seconded Councillor S McGuigan's proposal.

Councillor Cuthbertson stated he had attended the awards presentation last year as Chair of Environment Committee and that it had been an excellent occasion. The Councillor asked was it not normal practice for the Chair or Vice Chair of the committee to attend such an event.

Councillor Burton also felt it was normal practice for the Chair or Vice Chair to attend awards presentations. The Councillor wished both Castlecaulfield and Donaghmore well with their competition entries and asked that a message of appreciation be conveyed to officers and operational staff involved with Donaghmore and Castlecaulfield for the work they put in in making these villages look so well. Councillor Burton referred to monetary contribution made last year by Council towards cost of representatives from Castlecaulfield Horticultural Society attending Britain in Bloom awards presentation and requested that similar contribution be made to Castlecaulfield and Donaghmore Horticultural Societies for their attendance at this year's awards presentations. The Councillor felt that this was a small contribution for Council to make in order to encourage both societies for the future.

The Chair, Councillor McGinley advised that although there may be precedent that the Chair has attended awards presentations in the past there was no protocol in place and any member of the committee could be nominated. He concurred with Councillor Burton's comments in relation to delivering a message of appreciation to staff involved with preparing Castlecaulfield and Donaghmore villages for their respective competitions.

The Director of Environment and Property advised that as a precedent had been set last year it was not unreasonable for Council to make a contribution towards cost of travel to awards presentations for the two societies.

Councillor Reid asked that if other groups come on board in the future if they would also receive similar contributions.

The Chair, Councillor McGinley advised that a group would have to win an award in the first instance and that a financial contribution could then be considered.

Proposed by Councillor Burton Seconded by Councillor McFlynn and

Resolved That it be recommended to Council that –

- (I) Councillor Gillespie and Council Officer (to be determined) attend the RHS Britain in Bloom Awards Presentation taking place at Venue Cymru, Llandudno on 27 October 2017.
- (II) Financial contribution of £500 be made towards cost of Members of Castlecaulfield and Donaghmore Horticultural Societies attending their awards presentations.

E212/17 Property Services Landfill Communities Fund Proposals

The Head of Property Services presented previously circulated report which sought approval for a number of Council led applications to the Landfill Communities Fund.

The Head of Property Services advised of additional application related to repairs to Lough Fea walkway at a cost of £16,000 bringing the total cost of projects to £242,000.

Councillor Cuthbertson that an up to date report in relation to treatment of noxious weeds and invasive species on council property be brought to future committee.

Councillor Glasgow highlighted that some areas of walkway at Lough Fea had collapsed during recent heavy rains. The Councillor also advised that the steps at the car park at Lough Fea required weeding.

Councillor McFlynn referred to Maghera Walled Garden and requests made in relation to opening the Garden on Sundays and longer opening hours during the summer months.

The Director of Environment and Property advised that his department were also in receipt of a number of enquiries related to the opening hours of Maghera Walled

Garden and stated that a review of the opening hours at this site would be carried out with a report being brought back to committee on future proposals.

Councillor Reid referred to the steps and area at the top of Market Square, Dungannon which was covered with weeds during the summer months. The Councillor stated it was obvious that no spraying had been done at this location and asked if there was a reason for this.

The Head of Property Services advised that Transport NI were responsible for weed spraying at this location. He stated that Transport NI did a weed spray in June however this was too late, it was advised that Council had undertaken three weed sprays over the summer months.

The Director of Environment and Property stated that Council would engage further with Transport NI in relation to this matter for next year.

Councillor Mulligan stated that the projects listed all related to principal towns and felt that a further project would be to improve the gateway from Fermanagh to the Mid Ulster District at Fivemiletown.

The Director of Environment and Property advised that there was set criteria in relation to Landfill monies in which a project should be no further than a ten mile radius from a landfill site. The Director advised that Fivemiletown would be outside of the set radius, however he stated he would seek clarification on this.

Councillor Mulligan referred to the now closed landfill site which was located in Fivemiletown and asked if this would be a case for further consideration.

The Director of Environment and Property stated he appreciated that Fivemiletown was located at a gateway and that improvements could be considered. It was also highlighted that gateway signage was a development matter.

Councillor Burton stated she would support Councillor Mulligan's comments and also referred to the landfill site which is now closed at Fivemiletown but which would have been a blight on the community at one stage.

Councillor Burton spoke in relation to walkway at Round Lake, Fivemiletown and asked how often the area is checked for litter and bins emptied.

The Head of Property Services advised that the Councillor's query would be passed to Parks Department as this was their area of responsibility.

Councillor Mulligan referred to trees planted along Main Street, Aughnacloy and the need for these to be pruned and root problems dealt with.

The Head of Property Services advised that this matter would be investigated.

Proposed by Councillor McNamee Seconded by Councillor Reid and

Resolved

That it be recommended to Council to approve the applications to the Landfill Communities Fund to deliver the projects outlined within the report and including additional project related to walkway repairs at Lough Fea at a cost of £16,000. Total cost of projects £242,000.

E213/17 Update on Administration of Burials and Cemetery Operations

The Head of Property Services presented previously circulated report which provided update on the administration of burials and Council's operational cemeteries and sought approval on matters relating to future Cemetery operations and Memorial Safety.

In response to the Chair's questions the Head of Property Services advised that the current focus of part b of the recommendation was directed at operational cemeteries. He stated that inspection of all graveyards had been completed but that legal advice and cross referencing was required on what graveyards Council was responsible for. It was advised that a report would come back to committee in due course.

The Chair, Councillor McGinley stated there was a need to ensure maintenance and safety at graveyards under Council responsibility. The Chair also stated he was uncomfortable with the last sentence in the recommendation which read –

"Were no response is obtained Council to proceed with repairs and seek cost recovery if grave is reopened at a future date."

Councillor Glasgow stated he also felt uncomfortable with this sentence and referred to maintenance of old graveyards.

The Head of Property Services advised that there were approximately thirty old burial grounds in the District and that maintenance was limited to grass cutting and boundary repairs.

Councillor Kearney felt that Council may be adding to the grief of a family by seeking costs for maintenance at a sensitive time.

Councillor Burton referred to Aghaloo graveyard and that burials still take place at this site. The Councillor advised there were issues in relation to access and maintenance at this graveyard.

The Head of Property Services noted the issues raised by Councillor Burton and stated that a number of burial grounds are very old.

The Director of Environment and Property advised that Council are seeking clarification on maintenance of old graveyards.

Councillor Reid advised that there had not been a problem with vandalism of graves in the District in the past and that future layout of cemeteries needed to be considered carefully. Councillor Reid also referred to anti social behaviour at Cottagequinn cemetery car park and asked if the gate at this cemetery could be locked.

The Head of Property Services advised he would follow up in relation to locking of gate at Cottagequinn cemetery.

The Head of Environment and Property suggested that the last sentence of part b of the recommendation be amended to read –

b. Memorial Safety:

"Following safety memorial safety inspections make contact with the grave owner at their last known address, informing them that their memorial has been found to be unsafe and asking them to carry out the necessary repair works to make the memorial permanently safe within a two month time frame."

Councillor Reid advised that where old memorials have become unsafe in the graveyard at the Church he attends they are laid flat and this incurs no cost.

Councillor S McGuigan asked if the recommendation would carry any weight if the last sentence was removed.

The Director of Environment and Property advised that the recommendation would still put the onus on the grave owner to make necessary repairs within a two month timeframe.

Proposed by Councillor Kearney Seconded by Councillor S McGuigan and

Resolved That it be recommended to Council to approve:

within a two month time frame.

- a. Burial Provision/Future Layouts: Develop an options paper to consider the future burial provision in the cemeteries, and burial layouts in more detail, including the continue practice of religious division in any future development of the cemeteries.
- b. Memorial Safety: Following safety memorial safety inspections make contact with the grave owner at their last known address, informing them that their memorial has been found to be unsafe and asking them to carry out the necessary repair works to make the memorial permanently safe
- E214/17 Transport NI proposals to Mid Ulster Council Proposed Provision of a Disabled Persons' Parking Bay Dungannon Street, Moy

E215/17 Transport NI proposals to Mid Ulster Council – Proposed Provision of a Disabled Persons' Parking Bay – Victoria Way, Dungannon

Members considered previously circulated reports which sought agreement in relation to proposals from Transport NI with regard to proposed provision of a Disabled Persons' Parking Bay at Dungannon Street, Moy and Victoria Way, Dungannon.

Proposed by Councillor Cuthbertson Seconded by Councillor S McGuigan and

Resolved

That it be recommended to Council to endorse the proposals submitted by Transport NI in relation to proposed provision of a Disabled Persons' Parking Bay at Dungannon Street, Moy and Victoria Way, Dungannon.

Matters for Information

E216/17 Minutes of Environment Committee held on Monday 3 July 2017

Members noted minutes of Environment Committee held on Monday 3 July 2017.

E217/17 Correspondence from Department for Infrastructure

Members noted previously circulated report which provided update in relation to correspondence sent from Council to the Divisional Roads Manager of Transport NI regarding concerns raised at previous committee meeting.

Councillor Glasgow left the meeting at 8.32 pm.

E218/17 Off Street Car Parking; Quarter 1 2017/2018

The Director of Environment and Property presented previously circulated report which provided update on the current position in relation to the Agency Agreement with Department for Infrastructure for Quarter 1 of the 2017/2018 financial year.

Members noted the content of the report.

In response to Councillor Cuthbertson's question regarding access issues at Perry Street car park the Director of Environment and Property advised that the handover process with Transport NI was still to be completed for this car park but he would follow up on the Councillor's query.

E219/17 Energy Management Update – Display Energy Certificates (DEC's)

Members noted previously circulated report which provided update on Energy Management Certification for eligible properties owned by Mid Ulster District Council.

In response to Councillor S McGuigan's question the Head of Property Services advised that the readings on the certification were based on historic energy consumption and that variations could be caused by a late fuel delivery in one year which is then consumed in the next year.

E220/17 Maghera Walled Garden Green Flag Award

Members noted previously circulated report which advised of success of Maghera Walled Garden at the Green Flag Awards.

E221/17 Tullyvar Joint Committee Update

Members noted previously circulated report which provided update on the business of Tullyvar Joint Committee.

E222/17 Northern Ireland Waste Compositional Analysis

Members noted previously circulated report which provided update on the NI Waste Compositional Analysis project.

E223/17 Northern Ireland Local Authority Collected Municipal Waste Management (LACMW) Report for January to March 2017

Members noted presented previously circulated report which provided update in relation to recycling and landfill diversion targets as outlined in the NIEA Northern Ireland Local Authority Waste Management Statistics Report for the (quarter three) period of January to March 2017.

E224/17 E-Waste Recycling Week/Competition

Members noted previously circulated report which provided update on the E-Waste Recycling Week Competition held in July 2017.

E225/17 Building Control Workload

Members noted previously circulated report which provided update on the workload analysis for Building Control.

E226/17 Entertainment Licensing Applications

Members noted previously circulated report which provided update on Entertainment Licensing Applications across the Mid Ulster District.

E227/17 Dual Language Signage Request

Members noted previously circulated report which advised of requests for Dual Language Signage to undertake the survey of all applicable residents on the streets/roads in question.

E228/17 Drinking Water Quality Report for Northern Ireland 2016

Members noted previously circulated report which advised of the Drinking Water Quality Report for Northern Ireland 2016 (Mid Ulster Council area).

E229/17 Mid Ulster Allotments Gathering

Members noted previously circulated report which advised of the 2nd Annual Allotments Gathering to take place on 14 September 2017 at Nunnery Hill Community Garden in Dungannon Park.

Local Government (NI) Act 2014 - Confidential Business

Proposed by Councillor McNamee Seconded by Councillor Burton and

Resolved

In accordance with Section 42, Part 1 of Schedule 6 of the Local Government Act (NI) 2014 that Members of the public be asked to withdraw from the meeting whilst Members consider items E230/17 to E233/17.

Matters for Decision

E230/17	Tender for	Tullyvar	Landfill Site –	Phase 3	Capping

Works

E231/17 Dungannon Leisure Centre Repairs – ICT Appointment

Matters for Information

E232/17 Confidential Minutes of Environment Committee held on

Monday 3 July 2017

E233/17 Capital Projects Update

E234/17 Duration of Meeting

The meeting was called for 7.00 pm and ended at 8.42 pm.

CHAIR_	 	 	
DATE			