

Report on	Organisational Development Service Plan 2019/20
Date of Meeting	4 July 2019
Reporting Officer	Marissa Canavan, Director of Organisational Development
Contact Officer	Marissa Canavan, Director of Organisational Development

Is this report restricted for confidential business?	Yes	
If 'Yes', confirm below the exempt information category relied upon	No	X

1.0	Purpose of Report
1.1	To inform members of the Service Plan for Organisational Development Department for 2019/2020
2.0	Background
2.1	The Service Plan identifies the Purpose and Scope of the Organisational Development Department, provides an overview of the performance of the Department during 2018/19, and confirms the service work plan for year 2019/2020
3.0	Main Report
3.1	<p>The Service Plan helps ensure our services are accountable, planned and clear, and that our performance is measured.</p> <p>The key priorities for Organisational Development Department for Year 19/20 are focussed around the implementation of a new fully integrated HR/Payroll, Time & Attendance & Expense IT system, and to look at ways to improve our Internal HR communications.</p>
4.0	Other Considerations
4.1	Financial, Human Resources & Risk Implications
4.1	Financial:
	Human:
	The Service Work Plan will be delivered by the Organisational Team, supported by the working groups for the various projects.

4.2	Risk Management:
4.2	Screening & Impact Assessments
	Equality & Good Relations Implications:
	Rural Needs Implications:
5.0	Recommendation(s)
6.0	Documents Attached & References
	Organisational Development Service Plan 2019/20.